



Title	Graduate Program Clinical Experiential Learning Pre-Placement Requirements
Date	May 10, 2024
Applies to	<p><b>Master of Nursing</b>  <i>MN- Primary Health Care Nurse Practitioner (MN-PHCNP)</i>  <i>MN – Leadership in Professional Nursing Practice (MN-LPNP)</i></p> <p><b>Graduate Diploma</b>  <i>Primary Health Care Nurse Practitioner – Graduate Diploma Program (PHCNP)</i>  <i>Graduate Diploma in Professional Practice, Clinical Leadership and Education</i></p>

### Clinical Experiential Learning Pre-Placement Requirements

Students must meet pre-placement requirements before beginning all experiential learning placements. Students will not be permitted to commence the clinical experiential learning on site without completing and submitting the necessary requirements, by the specified deadline, and completed at their own expense. Students must submit their pre-placement requirements to the School’s clearance partner (Synergy Verified) and must be cleared by Synergy by the specified deadline. In addition to pre-placement requirements, students may also be required to submit agency-specific requirements to some of our practice partners, and agency-specific requirements may also include the completion of additional requirements with the agency’s unique platform (e.g., NirvSystem).

Details regarding pre-placement requirements are available on the [Nursing Graduate Program SharePoint](#) site.

Students who fail to submit the necessary documentation and be cleared by the mandatory pre-placement deadline will be subject to involuntary withdrawal as per the [Involuntary Withdrawal policy](#).

### Pre-Placement Requirement Exemptions

The School of Nursing respects students’ religious and cultural beliefs. We require any student who may require an exemption/accommodation for a pre-placement requirement, on medical or religious grounds, to proactively notify the Placement Coordinator. When an exemption/accommodation request is received, the School will approach the placement partner agency to move through the exemption/accommodation request process. This will require the student to provide documentation to the School to support their request as per the placement partner agency. **The decision regarding the exemption/accommodation request is made by the placement partner based on their policy requirements.** The School does not approve or deny pre-placement requirement exemption/ accommodation requests. Exemptions/accommodations which limit a student’s ability to meet program outcomes and/or the NP Entry Level Competencies outlined by the College of Nurses of Ontario will not be considered.

Failure to proactively identify accommodation needs may impact the student’s placement start date.



## **Agency Requirements**

Most practice partners have onboarding requirements that students must complete for that specific agency in preparation for a placement. Some agencies accept verification of completion from the School of Nursing, while others require students to submit documentation directly to the agencies. This is the student's responsibility, if requested, as the School of Nursing does not have access to students' requirement documents and the School's clearance partner (Synergy Verified) cannot release documents to third parties. Students are responsible for any costs associated with agency onboarding requirements, and these are separate from the School's pre-placement fees and processes.

**Clinical Experiential Learning:** The use of clinical experiential learning in the context of this policy includes all program activities related to experiential learning, including but not limited to laboratory practice, clinical placements and experiential learning in research, practice and leadership.

<b>Faculty and University/College Policies and Documents</b>
<a href="#">Faculty of Health Sciences Policies and Procedures</a>
<a href="#">University Policies</a>
<a href="#">Senate Policies and Procedures and SGPS Regulations</a>
<a href="#">School of Nursing Graduate Policies</a>