

JOB HAZARD ANALYSIS - Task Specific

 NEW

 REVISED

WORKPLACE TASK TO BE ANALYSED

Clearing Tables

WESTERN HAZARD CATEGORY*

Ergonomic Hazards

DATE:

May-06

DEPARTMENT

Hospitality Services

HAZARD TYPE*

Weight

WRITTEN BY:

Committee

WESTERN JOB CLASSIFICATION*

FSA (Residence / Catering) - Porter

LOSS POTENTIAL RATING*

High

REVIEWED BY:

Barry Russell

REQUIRED EQUIPMENT AND/OR PERSONAL PROTECTIVE EQUIPMENT

Trays, Bus Bins

*refer to Stantec Specific Job Report

MGMT APPROVAL:

Frank Miller

SEQUENCE OF TASK	POTENTIAL HAZARDS	ACTION OR PROCEDURE
Take tray or bus bin to table		
Load with dirty dishes and do not overload tray	Strain	Avoid over-loading.
Take tray or bus bin to dishwashing area		Make multiple trips as required
Remove soiled linen from table		
Whenever possible use cart to transport dirty dishes to dishroom		