

## Honorary Degrees – Procedures for Selecting Honorary Degree Recipients

**Effective Date:** May 17, 2024

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### 1. Procedures

- a. Nominations: At least once annually, a call for nominations will be broadcast widely by the University Secretariat to the university community, highlighting outreach to equity-deserving groups, using the traditional outlets and any additional avenues suggested by members of the Honorary Degrees Committee. Nominations may be submitted at any time to the University Secretary using the form available at [https://www.uwo.ca/univsec/pdf/senate/honorary/hondeg\\_nomination\\_form.pdf](https://www.uwo.ca/univsec/pdf/senate/honorary/hondeg_nomination_form.pdf)
- b. Maintenance of Lists: The initial screening of the nomination will be made by the University Secretariat to ensure that the nomination adheres to these guidelines. Names will be added to the list for a period of three years from the date of nomination, at which time, if the nominee has not been selected, the name will be deleted. If the person is renominated, and if the nomination is still valid according to these guidelines, the name will again be added to the list for an additional three-year period.
- c. From the active list of nominations, the Honorary Degrees Committee will select prospective degree recipients (who are diverse). Once a prospective degree recipient has been identified and agreed upon by the Committee, the President's Office will execute due diligence, based on publicly available information, to ensure that the nomination conforms fully to the selection principles and criteria.
- d. Selection of invitees to receive an Honorary Degree will be determined by the President. In addition, the President's Office will work to match nominees to an appropriate ceremony within the boundaries of scheduling.