



Western

# JOB HAZARD ANALYSIS - Task Specific

NEW

REVISED

**WORKPLACE TASK TO BE ANALYSED**

HazMat operations

**DEPARTMENT**

CCPS

**WESTERN JOB CLASSIFICATION\***

Fire Safety Staff

**REQUIRED EQUIPMENT AND/OR PERSONAL PROTECTIVE EQUIPMENT**

Safety Shoes

**WESTERN HAZARD CATEGORY\***

Worksite/ Ergonomic/ Biological Hazards

**HAZARD TYPE\***

Working at heights, slips/trips/falls, overloading, Repetitive strain, weight, mixture

**LOSS POTENTIAL RATING\***

Moderate

\*refer to Stantec Specific Job Report

**DATE:**

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**MGMT APPROVAL:**

**SEQUENCE OF TASK**

**POTENTIAL HAZARDS**

**ACTION OR PROCEDURE**

Assess Area	a)personal safety b)back injury, overexertion strain c)Slip, trip, fall d) exposure to dust and particulate, organic	a)read door signage or contact Supervisor for accessibility permission whether cleaning and waste removal is advisable. Proper personnel Protective equipment to be worn where applicable. b) use ergonomic lifting considerations c) safely ensure footing and body position for awareness of slip, trip or fall, d) avoid spillage of bag or canister while disposing of waste, Also see any equipment labeling per Occupational Health and Safety and
Assign appropriate staff	overexertion strain injuries	Supervisor organize crew to job requirements Re-instruct staff as required as to safe and ergonomic operation

Removal of large debris, articles, broken glass	<p>a) lacerations and abrasions</p> <p>b) repetitive strain, back injury</p>	<p>a) Wear gloves and masks when appropriate for removal of any visible large or broken glass articles and hazardous debris such as glass, staples or other such sharp objects. Never compact waste with hand or foot or other object. Never unload waste into another container by hand to avoid lacerations, abrasions, exposure etc..</p> <p>b) Use proper body mechanics while bending to pick up debris behind desks, tables and seating, alternate duties when and where possible. Excessively full or overweight garbage cans are to be a two person operation utilizing another person to assist in removing the bag of waste and safely disposing to collection area. Never compact waste with hand or foot or other object. Never unload waste into another container by hand to avoid lacerations, abrasions, exposure etc</p>
Proceed with removal of waste from area(s)	<p>a) over exertion strain injury</p> <p>b) slip, trip, fall</p> <p>c) exposure to particulate or debris</p>	<p>a) Avoid heavy lifting by ensuring garbage cans are of safe weight to be removed. Lift safely away from body with extended arms to avoid contact with sharp objects.</p> <p>b) staff to watch proper footing, observe pedestrian traffic around them with caution to work environment awareness for slip and trip hazards (ex: cord locations, furniture, drawers, obstructions)</p> <p>c) follow appropriate directions for potential exposure to particulate which will require eye protection and mask.</p>