



Western

# JOB HAZARD ANALYSIS - Task Specific

NEW

REVISED

### WORKPLACE TASK TO BE ANALYSED

Use of Fixed Drill Press in Services Building 1360 (Motor) and 1345 (ACMF)

### DEPARTMENT

Facilities Management

### WESTERN JOB CLASSIFICATION\*

Controls Mechanic/Electrician

### REQUIRED EQUIPMENT AND/OR PERSONAL PROTECTIVE EQUIPMENT

Hearing protection (I.R.), respiratory protection (I.R.), gloves (I.R.), grade 1 safety footwear, safety glasses/goggles/face shield

### WESTERN HAZARD CATEGORY\*

Physical/ Worksite/Chemical

### HAZARD TYPE\*

Noise/Struck by Moving Object/Particulates

### LOSS POTENTIAL RATING\*

Moderate

\*refer to Stantec Specific Job Report

### DATE:

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### WRITTEN BY:

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### REVIEWED BY:

Electrical/Controls Shop

### MGMT APPROVAL:

Ken Gee

SEQUENCE OF TASK	POTENTIAL HAZARDS	ACTION OR PROCEDURE
<b>Assess Work Site</b>	<b>slip, trip, strike against</b>	<b>WP-41</b>
Inspect unit, adjust belt (I.R.)	Projectile, sharp material	PPE, WHMIS (I.R.), keep work area clean, <b>pre-use inspection</b>
Put material in vise or clamp, adjust table, apply lubricant while drilling (I.R.), remove material	Burn, struck by, inhalation, noise	Maintain sharp drill bits
Clean table/floor of burrs/debris		Work by trained/licensed mechanics.
*I.R. If required	*Required safe use of hand/power tools	