Application for Graduation and Notification of Eligibility to Graduate

Policy Category: Registration, Progression, Graduation

Subject: Application for Graduation and Notification of Eligibility to Graduate

Subsections: *

Approving Authority: Senate

Responsible Committee: Senate Committee on Academic Policy

Related Procedures: *

Officer(s) Responsible for Procedures: *

Related Policies: Graduation

Effective Date: September 2014

Supersedes: *

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An Application to Graduate must be completed through the Student Center by April 30 in the Winter term by each student who expects to graduate at the Spring Convocation.

An Application to Graduate must be completed through the Student Center by September 8 of each year by each student who expects to graduate at the Autumn Convocation.

Graduate students must comply with the Application to Graduate process as set out by the School of Graduate and Postdoctoral Studies.

The onus is on students to verify, on their Application to Graduate, the degree and program of study to appear on their diplomas and transcripts. Applicants must inform the Registrar, in writing, if they wish to change their name, to question their degree designation, or to postpone their graduation.

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Candidates who meet the requirements for graduation in the degree and program of study specified on their Application to Graduate will graduate at the Convocation specified on the Application. Students who fail to meet the requirements for the specified degree and program of study will not graduate at the specified Convocation and should consult the Dean of their Faculty regarding alternative graduation possibilities.

Upon receipt of Applications for Graduation, the Office of the Registrar will review the academic records to identify and advise those students who will not be eligible to graduate even with the successful completion of courses in which they currently are enrolled.