



SFIC Volunteer Renewal - PDC Attestation Form

Date: _____ Renewal Year: _____

I, hereby attest that I have thoroughly reviewed and ensured the completion of all professional development credits (PDCs) for the volunteer listed below. As an accountable leader within our volunteer organization, I understand the importance of compliance and accountability in maintaining the integrity of both our organization and that of the Canadian Centre for Activity and Aging.

I have uploaded the *PDC Tracker* for the volunteer's upcoming renewal to their progress report in MyCCAA. The tracker lists the sessions (workshops, webinars, courses, conferences), seminar summary forms and any other training events or mentorship that the volunteer has completed over the last two years. I have reviewed these items and deem them suitable for the volunteer's current SFIC renewal submission.

I certify that to the best of my knowledge, all information provided on the PDC tracker is accurate and up-to-date. Any discrepancies or issues identified during my initial PDC review with the volunteer have been addressed and resolved appropriately.

I understand the importance of upholding the CCAA's standards and values and I take full responsibility for ensuring that all volunteers under my leadership meet the necessary professional development credit requirements for continued SFIC certification.

Volunteer Information

Volunteer Name: _____

Email Address: _____

Leader Information

Leader Name: _____

Email Address: _____