



Western

JOB HAZARD ANALYSIS - Task Specific

NEW

REVISED

WORKPLACE TASK TO BE ANALYSED

Waste Compactor Operation

DEPARTMENT

Facilities Management

WESTERN JOB CLASSIFICATION*

Caretaker

REQUIRED EQUIPMENT AND/OR PERSONAL PROTECTIVE EQUIPMENT

Safety shoes, eye protection, mask, kevlar/canvas gloves

WESTERN HAZARD CATEGORY*

Ergonomic/Worksite Hazards

HAZARD TYPE*

Pinch Points

LOSS POTENTIAL RATING*

Moderate

*refer to Stantec Specific Job Report

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REVIEWED BY:

Building Managers

MGMT APPROVAL:

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SEQUENCE OF TASK	POTENTIAL HAZARDS	ACTION OR PROCEDURE
Assess and inspect equipment, controls and environment	a) Personal safety b) Back injury, overexertion strain c) Slip, trip, fall d) Exposure to dust and particulate,	a) Proper personnel Protective equipment to be worn where applicable. b) Using ergonomic lifting considerations while lifting, bending twisting and while removing any chute blockages c) Safely ensure footing and body position for awareness of slip, trip or fall, d) Avoid spillage when disposing of waste, Also see any equipment manuals or labeling per Occupational Health and Safety and Caretaking manual.
Assign appropriate staff	Overexertion strain injuries	Lead Caretaker and/or Supervisor organize crew to job requirements Re-instruct staff as required as to safe ergonomic operation

Removal of large debris, articles, broken glass when chutes are plugged	<p>a) Lacerations and abrasions</p> <p>b) Repetitive strain, back injury</p> <p>c) Lacerations, abrasions, exposure, etc.</p>	<p>a) Ensure safe operation and operator safety by ensure all guards, safety devices, controls shut offs are in place when chute blockages are cleared. Wear gloves and masks when appropriate for removal of any visible large or broken glass articles and hazardous debris. Use pole or other tools to remove blockages to avoid arm or extended reach injuries. Never compact waste with hand or foot or other object. Never unload waste into another container by hand to avoid lacerations, abrasions, exposure etc.</p> <p>b) Use proper body mechanics while bending to pick up debris. Alternate duties when and where possible. Excessively full or overweight garbage bins are to be a two person operation utilizing another person to assist in removing the bin safely in collection area. Never compact waste with hand or foot or other object.</p> <p>c) Never unload waste into another container by hand to avoid lacerations, abrasions, exposure, etc.</p>
Proceed with removal of waste from area(s)	<p>a) Over exertion strain injury</p> <p>b) Slip, trip, fall</p> <p>c) Exposure to particulate or debris</p>	<p>a) Avoid heavy lifting by ensuring garbage cans are of safe weight to be removed. Lift safely away from body with extended arms to avoid contact with sharp objects.</p> <p>b) Staff to watch proper footing. Observe pedestrian traffic around them with caution to work environment and awareness for slip and trip hazards (eg. Cord locations, furniture, drawers, obstructions).</p> <p>c) Follow appropriate directions for potential exposure to particulate, which will require eye protection and mask. Use bin transportation device (ie. cart/caddy) as required and according to instructions.</p>
Troubleshooting		Escalate operational issues to trades as required.