

**Western University
Department of French Studies**

FRENCH 1002

SYLLABUS

2015-2016

You can print this page and fill in instructor information.

Prerequisite: Permission of the Department based on the Placement Test.

Antirequisite: Former versions of 1002, Grade 11U French or equivalent.

Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites. – from Western's *Academic Handbook*

Instructor			
name	e-mail	office	hours

Course Coordinator : Paul Venesoen pvenesoe@uwo.ca

COURSE DESCRIPTION

French 1002 (Beginner) is an intensive course designed for students with little or no experience of French. This course works in conjunction with French 1010 (Intermediate) to prepare students for first-year university French, (French 1910 or 1900E), and possible DELF A1 or A2 certification*.

French 1002 begins in English with the basics of grammar and its terminology. We then move on to an active learning approach, calling on you to use your critical thinking skills and participate actively in the process of discovering the French language. This will include listening, reading, writing and speaking in French. We will cover Chapters 1-10 of our textbook in French 1002. There is a weekly Language Lab session which supplements in-class instruction. French 1010 picks up where 1002 leaves off and covers the second half of the textbook.

COURSE OBJECTIVES

By the end of the course, students will be expected to:

- be able to recognise and identify basic parts of speech.
- understand and use familiar everyday expressions and basic phrases in French aimed at the satisfaction of needs of a concrete type.
- introduce him/herself and others and can ask and answer questions about personal details such as where he/she lives, people he/she knows and things he/she has.
- interact in a simple way if the other person talks slowly and clearly and is prepared to help.

* Students who continue on to French 1010 and successfully complete that course may be skilled enough to write either the DELF A1 or A2 French proficiency test in order to obtain a diploma certifying your French language skills. The *Diplôme d'Études en Langue Française* is a certification of French-language abilities for non-native speakers of French. These lifelong diplomas are officially awarded by the French Ministry of Education. Please consult [this link](#) for more information on DELF and DALF diplomas.

REQUIRED MATERIALS:

1. *En bons termes* package, Parmentier, Potvin, **9th edition**, (Pearson)

The package contains the following 2 components:

- (1) *En bons termes* Textbook
- (2) *myfrenchlab* Access Card

2. *French 1002/1003A Coursebook*, September 2015 - Available at UCC Bookstore.

Note: Please do not purchase a used copy of *En bons termes* 8th edition. Several individual exercise questions/answers are different, and you will not have access to the publisher's online site (*myfrenchlab*) for the textbook.

DISTRIBUTION OF MARKS:

5 Chapter Tests @ 7%	35%
2 Listening Comprehension Tests @ 5%	10%
1 Oral Test	5%
1 Final Composition	5%
Classroom Attendance and Participation	10%
Lab Attendance and Participation	5%
Final Exam	30%
Total	100%

DESCRIPTION OF PROGRAM:

CHAPTER TESTS - 50 minutes (5x7% = 35%)

- There will be 5 Chapter Tests, each worth 7%. Tests will concentrate on the most recently covered material in the **two** previous chapters but the tests are cumulative, which means material from past chapters can be used in subsequent Chapter Tests. Each Test will have various types of questions similar to those found in the textbook and Coursebook. A Test Outline will be available before each Chapter Test.

Chapter Quizzes available on OWL are not for marks. The Quizzes include review exercises for each Chapter, and an Answer Key is provided for self-correction.

LISTENING COMPREHENSION TESTS - 30 minutes (2x5% = 10%)

- There will be 2 Listening Comprehension Tests, each worth 5%. The Tests are administered in the Language Lab at the end of each term. The format will include a dictation and some oral translation exercises.

ORAL TEST - 10 minutes (5%)

- An Oral Test given at the end of the second term. Each student will set up a 10-minute interview with the instructor, scheduled during regular class time. The Oral Test will consist of a reading of your Final Composition, followed by some specific and general questions.

FINAL COMPOSITION (5%)

• A Composition is due at the end of the second term. The Composition is an integral part of the Oral Test. The subject and length is as follows:

**La fin des cours! Donnez votre opinion des cours, de vos amis
et de l'année en général. Expliquez vos projets pour l'été.**

(a variety of tenses)

150 words, every other line.

Important Note: The composition is to be done **on your own**. You may use dictionaries, but **you cannot have any outside help**, not even for proofreading.

- Please make sure you write the minimum amount of words for the composition, as there is a penalty for compositions that are too short.
- As the Composition is an integral part of the Oral Test, a 2% per working day penalty for late submission will apply *plus* a 40% automatic penalty in the Oral Test mark if you do not have your Composition ready on the day of your Oral Test.

CLASSROOM AND LAB ATTENDANCE AND PARTICIPATION (10% + 5%)

• Regular attendance and active participation in class and in the Language Lab are essential ingredients for success in any language course. We assume you are studying French because you want to listen, speak and interact with others using the language. A credit in French 1002 signifies not just that you have passed written examinations, but that you have “experienced” the language in class and in the lab for a certain number of hours.

• Your Attendance and Participation mark for the classroom and the lab includes +/- 1% for active participation. At the end of the academic year, individual instructors can slightly increase or decrease by 1% your Class and/or Lab Attendance mark, based on your participation level during class/lab time. These calculations are at the instructors' discretion and cannot be appealed. Instructors will not reward beyond 10/10 (class) or 5/5 (lab), and will not penalize below 0/10 (class) or 0/5 (lab).

• Attendance for each class and lab session will be recorded, so it is important to **arrive on time** and **stay until the end of class**.

• Each **unjustified** one-hour class or lab absence will result in a deduction of 0.5% from the Attendance and Participation mark, and a two-hour class absence results in a 1% deduction. If you miss **20 hours or more** of class time (10% of your mark) or **10 hours or more** of lab time (5% of your mark) during the academic year, your Attendance and Participation mark will be **zero** in class/lab, and you will receive a warning message from the Course Coordinator.

• Please advise your instructor **by email** in cases of unavoidable absence, such as serious illness or family emergencies.

• Be prepared to provide a good reason or excuse to your **Instructor** for justification of **short-term absences**, (1 day of classes only).

• Be prepared to provide documentation to your **Home Faculty Academic Counsellor** for **long-term absences**, (frequent or consecutive absences).

• *Instructors will contact the Course Coordinator when there are frequent or consecutive absences.*

• **Please also note the following university regulation:**

“...Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the Department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course...” – from Western’s Academic Handbook

There are cases of French 1002 students failing the course due to excessive absences.

FINAL EXAM - 3 hours (30%)

• A written Final Exam in the April 2016 exam period. There is no exam in the December 2015 exam period.

IMPORTANT INFORMATION ABOUT MISSED TESTS

• **If you miss a Chapter Test or a Listening Comprehension Test, you must act as soon as possible during the week of the Test to resolve the situation :**

Send an email *right away* to the Course Coordinator (*not* your instructor) :

Paul Venesoen, (pvenesoe@uwo.ca).

Give a valid reason/excuse why you were absent for the Test.

(Please also see the section on travel arrangements)

Please include your full name, your student number, your course and section number, and the name of your instructor. Based on the timing of your message, (during or after the week of the Test, depending on your situation), and your explanation for missing the Test, the Course Coordinator will decide one of the following outcomes :

- You will write the Make-Up Test later in the week with no penalty for your absence.
- You will write the Make-Up Test later in the week, but there will be a penalty for your absence.
- You will not write a Make-up Test, and your Final Exam grade will be attributed as the missing Test grade. For example, you score 73% on the Final Exam...73% is now also the grade for your missing Test.
- You will not write a Make-Up Test, and you will get zero for the missed Test.
- You may or may not write the Make-Up Test, but first, you will have to see an Academic Counsellor of your Home Faculty for accommodation.

If you miss a Test, please remember to email the Course Coordinator, not your instructor.

Test accommodations and penalties for Test absences depend on your situation.

The Course Coordinator’s decision on missed Tests is final and cannot be appealed.

*Students who do not follow the above procedure for a missed Test will get a mark of **zero** for the Test.*

• **If you have class/lab absences or you miss a Chapter Test or a Listening Comprehension Test due to travel arrangements:**

Your absences will count against your Class and Lab Attendance/Participation mark and you will get **zero** for any missed Test, with **no possibility of appeal**. Please check

the Weekly Class/Lab Program in this document for important dates, and be aware of this policy when making travel arrangements.

IMPORTANT INFORMATION ABOUT MEDICAL OR COMPASSIONATE ACCOMMODATION IN FRENCH 1002

If you are frequently absent or you miss multiple academic responsibilities for medical or compassionate reasons, you are encouraged to contact the Academic Counselling Office of your Home Faculty for accommodation. Please bring documentation to your appointment. Your Academic Counsellor will decide whether or not to grant accommodation and will then contact your instructor and the Course Coordinator.

Under no circumstances will you bring any kind of medical or other documentation to your classroom or lab instructor.

INFORMATION ON THE LAB COMPONENT

Check your timetable for the time and location of the Lab hour for your section.

The Lab component in French 1002 involves on-line exercises and active communication exercises with your lab instructor. You will also write the *Listening Comprehension Tests* in the lab.

WHAT YOU CAN EXPECT FROM US

As instructors, we commit ourselves to being on time, well-prepared, and available for consultation. We strive to create a classroom atmosphere where each student is respected and feels comfortable participating. We undertake to provide clear guidelines about what is required in the course and to apply these guidelines with fairness to all students in all sections.

WHAT WE EXPECT FROM YOU

In order to help the class and lab function smoothly and to ensure the best possible learning conditions for all, students are asked to exercise courtesy and cooperation in the following ways:

1. **Arrive on time and stay until the class or lab is dismissed.** If you arrive late, please let the instructor know, and make sure you are counted for attendance. If you must leave early for an important reason, please let the instructor know this beforehand.
2. **Raise your hand** to indicate that you have a question or an answer to contribute. Participation is heartily encouraged, but only one person can be heard at a time. Please don't interrupt the instructor or another student who is speaking.
3. **Please don't talk to your neighbours**, even to consult about the lesson. No matter how quietly you are speaking, others, including the instructor, may find it distracting.

There will be times when you are asked to work in pairs or in groups. Then, of course, you will be speaking to other students. Once the instructor announces the end of that activity, please stop your individual discussions and return your attention to the class.

4. **Come to class prepared** and equipped with necessary books and completed homework so that you can participate fully, and so that the whole class can progress at a reasonable pace. *Be prepared to participate regularly in your language class or lab - you will be speaking aloud and you will interact with other students during certain exercises.*

5. **If you have a concern** or dissatisfaction about the course, contact your class representative or make an appointment with your instructor to discuss the matter as soon as possible. All sections of the course receive the same syllabus; thus, many aspects of the course are determined by the Course Coordinator, not the individual instructors. Your instructor will refer you to the Course Coordinator if your concern involves a matter that is beyond his/her jurisdiction.

POLICY ON AUDITING

- The Department of French Studies does not allow auditing of language/grammar courses, including this and other sections of French 1002. You must be a registered student officially enrolled in a section of French 1002 in order to take this course.

POLICY ON CELL PHONES AND THE USE OF LAPTOP/TABLET COMPUTERS

- **The use of laptops and tablets is not allowed** in the classroom during the lecture or the lab in any section of French 1002, unless specified by the instructor or for valid, documented medical reasons.
- Please remember to always **switch off your cell phone** before entering any classroom, and please, **no texting or other cell phone activity** during class or lab. Your cooperation is greatly appreciated.

Thank you, and enjoy your year in French 1002!

WEEKLY CLASS / LAB PROGRAM - TERM 1

2015

Date	In the Classroom	In the Lab
Week 1a Sept 10-11	<ul style="list-style-type: none"> • Course and Textbook Introduction • Coursebook grammar review 	No Lab
Week 1b Sept 14-18	<ul style="list-style-type: none"> • Course and Textbook Introduction • Coursebook grammar review 	No Lab
Week 2 Sept 21-25	<ul style="list-style-type: none"> • Chapitre 1 	<ul style="list-style-type: none"> • Registration for <i>myfrenchlab</i> • <i>myfrenchlab</i> Pronunciation 1 • Oral Exercises
Week 3 Sept 28-Oct 2	<ul style="list-style-type: none"> • Chapitre 1 	<ul style="list-style-type: none"> • <i>myfrenchlab</i> Grammar 1 • Oral Exercises • PowerPoint 1
Week 4 Oct 5-9	<ul style="list-style-type: none"> • Chapitre 2 	<ul style="list-style-type: none"> • <i>myfrenchlab</i> Pronunciation 2 • Oral Exercises
Week 5 Oct 12-16	<ul style="list-style-type: none"> • Thanksgiving Monday • Chapitre 2 	<ul style="list-style-type: none"> • <i>myfrenchlab</i> Grammar 2 • Oral Exercises • PowerPoint 2 No Lab sections 011/017 (Monday)
Week 6 Oct 19-23	<ul style="list-style-type: none"> • Test 1 : Chapitre 1 et 2 • Chapitre 3 	<ul style="list-style-type: none"> • <i>myfrenchlab</i> Grammar 2 / PowerPoint 2 • Pronunciation 3 • Oral Exercises No Lab sections 012/013/014 (Wednesday)
Week 7 Oct 26-30	<ul style="list-style-type: none"> • Fall Study Break Thursday and Friday • Test correction • Chapitre 3 	<ul style="list-style-type: none"> • <i>myfrenchlab</i> Pronunciation 3 • Oral Exercises No Lab sections 015/016 (Thursday)
Week 8 Nov 2-6	<ul style="list-style-type: none"> • Chapitre 3 	<ul style="list-style-type: none"> • <i>myfrenchlab</i> Grammar 3 • Oral Exercises • PowerPoint 3
Week 9 Nov 9-13	<ul style="list-style-type: none"> • Chapitre 4 	<ul style="list-style-type: none"> • <i>myfrenchlab</i> Pronunciation 4 • Oral Exercises
Week 10 Nov 16-20	<ul style="list-style-type: none"> • Chapitre 4 	<ul style="list-style-type: none"> • <i>myfrenchlab</i> Grammar 4 • Oral Exercises • PowerPoint 4
Week 11 Nov 23-27	<ul style="list-style-type: none"> • Test 2 : Chapitre 3 et 4 • Chapitre 5 	<ul style="list-style-type: none"> • Listening Comprehension Test 1 • <i>myfrenchlab</i> Pronunciation/Grammar 5 • Oral Exercises • PowerPoint 5
Week 12 Nov 30-Dec 4	<ul style="list-style-type: none"> • Test correction • Chapitre 5 	No Lab
Week 13 Dec7-9	<ul style="list-style-type: none"> • Chapitre 5 / Chapitre 6 	No Lab

First semester Chapter Test dates**Test 1 • Oct. 20 (sections 005/006) Oct. 21 (sections 001/002/003/004)****Test 2 • Nov. 23 (sections 001/002/003/004), Nov. 24 (sections 005/006)**

- No classes on Thanksgiving Monday, October 12th.
- No classes on Thursday, October 29th or Friday October 30th for the Fall Study Break.
- Note the Lab section cancellations in Weeks 5 / 6 / 7.
- Wednesday, December 9th is the last day of classes for the first Term.

WEEKLY CLASS / LAB PROGRAM - TERM 2

2016

Date	In the Classroom	In the Lab
Week 14 Jan 4-8	• Chapitre 6	• LCT returned • <i>myfrenchlab</i> Pronunciation/Grammar 6 • Oral Exercises • PowerPoint 6
Week 15 Jan 11-15	• Test 3 - Chapitre 5 et 6 • Chapitre 7	• <i>myfrenchlab</i> Pronunciation 7 • Oral Exercises
Week 16 Jan 18-22	• Test correction • Chapitre 7	• <i>myfrenchlab</i> Grammar 7 • Oral Exercises • PowerPoint 7
Week 17 Jan 25-29	• Chapitre 7 / Chapitre 8	• <i>myfrenchlab</i> Pronunciation 8 • Oral Exercises
Week 18 Feb 1-5	• Chapitre 8	• <i>myfrenchlab</i> Grammar 8 • Oral Exercises • PowerPoint 8
Week 19 Feb 8-12	• Test 4 - Chapitre 7 et 8 • Chapitre 9	• <i>myfrenchlab</i> Pronunciation 9 • Oral Exercises
Feb 15-19	• Reading Week	No Lab
Week 20 Feb 22-26	• Test correction • Chapitre 9	• <i>myfrenchlab</i> Grammar 9 • Oral Exercises • PowerPoint 9
Week 21 Feb 29-Mar 4	• Chapitre 9 / Chapitre 10	• <i>myfrenchlab</i> Pronunciation 10 • Oral Exercises
Week 22 Mar 7-11	• Chapitre 10	• <i>myfrenchlab</i> Grammar 10 • Oral Exercises • PowerPoint 10
Week 23 Mar 14-18	• Test 5 - Chapitre 9 et 10 • Exam Review	• Listening Comprehension Test 2
Week 24 Mar 21-25	• Good Friday • Test correction • Exam Review	• LCT returned • Oral Test Review
Week 25 Mar 28-Apr 1	• Exam Review • Oral Tests	No Lab
Week 26 Apr 4-6	• Oral Tests	No Lab

Second semester Chapter Test dates**Test 3** • Jan. 11 (*sections 001/002/003/004*), Jan. 12 (*sections 005/006*)**Test 4** • Feb. 8 (*sections 001/002/003/004*), Feb. 9 (*sections 005/006*)**Test 5** • Mar. 14 (*sections 001/002/003/004*), Mar. 15 (*sections 005/006*)

- No classes for Reading Week, February 15th to 19th.
- No classes on Good Friday, March 25th.
- Wednesday, April 6th is the last day of classes for the second Term.

Policy on Accommodation for Medical Illness:

http://www.uwo.ca/univsec/academic_policies/rights_responsibilities.html

Students seeking academic accommodation on medical grounds for any missed tests, exams, participation components and/or assignments worth 10% or more of their final grade must apply to the Academic Counselling office of their home Faculty and provide documentation. Academic accommodation cannot be granted by the instructor or department. Please note that in all courses offered by the Department of French Studies, this same requirement will also apply to assignments worth less than 10% of the final grade. Final examinations must be written at the scheduled time unless formal alternative arrangements for a Special Examination have been approved (by the instructor, the Department and the Home Faculty Dean's Office) based on valid documented grounds.

A downloadable Student Medical Certificate can be found here:

http://www.uwo.ca/univsec/academic_policies/rights_responsibilities.html

Support services

Students who are in emotional/mental distress should refer to Health and Wellness website http://www.health.uwo.ca/mental_health for a complete list of options about how to obtain help.

Statement on Plagiarism, Cheating and other Scholastic Offences

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence in the Academic Handbook available on the Academic Calendar website, here: <http://www.westerncalendar.uwo.ca/2015/pg113.html>

Policy on Attendance

"Any student who, in the opinion of the instructor, is absent too frequently from class or laboratory periods in any course, will be reported to the Dean of the Faculty offering the course (after due warning has been given). On the recommendation of the department concerned, and with the permission of the Dean of that Faculty, the student will be debarred from taking the regular examination in the course. The Dean of the Faculty offering the course will communicate that decision to the Dean of the Faculty of Registration."

(http://www.uwo.ca/univsec/academic_policies/examinations.html)

Important Academic Information for Students Taking Courses in the Department of French Studies

http://www.uwo.ca/french/undergraduate/counselling/academic_information/index.html