



Western

JOB HAZARD ANALYSIS - Task Specific

NEW

REVISED

WORKPLACE TASK TO BE ANALYSED

Study Carrel Cleaning and Graffiti Removal

DEPARTMENT

Facilities Management

WESTERN JOB CLASSIFICATION*

Caretaker

REQUIRED EQUIPMENT AND/OR PERSONAL PROTECTIVE EQUIPMENT

Safety shoes, appropriate gloves; mask and safety eyewear when appropriate

WESTERN HAZARD CATEGORY*

Ergonomic/Worksite/Hazards

HAZARD TYPE*

Protruding/Sharp Objects, Chemicals

LOSS POTENTIAL RATING*

Moderate

*refer to Stantec Specific Job Report

DATE:

March 17, 2021

WRITTEN BY:

Frank DeGurse,
Chris Brown

REVIEWED BY:

Building Managers

MGMT APPROVAL:

Chris Bumbacco

SEQUENCE OF TASK

POTENTIAL HAZARDS

ACTION OR PROCEDURE

Assess and prepare equipment and chemical mixture	<ul style="list-style-type: none"> a) Back injury b) Overexertion strain c) Slip, trip, fall 	<ul style="list-style-type: none"> a) Assess and inspect equipment and amount of workload to be completed b) Use ergonomic scrubbing tools where possible and all supplies to be appropriate size by length and width and weight for surface type. Alternate arms when when scrubbing and limit amount of time doing repetitive motions. Rotate duties when and where advisable. This is work is scheduled periodically or biannually for extended periods of the work day. Spot cleaning occurs daily throughout the year. c) Safely ensuring footing and body position for awareness of slip, trip or fall; ensuring pedestrian safely aware of any wet floors through the use of wet floor signs at top and bottom of stairs.
---	---	---

	d) Exposure to chemical	d) Safely mix chemical to water, avoid spillage, mix chemicals as to proper dilution per MSDS sheet, manufacturer's guidelines. Also see produce labels and Caretaking manual. Wear an appropriate mask and PPE prior to mixing or working with chemicals. Aerosol, liquid, or other such graffiti removers often use stronger active ingredients and are to be used with caution and observe label directions and MSDS and have adequate ventilation for the area.
Assign appropriate staff	Overexertion strain injuries	Lead Caretaker and/or Manager organize crew to job requirements. Re-instruct staff as required as to safe and ergonomic operation.
Removal of large debris or obstacles	Cuts	Wear gloves appropriate for removal of such debris such as regular garbage or refuse to appropriate containers. Chairs and tables may have to be moved or returned to proper floor layout positions.