

## **Wolfe-Western Fellowship At-Large for Outstanding Newly Recruited Research Scholars**

### ***Fellowship Announcement and Guidelines***

Western Research, on behalf of the Vice-President (Research) and the Vice-President (University Advancement), is pleased to announce the ***Wolfe-Western Fellowship At-Large for Outstanding Newly Recruited Research Scholars***. The Fellowship provides a unique opportunity to support exceptional scholars new to Western from any discipline. One Fellowship will be awarded on a competitive basis to be held for five years to an Assistant, Associate, or Full Professor in the first or second year of their first Western appointment, who demonstrates outstanding leadership and potential within their area(s) of research. Nominees for the Fellowship will be considered by their Dean's recommendation only. Each Faculty is invited to nominate one candidate by submitting a Nomination Dossier directly to Western Research by **Friday, February 14, 2025**.

#### **Overview**

The *Wolfe-Western Fellowship At-Large for Outstanding Newly Recruited Research Scholars* will be awarded based on the quality of the Nominee's research and record of accomplishments, as well as the extent to which the Nominee has contributed to research excellence and innovation in their chosen field in Canada and internationally *relative to their career stage*.

#### **Allocation and Term**

- One (1) *Wolfe-Western Fellowship At-Large for Outstanding Newly Recruited Research Scholars* will be awarded per competition.
- The Fellowship holder will be selected in accordance with the University's policies and practices (MAPP).
- Appointments to the Fellowship will be for a maximum of five (5) years, and will be subject to an annual review of continued eligibility based on the quality of the incumbent's research program and overall performance.
- The Fellowship is non-renewable and held only once by a faculty member.
- Only one Fellowship will be held per five-year period.
- Funding for the Wolfe-Western Fellowship will commence by **April 1, 2025**.
- Award decision anticipated by March 31, 2025.

#### **Value**

- The successful Fellowship holder will receive \$75,000/year, exclusively for salary plus benefits, for a maximum five (5) years.

## Eligibility

- Nominees must be at the Assistant, Associate, or Full Professor level, with a start date of their first appointment at Western between January 1, 2023 and December 31, 2024.
- The Nominee must allocate at least 75% of their academic time to research or research-related activities. **Protected time** to be confirmed in the Nomination Dossier by the respective Dean.
- Scholars holding an existing salary award covering more than 50% of their salary (e.g. Canada Research Chairs) are not eligible.
- Each Dean/Faculty may nominate one (1) eligible researcher for the *Wolfe-Western Fellowship At-Large for Outstanding Newly Recruited Research Scholars* opportunity. Faculties are strongly encouraged to consider Equity, Diversity, and Inclusion principles in their internal selection of candidates.
- Note that the WWF is not exclusively an early career award and eligibility is based on recent recruitment to Western University (see above).

## Adjudication

A selection committee, chaired by the Vice President (Research) or designate, will choose the recipient of the *Wolfe-Western Fellowship At-Large for Outstanding Newly Recruited Research Scholars* from the Dean-submitted nominees. The committee composition will be selected from the Western College of Reviewers to ensure that members represent an appropriate balance across broad research and scholarly disciplines. All members must have undertaken the Bias in Peer Review training offered by the CRC/Tri-councils and the Building Inclusivity Through Anti-Racism module by Western's EDI Office prior to adjudication.

## Evaluation Criteria

Nominees will be assessed using the following criteria:

1. Quality and scope of the nominee's research, scholarly, and/or creative activity achievements, and record of accomplishments
2. The extent to which the nominee has contributed to research excellence in their chosen field of study
3. National and international stature and reputation of the nominee and their work
4. Future promise and potential for leadership by the nominee in Canada and internationally.

***NOTE: the above criteria will be evaluated relative to the career stage of the nominee.***

## EDID Resources

Dedicated support and resources for Indigenous research and Equity Diversity, Inclusion, and Decolonization in research are available through the [Inclusive Research Excellence and Impact team](#).

You can complete a [request for support form](#) to receive more information or book a consultation. If you are unsure if your WWF nomination involves Indigenous research, it is recommended that you contact the team early for determination and support.

## Nomination Dossiers: How to Nominate

### *Due Date and Submission*

- Deans submit one Nomination Dossier per Faculty by email to Western Research ([rwprizes@uwo.ca](mailto:rwprizes@uwo.ca)) by **February 14, 2025 at 5:00 pm (Eastern Time)**.
- Full Nomination Dossier must be submitted in one (1) PDF attachment.

### *Nomination Dossier Contents and Guidelines*

The Nomination Dossier/Form will contain the following mandatory components. If there are any questions, please contact [rwprizes@uwo.ca](mailto:rwprizes@uwo.ca) for assistance.

#### **1. Cover Letter**

- Maximum 2 pages
- Signed by the Dean and the Nominee
- Explains: the significance of the Nominee's research, how they exhibit leadership in their area of research, the potential impact of the research, any cross-faculty or interdisciplinary aspects of the research, how the research aligns with the University's areas of research strength, and a narrative regarding the nominee's career to date.
- Confirm at least 75% protected research or research-related activity time for the nominee over the term of the Fellowship.

#### **2. Research Project Description (Lay Abstract)**

- 500 words maximum.

#### **3. Milestones and Deliverables of the Fellowship**

- 400 words maximum.

#### **4. Nominee's Current CV**

- No page limit.
- Any CV format will be acceptable and can be structured based on the nominee's discipline.
- A **publication list** is a mandatory component of the CV.
- May include a description of any leaves or other interruptions and how they impacted research activities and dissemination of results (optional).

#### **5. Most Significant Contributions**

- Maximum 2 pages.
- The Nominee should identify and briefly describe **up to five** significant contributions related to research or leadership/service over the Nominee's entire career. Emphasis should be on the nominee's contributions as an independent scholar and

the extent to which the nominee has contributed to research excellence and innovation in their chosen field in Canada and internationally relative to their career stage.

#### **6. Maximum of two External Letters of Support**

- Maximum 2 pages per letter
- Referee's full name, mailing address, and original signature required on their letter.
- At least one (1) Referee may be non-arm's length (e.g. former Supervisor, collaborator).
- Referees must disclose within their letter the nature and extent of their professional relationship with the candidate.
- Letters must be sent directly from the Referees to the respective Dean for inclusion in the Nomination Dossier.

#### ***Formatting Requirements for Attachments***

- Pages must be 8 ½" x 11" (216mm x 279mm).
- Insert a minimum margin of 2 cm (¾ inch) around the page (top, bottom, and sides).
- Text can be either single or double-spaced.
- Use a minimum font size of 11 (Arial or Times New Roman) with no condensed type.
- In the header of each page, indicate the title of the document (e.g. Cover Letter) in the top left and the name of the nominee in the top right.