

**Procedure for Program Design – Courses, Milestones and Course Outlines**

**Compulsory Student Evaluation of Courses**

All graduate courses with an enrolment of three or more students are subject to an evaluation designed by the program and completed by students.

This evaluation should occur at the end of each offering of the course and should include elements that are designed to provide an evaluation of both the course and the effectiveness of the instructor.

The results of such evaluations will be made available to the course instructor and the Chair or director of the instructor's home unit.

Programs are encouraged to make the results of these evaluations available to students who might be considering taking the same course in the future.