



Western

JOB HAZARD ANALYSIS - Task Specific

NEW

REVISED

WORKPLACE TASK TO BE ANALYSED

Flooded Areas

DEPARTMENT

CCPS

WESTERN JOB CLASSIFICATION*

Fire Safety Staff

REQUIRED EQUIPMENT AND/OR PERSONAL PROTECTIVE EQUIPMENT

Safety Shoes

WESTERN HAZARD CATEGORY*

WorkSite/ Ergonomic/ Energy Hazards

HAZARD TYPE*

Slips/Trips/Falls, Strain, Overloading/ Electricity

LOSS POTENTIAL RATING*

Moderate

*refer to Stantec Specific Job Report

DATE:

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MGMT APPROVAL:

SEQUENCE OF TASK

Notify Client Services and/or Campus Police, who will dispatch appropriate supervisory, trades and building personnel

POTENTIAL HAZARDS

unsafe environments

ACTION OR PROCEDURE

Notifying Client Services or Campus Police will enact the following units to provide an immediate safe environment: plumbers and or roofer for remedial repairs, electricians for rendering safe all electrical exposures, engineering for structural conditions and fire prevention personnel for system integrity.
Caution tape, wet floor signs, turn off any valving and breakers within scope of training and knowledge. Isolate hazards

Assess Area and Prepare Equipment	<ul style="list-style-type: none"> a)back injury b)overexertion strain c)Slip, trip, fall d) exposure to chemical e) electrical shock/contact 	<ul style="list-style-type: none"> a)assess and inspect equipment, assess if mop and bucket, wet vac, or auto scrubber are needed. b)mops to be appropriate size by length and width and weight c) safely ensure footing and body position for awareness of slip trip or fall, ensure pedestrians safely aware of wet floor through use of wet floor signs at any corridor or common area effected, for lobby or entry areas staff may decide to rope off areas with caution tape or barrier device and complete pickup of wet area. d) Safely mix any chemical to be used, avoid spillage, mix chemicals as to proper dilution per MSDS sheet, manufacturer's guidelines. Also see product labels and Caretaking manual. e) Electrical equipment to be protected for operator with G.F.C.I. protection. Do not enter until electrical safety is confirmed
Assign appropriate staff	overexertion strain injuries	<ul style="list-style-type: none"> Lead Caretaker and/or Supervisor organize crew to job requirements Re-instruct staff as required as to safe ergonomic operation. Avoid repetitive heavy lifting of wet materials through use of Caretaking weight limits as defined in the job description.
Removal of large debris or obstacles	<ul style="list-style-type: none"> a)head injury b) cuts, abrasions c) airborne particulate 	<ul style="list-style-type: none"> a) be observant of potential for falling ceiling tile in which a hard hat is advisable for head protection b)Wear gloves appropriate for removal of such debris. Carry any garbage bags with extended arms from the body where advisable or use carts for heavy debris c) wear appropriate mask pending ceiling space conditions if ceiling tile are falling or to be removed.