



## The UNIVERSITY of WESTERN ONTARIO

### MINUTES OF THE MEETING OF SENATE

**February 20, 2004**

The meeting was held at 1:30 p.m. in Room 1R40, Richard Ivey School of Business.

SENATORS: 77

T. Adams	R. Harris	S. Osborn
M-A. Andrusyszyn	S. Hatibovic-Kofman	G. Paola
M. Bartlett	J. Haywood-Farmer	R. Parks
I. Baruss	C. Herbert	A. Pearson
F. Berruti	I. Holloway	A. Percival-Smith
L. Bowman	R. Howse	A. Pitman
S. Brennan	E. Johanssen	J. Plas
C. Brown	W. Kennedy	N. Rhoden
E. Cairns	G. Killan	C. Ross
M. Carroll	R. Klassen	R. Secco
C. Chapman	P. Klein	A. Sells
N. Crowther	D. Kneale	S. Singh
K. Danylchuk	M. Kreiswirth	E. Skarakis-Doyle
R. Darnell	B. Laserson	P. Skidmore
P. Davenport	R. Lumpkin	L. Ste. Marie
P. Dean	S. Majhanovich	J. Tennant
R. Dix	A. Margaritis	B. Timney
J. Doerksen	D. McCarthy	S. Usprich
R. Dunn	L. Miller	D. Vaillancourt
D. Dutrizac	G. Moran	J. Van Fleet
C. Essex	B. Morrison	T. Vandervoort
J. Etherington	J. Nash	L. Vaughan
C. Farber	M. Ninness	J. White
W. Flintoff	J. Nisker	M. Wilson
A. Forbes	E. Noble	B. Wood
J. Harrington	K. Okruhlik	

Observers: L. Gribbon, D. Jameson

S.04-29

### **Minutes of the Previous Meeting**

The minutes of the meeting of January 23, 2004, were approved as circulated.

S.04-30 **REPORT OF THE PRESIDENT**

The President reported on the visit of Kathleen Wynne, MPP, and applications at Western. Slides used to highlight his presentation are attached as [Appendix I](#).

Professor Carroll asked for a report on the history of Western's record of first choice applications from students whose grades are over 80%. In order to see how Western ranks, it would be useful to see similar data for the other Ontario universities. Dr. Moran stated that if the information is available, it will be provided to Senate.

**OPERATIONS/AGENDA COMMITTEE** [Exhibit I]

S.04-31 **Faculty of Graduate Studies Representation on Senate**

On behalf of the Operations/Agenda Committee, it was moved by A. Pearson, seconded by M. Kreiswirth,

That the following representatives comprise the Faculty of Graduate Studies constituency on Senate commencing November 1, 2004:

8 members - 1 from each of the 8 divisions of the Faculty of Graduate Studies, elected thereby, specifically:

- Arts and Music
- Social Sciences
- Information and Media Studies and Business Administration
- Education
- Health Sciences
- Medicine & Dentistry
- Engineering
- Sciences

2 members - elected by the members of the Faculty of Graduate Studies at large

CARRIED

S.04-32 **Constitution of the Faculty of Arts**

It was moved by A. Pearson, seconded by K. Okruhlik,

That Section 1 of the Constitution of the Faculty of Arts be amended as follows, effective July 1, 2004:

1. The Faculty of Arts shall consist of the following departments: Classical Studies, English, [Film Studies](#), French, Modern Languages and Literatures, Philosophy, and Visual Arts.

Admission of other departments to the Faculty of Arts will require the following steps:

- (i) application of the department concerned to the Senate.
- (ii) approval of this application by the Senate, after consultation with the Faculty of Arts and any other Faculty concerned.

CARRIED

S.04-33 **Subcommittee on Enrolment Planning and Policy (SUEPP)**

It was moved by A. Pearson, seconded by S. Usprich,

That the composition of SUEPP be amended as follows:

**Resource Persons (non-voting):**

Associate Vice-President (Institutional Planning & Budgeting) (~~Secretary~~)  
Manager, Institutional Analysis (Secretary)  
Manager, Applicant Services

CARRIED

S.04-34 **Accessibility of Senate Agendas on the Internet**

It was moved by A. Pearson, seconded by J. Haywood-Farmer,

That Section 2 of Senate resolution S.01-172 be amended as follows:

2. The agenda and supporting documentation for meetings of the Senate may be published electronically by the Secretary 7 days prior to each Senate meeting. The Minutes of meetings of the Senate may be published electronically by the Secretary following their approval by the Senate.

CARRIED

**ACADEMIC POLICY AND AWARDS**

S.04-35 **Admission Requirements in the Faculty of Medicine & Dentistry: MD Program**

Prior to Senate considering the Admission Requirements in the MD Program, Dean Timney asked that the following phrase be added to the third paragraph of the New Calendar Copy [shown in italics]: “3.0 full or equivalent senior courses (second year and above); *at Western, 200 level or above*, must be included in at least one of the two undergraduate years being used to determine compliance with established GPA cutoffs.”

On behalf of SCAPA, it was moved by B. Timney, seconded by M. Wilson,

That, effective September 1, 2007, the admission requirements in the Faculty of Medicine & Dentistry MD Program, detailed in Exhibit II, item 1, be revised for those applying to OMSAS with the application deadline of October 2006 for entry into the MD Program September 2007.

CARRIED

S.04-36 **Donor Representation on Selection Committees for Awards**

It was moved by B. Timney, seconded by E. Cairns,

That Senate approve and recommend to the Board of Governors, through the Vice-Chancellor, the revision to Policy 2.10 Scholarships, Awards and Prizes - Definitions and Approval Processes, shown in Exhibit II, Appendix 1, specifically, the addition of the following provision:

- 2.01 A donor may not be involved in the selection of an individual for a student award or scholarship, or a fellowship, that has been funded by the donor.

Professor Haywood-Farmer asked if the University can refuse the donation if the donor requests specifically to have input into the selection. Dean Timney confirmed this point. He explained that the purpose of the revision is to provide Senate-approved guidance to the Development Officers.

The question was called and CARRIED

S.04-37 **Official Version of the UWO Calendar**

It was moved by B. Timney, seconded by M. Wilson,

That Senate approve the following statement on the Official Copy of the Academic Calendar:

The University of Western Ontario recognizes the on-line (web) version of the UWO Academic Calendar and the UWO Graduate Calendar as the official version(s) of the Calendar(s).

Professor Ellis asked how the calendars will be archived if the official version is published on-line. Dean Timney stated that the Registrar's Office produces both a paper version and a web version of the UWO Academic Calendar. The web version includes items that are approved after the date of publication. Paper versions will continue to be archived by the Library. Dean Timney agreed to investigate this issue.

The question was called and CARRIED

S.04-38 **Winners of the Edward G. Pleva Award and the Marilyn Robinson Award for Excellence in Teaching**

The Subcommittee on Teaching Awards (SUTA) has chosen the following faculty members as recipients of The Edward G. Pleva Award for Excellence in Teaching for 2003-2004:

- Gregory M. Eramian, Department of Modern Languages and Literatures, Faculty of Arts
- Lesley D. Harman, Department of Sociology, King's College
- Richard J. Puddephatt, Department of Chemistry, Faculty of Science

The Subcommittee on Teaching Awards (SUTA) has chosen the following faculty member as the recipient of The Marilyn Robinson Award for Excellence in Teaching for 2003-2004:

- Lindi M. Wahl, Department of Applied Mathematics, Faculty of Science

S.04-39 **Scholastic Offences Report to Senate - Addendum for King's College**

At the January 23, 2004, meeting, Senate received for information the 2002-2003 Report on Scholastic Offences, covering the period from November 15, 2002, to June 30, 2003. An addendum to that report pertaining to King's College, detailed in Exhibit II, information item 2, was received for information.

S.04-40 **Faculty of Music Calendar Copy: BMus/BMusA Students Eligibility to Enrol in Minor Modules**

The following note will be added to the Academic Calendar entry for the Faculty of Music for "Degrees Offered":

NEW CALENDAR COPY  
(p. 122 of the 2003 Academic Calendar)

Note: Students registered in the Bachelor of Music or the Bachelor of Musical Arts may enroll in Minors in other disciplines. For more information, please consult the Faculty.

S.04-41 **New Scholarships and Awards**

SCAPA has approved on behalf of the Senate the following Terms of Reference for new awards, scholarships and medals, for recommendation to the Board of Governors through the Vice-Chancellor:

Air Liquide HBA Award (Richard Ivey School of Business)  
Mary and Barry Ullett Award (Richard Ivey School of Business)  
Mary and Barry Ullett 125<sup>th</sup> Anniversary OSOTF Award (Richard Ivey School of Business)  
Dr. K. Victor Ujimoto 125<sup>th</sup> Anniversary Scholarship in Aviation Human Factors Management (Faculty of Social Science, Administrative and Commercial Studies)  
Kevin Newman – CHRW 125<sup>th</sup> Anniversary Alumni Award (Any Undergraduate Faculty)  
Mary Scott Kenny Beynon 125<sup>th</sup> Anniversary OSOTF Scholarship (Any Undergraduate Faculty)  
Walter Dearness Tamblyn 125<sup>th</sup> Anniversary HBA Scholarship (Richard Ivey School of Business)  
McArdle Family 125<sup>th</sup> Anniversary Alumni Award (Faculty of Law)  
John James Grier Memorial Scholarship (Faculty of Graduate Studies, Journalism)  
Edward and Janet Schroeder 125<sup>th</sup> Anniversary Alumni Awards (Any Undergraduate Faculty)  
James M. Hay Gold Medal in Chemical & Biochemical Engineering (Faculty of Engineering, Chemical & Biochemical)  
Charles Yip Memorial 125<sup>th</sup> Anniversary Alumni Award (Faculty of Engineering)  
Hymn Society 125<sup>th</sup> Anniversary Alumni Music Award (Faculty of Music)  
Dr. Leola E. Neal President's Entrance Scholarship (Any Undergraduate Faculty)

S.04-42 **turnitin.com**

Dr. Harris gave a presentation on turnitin.com which is plagiarism protection software. Western's investigation into a reported incident at McGill University revealed that the event was misrepresented in the press. A dispute existed between a student and a faculty member who used the turnitin.com software to check for plagiarism on a paper. At the time of the dispute, no contract existed between McGill University and turnitin.com. Consequently the professor agreed to review the student's paper without having to resubmit it to turnitin. Contrary to what was reported in the press, no lawsuits arose nor did the matter go to McGill's Senate or Board of Governors for debate. No litigation against turnitin.com in Canada or the U.S. exists to date.

Western purchased the product in 2000 as a result of a request made through SCAPA to the Provost because faculty asked for assistance in dealing with plagiarism. The software is a tool that is available should professors wish to make use of it. To ensure that students are aware that faculty can

use turnitin.com, SCAPA approved a recommendation that course outlines must include the wording “internet plagiarism checking software may be used.”

At present more than 250 faculty members use turnitin.com to check all papers or to check individual assignments that they think are suspect. The papers are stored in the turnitin.com database using a mathematical algorithm. Student names are not associated directly with the papers as a unique identification number is assigned. Students retain their own copyright on their papers. The Provost’s Advisory Committee on Teaching and Learning (PACTL) discussed the use of turnitin.com at its last meeting and agreed to conduct a review of issues associated with the use of the software next month. Faculty members will be asked to present their views on the software and Western’s legal counsel will discuss the status of various issues associated it. Suggestions resulting from this review will be recommended to Senate through SCAPA.

Dr. Harris reported that last year Western participated in a large scale investigation called the “McCabe Study” which looked at students’ self-reported behavior which might be regarded by some as lacking in integrity and the students’ belief about how serious these different types of behaviors were. Eleven universities participated in the study which involved responses from more than 13,000 undergraduate students. More than 4,000 Western students responded. Students were asked whether they ever or occasionally or often copied a few sentences from the internet without a footnote. In the Canadian study 35% of the students reported that they had done this one or more times during the past year, but 50% of them thought that this was not cheating or that it was a trivial offence. Similarly, students were asked whether they shared an assignment when instructors asked them for individual work. In this case, 66% of the students in the Canadian study reported that they had done this one or more times during the past year, and 80% of the students thought that it was not cheating and that it was a trivial offense. UWO students report slightly lower rates: 31% of the UWO students in the sample reported that they used a few sentences from the internet without footnoting at least once in the last year and 36% of the students thought it was not cheating and that it was a trivial offence; 34% of Western students reported they had shared an assignment and 79% thought it was not cheating. The use of the Academic Integrity Survey data raises awareness with student groups and helps faculty work with students to help them understand what is and what is not acceptable behaviour.

### **UNIVERSITY PLANNING** [Exhibit III]

S.04-43

#### **Distinguished University Professorships**

On behalf of SCUP, it was moved by B. Skarakis-Doyle, seconded by M-A. Andrusyszyn,

That Senate approve the establishment of Distinguished University Professorships under the terms of reference detailed in Exhibit III, item 1.

Professor Carroll observed that consultation about the establishment of Distinguished University Professorships did not occur generally or with the Faculty Association, although the Faculty Association knew about the initiative. He contended that broader consultation is needed when the matter affects faculty. He agreed with the provision that the total number of “active” Distinguished University Professorships at any given time be capped at 3% of the full-time, tenured or probationary faculty members at Western, but in his view resentment could be created among those faculty who “think they are stars but don’t get to be stars.” To minimize the resentment that will undoubtedly arise from this proposal and the Faculty Scholars proposal, Professor Carroll recommended that the composition of the Selection Committee be amended to include four senior scholars elected by Senate.

It was moved by Professor Carroll, seconded by D. Vaillancourt,

That the composition of the Distinguished University Professor Selection Committee be amended to read:

- The Provost or designate
- The Vice-President (Research) or designate
- One senior scholar from another research-intensive university or institution, appointed by the Provost
- Four senior scholars at Western, elected by Senate

Dr. Moran spoke against the amendment. The University Research Board, whose membership includes appointees from across the Faculties, assisted in the establishment of Distinguished University Professorships. SCUP, whose membership is widely based, discussed the proposal twice at length. Dr. Moran maintained that consultation did occur during the drafting of the proposal and objected to the characterization that somehow people might suspect that this Committee would “toady” to the administration. The composition of the Selection Committee detailed in Exhibit III works well at a number of other universities and is widely accepted. The Provost and the Vice-President (Research) consult regularly with faculty about those in the community who are best placed to make difficult decisions and to ensure fair representation from across the disciplines.

Professor Carroll clarified that his point is that the selection of the Distinguished University Professors should be more transparent. Including senior scholars elected by Senate brings more visibility and legitimacy to the process.

The amendment was called and CARRIED, and discussion on the main motion, as amended continued.

Asked why the term of the award is for life rather than a renewable five-year term, given that the award could cause resentment among faculty, Dean Skarakis-Doyle explained that SCUP did not review the term of the honor because the proposal came to SCUP from the Vice-President (Research) in consultation with the University Research Board and is consistent with practices at other universities. She confirmed that SCUP did discuss the issue of potential resentment. Dean Timney stated that the Distinguished University Professorship is essentially a life-time career award to recognize the very best faculty members. The Faculty Scholars program is for junior faculty and carries a time limit of two years.

Professor Haywood-Farmer asked why the total number of active professorships is capped at 3% of the full-time faculty. Dr. Moran stated that the cap is arbitrary and is meant to diminish the kind of resentment that might occur. He stated that a maximum of 30 individuals could be honored with the cap set at 3%.

The main motion, as amended, was called and CARRIED.

S.04-44

#### **Faculty Scholars**

Senate accepted as a friendly amendment revisions to the composition of the Faculty Scholars Selection Committee to match the composition of the Selection Committee for Distinguished University Professors in S.04-43 above.

It was moved by B. Skarakis-Doyle, seconded by S. Singh,

That Senate approve the establishment of Faculty Scholars under the terms of reference detailed in Exhibit III, item 2, as amended.

CARRIED

S.04-45 **Donor Representation on Selection Committees for Chairs, Professorships and Faculty Fellowships**

It was moved by B. Skarakis-Doyle, seconded by M. Wilson,

That Senate approve and recommend to the Board of Governors, through the Vice-Chancellor, revisions to Policy 2.22 Funding of Academic Chairs and Professorships and Policy 2.26 Funding of Designated Faculty Fellowships as shown in Exhibit III, Appendix 1 and 2 respectively.

As in the case of Donor Representation on Selection Committees for Awards (S.04-36 above), amendments to Policy 2.22 and Policy 2.26 prohibits a donor from being involved in the selection of designated Chairs, Professorships and Faculty Fellowships.

The question was called and CARRIED.

S.04-46 **Revised Levels of Support for Chairs, Professorships and Faculty Fellowships**

Senate received for information details regarding the revised levels of support for Chairs, Professorships and Faculty Fellowships, detailed in Exhibit III, Appendix 1, Funding of Academic Chairs and Professorships (Policy 2.22) and Exhibit III, Appendix 2, Policy for funding designated faculty fellowships (Policy 2.26).

S.04-47 **Annual Report on Student Finances**

Dr. Harris gave a report on student finances. Slides used to highlight the presentation are attached as [Appendix 2](#).

S.04-48 **Planning for 2004-05 to 2006-07 Year 2 of 4-Year Planning Process: Preliminary Recommendations on Faculty Budgets**

Dr. Moran gave a presentation on the preliminary recommendations on Faculty budgets (detailed in Exhibit III, Appendix 4), including an overview of the planning and budgetary context, planning for the remaining three years of the four year planning period, investments in areas of strength and priority, a summary of Faculty budget recommendations for 2004-05, and future issues. Overhead slides used to highlight his presentation are attached as [Appendix 3](#). Recommendations on tuition fees were not included in the report, as has been the case in previous years because the new Provincial Government indicated its intention to freeze university tuition fees for two years with the promise of compensatory grant funding to the universities. To date, the University has not received any formal communication from the Ministry on either of these inter-related matters.

Senators engaged in a general discussion about the preliminary recommendations on Faculty budgets including the expansion of Western's graduate program and funding needed for the expansion, government funding as a result of the government's intention to freeze tuition fees for two years and

budget preparation in years to come, i.e., Faculties will be asked to revise academic plans in another year and in the final year will be asked to strike another four-year budget.

S.04-49 **ANNOUNCEMENTS & COMMUNICATIONS** [EXHIBIT IV]

Announcements and Communications, detailed in Exhibit IV, were received for information.

**ENQUIRIES & NEW BUSINESS**

S.04-50 **Nominating Committee Procedures**

Professor Carroll recalled that at an earlier Senate meeting, the Nominating Committee brought forward a nominee to represent Senate on the Board of Governors, and the nominee is a sitting member of the Nominating Committee. At Senate's last meeting, the Nominating Committee brought forward a slate of five nominees for the Provost Selection Committee – four faculty, one student. Two of the four faculty nominees are sitting members of the Nominating Committee. Professor Carroll asked the following questions:

- What explains the recent and apparent predilection of the Senate Nominating Committee to nominate its own members to especially important academic positions?
- What if anything does the Nominating Committee do to systematically generate suggestions for possible nominations other than looking across the table?
- If the Nominating Committee finds it difficult to generate suggestions, then why does it not ask members of Senate themselves for suggestions or organizations like UWOFA, SOGS, or USC for suggestions for particular posts?
- Is there not a conflict of interest involved with committee members nominating each other for these important posts, especially if no attempt has been made to systematically solicit possible nominations from the sources mentioned?

Professor Brennan, Vice-Chair of the Senate Nominating Committee, responded to Professor Carroll's questions. She advised Senate that there are three ways the Senate Nominating Committee acquires names for nominations. An advertisement is placed in Western News each September asking people interested in serving on Committees to submit their names to the University Secretariat. New Senators are asked to advise the University Secretary of their committee preferences and this information constitutes the Senate Committee Preference List maintained by the University Secretariat. When vacancies occur, the Nominating Committee is informed of the persons who have expressed an interest in serving the relevant committee. In addition, members of the Nominating Committee seek out nominees from the University community in preparation for a meeting. The pool of names considered by the Nominating Committee is gathered using these methods. It is not the case that there is a shortage of names. Often more names than positions on committees are presented during Nominating Committee meetings which leads to a vote by secret ballot on the slate to be presented to Senate. The Nominating Committee presents a slate of names to Senate, but individuals can be nominated from the floor of Senate.

Professor Brennan stated that the process is open and it is not a matter of "looking across the table" and nominating fellow members of the Nominating Committee.

Professor Carroll expressed his view that the nomination of Nominating Committee members for important posts gives one the sense of an obvious predilection of that committee to nominate its own. He asked why this happens especially when there is a pool of nominees. He stated that a conflict of

interest exists when Nominating Committee members nominate fellow Committee members who are in the room. Professor Brennan stated that if Senators are not happy with the slate of candidates presented by the Nominating Committee, they should propose additional nominations from the floor of Senate, then Senators will vote for the candidates of their choice.

Professor Carroll again asked what explains the predilection of the Nominating Committee members to nominate themselves. Professor Doerksen, former Chair of Nominating, asked if Professor Carroll is suggesting that members of the Nominating Committee should exclude themselves from serving on other committees. Professor Carroll stated he would like to see a situation where members of the Nominating Committee, if they intended to nominate themselves, provide Senate with a choice. If a single person is nominated for a committee and that person is a member of Nominating, then a second nominee should be presented. Dean Timney commented that this may be a case where one needs more information. Whereas Professor Carroll cited three examples where members of the Nominating Committee were nominated for positions, as a past member of the Nominating Committee, his observation is that there are relatively few instances where members of the Nominating Committee are proposed to serve on other committees.

### **ADJOURNMENT**

The meeting adjourned at 3:35 p.m.

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P. Davenport  
Chair

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J.K. Van Fleet  
Secretary

### President's Report to Senate

- Visit of Kathleen Wynne, MPP
- Applications to Western

February 20, 2004  
Dr. Paul Davenport

1

Kathleen Wynne, MPP (Don Valley West)  
Parliamentary Assistant to MTCU

- Met with Paul Davenport, Nils Petersen, Dalin Jameson, Feb. 5, 2004
- Issues
  - Enrolment related funding, tuition offset
  - Graduate education, unfunded BIUs
  - Support for research
  - OSAP
  - Commitment to Quality

2

### Applications

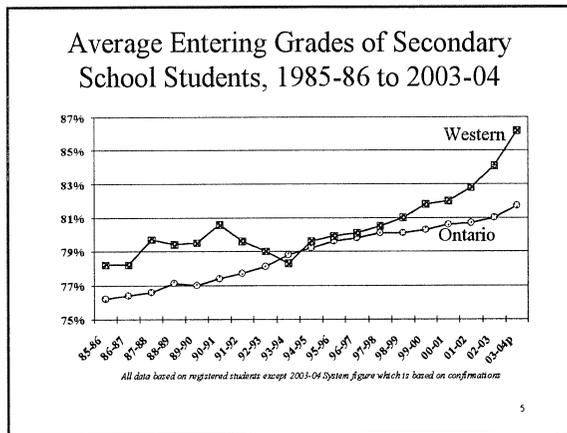
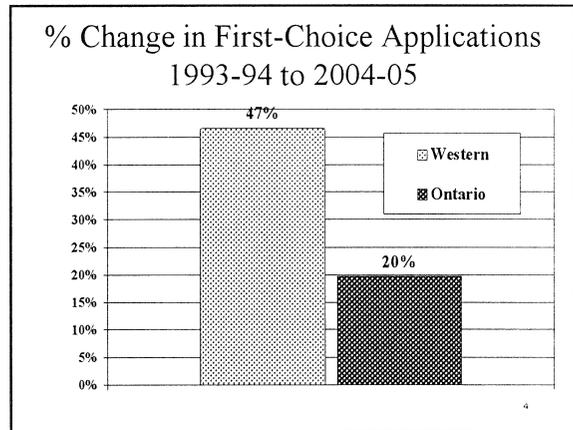
#### Ontario High School Applications

- 34,095 - third highest in total # apps and 1st choice apps behind U of T and York
- Change in total Western apps: Sept. 02 +8%, Sept. 03 +74%, Sept. 04 -37%.

#### Non Ontario High School Applications

- 6,634 – third highest in province, + 26% over last year

3



## Student Financial Services

### Financial Aid Update January 2004

### Mission:

⌘ No qualified student will be unable to attend Western and no Western student will be required to withdraw from an academic program for lack of access to adequate financial resources

### Financial Aid - 2003-04 Programs and Services

- ⌘ OSAP administration- \$65 million
- ⌘ Bursaries - \$12.3 million
- ⌘ Work-study - \$3.5 million
- ⌘ Scholarships and Awards - \$7.8 million
- ⌘ Debt Reduction Bursaries - Graduating students - \$400,000
- ⌘ Food Vouchers & Short term assistance - \$20,000 per year
- ⌘ MasterCard Canada Credit Counselling Program
- ⌘ Contingency Loans - Students waiting for OSAP

### Financial Aid Budget – UNDERGRADUATE 2003-2004

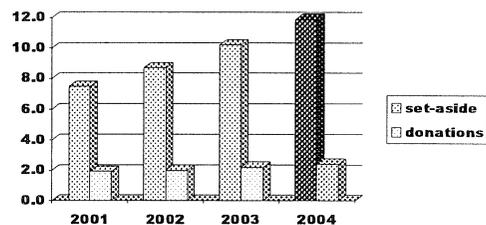
⌘ Total Set-Aside Funding	\$11,900,000
⌘ Ministry Funded Work Study	\$ 700,000
⌘ Ministry Funded Bursaries	\$ 780,000
⌘ Need Based Awards	\$ 1,300,000
⌘ Donor Funded Bursaries	\$ 1,100,000
⌘ Total need based budget	\$15,780,000

### Admission Bursary Process e.g., Medicine 2003-04

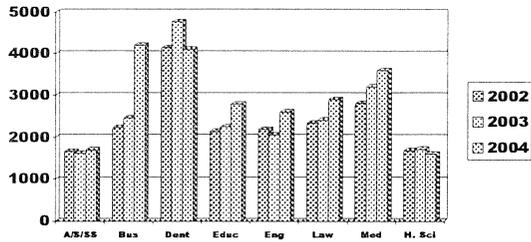
- ⌘ Students receive information + invitation to apply for financial aid during the March interview
- ⌘ A second invitation to apply for assistance goes out with offers of admission in June
- ⌘ Applications adjudicated from June to August
- ⌘ Students informed about bursaries in July
- ⌘ Bursary amounts applied to fee bills in July
- ⌘ Late applications for assistance are processed as regular bursaries
- ⌘ A similar process used for Dents, Law, HBA & other undergraduates

### Need-Based Spending

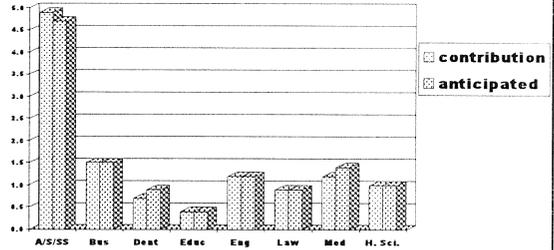
Set-Aside + Private (\$ million)



### Average Bursary Amount From Set-Aside funds



### 2004 Set-Aside Projected Spending (\$ million)



### Factors Affecting Awards to Students

- ⌘ OSAP entitlement
- ⌘ Dependent or independent OSAP status
- ⌘ Marital status
- ⌘ Number of dependents
- ⌘ Program costs - tuition/materials/equipment
- ⌘ Resources - self/parents/spouse
- ⌘ Debt - OSAP/Bank

### Sample Budget - Undergraduate

	On Campus	Living at Home (London)	Living Off-Campus
Tuition & Fees	5,000	5,000	5,000
Books & Supplies	1,200	1,200	1,200
Residence & Food	7,000	-	-
Rent \$450/mth	-	-	3,600
Food \$250/mth	-	1,000	2,000
Utilities/Cable \$80/mth	-	-	640
Phone/Internet \$70/mth	560	560	560
Personal \$60/mth	400	400	400
Local Transportation	0 (Bus Pass included in tuition)	-	-
Transportation Home	300	100	300
Clothing \$50/mth	400	400	400
Entertainment \$100/mth	800	800	800
Laundry \$25/mth	200	-	200
<b>Total</b>	<b>15,860</b>	<b>9,460</b>	<b>15,100</b>

### Sample Budget - Medicine (2003-2004)

Expense	Yr. 1 (40 wks.) 10 months	Yr. 2 (40 wks.) 10 months	Yr.3 (32 wks.) 12 months	Yr.4 (37 wks.) 9 months
Tuition/Ancillary Fees	15,383	15,383	15,399	11,751
Books	2,200	1,100	700	500
Rent \$550/mth	5,500	5,500	6,600	4,950
Food \$300/mth	3,000	3,000	3,600	2,700
Local Transportation \$70/mth	700	700	840	630
Transportation Home	500	500	500	500
Entertainment \$100/mth	1,000	1,000	1,200	900
Clothing \$75/mth	750	750	900	675
Personal Items \$60/mth	600	600	720	450
Laundry \$30/mth	300	300	360	270
Utilities/Cable \$80/mth	800	800	960	720
Phone/Internet \$80/mth	800	800	960	720
Elective Costs incurred in Third Year	-	-	2,200	-
Four Year C.A.R.M.S.	-	-	-	4,600
<b>TOTAL</b>	<b>31,443</b>	<b>30,343</b>	<b>34,813</b>	<b>29,266</b>

Note: This budget is a guideline, take the following into consideration when assessing an individual student's budget:  
 1. Interest payments on line of credit.  
 2. Additional expenses such as travel costs \$1,000, car expenses in 3rd & 4th year, C.A.R.M.S.  
 3. Arises budget for students living at home, married students, and sole student parents.

### Example - Bursary Calculation

<b>EXPENSES</b>		<b>\$35,000</b>
<b>RESOURCES</b>		
SAVINGS		\$0
OSAP	\$14,300	\$14,300
<b>DEFICIT</b>		<b>\$20,700</b>
<b>BURSARY</b>		<b>\$5,700 *</b>
<b>LINE OF CREDIT</b>		<b>\$15,000</b>
<b>UNMET NEED</b>		<b>\$0</b>
<b>* Previous debt</b>	<b>OSAP</b>	<b>\$60,000</b>
	<b>Bank</b>	<b>\$15,000</b>

### Example - Bursary Calculation

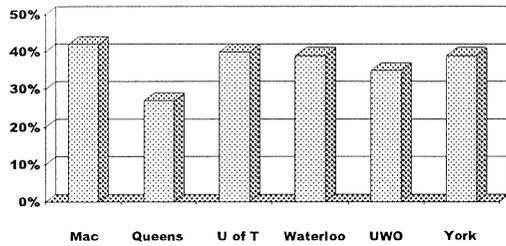
UNDERGRADUATE STUDENT - YEAR 3 - 34 WEEKS		
EXPENSES		\$15,400
RESOURCES		
PARENTS:	\$1,000	
OSAP	\$9,350	
DEFICIT		\$5,050
BURSARY (75%)		\$4,000
<i>New DEFICIT</i>		<i>\$1,050</i>

### Examples of Aid

- ⌘ Professional Student
- ⌘ 2 Dependents
- ⌘ Support:
- ☒ 2002/03 - \$8,230 \*
- ☒ 2001/02 - \$10,950
- ☒ 2000/01 - \$10,390
- ⌘ Undergraduate
- ⌘ Sole support parent
- ⌘ 5 dependents
- ⌘ Support:
- ☒ 2003 - \$11,300 bursary

\* Student now has external resources

### OSAP Applications Percent of FT Students



*The University of Western Ontario*

## Preliminary 2004-05 Budget Recommendations for Faculties

Senate  
February 20, 2004

## Update on Multi-Year Budget

- A YEAR AGO
  - Western's First Multi-Year Plan
  - 4-Year University-wide Budget Projections
  - Faculties and Support Units given 4-Year Base Allocations
    - UPIF, One-Time, and Capital
  - Faculties Planning on Multi-Year Tuition Increases, and Associated Revenues
  - University-wide Multi-Year Enrolment Plan and Agreement with Government

## Update on Multi-Year Budget

- A YEAR AGO
  - Revenues for the 4 Years
    - Accessibility Fund
      - for Undergraduate Enrolment Growth
      - Modest Graduate Allocation
    - Program Expansion Grants
      - Nursing, MD, ATOP, Education
    - Tuition Fee Increases
      - 2% for Regulated and Grad Programs in 2004-05
      - Larger Increases in Engineering, Law, Medicine, Dentistry, Business

## Update on Multi-Year Budget

- A YEAR AGO
  - Revenues for the 4 Years
    - FFICR
    - CRCs
    - Investment Income -- 0 / 0 / \$4M / \$4M

## Update on Multi-Year Budget

- A YEAR AGO
  - Expenses for the 4 Years
    - Multi-Year Base Budget Commitments to Faculties and Support Units
    - ECF, ICF, Expansion-related Funding
    - Tuition-based Investments in Faculties
    - Operating Costs of New Facilities
    - Uncertainties about Employee Salaries
      - No agreement with Most Employee Groups
    - Student Aid, Library Acquisitions, Deferred Maintenance, Utilities, Employee Benefits

## Update on Multi-Year Budget

- A YEAR AGO
  - Expenses for the 4 Years
    - UPIF
      - \$1.5M per Year for Faculties
        - » Including special allocation for A/SS/S/MU
      - \$0.7M per Year for Support Units
    - Investment in Female Faculty Recruitment
      - 50% of First Year's Salary

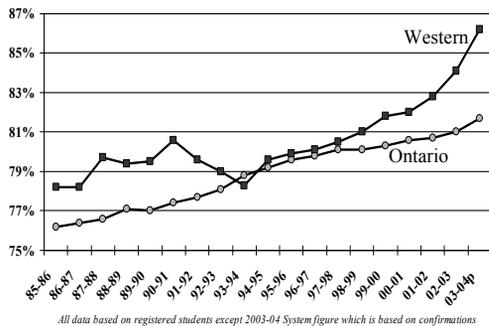
## Update on Multi-Year Budget

- CHANGES FROM A YEAR AGO?
  - 4-Year Agreements with UWOPA, PMA, and CUPE
  - In-Year “Good News” Announcement of the Quality Assurance Fund
    - Additional \$6M in 2003-04 -- growing to \$15M in 2006-07
    - \$2M One-time to Faculties and \$1M Base to Support Units Allocated
  - \$3M Transferred to Capital from FFICR

## Update on Multi-Year Budget

- CHANGES FROM A YEAR AGO?
  - Provincial Election -- Liberals In
  - 2-Year Tuition Freeze Promised
    - Substantial Revenue Loss to Western
    - Direct Impact on Budgets of Engg/Law/M&D/Ivey
    - Indication of Compensation, but No Commitment
  - UWO Enrolments Close to Projected Numbers
  - Increased Quality in Incoming Students
    - Higher Scholarship Costs

## Average Entering Grades of Secondary School Students



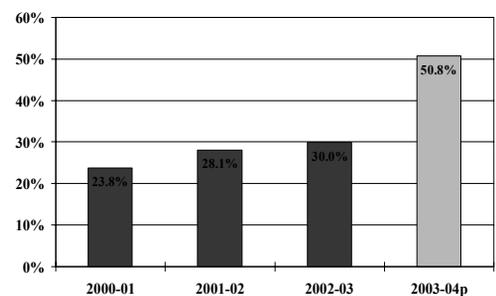
## Update on Multi-Year Budget

- ISSUES AND UNCERTAINTIES AHEAD
  - Impact of Tuition Freeze?
    - Govt to Provide Compensating Grants?
    - Tuition Fee Policy after the Freeze?
  - The Nearly \$6B Provincial Deficit?
    - How will Universities be Affected?
    - Future of Accessibility Funding, QAF, Program Expansion Funding?
  - Funding for Graduate Enrolment Expansion?

## Planning for Remaining 3 Years

- Continue with Current Assumptions
  - Grants Commitments, Tuition Offset, Investment Income
- Honour Commitments to Units Made Last Year
- Plan for Substantial Expansion of Graduate Enrolments - with Corresponding Resources
  - ECF, Graduate Student Support
- Incremental UPFI in 2004-05: \$1.4M for Faculties and \$2M for Support Units
- Continue with Female Faculty Recruitment Initiative -
  - i.e. 50% of 1<sup>st</sup> Year's Salary

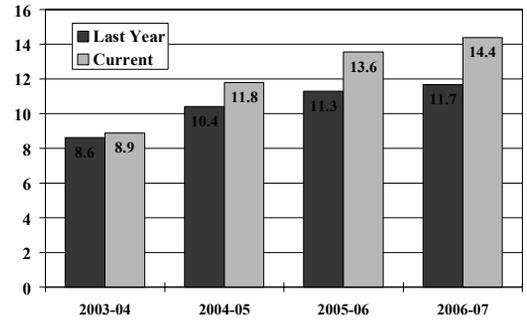
## New Tenured/Probationary Faculty Appointments at Western: % Who are Women



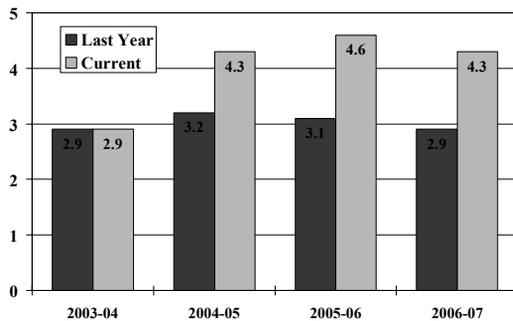
## 2004-05 Budget Allocations to Faculties

- Last Year's Commitments PLUS
- Additional ECF -- primarily due to anticipated Graduate Enrolment Expansion
- Additional ICF -- due to higher-than-projected Accessibility Funding
- Research Infrastructure Support Fund will provide Additional Resources -- \$750K
- Incremental UPIF of \$1.4M in 2004-05
- Incremental PASF and Capital

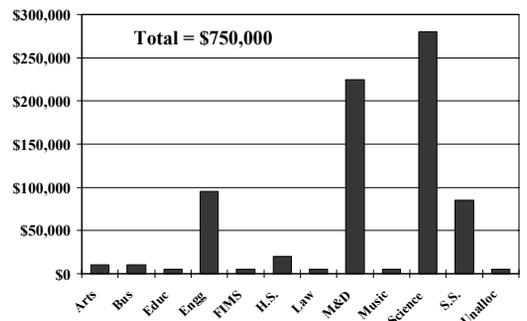
## ECF Projections Current vs Last Year (\$M)



## ICF Projections Current vs Last Year (\$M)



## RISF Allocations to Faculties in 2004-05



## New Round 2 UPIF Recommendations for Faculties

- Includes the New \$1.4M Recommendation for 2004-05 and the use of "Uncommitted" UPIF Monies from Round 1
- Larger Allocations to Faculties in Leadership Transition during Round 1
  - Health Sciences
  - Social Science

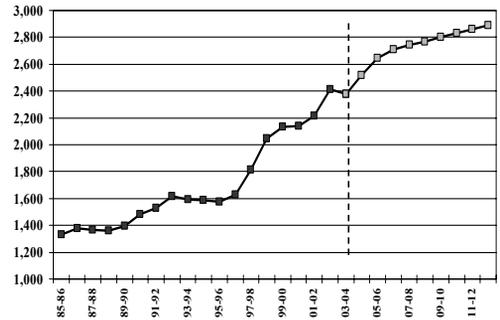
## New Round 2 UPIF Recommendations for Faculties

- 20 Faculty Appointments
  - In Support of Faculty Academic Plans
- 5 Staff Appointments
  - In Support of Student Recruitment and Teaching Laboratories
- TA Training Initiative
  - Collaborative Effort between FGS and TSC
- Research Initiatives
  - Interdisciplinary Initiative in FHS, Electronic Research Resources in Law, and Statcan Regional Data Centre

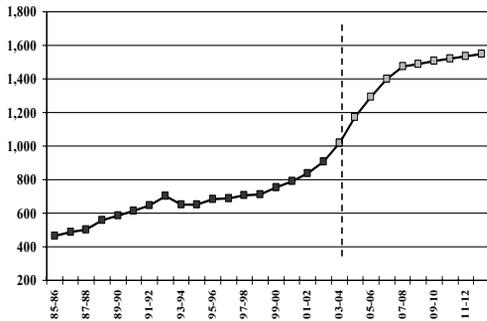
### Three New Strategic Initiatives

- Further Expansion of Graduate Enrolments
- Modifications to Ivey Funding Model
  - Simple and More Transparent
  - Allows for Better Planning by Ivey
- Faculty-specific Development/Communication Officers

### Full-Time Masters Enrolment at Western



### Full-Time Doctoral Enrolment at Western



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### Budget Allocations to Support Units

- Last Year's Commitments PLUS
  - Incremental UPIF of \$2M in 2004-05
- To be Targetted at Strategic Initiatives and University-wide Priorities -- Examples Include:
  - Campus Security
  - I.T. Security (Backbone / Network)
  - Staff Training/Development
  - Classroom Technology
  - Development & Communications
  - Additional Staffing to Support Research Activities
- Specifics to Follow in Coming Weeks

## Uncertainties and Cautions

- Uncertainties in Provincial Funding
  - Accessibility Funding, QAF, Graduate Student Funding, Tuition Offset Grant, Tuition Fee Policy
- Equity Markets
- **Major Negative Fluctuations in Revenues and/or Expenses will Require us to Make Adjustments to Unit Budgets in 2005-06**
- Recommendations Subject to Board Approval

## Faculty Hiring Patterns

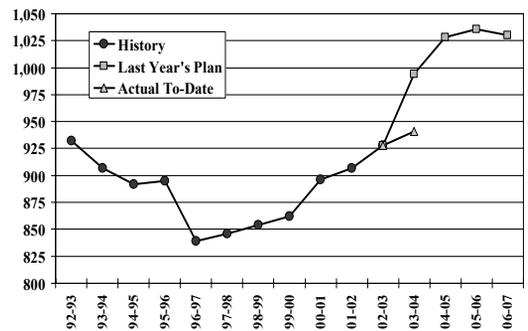
### Tenured & Probationary Faculty at Western

- Last Year, the Faculty Plans Called for an Incremental 100 Tenured/Probationary Faculty -- over the 4-Year Planning Period

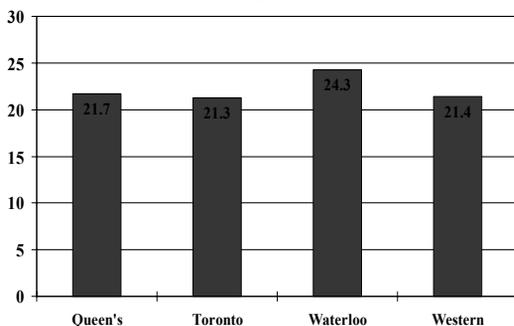
2002-03	928
2003-04	994
2004-05	1,028
2005-06	1,036
2006-07	1,030

- Actual Hiring Patterns may vary from above Figures

### Tenured & Probationary Faculty at Western



### Full-Time Students per Full-Time Faculty at Selected Ontario Universities: 2002-03



### Current Planning Process

- It is expected that the Outcomes of the Current Planning Process will result in Further Additions to the Faculty Complement Plans from Last Year