

**SENATE AGENDA**

1:30 p.m., Friday, September 20, 2013

**UNIVERSITY COMMUNITY CENTRE, ROOM 56 [note location!!!!]**

- 
1. **Minutes of the Meeting of June 7, 2013**
  2. Business Arising from the Minutes
  3. Report of the President (A. Chakma)
  4. Reports of Committees:  
Operations/Agenda - **EXHIBIT I** (J. Weese)  
Nominating - **EXHIBIT II** (L. Davies)  
Academic Policy and Awards – **EXHIBIT III** (B. Timney)  
University Planning - **EXHIBIT IV** (B.A. Younker)  
University Research Board - **EXHIBIT V** (J. Capone)  
Honorary Degrees Committee –**EXHIBIT VI** *(to be emailed September 19)*
  5. Announcements and Communications - **EXHIBIT VII**
  6. Enquiries and New Business
  7. Adjournment

Senate meetings are scheduled to begin at 1:30 p.m. and normally will end by 4:30 p.m. unless extended by a majority vote of those present.

**APPROVAL OF MINUTES**

**REPORT OF THE PRESIDENT**

**OPERATIONS/AGENDA COMMITTEE**

FOR ACTION

Senate Membership

Senate Nominating Committee – Membership

FOR INFORMATION

Senate Membership – General Community Representative

Terms of Reference and Composition of the Senate Committee on Academic Policy and Awards

Convocation Dates 2014

Order of Ceremony – Autumn Convocation 2013

Order of Ceremony – Spring Convocation 2014

Officers of Convocation

Senate Election Schedule 2014

**NOMINATING COMMITTEE**

FOR ACTION

Selection Committee for the University Librarian

FOR INFORMATION

Senate Review Board Academic

**SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS (SCAPA)**

FOR ACTION

Faculty of Science: Revisions to the Physics Modules

Renewal of the Affiliation Agreement with Brescia, Huron and King's University Colleges

School of Graduate and Postdoctoral Studies:

Revisions to the MA in Art History program in the Department of Visual Arts

Modification to the MSc/PhD program in Neuroscience

FOR INFORMATION

New Scholarships and Awards

SUPR-U Report: Cyclical program reviews of the Faculty of Education (2012-13 cycle)

SUPR-G Report: Cyclical program reviews – Hispanic Studies

**SENATE COMMITTEE ON UNIVERSITY PLANNING (SCUP)**

FOR INFORMATION

Daryl T. Bean Professorship in Law and Women's Studies - Extension

**UNIVERSITY RESEARCH BOARD (URB)**

FOR ACTION

Policy on Academic Integrity in Teaching and Research – Revisions to MAPP 7.0

**REPORT OF THE HONORARY DEGREES COMMITTEE**

FOR INFORMATION

2013 Autumn Honorary Degree Recipients (to be emailed separately on September 19)

**ANNOUNCEMENTS & COMMUNICATIONS**

FOR INFORMATION

Standard Report



## **MINUTES OF THE MEETING OF SENATE**

**June 7, 2013**

The meeting was held at 1:30 p.m. in Room 3345 Somerville House.

SENATORS: 68

J. Aitken Schermer	R. Graham	T. Newson
I. Ajiferuke	A. Grzyb	C. Nolan
C. Beynon	C. Harvey	B. Prajapati
I. Birrell	J. Hatch	M. Rothstein
M. Blagrove	J. Holmes	E. Sadowski
J. Boulter	J. Hopkins	I. Scott
C. Brown	G. Hunter	S. Seck
S. Camiletti	R. Klassen (Eng)	M. Singh
K. Campbell	G. Kulczycki	D. Stanford
J. Capone	J. Lamarche	C. Stephenson
A. Chakma	C. Lee	K. Sullivan
K. Clark	B. Leipert	T. Sutherland
A. Conway	S. Macfie	D. Sylvester
J. Deakin	J. Malkin	B. Timney
C. Dean	J. Mathews	A. Vainio-Mattila
J. Dickey	S. McClatchie	D. Velasquez
J. Doerksen	S. McDonald Aziz	R. Vigers
N. Dyer-Witthford	R. Mercer	J. Weese
A. Edmunds	M. Milde	G. West
L. Elliott	L. Miller	S. Wetmore
K. Foullog	J. Mitchell	P. Whelan
B. Garcia	J. Morgan	M. Wilson
J. Garnett	D. Neufeld	

Observers: B. Butler, L. Gribbon, K. Okruhlik, G. Tigert, A. Weedon

By Invitation: A. Ray

### S.13-89 **MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting of May 10, 2013 were approved as circulated.

### S.13-90 **REPORT OF THE PRESIDENT**

The President reported on the following matters:

- federal and provincial government relations, including the re-establishment of the Ontario Research Fund, budgetary matters, CFI leadership opportunities
- donation from John and Melinda Thompson for programming between Ivey and Engineering
- Dean Betty Anne Younker's recent appointment as President of the College Music Society
- update on Foundation Western

- Western's Alumni Association's revitalization project including rewriting their constitution and looking for new ways to engage alumni
- summer reading suggestions: *Why Nations Fail* and the *OCUFA Journal*

**REPORT OF THE OPERATIONS/AGENDA COMMITTEE** [EXHIBIT I]

S.13-91 **Senate Membership – Undergraduate Student Constituency**

It was moved by J. Weese, seconded by P. Whelan,

That the seat held by Ali Damji, student representative on Senate for the Health Sciences/Medicine & Dentistry constituency, be declared vacant effective July 1, 2013 as a result of his resignation and that Andrew Lalka (Faculty of Health Sciences) be elected to the seat until June 30, 2014.

CARRIED

S.13-92 **Candidates for Degrees and Diplomas – Spring Convocation - June 2013**

On behalf of the Senate, the Provost approved the list of Candidates for Degrees and Diplomas upon the recommendation of the Registrar [S.96- 124]. The list of Candidates approved by the Provost is appended to the Official Minutes of this meeting.

S.13-93 **REPORT OF THE SENATE NOMINATING COMMITTEE** [EXHIBIT II]

The candidates proposed by the Nominating Committee in Exhibit II were elected by acclamation to the following committees:

- Selection Committee for the Vice-Provost (Academic Programs & Students)[Registrar]
- Selection Committee for the University Librarian
- Senate Committee on Academic Policy and Awards
- Senate Review Board Academic
- Selection Committee for the Vice-President (External)

**REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS** [EXHIBIT III]

S.13-94 **Faculty of Arts and Humanities**

S.13-94a **Introduction of an Honors Specialization, Specialization, Major and Minor in German Language and Culture, Revisions to the Certificate in Practical German**

It was moved by B. Timney, seconded by M. Milde,

That an Honors Specialization, a Specialization, a Major and a Minor in German Language and Culture be introduced in the Faculty of Arts and Humanities as set out in Exhibit III, Appendix 1, effective September 1, 2013

and

That the Certificate in Practical German in the Faculty of Arts and Humanities be revised as set out in Exhibit III, Appendix 1, effective September 1, 2013.

CARRIED

S.13-94b **Introduction of “Persian” as a Course Subject and Category B Breadth Requirement**

It was moved by B. Timney, seconded by M. Milde,

That “Persian” be introduced as a new course designation in the Faculty of Arts and Humanities and listed as a “Category B – Languages” Breadth Requirement for graduation, effective September 1, 2013.

CARRIED

S.13-95 **Faculty of Engineering: New “2+2” Agreements for the International Collaborative Degree Program in Chemical Engineering**

It was moved by B. Timney, seconded by D. Neufeld,

That Senate approve that an International Collaborative Degree Program in Chemical Engineering be introduced with East China University of Science and Technology (ECUST) and Zhejiang University of Science and Technology (ZJUST) in China, as set out in Exhibit III, Appendix 2, effective September 1, 2013.

CARRIED

S.13-96 **Schulich School of Medicine & Dentistry and Faculty of Science**

S.13-96a **Introduction of a Major in Pathology (BMSc)**

It was moved by B. Timney, seconded by B. Garcia,

That a Major in Pathology, leading to a BMSc degree, be introduced in the Schulich School of Medicine & Dentistry and the Faculty of Science, as set out in Exhibit III, Appendix 3, effective September 1, 2013.

CARRIED

S.13-96b **Introduction of an Honors Specialization in Medical Biophysics (Biological Science Concentration)**

It was moved by B. Timney, seconded by B. Garcia,

That an Honors Specialization in Medical Biophysics (Biological Science Concentration), leading to a Bachelor of Science (BSc) degree granted by the Faculty of Science, be introduced in the Schulich School of Medicine & Dentistry, as set out in Exhibit III, Appendix 3, effective September 1, 2013.

CARRIED

S.13-97 **Faculty of Science**

S.13-97a **Introduction of a Diploma in Game Development in Partnership with Western Continuing Studies**

It was moved by B. Timney, seconded by D. Stanford,

That a Diploma in Game Development be introduced in the Faculty of Science, in partnership with Western Continuing Studies, as set out in Exhibit III, Appendix 4, effective September 1, 2014.

CARRIED

S.13-97b **Renaming of the Major and Minor in Earth and Planetary Science Modules**

It was moved by B. Timney, seconded by D. Stanford,

That the Major and Minor in Earth and Planetary Science be renamed the Major in Geology and the Minor in Geology, as set out in Exhibit III, Appendix 4, effective September 1, 2013;

That students enrolled in the modules prior to September 1, 2013 be permitted to graduate with the current name of the modules;

That enrollment in the Major and Minor in Earth and Planetary Science be discontinued, effective September 1, 2013; and

That the Major and Minor in Earth and Planetary Science be withdrawn, effective September 1, 2016.

CARRIED

S.13-98 **Huron University College: Renaming of the Major and Minor in Historical and Systematic Theology Modules**

Prior to considering the recommendation, Senate accepted the revision to the module names to include the word "*Religious*" as noted below in italics.

It was moved by B. Timney, seconded by S. McClatchie,

That the Major and Minor in Historical and Systematic Theology be renamed as the "Major in Theology and *Religious* Ethics" and the "Minor in Theology and *Religious* Ethics," and revised as set out in Exhibit III, Appendix 5, effective September 1, 2013;

That students enrolled in the modules prior to September 1, 2013 be permitted to graduate with the current name of the modules;

That enrollment in the Major and the Minor in Historical and Systematic Theology be discontinued, effective September 1, 2013; and

That the Major and the Minor in Historical and Systematic Theology be withdrawn, effective September 1, 2016.

CARRIED

S.13-99 **School of Graduate and Postdoctoral Studies**

S.13-99a **Revisions to the Master of Music (MMus), Music Education (Summer Program)**

It was moved by B. Timney, seconded by J. Aitken-Schermer,

That effective May 1, 2013, the Master of Music (MMus), Music Education (Summer program) be revised as set out in Exhibit III, item 6a.

CARRIED

S.13-99b **Introduction of a Graduate Diploma (GDip) in Professional Communication and Management**

It was moved by B. Timney, seconded by J. Aitken-Schermer,

That a Graduate Diploma (GDip) in Professional Communication and Management be introduced in the School of Graduate and Postdoctoral Studies, effective September 1, 2014, as set out in Exhibit III, Appendix 6.

CARRIED

S.13-100 **Articulation Agreements**

S.13-100a **Brescia University College, Bachelor of Science (Food and Nutrition) Honors Program, and George Brown College, Culinary Management – Nutrition Diploma Program**

It was moved by B. Timney, seconded by J. Mitchell,

That Senate approve and recommend to the Board of Governors through the Vice-Chancellor, that effective May 1, 2013, graduates of the Culinary Management – Nutrition Diploma Program at George Brown College be admitted into the Bachelor of Science (Food and Nutrition) Honors program at Brescia University College, according to the procedures set out in the Articulation Agreement attached as Exhibit III, Appendix 7.

CARRIED

S.13-100b **Faculty of Social Science, First Nations Studies Program, and Fanshawe College, General Arts and Science – First Nations Studies Major**

It was moved by B. Timney, seconded by J. Mitchell,

That effective September 1, 2013, graduates of Fanshawe College, General Arts and Science – First Nations Studies Major, be admitted into Western's Faculty of Social Science, First Nations Studies program, according to the procedures set out in the Articulation Agreement attached as Exhibit III, Appendix 8.

CARRIED

S.13-100c **Faculty of Arts and Humanities and Faculty of Social Science, and Fanshawe College, General Arts and Science – University Preparatory Studies Major**

It was moved by B. Timney, seconded by J. Mitchell,

That the revised Articulation Agreement between Western's Faculty of Arts and Humanities and Faculty of Social Science, and Fanshawe College, General Arts and Science – University Preparatory Studies, be renewed as set out in Exhibit III, Appendix 9, effective September 1, 2013.

CARRIED

S.13-101 **Multilateral Articulation Agreement between The University of Western Ontario, Faculty of Science, Environmental Science Program, and Ontario Colleges**

It was moved by B. Timney, seconded by J. Mitchell,

That a multilateral articulation agreement between The University of Western Ontario and the following Ontario Colleges be approved, effective September 1, 2013:

- Algonquin C.A.A.T. (Environmental Technician only)
- Canadore C.A.A.T. (Environmental Technician only)
- Centennial C.A.A.T.
- Confederation C.A.A.T.
- Durham C.A.A.T. (Environmental Technology only)
- Fanshawe C.A.A.T. (Environmental Technology only)

- Fleming C.A.A.T.
- Georgian C.A.A.T.
- Loyalist C.A.A.T.
- Mohawk C.A.A.T.
- Niagara C.A.A.T. (Environmental Technician only)
- Northern C.A.A.T. (Environmental Technician only)
- Sault C.A.A.T.
- Seneca C.A.A.T.
- Sheridan C.I.T.A.L. (Environmental Technician only)
- St. Lawrence C.A.A.T. (Environmental Technician only)

CARRIED

S.13-102 **New Policy and Policy Revisions**

S.13-102a **New Policy on Admission from the Fanshawe College, General Arts and Science Diploma – University Preparatory Studies Major**

It was moved by B. Timney, seconded by D. Stanford,

That Senate approve that a policy for admission of students from the “Fanshawe College, General Arts and Science Diploma – University Preparatory Studies Major,” as set out in Exhibit III, Appendix 11, be approved.

CARRIED

S.13-102b **Revisions to the General Certificate of Education (GCE) Admission Requirements**

It was moved by B. Timney, seconded by D. Stanford,

That effective September 1, 2013, the policy on “General Certificate of Education (GCE) Requirements” be revised as set out in Exhibit III, Appendix 11 with respect to admission requirements for applicants following the British System of education.

CARRIED

S.13-102c **Revisions to Admission Policies for English Language Proficiency**

It was moved by B. Timney, seconded by D. Stanford,

That Senate approve that the admission policies for English Language Proficiency be revised as set out in Exhibit III, Appendix 11.

CARRIED

S.13-102d **Revisions to the Admission Requirements for Ontario High School Applicants**

It was moved by B. Timney, seconded by D. Stanford,

That Senate approve that the policy on “Admission Requirements for Ontario High School Applicants” be renamed “Admission Requirements for Ontario Secondary School Diploma

Applicants” and revised as set out in Exhibit III, Appendix 11 for September 1, 2013 admission.

CARRIED

S.13-102e **Revisions to the Policy on Examination Conflicts**

It was moved by B. Timney, seconded by D. Stanford,

That the policy on Examination Conflicts be revised as set out in Exhibit III, Appendix 11, effective September 1, 2013.

CARRIED

S.13-103 **Scholarship Policy Revisions**

S.13-103a **Revisions to the Policies on Admission Scholarships**

It was moved by B. Timney, seconded by R. Graham,

That Senate approve that the following policies on Admission Scholarships be consolidated and revised as set out in Exhibit III, Appendix 12, effective September 1, 2013:

- Admission Scholarships - Eligibility Of Students With Advanced Standing
- Applicants Presenting the International Baccalaureate Diploma as the Basis of Admission
- Admission Scholarships - Deferment for One Year
- Undergraduate Admission Scholarships Program
- Admission Scholarships - Offer And Adjudication Process For One-Year Admission Scholarships

CARRIED

S.13-103b **Revisions to General Policies on Scholarships, Awards, Prizes**

It was moved by B. Timney, seconded by R. Graham,

That Senate approve that the following policies on Scholarships, Awards, Prizes be revised as shown in Exhibit III, Appendix 12, effective September 1, 2013:

- Withdrawal or Reduced Course Load After Receiving University-Administered Scholarships and Awards
- Policy on Continuing Scholarships - Industry Internship Programs
- Continuing Scholarships - Retention Requirements in Medicine

CARRIED

S.13-104 **Faculty of Social Science**

S.13-104a **Introduction of a Specialization and an Honors Specialization in Geography and Commercial Aviation Management**

It was moved by B. Timney, seconded by M. Milde,

That a Specialization and an Honors Specialization in Geography and Commercial Aviation Management be introduced in the Faculty of Social Science, as set out in Exhibit III, Appendix 13, effective September 1, 2013.

CARRIED

S.13-104b **Faculty of Social Science and Western Centre for Continuing Studies: Introduction of the Diploma in History**

It was moved by B. Timney, seconded by M. Milde,

That effective September 1, 2014, a Diploma in History be introduced in the Faculty of Social Science with the Western Centre for Continuing Studies, as set out in Exhibit III, Appendix 13.

CARRIED

S.13-105 **New Scholarships and Awards**

SCAPA has approved on behalf of the Senate, for recommendation to the Board of Governors through the President & Vice-Chancellor, the Terms of Reference for the new scholarships and awards as set out in Exhibit III, Appendix 12.

S.13-106 **Schulich School of Medicine & Dentistry: Revisions to the Admission Requirements of the MD Program**

Senate was informed that the Schulich School of Medicine & Dentistry has strengthened the wording with respect to the documentation it requires from Indigenous applicants. The section "Health Care Improvement in Southwestern Ontario and Indigenous Communities" in the Admission Requirements policy located at <http://www.westerncalendar.uwo.ca/2012/pg534.html> now reads:

The Schulich School of Medicine & Dentistry is committed to increasing the number of First Nations, Métis, and Inuit physicians. It has established the Indigenous Student Affairs and Admissions Committee to increase the enrollment of Indigenous students in Medicine and to provide Indigenous applicants and students with support and counseling to facilitate their success in medical school. Schulich Medicine has designated three seats in each entering class for First Nations, Métis, and Inuit students. Applicants self-identified as Indigenous persons and one of Canada's First Peoples who wish to be considered for a designated seat must provide official documents of Indigenous status or proof of ancestral Indigenous origin to OMSAS. Such applicants ~~are encouraged to~~ **must** submit additional letters of support from Indigenous communities or organizations. Applicants will be assessed on a balanced portfolio which includes academic achievements, MCAT scores, and **evidence of long-term** involvement in the Indigenous community.

The remainder of the policy remains unchanged.

S.13-107 **School of Graduate and Post Doctoral Studies**

S.13-107a **Introduction of an On-line "Academic Integrity Module"**

Senate was informed that the following will be included in the School of Graduate and Postdoctoral Studies' calendar and on-line information: [http://grad.uwo.ca/current\\_students/regulations/4.html](http://grad.uwo.ca/current_students/regulations/4.html)

**4.11 ACADEMIC INTEGRITY MODULE**

Effective January 2013, all incoming graduate students are required to complete the SGPS Academic Integrity module in order to progress beyond the first term of their degree.

This 30-minute module is designed to provide students with the necessary knowledge and resources to abide by academic principles during their graduate career and to help combat scholastic offenses.

When finished with the course, students are required to complete a 10-question test designed to evaluate their knowledge of academic integrity. Students have an unlimited number of opportunities to pass the module, and failure to do so will prevent students from progressing beyond the first term of their degree.

S.13-107b **Geology and Geophysics Graduate Program - Cyclical Review Follow-Up**

Senate was informed that the Geology and Geophysics Graduate Program cyclical review was completed on April 17-18, 2012. The Final Assessment Report was presented to SUPR-G, SCAPA and Senate in September, 2012. It recommended that the “accelerated” one-year course-based MSc degree should be differentiated from the two-year thesis-based MSc degree.

In response to that recommendation, the Faculty of Science, the programs and the School of Graduate and Post Doctoral Studies opted to have the words “Course-Based” added on the transcript and parchment for those students who are admitted from Fall 2013 onward in the one-year course-based MSc program. Students who are currently enrolled in this program will receive an MSc.

The degree and transcript descriptions for the one-year course-based MSc degree will be as follows:

<b>Degree Description</b>	<b>Transcript Description</b>
MASTER OF SCIENCE Geology (Course-Based)	Master of Science Geology (Course-Based)
MASTER OF SCIENCE Geophysics (Course-Based)	Master of Science Geophysics (Course-Based)

There is no change in the naming of the two-year thesis-based MSc.

S.13-108 **Report of the Subcommittee on Program Review – Undergraduate (SUPR-U): Cyclical reviews**

Senate was advised that SCAPA approved the recommendations of the Subcommittee on Program Review – Undergraduate (SUPR-U) with respect to the cyclical reviews of the undergraduate programs detailed in Exhibit III, Appendix 14.

S.13-109 **Report of the Subcommittee on Program Review – Graduate (SUPR-G): Cyclical reviews**

Senate was advised that SCAPA approved the recommendations of the Subcommittee on Program Review – Graduate (SUPR-G) with respect to the cyclical reviews of the graduate programs detailed in Exhibit III, Appendix 15.

**REPORT OF THE SENATE COMMITTEE ON UNIVERSITY PLANNING [EXHIBIT IV]**

S.13-110 **Professorship in Vascular Surgery**

It was moved by J. Hatch, seconded by B. Garcia,

That the Professorship in Vascular Surgery, detailed in Exhibit IV, Appendix 1, be established with academic appointment in the Schulich School of Medicine & Dentistry.

CARRIED

S.13-111 **Scott Beattie Professorship in Marketing – Name Change**

The Beattie Professorship was approved in March 2013. Senate was advised that the donor has requested that the name be changed to the Scott & Melissa Beattie Professorship in Marketing.

S.13-112 **Annual Report Of The University Librarian**

The Annual Report of the University Librarian, detailed in Exhibit IV, Appendix 2, was received for information. Overhead slides used to highlight the report are attached as **Appendix 1** to these minutes.

Dr. Dyer-Witthford offered thanks to Ms. Garnett for her leadership as University Librarian and the Libraries staff, as, in his view, the Libraries are a highlight of this institution. On behalf of Senate, Dr. Chakma wished Ms. Garnett well in her retirement. Ms. Garnett thanked Senate stating that it has been a pleasure and privilege to be at an institution that supports its libraries so very well.

S.13-113 **Draft Strategic Plan**

The Draft Strategic Plan (Exhibit IV, Appendix 3) is comprised of three documents:

- Draft Strategic Plan
- Updated Institutional Principles
- Consultation Summary

Dr. Deakin stated that the 14-page document highlights Western's commitments to increasing research and interdisciplinary activity, enhancing the student learning experience, internationalization, and revenue diversification. Comments on the first draft are due the end of June. The revised draft will be posted on the web mid-July. Comments on the second draft will be received over the summer. The final draft will be sent for approval to Senate and the Board in November. She asked that any comments on the draft Strategic Plan be emailed to Plan2013@uwo.ca.

S.13-114 **REPORT OF THE ACADEMIC COLLEAGUE** [EXHIBIT V]

Senate received for information the Report of the Academic Colleague, detailed in Exhibit V.

S.13-115 **FARWELL TO SENATORS**

On behalf of Senate, Dr. Chakma thanked those members whose terms expire June 30, 2013, for their time and contributions to the workings of Senate.

**ADJOURNMENT**

The meeting adjourned at 3:15 p.m.

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A. Chakma  
Chair

Secretary

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I. Birrell



## Western Libraries Report to Senate

7 June 2013

Western Libraries Joyce Garnett, University Librarian

### Looking Back – Highlights of 2012-13

**Providing the Best Student Experience**

- Physical Library Spaces & Services
- Virtual Library Spaces & Services
- LibQUAL Survey 2013

**Enhancing and Expanding Graduate Programs**

- Electronic Theses & Dissertations (ETDs)

Western Libraries

### LibQUAL Survey Results You Spoke – We Listened – We Acted

**Undergraduates 2010**

**Undergraduates 2013**

Western Libraries

### Looking Back – Highlights of 2012-13

**Building the Research Intensive University**

- Print & Digital Collections
- Digitization
- Scholarship@Western

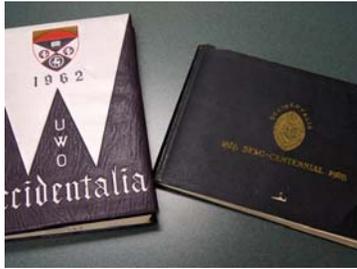
**Raising Western’s International Profile**

- Global Library Spaces

Western Libraries

**Medieval Manuscript (ca 1441-1448)**  
Acquired in support of the new Minor in Medieval Studies

Western Libraries



**Occidentalia (Western's Yearbook)**

Digitized 1920s – 1980s  
Working with the Internet Archive  
Supported by the University Students' Council



**Global Library Space**

Conceptual Rendering of Future Global Library Spaces  
in the Allyn & Betty Taylor Library

**Looking Forward – 2013-14 and Beyond**

**Pan-University Role**

- The "Third Place" on Campus
- Lifelong Learning for Alumni
- Academic Publishing through Scholarship@Western

**Librarians and Archivists as Educators & Scholars**

- Partners in Teaching
- Partners in Research
- Creation & Dissemination of New Knowledge in Librarianship & Archival Practice

**Looking Forward – 2013-14 and Beyond**

**21<sup>st</sup> Century Research Library**

- Special Collections – Physical & Digital
- Research Data Management & Research Metrics
- Re-Purposed Space for Individual and Collaborative Learning – Consultation with Students



**Re-Purposing Library Space**

Allyn & Betty Taylor Library  
Ground Floor space ready for 90 new study carrels  
With great appreciation to Science Students' Council

**Western Libraries – Campaign Priorities**

Goal \$25 million

- Scholars Space
- Digital Zone
- Collections Culture
- Creating the Future Fund
- Student Experience Fund
- Chair in Librarianship or Archival Practice

Link <http://www.givingtowestern.uwo.ca/where-to-give/western-libraries/>

## Western Libraries – Selected Statistics

### Budget

- \$13 million Operating
- \$13 million Acquisitions

### Collections

- Value \$1 billion
- 13 million physical & digital items
- 600,000 physical items borrowed
- 13.0 million digital pages viewed

### Space

- 8 physical service locations
- 30,000 metres<sup>2</sup> floor area
- 125 kilometres shelving

### Staff

- 55 librarians/archivists
- 120 staff

### Customers

- 40,000 faculty, students, staff
- 2.5 M visits to the physical library
- 5.0 M visits to the digital library
- Assessment = A ratings

### Alumni

- 280,000
- *No one graduates from a library.*
- *No one ever graduated without one.*

Western Libraries

## Feedback

Joyce Garnett  
University Librarian  
[jgarnett@uwo.ca](mailto:jgarnett@uwo.ca)  
519-661-3165  
(until 30 June 2013)

Robin Keirstead  
Acting University Librarian  
[rkeirste@uwo.ca](mailto:rkeirste@uwo.ca)  
519-661-3165  
(as of 1 July 2013)

Western Libraries

Farewell & Thank You

Western Libraries



**REPORT OF THE OPERATIONS/AGENDA COMMITTEE**

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**Senate Membership – Undergraduate Student Constituency, SGPS Education Constituency**

**Senate Nominating Committee – Membership**

**Senate Membership – General Community Representative**

**Terms of Reference and Composition of the Senate Committee on Academic Policy and Awards – Revision**

**Convocation Dates 2014**

**Order of Ceremony – Autumn Convocation 2013**

**Order of Ceremony – Spring Convocation 2014**

**Officers of Convocation**

**Senate Election Schedule 2014**

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**FOR APPROVAL**

1. **Senate Membership – Undergraduate Student Constituency**

**Recommended:**

That the seat held by Golden Gao, At-Large student representative on Senate, be declared vacant effective July 1, 2013 as a result of his resignation, and that Sujen Saravanabavan (BMSc) be elected to complete his term (June 30, 2014), and,

That the seat held by Vincent Capitano, Arts and Humanities and Music student representative on Senate, be declared vacant effective July 1, 2013 as a result of his resignation, and that Jonathan English (English) be elected to take up this seat to complete his term (June 30, 2014), and

That the seat held by Jonathan English, At-Large representative on Senate be declared vacant as a result of his transfer to the Arts and Humanities and Music seat, and that Gordon Gucio Jim (Social Science) be elected to complete his term (June 30, 2014).

**Background:**

Golden Gao has resigned from his seat. According to the Senate Election procedures, Section C.6.a, the replacement for this seat is to be appointed from the runners up in the same constituency, determined by plurality in the last election. Sujen Saravanabavan was the first runner up in the At-Large constituency and is able to take up the seat effective July 1, 2013.

Vincent Capitano resigned from his seat effective July 1, 2013. Since there was no runner-up in this constituency in the last election, the ad-hoc subcommittee comprised of current student Senators approved that Jonathan English, a current Senator occupying an At-Large Senator seat, and eligible for the Arts and Humanities and Music constituency, be transferred to this seat. The vacancy created by this transfer will be filled by Gordon Gucio Jim, who was a runner-up in the At-Large constituency in the last election.

2. **Senate Membership – SGPS – Education Constituency**

**Recommended:** That the seat held by Carol Beynon, SGPS-Education representative on Senate, be declared vacant effective July 1, 2013 as a result of her transfer to the position of Acting Vice-Provost (SGPS) and that Pam Bishop be elected to complete her term (June 30, 2014).

3. **Senate Nominating Committee - Membership**

**Composition:** Seven members of Senate, elected by Senate, at least one of whom shall be a graduate student. Not more than two members from a single academic unit. The School of Graduate and Postdoctoral Studies is not considered an academic unit in this context.

There will be three alternates who are members of Senate, one of whom is a student, to attend meetings when regular members are unable to attend.

**Required:** One student member of Senate to serve as an Alternate (term to June 30, 2014)

**Nominee:** Andrew Lalka

**Background:**

A. Damji has resigned from the Senate Nominating Committee. Ms. S. Mischler (a graduate student in Psychology) was originally elected as an Alternate member on the Committee and has agreed to take up A. Damji's seat as a Member; therefore, an Alternate student member is required to fill S. Mischler's seat.

**FOR INFORMATION**

4. **Senate Membership – General Community Representative – Alumni Association appointee**

Suzanne McDonald Aziz was reappointed by the Alumni Association to take up the General Community Representative seat for a second term (2013 – 2015).

5. **Terms of Reference and Composition of the Senate Committee on Academic Policy and Awards (SCAPA)**

The USC recently revised the titles and portfolios of its Vice-Presidents. Consequently the title "USC Vice-President University Affairs" contained in the list of Ex Officio members on SCAPA is revised to "USC Vice-President Internal" to reflect the change in title.

6. **2014 Convocation Dates**

The 2014 Convocation dates are:

Huron University College Theological Convocation - Thursday, May 8

MBA Spring Convocation – Friday, June 6

Schulich School of Medicine & Dentistry - MD Program - Friday, May 16

Hong Kong Convocation - Sunday, May 25

Spring Convocation (303) - Tuesday, June 10 to Friday, June 13 and  
Monday, June 16 to Wednesday, June 18

Autumn Convocation (304) - Thursday, October 23 and Friday, October 24

7. **Order of Ceremony – Autumn 2013**

Autumn Convocation takes place Thursday, October 31 and Friday, November 1. The order of ceremony is found at the following website:

[http://www.uwo.ca/univsec/pdf/senate/order\\_fall.pdf](http://www.uwo.ca/univsec/pdf/senate/order_fall.pdf)

8. **Order of Ceremony – Spring 2014**

The order of ceremony for Spring convocation 2014 is found at the following website:

[http://www.uwo.ca/univsec/pdf/senate/order\\_spring.pdf](http://www.uwo.ca/univsec/pdf/senate/order_spring.pdf)

9. **Officers of Convocation**

The following Officers of Convocation have been reappointed:

Director of Convocation	D. Peterson (term to June 30, 2014)
Assistant Chief Ushers:	Deb Coward, Craig Reed (terms to June 30, 2015)
Esquire Bedels:	Debra Jared, Julie Aitken Schermer (terms to June 30, 2015)
Assistant Chief Public Orators:	Margaret Kellow, John Thorp (terms to June 30, 2015)

10. **Senate Election Schedule 2014**

Elections will be held for representatives of the faculty, administrative staff, graduate and undergraduate student constituencies in the spring of 2014. The election schedule is outlined below. The terms for the faculty and administrative staff representatives will run from July 1, 2014 to June 30, 2016, and for graduate and undergraduate students the terms will run from July 1, 2014 to June 30, 2015.

<b>Faculty and Administrative Staff Constituencies</b>	
Call for Nominations [WWW, Western News]	Thursday, January 9
Nominations Open	8:30 a.m., Thursday, January 9
Nominations Close	5:00 p.m., Thursday, January 23
Posting of Nominations [Room 4101 STH, WWW]	Friday, January 24
Balloting on the Web - Polls Open	12:01 a.m., Tuesday, February 4
Balloting on the Web - Polls Close	11:59 p.m., Wednesday, February 5
Posting of Results [Room 4101 STH, WWW]	Thursday, February 6

<b>Graduate and Undergraduate Student Constituencies</b>	
Call for Nominations [WWW, Gazette, Western News]	Thursday, January 9
Nominations Open	8:30 a.m., Thursday, January 9
Nominations Close for Graduate and Undergraduate "Academic" Constituencies	5:00 p.m., Thursday, January 23
Nominations Close for Undergraduate "At Large" Constituency	5:00 p.m., Monday, January 27
Mandatory Candidates' Advisory Meeting	evening, Monday, January 27

[Place TBA – arranged by USC]	
Posting of Nominations [Room 4101 STH, WWW]	Tuesday, January 28
Campaign Period begins	12:01 a.m. Tuesday, January 28
Campaign Period ends	11:59 p.m., Monday, February 10
Balloting on the Web - Polls Open	12:01 a.m., Tuesday, February 11
Balloting on the Web - Polls Close	8:00 p.m., Wednesday, February 12
Posting of Results [Room 4101 STH, WWW]	Thursday, February 13

**REPORT OF THE NOMINATING COMMITTEE**

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**Selection Committee for the University Librarian  
Senate Review Board Academic**

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**FOR ACTION**

1. **Selection Committee for the University Librarian**

**Composition:** A committee to select a University Librarian/conduct a five-year review of the Library shall consist of:

- (a) the Provost & Vice-President (Academic), who shall be Chair
- (b) the Vice-President (Research)
- (c) the Vice-Provost (Graduate & Postdoctoral Studies)
- (d) 3 members of the full-time library staff, one of whom must be a professional librarian, elected by the full-time library staff
- (e) 3 members of faculty and 1 student, elected by Senate

**Required:** 1 student, elected by Senate, to replace B. Sutton-Quaid (student) who has resigned.

**Nominee:** Nikki Pilo

**FOR INFORMATION**

2. **Senate Review Board Academic**

The following individuals were elected (in mid August via e-vote) to the Senate Review Board Academic for terms to June 30, 2014:

Faculty: George Knopf (Engg), Deb S. Lucy (HS)  
Undergraduate Student: Remi Alie

3. **Future Business of the Senate Nominating Committee**

Upcoming Nomination Agenda items are posted on the Senate website at:  
<http://www.uwo.ca/univsec/senate/newnoms.pdf>

**REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS**  
**(SCAPA)**

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**Faculty of Science: Revisions to the Physics Modules**

**Renewal of the Affiliation Agreement with Brescia, Huron and King's University Colleges**

**School of Graduate and Postdoctoral Studies: Revisions to the MA in Art History Program in the Department of Visual Arts**

**School of Graduate and Postdoctoral Studies: Modification to the MSc/PhD Program in Neuroscience**

**SUPR-U Report: Cyclical Program Reviews of the Faculty of Education (2012-13 Cycle)**

**SUPR-G Report: Cyclical Program Reviews – Hispanic Studies**

**Revisions to the Terms of Reference of the Subcommittee on Program Review - Undergraduate (SUPR-U)**

**New Scholarships, Awards and Bursaries**

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**FOR APPROVAL**

1. **Faculty of Science: Revisions to the Physics Modules**

**Recommended:** That effective September 1, 2013, the admission requirements and module requirements for the Honors Specialization, Specialization, Major and Minor in Physics be revised as set out in **Appendix 1**.

**Background:**

The 0.5 course requirement from the Faculty of Science was added to the admission requirements to encourage breadth of background in Science. The changes in the module requirements reflect changes in course offerings.

In the Honors Specialization, one course on partial differential equations (Applied Math 3815A/B) and one additional course at the 4000 level were added. Physics 4999E (4th year thesis) was removed from the requirements because depending on a student's aspirations, other senior courses may be just as valuable. Physics 4999E could still be added to meet the unspecified course requirement of 1.0 course at the 3000 level or above. The thesis course is now required in the Minor in Advanced Physics.

More distinction was created between the Honors Specialization and Specialization modules to leave the option of obtaining a Physics Specialization open to more students. More upper-year content was added to the Major. The change in the Calculus requirement will harmonize the Major with the Specialization.

Due to the extensive number of changes involved in the reorganization of these modules, a clean version of the revised calendar copy is provided beginning on page 3 of **Appendix 1**.

2. **Renewal of the Affiliation Agreement with Brescia, Huron and King's University Colleges**

**Recommended:** That Senate approve for recommendation to the Board of Governors through the President & Vice-Chancellor, the Affiliation Agreement between The University of Western Ontario and Brescia, Huron and King's University Colleges, as shown in **Appendix 2**.

**Background:**

The Affiliation Agreement between The University of Western Ontario and Brescia, Huron and King's University Colleges set out in **Appendix 2** supersedes and replaces the current agreement dated November 15, 2006: [http://www.uwo.ca/univsec/handbook/general/affiliation\\_agreement.pdf](http://www.uwo.ca/univsec/handbook/general/affiliation_agreement.pdf)

3. **School of Graduate and Postdoctoral Studies**

3a **Revisions to the MA in Art History Program in the Department of Visual Arts**

**Recommended:** That effective September 1, 2014, the current six-term (two-year) thesis-based Master of Arts (MA) in Art History program be replaced by a three-term (one-year) program, with a course-based and a thesis-based option, as set out below.

**PROPOSED MODIFICATIONS**

Presently, the MA in Art History is a six-term program, involving a combination of course work and individual research that takes the form of a written thesis of 80-100 pages. Admission to the MA requires an honors BA in Art History or Visual Arts with a minimum B+ standing. The current program offers training in the histories and theories of art and visual culture and prepares graduates for advanced study in the field, as well as for careers in museums, galleries, and other areas of the arts.

Admission requirements will remain the same for the three-term program.

**Proposed program design for the course-based MA:**

Course-based MA students will complete six half-course equivalents (HCE), including one core course in theory and methods (VA 9500): normally three HCE will be taken in the Fall Term and three HCE in the Winter Term. Students will complete the course-based stream program in the summer term by completing an extended research essay (30-35 pages). The extended essay is to be completed under the supervision of a faculty member and will be counted as a specially-designated course worth one HCE which would be given a grade that would appear on the student's transcript. Because the extended essay is a research paper rather than a thesis, it will not be defended. Other departments in the Faculty, such as French, Philosophy and English, already have an extended essay option instead of a thesis, which is not defended, so the proposal is consistent with current practice.

As in the current program, students will fulfill the language requirement (reading proficiency in one language other than English that is relevant to their studies) either through taking an additional course, such as French 9500, or by passing a test.

**Proposed program design for the thesis-based MA:**

The thesis-based MA will normally take three terms to complete. In the first two terms of the thesis-based MA, students will complete four HCE, including one core course in theory and methods (VA 9500): normally two HCE will be taken in the Fall Term and two HCE in the Winter Term.

Students will complete the thesis-based stream program in the summer term. As in the current program, they would fulfill the language requirement (reading proficiency in one language other than English that is relevant to their studies) either through taking an additional course, such as French 9500, or by passing a test. The completed thesis (60-70 pages) will be the equivalent of three HCE. The thesis is to be completed under the supervision of a faculty member and will be submitted for examination by committee.

**Background:**

The six-term, thesis-based MA has successfully graduated over seventy students since the program started in the mid-nineties. However, over the last several years, the program had some difficulty recruiting

students because the majority of other master's programs in the province take three terms to complete. There are now far more MA programs in art history than there were even a decade ago, most of them course-based and many of them three terms. The Department of Visual Arts recognized the need to revise and update the MA program to respond to the changing climate of graduate education in the field. With the proposed revision to the program, the Department will aim to attract a larger pool of applicants and to provide a more flexible degree with more targeted outcomes, highlighting competencies such as research skills and written and oral communication.

The other Master's level program offered in the Department of Visual Arts, a Master of Fine Arts (MFA) in Visual Art, will remain as a six-term, thesis-based degree. The change to the MA in Art History would not impact the MFA program directly because for the most part students in these programs complete a different set of courses and have different degree milestones.

The three-term MA in Art History program will be more appealing to students because of the shorter completion time, but it is also anticipated that students will benefit from the Department's ability to focus the program around the strengths of faculty research programs.

3b Modification to the MSc/PhD Program in Neuroscience

**Recommended:** That effective July 1, 2013, the six fields in the MSc and PhD programs in Neuroscience be consolidated into two fields as set out below:

<b>Current listing of fields:</b> 6 fields: . Neural substrates of behavior . Neurophysiology . Cellular, molecular and developmental neuroscience . Neuroimaging . Neuroanatomy/neuropathology . Computational neuroscience	<b>Proposed listing of fields:</b> 2 fields: . Molecular and Cellular Neuroscience . Behavioural and Cognitive Neuroscience
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**Background:**

The proposed changes parallel developments in the field of Neuroscience and, therefore, streamline the program to better reflect the sub-disciplinary research occurring within the program. As a result, the changes more optimally meet student needs and continue to allow for flexibility of interdisciplinary and collaborative research and learning. The goals of the program are to provide interdisciplinary graduate training that encompasses both breadth of the neuroscience discipline and depth of knowledge within students' chosen area of focus. Independent of field, students will learn how basic neuroscience research is conducted and be prepared for doctoral research.

Behavioural and Cognitive Neuroscience (BCN) Field

Cognitive and behavioural neuroscience has become one of the fastest growing sub-disciplines within the neurosciences. This development has been fuelled by exciting technological advances in brain imaging, brain stimulation, behavioural assessment tools, genetic testing, and other assays to probe brain functioning and its relation to behaviour in humans and in non-human species. The field has seen a corresponding growth in scientific knowledge that is becoming increasingly more accessible for timely dissemination in university education at the undergraduate and graduate levels.

Molecular and Cellular Neuroscience (MCN) Field

Molecular and cellular neuroscience is also a rapidly expanding area of research that focusses on how the brain functions, primarily at the molecular and cellular levels. This includes the study of cellular mechanisms of neurological/psychiatric disease, cellular electrophysiology, both in vitro and in vivo, as well as behavioural correlates to cellular/molecular brain function.

Both MCN and BCN students will learn how their area of interest contributes to the broader picture of neuroscience research by being exposed to the research projects of other students and through research presentations by visiting neuroscientists in a program seminar series. Upon completion of the program, students will have a sophisticated and indepth understanding of their own thesis topic/field, how basic biomedical science is conducted and will have an overview of other areas of neuroscience research.

FOR INFORMATION

4. **SUPR-U Report: Cyclical Program Reviews of the Faculty of Education (2012-13 Cycle)**

SCAPA has approved on behalf of the Senate the recommendations of the Subcommittee on Program Review – Undergraduate (SUPR-U) with respect to the cyclical review of the undergraduate programs of the Faculty of Education, as detailed in [Appendix 3](#).

5. **SUPR-G Report: Cyclical Program Reviews – Hispanic Studies**

SCAPA has approved on behalf of the Senate the recommendations of the Subcommittee on Program Review – Graduate (SUPR-G) with respect to the cyclical review of the Hispanic Studies graduate programs in the Faculty of Arts and Humanities as detailed in [Appendix 4](#).

6. **Revisions to the Terms of Reference of the Subcommittee on Program Review (Undergraduate)**

The USC recently revised the titles and portfolios of its Vice-Presidents. Consequently, the Terms of Reference of the Subcommittee on Program Review - Undergraduate (SUPR-U) have been revised to reflect the change in title from “USC Vice-President University Affairs” to “USC Vice-President Internal.”

In addition, Western’s IQAP document is now posted on the IQAP website and the link has been updated to reflect this.

The revisions to the Terms of Reference of SUPR-U are set out in [Appendix 5](#).

7. **New Scholarships, Awards and Bursaries**

SCAPA has approved on behalf of the Senate, for recommendation to the Board of Governors through the President & Vice-Chancellor, the Terms of Reference for the new scholarships, awards and bursaries set out in [Appendix 6](#).

## Faculty of Science: Revisions to the Physics Modules

### REVISED CALENDAR COPY

<http://www.westerncalendar.uwo.ca/2013/pg721.html>

## HONORS SPECIALIZATION IN PHYSICS

### Admission Requirements

Completion of first-year requirements with no failures. Students must have an average of at least 70% in 3.0 principal courses, with no mark in these principal courses below 60%:

**1.0 course from:** Physics 1301A/B, 1401A/B, 1501A/B or 80% in Physics 1028A/B and Physics 1302A/B, 1402A/B, 1502A/B or 80% in Physics 1029A/B; or the former Physics 1020 or 1024 or 1026

**1.0 course from:** Calculus 1000A/B, 1500A/B or the former 1100A/B and Calculus 1501A/B (recommended) or Calculus 1301A/B (with a mark of at least 85%); or Applied Mathematics 1413  
1.0 additional course, **at least 0.5 of which must be from the Faculty of Science**

Students must complete Mathematics 1600A/B or the former Linear Algebra 1600A/B with a minimum mark of 55% by the end of Term 1 in Year 2.

### Module

9.0 courses:

1.0 course: Calculus 2502A/B, 2503A/B

~~0.5~~ **1.0** course: Applied Mathematics 2402A (or the former Differential Equations 2402A), **3815A/B**

~~1.0 course from: Physics 2101A/B, and 2102A/B, or Physics 2128A/B and 2129A/B, or Medical Biophysics 2128A/B and 2129A/B.\*~~

~~4.5~~ **1.0** courses: Physics 2110A/B, and 2910F/G; (or the former Physics 2900E), ~~Physics 3151A/B, 3200A/B, 3300A/B, 3400A/B, 4251A/B, 4999E.~~

~~4.0~~ **0.5** course from: Astronomy 2201A/B, 2801A/B, Physics 2600A/B, ~~2700A/B~~, 2810A/B, the former Physics **2700A/B or** 2800, the former Materials Science 2800

~~4.0~~ **3.0** courses from: Applied Mathematics 2813B, **Physics 3151A/B, 3200A/B, 3300A/B, 3400A/B,** 3900F/G/Z, 3926F/G

**0.5 course from: Physics 4251A/B, 4351A/B**

**1.0 course from: Any Physics or Astronomy course not yet taken numbered 3000 or above**

Students must also complete Physics 2950Y, 3950Y, 4950Y (non-credit seminar courses).

~~\*Note: Students can progress to Physics 2128A/B, 2129A/B or Medical Biophysics 2128A/B, 2129A/B only if they have taken Physics 1028A/B and 1029A/B.~~

### REVISED CALENDAR COPY

<http://www.westerncalendar.uwo.ca/2013/pg733.html>

## SPECIALIZATION IN PHYSICS

### Admission Requirements

Completion of first-year requirements including the following 3.0 courses, each with a mark of at least 60%:

**1.0 course from:** Physics 1301A/B, 1401A/B, 1501A/B or 80% in Physics 1028A/B and Physics 1302A/B, 1402A/B, 1502A/B or 80% in Physics 1029A/B; or the former Physics 1020 or 1024 or 1026

**1.0 course from:** Calculus 1000A/B, or 1500A/B or the former 1100A/B and Calculus 1501A/B (recommended) or Calculus 1301A/B (with a mark of at least 85%); or Applied Mathematics 1413

1.0 additional course, **at least 0.5 of which must be from the Faculty of Science**

Students must complete Mathematics 1600A/B or the former Linear Algebra 1600A/B with a minimum mark of 55% by the end of Term 1 in Year 2.

### Module

9.0 courses:

1.0 course: Calculus 2502A/B (preferred) or ~~Calculus 2302A/B~~ and Calculus 2503A/B (preferred) or ~~Calculus 2303A/B~~

~~0.5~~ **1.0** course: Applied Mathematics 2402A (or the former Differential Equations 2402A), **3815A/B**

1.0 course from: Physics 2101A/B, and 2102A/B, or ~~Physics 2128A/B and 2129A/B, or Medical Biophysics 2128A/B and 2129A/B\*.~~

**1.0 course: Physics 2110A/B, 2910F/G (or the former 2900E)**

~~3.5~~ **1.0** courses: Physics 2110A/B and 2910F/G (or the former 2900E)

**3.0 courses:** Physics 3151A/B, 3200A/B, 3300A/B, 3400A/B, **3900F/G/Z, 3926F/G**

**0.5 course from: Physics 4251A/B, 4351A/B**

~~2.0~~ **1.5** courses from: Any courses not yet taken numbered 2100 or higher in Physics and Astronomy

~~1.0 course from: Applied Mathematics 2813B, Physics 3900F/G/Z, 3926F/G.~~

Students must also complete Physics 2950Y, 3950Y, 4950Y (non-credit seminar courses).

\*Note: Students can progress to Physics 2128A/B, 2129A/B or Medical Biophysics 2128A/B, 2129A/B only if they have taken ~~Physics 1028A/B and 1029A/B.~~

REVISED CALENDAR COPY

<http://www.westerncalendar.uwo.ca/2013/pg727.html>

## MAJOR IN PHYSICS

### Admission Requirements

Completion of first-year requirements including the following ~~2.0~~ courses, each with a mark of at least 60%:

**1.0 course from:** Physics 1301A/B, 1401A/B, 1501A/B or 80% in Physics 1028A/B and Physics 1302A/B, 1402A/B, 1502A/B or 80% in Physics 1029A/B; or the former Physics 1020 or 1024 or 1026

**1.0 course from:** Calculus 1000A/B, or 1500A/B or the former 1100A/B and Calculus 1501A/B (recommended) or Calculus 1301A/B (with a mark of at least 85%); or Applied Mathematics 1413

**1.0 additional course, at least 0.5 of which must be from the Faculty of Science**

Students must complete Mathematics 1600A/B or the former Linear Algebra 1600A/B with a minimum mark of 55% by the end of Term 1 in Year 2.

### Module

6.0 courses:

1.0 course: Calculus 2502A/B (**preferred**) or **2302A/B, Calculus 2503A/B (preferred) or 2303A/B**

0.5 course: Applied Mathematics 2402A, (**or the former Differential Equations 2402A**)

1.0 course from: Physics 2101A/B, and 2102A/B, or ~~Physics 2128A/B and 2129A/B, or Medical Biophysics 2128A/B and 2129A/B\*.~~

~~1.5~~ **1.0** courses from: Physics 2110A/B and 2910F/G; (**or the former Physics 2900E**), ~~Physics 3200A/B.~~

1.0 course from: Astronomy 2201A/B, 2801A/B, Physics 2600A/B, 2700A/B, 2810A/B, the former Physics 2800, the former Materials Science 2800

~~1.0~~ **0.5** course from: Applied Mathematics 2813B, Physics 3900F/G/Z, 3926F/G

**1.0 course from: Physics 3151A/B, 3200A/B, 3300A/B, 3400A/B**

Students must also complete Physics 2950Y, 3950Y (non-credit seminar courses).

Note: The above courses may have prerequisites not included in the module.

\*Note: Students can progress to Physics 2128A/B, 2129A/B or Medical Biophysics 2128A/B, 2129A/B only if they have taken ~~Physics 1028A/B and 1029A/B.~~

REVISED CALENDAR COPY

<http://www.westerncalendar.uwo.ca/2013/pg740.html>

## MINOR IN PHYSICS

### Admission Requirements

Completion of first-year requirements including the following ~~2.0~~ courses, each with a mark of at least 60%:

**1.0 course from:** Physics 1301A/B, 1401A/B, 1501A/B or 80% in Physics 1028A/B and Physics 1302A/B, 1402A/B, 1502A/B or 80% in Physics 1029A/B; or the former Physics 1020 or 1024 or 1026

One of **1.0 course from:** Calculus 1000A/B, or 1500A/B or the former 1100A/B and one of Calculus 1501A/B (recommended) or Calculus 1301A/B (with a mark of at least 85%); or Applied Mathematics 1413 **1.0 additional course, at least 0.5 of which must be from the Faculty of Science.**

Students must complete Mathematics 1600A/B or the former Linear Algebra 1600A/B with a minimum mark of 55% by the end of Term 1 in Year 2.

### Module

4.0 courses:

1.0 course from: Calculus 2302A/B, ~~Calculus 2303A/B, Calculus 2502A/B, or Calculus 2503A/B~~

1.0 course from: Physics 2101A/B, and 2102A/B; ~~or Physics 2128A/B and 2129A/B, or Medical Biophysics 2128A/B and 2129A/B.\*~~

1.0 course: Physics 2110A/B and 2910F/G; **(or the former Physics 2900E)**

1.0 course from: **any Physics or Astronomy course not yet taken numbered 2100 or above**

~~Astronomy 2201A/B, 2801A/B, Physics 2600A/B, 2700A/B, 2810A/B, the former Physics 2800, the former Materials Science 2800.~~

Students must also complete Physics 2950Y (non-credit seminar course).

~~\*Note: Students can progress to Physics 2128A/B, 2129A/B or Medical Biophysics 2128A/B, 2129A/B only if they have taken Physics 1028A/B and 1029A/B.~~

Due to the extensive number of changes involved in the reorganization of these modules, a clean version of the revised calendar copy is provided below:

### Faculty of Science: Revisions to the Physics Modules

REVISED CALENDAR COPY

<http://www.westerncalendar.uwo.ca/2013/pg721.html>

### HONORS SPECIALIZATION IN PHYSICS

#### Admission Requirements

Completion of first-year requirements with no failures. Students must have an average of at least 70% in 3.0 principal courses, with no mark in these principal courses below 60%:

1.0 course from: Physics 1301A/B, 1401A/B, 1501A/B or 80% in Physics 1028A/B and Physics 1302A/B, 1402A/B, 1502A/B or 80% in Physics 1029A/B; or the former Physics 1020 or 1024 or 1026

1.0 course from: Calculus 1000A/B, 1500A/B or the former 1100A/B and Calculus 1501A/B (recommended) or 1301A/B (with a mark of at least 85%); or Applied Mathematics 1413

1.0 additional course, at least 0.5 of which must be from the Faculty of Science

Students must complete Mathematics 1600A/B or the former Linear Algebra 1600A/B with a minimum mark of 55% by the end of Term 1 in Year 2.

### Module

9.0 courses:

1.0 course: Calculus 2502A/B, 2503A/B

1.0 course: Applied Mathematics 2402A (or the former Differential Equations 2402A), 3815A/B

1.0 course: Physics 2101A/B, 2102A/B

1.0 course: Physics 2110A/B, 2910F/G (or the former Physics 2900E)

0.5 course from: Astronomy 2201A/B, 2801A/B, Physics 2600A/B, 2810A/B, the former Physics 2700A/B or 2800, the former Materials Science 2800

3.0 courses: Physics 3151A/B, 3200A/B, 3300A/B, 3400A/B, 3900F/G/Z, 3926F/G

0.5 course from: Physics 4251A/B, 4351A/B

1.0 course from: Any Physics or Astronomy course not yet taken numbered 3000 or above

Students must also complete Physics 2950Y, 3950Y, 4950Y (non-credit seminar courses).

REVISED CALENDAR COPY

<http://www.westerncalendar.uwo.ca/2013/pg733.html>

**SPECIALIZATION IN PHYSICS**

**Admission Requirements**

Completion of first-year requirements including the following 3.0 courses, each with a mark of at least 60%:  
1.0 course from: Physics 1301A/B, 1401A/B, 1501A/B or 80% in Physics 1028A/B and Physics 1302A/B, 1402A/B, 1502A/B or 80% in Physics 1029A/B; or the former Physics 1020 or 1024 or 1026  
1.0 course from: Calculus 1000A/B, or 1500A/B or the former 1100A/B and Calculus 1501A/B (recommended) or 1301A/B (with a mark of at least 85%); or Applied Mathematics 1413  
1.0 additional course, at least 0.5 of which must be from the Faculty of Science

Students must complete Mathematics 1600A/B or the former Linear Algebra 1600A/B with a minimum mark of 55% by the end of Term 1 in Year 2.

**Module**

9.0 courses:

- 1.0 course: Calculus 2502A/B (preferred) or 2302A/B and Calculus 2503A/B (preferred) or 2303A/B
- 1.0 course: Applied Mathematics 2402A (or the former Differential Equations 2402A), 3815A/B
- 1.0 course: Physics 2101A/B, 2102A/B
- 1.0 course: Physics 2110A/B, 2910F/G (or the former 2900E)
- 1.0 course: Physics 2110A/B and 2910F/G (or the former 2900E)
- 3.0 courses: Physics 3151A/B, 3200A/B, 3300A/B, 3400A/B, 3900F/G/Z, 3926F/G
- 0.5 course from: Physics 4251A/B, 4351A/B
- 1.5 courses from: Any courses not yet taken numbered 2100 or higher in Physics and Astronomy

Students must also complete Physics 2950Y, 3950Y, 4950Y (non-credit seminar courses).

REVISED CALENDAR COPY

<http://www.westerncalendar.uwo.ca/2013/pg727.html>

**MAJOR IN PHYSICS**

**Admission Requirements**

Completion of first-year requirements including the following courses, each with a mark of at least 60%:

- 1.0 course from: Physics 1301A/B, 1401A/B, 1501A/B or 80% in Physics 1028A/B and Physics 1302A/B, 1402A/B, 1502A/B or 80% in Physics 1029A/B; or the former Physics 1020 or 1024 or 1026
- 1.0 course from: Calculus 1000A/B, or 1500A/B or the former 1100A/B and Calculus 1501A/B (recommended) or 1301A/B (with a mark of at least 85%); or Applied Mathematics 1413
- 1.0 additional course, at least 0.5 of which must be from the Faculty of Science

Students must complete Mathematics 1600A/B or the former Linear Algebra 1600A/B with a minimum mark of 55% by the end of Term 1 in Year 2.

**Module**

6.0 courses:

- 1.0 course: Calculus 2502A/B (preferred) or 2302A/B, Calculus 2503A/B (preferred) or 2303A/B
- 0.5 course: Applied Mathematics 2402A (or the former Differential Equations 2402A)
- 1.0 course: Physics 2101A/B, 2102A/B
- 1.0 course: Physics 2110A/B and 2910F/G (or the former Physics 2900E)
- 1.0 course from: Astronomy 2201A/B, 2801A/B, Physics 2600A/B, 2700A/B, 2810A/B, the former Physics 2800, the former Materials Science 2800
- 0.5 course from: Physics 3900F/G/Z, 3926F/G
- 1.0 course from: Physics 3151A/B, 3200A/B, 3300A/B, 3400A/B

Students must also complete Physics 2950Y, 3950Y (non-credit seminar courses).

Note: The above courses may have prerequisites not included in the module.

REVISED CALENDAR COPY  
<http://www.westerncalendar.uwo.ca/2013/pg740.html>

**MINOR IN PHYSICS**

**Admission Requirements**

Completion of first-year requirements including the following courses, each with a mark of at least 60%:

1.0 course from: Physics 1301A/B, 1401A/B, 1501A/B or 80% in Physics 1028A/B and Physics 1302A/B, 1402A/B, 1502A/B or 80% in Physics 1029A/B; or the former Physics 1020 or 1024 or 1026

1.0 course from: Calculus 1000A/B, 1500A/B or the former 1100A/B and Calculus 1501A/B (recommended) or Calculus 1301A/B (with a mark of at least 85%); or Applied Mathematics 1413

1.0 additional course, at least 0.5 of which must be from the Faculty of Science.

Students must complete Mathematics 1600A/B or the former Linear Algebra 1600A/B with a minimum mark of 55% by the end of Term 1 in Year 2.

**Module**

4.0 courses:

1.0 course from: Calculus 2302A/B, 2303A/B, 2502A/B, 2503A/B

1.0 course: Physics 2101A/B, 2102A/B

1.0 course: Physics 2110A/B and 2910F/G (or the former Physics 2900E)

1.0 course from: any Physics or Astronomy course not yet taken numbered 2100 or above

Students must also complete Physics 2950Y (non-credit seminar course).

**Affiliation Agreement**

**Between**

**The University of Western Ontario**

**and**

**Brescia University College, Huron University College, and King's University College**

**June 10 2013**

**PREAMBLE**

The purpose of this Affiliation Agreement is to establish a framework for the continuation of the affiliation between the University of Western Ontario (the "University") and its three Affiliated University Colleges, Brescia University College, Huron University College and King's University College (collectively, the "Affiliated University Colleges").

The parties to this Affiliation Agreement share the common mission of creating, preserving and transmitting knowledge and thereby contributing to the cultural, social and economic well-being of the people of Ontario, Canada and the world. The parties further remain committed to academic excellence and quality, both in the academic programs offered by the four institutions and in the students who are admitted to and complete those programs.

This agreement takes into account the historic evolution of its four party institutions and the achievements to which affiliation has contributed since 1878 (Huron), 1919 (Brescia), and 1954 (King's). It promotes both the autonomy as well as the complementary relationship of these four institutions and ensures the continuation of good relations among them. This agreement recognizes the optimal outcomes to be achieved for its four parties, both individually and collectively, through collaboration wherever possible, but particularly in respect of academic offerings and the recruitment of students.

The Affiliation Agreement respects the character of each institution, which remain independent and autonomous, each having exclusive jurisdiction over its own board governance and administration, including the hiring of personnel, finances and the general structure and regulations necessary to the proper functioning and outreach of each institution. This agreement concerns the offering of academic programs, the admission of students intent on working towards completion of the requirements for the University degree and the standards for such completion.

Most recently, the parties entered into an Affiliation Agreement dated November 15, 2006, which addressed various aspects of the relationship among these parties. The parties now wish to enter into this Affiliation Agreement which will supersede and replace the terms of the 2006 Agreement as of the date written above. In addition, the parties agree that the interpretation and application of this Affiliation Agreement is to be guided by the following principles:

- a. that there be demonstrable mutuality of benefit arising from the affiliation that is recognized and celebrated in institutional strategic plans;
- b. that recruitment of domestic and international students be collaborative rather than competitive;
- c. that existing courses and programs offered by each of the parties be offered collaboratively rather than competitively, that new courses and programs offered by any of the parties be complementary rather than duplicative, and that all of the courses and programs offered by the parties reflect a commitment to academic quality and excellence;
- d. that student admission standards reflect a commitment to academic excellence, quality, and student success;
- e. that the parties' affiliation be exclusive such that any other defined types of affiliations or arrangements with other institutions require written permission of Western's Board of Governors;
- f. that the parties' actions protect the Western and Affiliated University Colleges brands; and,
- g. that the education mission of the Affiliated University Colleges is primarily at the undergraduate level.

This agreement is subject to the following terms:

1. (a) The term "Affiliated University College" shall mean a college (including the College) which from time to time is affiliated with the University during the currency of this agreement, and shall include for the purposes of this agreement any college, school, or institution of higher learning which is affiliated with such college with the specific permission of the Board of Governors of the University on the recommendation of the Senate and under terms which are not in conflict with the University of Western Ontario Act, 1982, as affiliation agreement between the Affiliated University College and the University.
- (b) The term "Senate" shall mean the Senate of the University as defined by the University Act.
2. This agreement has been entered into and shall be construed on the premises:
  - (a) that by its Act the University may confer degrees and award diplomas and certificates in any branch of learning, taught in the University or on its behalf in an Affiliated University College, upon persons who, having complied with the requirements, are admitted to such degrees, diplomas and certificates by the Senate including persons registered in an Affiliated University College;
  - (b) that, whereas the University confers the same academic degree on a student who graduates through an Affiliated University College as it does on a student who graduates through the University, the academic standards of teaching, course content, and examinations for degree programs and courses offered in an Affiliated University College must be at least equal to those of the University; and

- (c) that the University shall have the right to set such academic standards, in full consultation with the Affiliated University Colleges, through such procedures as are approved from time to time by the Senate;
- (d) that Western's Institutional Quality Assurance Process (IQAP) established in compliance with the Quality Assurance Framework (QAF) of the Ontario Universities Council on Quality Assurance makes the Provost of the University responsible and accountable to the Quality Council for the academic quality of all courses and programs offered by the University and the Affiliated University Colleges, and therefore that Western's IQAP applies to the Affiliated University Colleges; and,
- (e) that to reflect the commitment to academic quality and excellence in principle (c) of the Preamble to this Agreement, and to ensure the Provost can meet his or her obligations described in (d) above, the Principal and Academic Dean of each Affiliated University College shall meet with the Provost in the Fall of each year to discuss the Affiliated University College's plans and actions in response to the findings of program reviews undertaken under Western's IQAP.

#### **Entrance Requirements**

- 3. The Affiliated University College shall be bound to admission requirements as are from time to time established by Senate and shall be entitled to such exceptions and exemptions in the matters of admission requirements as may be extended to any University Faculty or School. The current Senate-approved minimum admission requirements are shown in Appendix 1. Future admission requirements brought to Senate for approval will reflect commitment (d) of the Preamble and the parties' mutual desire for convergence of entrance requirements, retention rates and degree completion rates at Western and the Affiliated University Colleges. If the Affiliated University College elects to admit Preliminary Year students, such students shall be admitted according to the requirements laid down from time to time by the Senate.

#### **Registration**

- 4. All students seeking admission to any program leading to a degree conferred by the University must register either in the University or in the Affiliated University College; the records of all such students registered in the Affiliated University College shall forthwith be submitted for re-registration to the Registrar of the University, whose decision on the validity of all admissions shall be final and binding in accordance with the policies on admissions prescribed from time to time by the Senate.
- 5. (a) Students may register in each Affiliated University College only in those programs identified in the document "Guidelines Governing the Academic relationship Between the Constituent University and the Affiliated University Colleges", as it is approved and updated from time to time by the University Senate.

- (b) Students may not register in the Affiliated University College for programs leading to the BSc degree or programs leading to degrees in Business Administration (3rd and 4th year), Communication Sciences & Disorders, Dentistry, Education, Engineering, Law, Medicine, Music, Nursing, Honours Kinesiology - excluding the modules/programs and concurrent programs identified in Appendix A of the document "Guidelines Governing the Academic relationship Between the Constituent University and the Affiliated University Colleges", which may be updated from time to time by the University
  - (c) A student who is not in good standing academically with the University or the Affiliated University College shall not be permitted to register in another Affiliated University College or in the University without the written consent of the University or the Affiliated University College in which the student was registered.
  - (d) Subject to Clause (c), the transfer of a student from one Affiliated University College to another shall be solely a matter between the Affiliated University Colleges concerned, except that records of the transfer shall be forwarded promptly to the Registrar of the University by the Affiliated University College to which the transfer is made.
6. All students proceeding to graduate degrees must be registered in the School of Graduate and Post-Doctoral Studies of the University and shall be subject to the rules and regulations of that School.
7. In the summer term, in addition to offering courses that are exclusive to students registered at any of the Affiliated University Colleges, the Affiliated University Colleges may also offer courses as outlined in Appendix 2.

#### **Exceptions and Variations**

8. All agreements of affiliation entered into after the date of this agreement between the University and any other college in Ontario shall be substantially in the form hereof, subject to the following specific addition to, substitution for, or modification of the provisions hereinbefore set out:
- (a) i. All students taking the theology program offered by Huron University College leading to the degree Master of Divinity (MDiv) or Master of Theological Studies (MTS) are required to register in Huron University College. All students taking Theology programs offered by St. Peter's Seminary leading to the degree Master of Divinity (MDiv) or Master of Theological Studies (MTS) are required to register in the Seminary.
  - ii. Insofar as Theology programs are concerned, the standards of admission, the curriculum and the regulations for the programs leading to these degrees in Theology, and the qualifications of new faculty appointees for Theology, shall be in accordance with the standards of membership of the Association of Theological Schools. Curriculum changes shall initially be approved by a joint committee consisting of the full-time theological teaching faculties of Huron University College and St. Peter's Seminary, then forwarded for the information of the Registrar of the Constituent

University. Policy issues or proposals for new or discontinued programs will be directed to the Senate Committee on Academic Policy and Awards (SCAPA).

- (b) The parties acknowledge that notwithstanding the degree nomenclature, the MDiv and MTS are second entry undergraduate degrees that are recognized by the Ministry of Training Colleges and Universities as undergraduate degrees and are funded as such. They are not graduate degrees as defined by the Degree Level Expectations listed in Western's IQAP.
- (c) Students with a University degree may register in any Affiliated University College to take courses in any of the programs identified in the document "Guidelines Governing the Academic relationship Between the Constituent University and the Affiliated University Colleges", as it is approved and updated from time to time by the University Senate.

### **Programs, Courses and Subjects**

Clauses 9, 10 and 11 shall apply to all programs, courses and subjects, including those offered in alternative delivery formats.

- 9. In accord with past practice, the following courses shall be offered only by the University:
  - (a) Courses in Natural Sciences (except Mathematics at all Affiliated University Colleges and Preliminary Year courses taught at Brescia University College)
  - (b) Courses in:
    - Business Administration (3rd and 4th year level only)
    - Communications Sciences & Disorders
    - Dentistry
    - Education
    - Engineering
    - Health Sciences
    - Journalism
    - Kinesiology
    - Law
    - Library and Information Science
    - Media, Information and Technoculture
    - Medicine (including courses related to the Bachelor of Medical Sciences program)
    - Music
    - Nursing
    - Occupational Therapy
    - Physical Therapy

10. In accord with past practice, the following courses will only be offered at an Affiliated University College:
  - Food and Nutrition at Brescia University College
  - Social Work at King's University College
  - Thanatology at King's University College

(a) Courses in Chinese and Japanese are taught at Huron University College, and junior courses in Japanese are taught at the Constituent University. The parties acknowledge that the expansion of teaching of such courses at the Constituent University would only be in response to student demand beyond the capacity of the University College's courses, or via collaborations as described in Clause 11.
11. Notwithstanding the provisions of Clauses 9 and 10, the parties agree that academic units at the Constituent University and the Affiliated University Colleges may offer courses and/or programs collaboratively. Such collaboration must be sanctioned by the Academic Dean and Principal of the participating Affiliated University College, and by the Provost and the Dean of the participating academic unit within the Constituent University.
12. When an Affiliated University College proposes to establish a new program or to offer subjects or courses for University credit which it has not previously offered, it shall submit the proposal in writing to the University in accordance with regulations approved from time to time by the Senate. Such courses or programs shall be consistent with principle c) listed in the Preamble to this agreement.

(a) Prior to bringing forward proposals for new programs, subjects or courses, the Principal and Academic Dean of the Affiliated University College shall meet with the Provost to review the prospective proposals consistency with principle c) of the Preamble to this agreement. This meeting may be combined with the annual meeting described in Clause 2 e). This meeting may also be used for the discussion of prospective new programs, subjects or courses planned at the Constituent University that might have a significant impact on the Affiliated University College.

### **Examinations**

13. In all courses offered by both a Faculty or School of the University and an Affiliated University College for degree credit, as well as those courses offered in the preliminary year by an Affiliated University College for degree credit, the procedure to be followed in setting and marking examinations, and the policies regarding term grades, shall be as established from time to time by the Senate.

### **Degrees**

14. (a) The University shall confer degrees or award diplomas and certificates in all branches of learning taught in the University or in an Affiliated University College, including Theology, upon persons who, having complied with the requirements of the Senate are admitted to such degrees, diplomas and certificates by the Senate.
- (b) By this Agreement, an Affiliated University College suspends any right to confer in-course degrees, but an Affiliated University College having a Faculty of Theology shall retain the right to confer honorary degrees in Divinity in its own behalf.

### **Powers of Senate**

15. The Senate of the University shall have power to:
  - (a) make regulations governing admission to all programs leading to degrees and/or diplomas/certificates.
  - (b) approve the offering by the Affiliated University College of all subjects or courses taught in the University or on its behalf by the Affiliated University College subject to the conditions of Clause 12.
  - (c) establish regulations regarding the terms whereon new programs, subjects or courses may be established or offered in the Affiliated University College for University credit.
  - (d) authorize the development of diploma/certificate programs by the Affiliated University Colleges. The Affiliated University College may propose to Senate diploma/certificate programs developed in consultation with Western's Centre for Continuing Studies.

### **Library**

16. (a) A student registered in the Affiliated University College and receiving course instruction in the Constituent University shall have Constituent University library privileges applicable to the course or courses equal to those enjoyed by Constituent University students receiving instruction in the same course or courses.
- (b) The Affiliated University College grants a reciprocal library privilege to students registered in, the Constituent University and receiving course instruction in the Affiliated University College.
- (c) The faculty of the Affiliated University College shall have Constituent University library privileges equal to those enjoyed by the faculty of the Constituent University.
- (d) The Affiliated University College grants reciprocal library privileges to the faculty of the Constituent University to the extent that its physical facilities permit.

- (e) In the general interest of the education of men and women at University level, it is recognized by both parties to this agreement that, ideally, full access should be available to the Constituent University library and to the library of the Affiliated University College to the students of each and that library restrictions should be kept to a necessary minimum.

#### **Fees and Financial Arrangements**

- 17. (a) Tuition fees charged by the Affiliated University College for programs with government-regular tuition and for international students shall be no lower than those charged by the University for the corresponding program or course.
- (b) Students registered in the Affiliated University College shall be subject to payment of the student activity fee paid by students registered in the University, as established by the Board of Governors from time to time.
- (c) The financial arrangements between the Affiliated University College and the University shall be as determined from time to time by the Board of Governors in consultation with the Affiliated University College and notice of any proposed change or changes shall be given by the Board to the Affiliated University College not less than eighteen months in advance of the effective date of such changes, except for changes in tuition fees and the student activity fee, where reasonable advance notice shall be given to the Affiliated University College.
- (d) The agreement concerning financial arrangements existing at the time of signing of this document is attached as Appendix 3.

#### **Student Activities and Discipline**

- 18. (a) Students registered in the Affiliated University College shall comply with all regulations governing student conduct established by the Senate in relation to Academic Standards and Scholastic Discipline.
- (b) Students registered in the Affiliated University College shall be entitled to representation on the University Students' Council in accordance with its constitution, and all such students shall be subject to the rules and regulations of the University Students' Council and the Board of Governors while on University property.
- (c) Students registered in the University while on the property of the Affiliated University College shall remain subject to the regulations of the University Students' Council and of the Board of Governors, and shall also be subject to the rules and regulations of the Affiliated University College.
- (d) Students of the Constituent University and the Affiliated University Colleges will be subject to the Code of Student Conduct of their institution of registration even if they violate the Code

while on the campus of a College or the Constituent University where they are not registered. Notwithstanding, the Constituent University or an Affiliated University College may issue a trespass order against a student registered on another campus; in such circumstances, the institution of registration would be notified and the issue leading to the trespass order would be dealt with under the Code of Conduct of the institution of registration.

19. Students registered in the Affiliated University College, on payment of the prescribed student ancillary fee, shall be entitled to full privileges of the service supported by that fee.
20. Students representing the Affiliated University College in athletics, literary or other inter-faculty or intramural competition must be duly registered students of the Affiliated University College.
21. The Principal or designate of the Affiliated University College shall be responsible for the discipline of all students registered in the Affiliated University College, as prescribed by this agreement, and responsible for the residential discipline of students of other Affiliated University Colleges and Faculties of the Constituent University while living in residence at the Affiliated University College. Within one week of the Principal or designate imposing discipline on a student, a report shall be sent to the Registrar of the Constituent University. The report shall name the student and describe the offence and the discipline imposed.

#### **General**

22. The Affiliated University Colleges shall by February 1st of each year provide the University Registrar with a list of the courses to be taught in the Affiliated University College for University credit. The names of the instructors in each course will be supplied at the same time, or as soon as possible thereafter.
23. As the availability of teaching staff, laboratory and lecture room space or the uneven distribution of students among several options compel the Constituent University or the Affiliated University Colleges at times to impose on its own students enrolment quotas in certain courses and programs, the Constituent University or the Affiliated University Colleges shall have the right to limit the number of students who may be admitted to such courses or programs. Such quotas shall be determined in timely consultation between the Constituent University and the Affiliated University Colleges.
24. The Affiliated University College shall appoint the members of its own faculty in accord with the procedures and practices established through its governance structure, and in accord with the principles listed in the Preamble to this agreement.
25. The Affiliated University College shall be entitled to such representation on the Senate as the University Act from time to time in force shall prescribe.
26. The Principal of the Affiliated University College shall be an ex-officio member of any committee established by the Senate to deal specifically with Affiliated University Colleges. Where a Principal sits on a Senate Committee as an ex officio representative of the Affiliated University

Colleges, the confidentiality of the Committee proceedings shall not preclude the Principal from consulting with the other Principals on matters that are before the Committee.

27. All arrangements for all University convocations shall be within the jurisdiction of the Senate, which has heretofore formulated the following policies and regulations governing the holding of such convocations and which shall be binding on the Affiliated University College until changed by the Senate:
  - (a) When convocations are held at the Affiliated University College, the arrangements concerning platform seating, the order of the academic procession, and all other details shall be subject to conference between the Affiliated University College and the Convocation Committee of the Senate.
  - (b) When a meeting of the Convocation Committee of the Senate is called to discuss proposed arrangements for a University convocation at the Affiliated University College, representatives of the Affiliated University College will be invited to submit their proposals for consideration by the Committee.
  - (c) When University convocations are held at the Affiliated University College, they shall be completely separate and distinct from any Affiliated University College ceremony, religious or otherwise, except for the conferment of honorary degrees in Divinity by the Affiliated University College which shall be specified in the program as degrees of the Affiliated University College.
  - (d) When practical considerations of the Affiliated University College require a ceremony on the same occasion as a University convocation at the Affiliated University College, such ceremony shall follow the University Convocation, the conclusion of which will be marked by the removal of the University Mace and the Recessional.
  - (e) Through their representative on the Honorary Degrees Committee of Senate the Affiliated University Colleges shall participate in the choice of honorary degree recipients at Convocations where the Western degree is conferred on Affiliated University College students. The parties agree that every effort will be made to ensure that the scheduling of honorary degree recipients into Convocations where the Western degree is being conferred on Affiliated University College students is undertaken with sensitivity to the compatibility of the recipient with the values and missions of the Affiliated University Colleges.
28. An Affiliated University College shall not be affiliated with nor shall it have affiliated with it any other university, college, school, or institute of higher learning without the specific permission of the University Board of Governors acting on the recommendation of the Senate. For further clarity, "affiliation" means a formal, bilateral relationship with another post-secondary institution in which the affiliated institution delivers a significant portion of the degree requirements and where credit for this is transferred as a block for all students in the program. Affiliation is understood to include articulation and international dual degree program agreements. It does

not include transfer credit assessed on an individual basis or agreements that facilitate exchanges that last one year or less. Affiliation also includes any other formal, bilateral relationship with another university, college, school, or institute of higher learning in areas pertaining to admissions, transfer credits, and/or the granting of degrees.

- (a) An affiliation of an Affiliated University College with another institution shall reflect principles (e) and (f) listed in the Preamble of this agreement.
  - (b) Prior to an Affiliated University College entering into negotiation for affiliation with another institution of higher learning, the Principal of the Affiliated University College shall consult with the Provost. This consultation may occur at the annual meeting described in Clause 2 (e) of this agreement.
29. The parties agree to hold bilateral discussions about agreements with other institutions that fall outside of affiliation as defined in Clause 28. Such agreements are understood to include admission agreements with language schools and exchange agreements with other post-secondary institutions. These discussions will occur before any agreement is signed and may occur at the annual meeting described in Clause 2(e) of this agreement.
30. In the event of a disagreement over the interpretation of the language of this Agreement, the signatories or their successors will meet to agree on an interpretation.
31. (a) Either party may terminate this Agreement upon giving three academic years' notice in writing in advance addressed to the President of the University or to the Principal of the Affiliated University College, as the case may be.
- (b) On the recommendation of the Senate, this agreement may be terminated or amended in part or in whole at any time by mutual agreement upon the giving of consent in writing by both parties.
32. In the event that the Affiliated University College ceases to be a denominational institution, this agreement shall ipso facto terminate.
33. This agreement shall come into force and effect on the date hereinbefore stated and all earlier agreements, supplementary agreements and amendments to the same shall be null and void.
34. This agreement shall be reviewed on the 5th anniversary of the signing of date.

*For the University of Western Ontario*

*For the Affiliated University Colleges*

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Dr. Janice Deakin  
Provost and Vice-President (Academic),  
The University of Western Ontario

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Dr. Colleen Hanycz  
Principal, Brescia University College

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Dr. Stephen McClatchie  
Principal, Huron University College

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Dr. David Sylvester  
Principal, King's University College

## **Appendix 1**

### **Fall 2013 Entrance Standards for First-Year Undergraduate Admissions**

#### **A. Constituent University**

At its November 2010 meeting, Senate approved SUEPP's recommendation on Western's enrolment strategy for the coming years. The specifics of the recommendations were as follows:

1. Western maintain the current (i.e. fall 2010) minimum entrance requirement for first-year admission at 83% mid-year grade (and 81% final grade). For selected limited-enrolment programs, based on annual reviews by the Provost and the Deans, the entrance requirements could be higher.
2. The approach of using the common entrance requirement be continued. The result of this approach is that student demand/choice drives program-specific enrolments.
3. By the end of the upcoming 4-year planning period, we work to increase our first-year international enrolment to 400 from the current level of 150.
4. We continue to monitor the gap in entrance requirements between Western and the Ontario average -- with the objective of maintaining the current gap.
5. We continue to monitor the size of our overall first-year class -- in order to ensure that the undergraduate population does not reach a level that cannot be accommodated within our current physical infrastructure.
6. We continue with our First-Year Residence Guarantee initiative -- with the understanding that we may need to expand our residence capacity.
7. The Provost encourage the Faculties (through the Deans) to develop upper-year entry niche undergraduate programs, including 2+2 programs and partnership arrangements.
8. Western continue with the graduate enrolment aspirations outlined in Engaging the Future, and continue the doctoral expansion trends of the past decade. In 2009-10, full-time graduate enrolments comprised 17% of the total full-time enrolment at Western.
9. As a research-intensive institution, enrolment planning will include the objective of maintaining or increasing the relative proportion of graduate student enrolments (currently 17%).

#### **Update on Fall 2012 Admissions**

The minimum entrance requirement was 83% (mid-year) and 82.5% (final).  
First-year international enrolment totaled 476 students.

#### **Plans For Fall 2013 Admissions**

For the fall 2013 admissions cycle, the above recommendations will be followed for the Constituent University and it is expected that the entrance requirement will be no less than Senate 83% mid-year grade and 81.0% final grade. The Constituent University's 2013-14 first-year class is planned to be 4,900 students, with a goal of 500 international students.

### Affiliated University Colleges

For fall 2012, entrance requirements (final grades) at the Affiliated University Colleges were as follows:

Brescia	76%
Huron	77%
King's	77%

As a follow-up to the Constituent University's strategy on enrolment planning, the Affiliated University Colleges have committed to narrowing the gap in entrance requirements between the Colleges and the Constituent University. The specifics of the Colleges' strategy are as follows:

1. By 2014-15, the Colleges will increase their entrance requirements (final grades) to 78%, as follows:

	Brescia	Huron	King's
2013-14	76.0%	77.0%	78.0%
2014-15	78.0%	78.0%	78.0%

2. As is the case at present, in situations where additional assessment is required (for students with exceptional/unusual circumstances), the Colleges may admit students with grades below the minimum requirement. The proportion of the entering class with final averages below the minimum requirement (e.g. 78% in 2014-15) shall not exceed 2%.
3. The 2013-14 first-year targets for the Affiliated University Colleges are as follows:

Brescia	297
Huron	405
King's	840

4. The Affiliated University Colleges will be bound to the minimum entrance requirements established by the Constituent University for limited-enrolment programs, where applicable, including BHSc and Kinesiology.

Approved by Senate January 25, 2013

## Appendix 2

### Summer Course Offerings

1. Summer term is treated as a single term - i.e. intersession, summer day, summer night, and distance/on-line are, for these purposes, a single term.
2. Affiliated University Colleges (the Colleges) can offer unique courses across all programs, and courses in programs which are exclusive to the Colleges as identified in Appendix A of the document "Guidelines Governing the Academic relationship Between the Constituent University and the Affiliated University Colleges", which may be updated from time to time by the University Senate.
3. For all other courses, the following process shall be followed:
  - Constituent University shall inform the Colleges, by November 1st of each year, the planned course offerings for the following summer term.
  - The Colleges shall respond within 2 weeks (November 14th) with their list of planned summer course offerings - with no duplication of the Constituent University courses, unless clause #4 below is followed.
  - Changes shall be made by all institutions until mid-December - on a first-come first-serve basis - but with no duplication of offerings between the Constituent University and the Colleges, except under the terms of clause 4 below.
4. The Colleges may offer duplicate summer courses (i.e. courses offered by the Constituent University), but only students registered at the Colleges during the previous fall/winter term and students on Letter of Permission (LOP) from other universities shall be allowed to enroll in such duplicate courses.
- 5.a. If a College offers a course newly developed by the College (i.e. a course that has not been offered previously at either a College or the Constituent University- and is not mutually anti-requisite to any existing course offered by the Constituent University) in a given summer term, that College has the first right to offer that course in subsequent summers. When that College does not offer that course during a summer term (i.e. the course is not identified in the College's list submitted by November 14th), rights to that course shall be available to the Constituent University (i.e. the University may include it in its November 1st list in subsequent years).
- 5.b. If a College offers an existing course (i.e. a course that has been offered previously in a fall/winter term at the College) never before offered during the summer term, that College has the first right to offer that course the following two summers. Other institutions shall have the right to offer the course, if it has not been identified in the College's list due on November 14th.

## Appendix 3

### Affiliation Fee Agreement

#### Between The University of Western Ontario and the Affiliated University Colleges

February 13, 2012

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#### Background

Over the past year, the University of Western Ontario Constituent University (“Western”) and its Affiliated University Colleges (“Affiliates”) have had numerous discussions regarding a new model for Service Fees (i.e., fees to be paid by the Colleges for services provided by Western) and the Cross-Teaching Transfer (i.e. the financial transfer associated with the “net” teaching of students by Western). The discussions included (a) modifications to the current mechanisms, (b) possible new mechanisms, and (c) a review of arrangements at other Canadian institutions with affiliated/federated colleges. The end-point agreement was to move to a simpler approach based on a single “Affiliation Fee” that would incorporate both the Service Fees and the Cross-Teaching Transfer.

The discussions leading to this agreement to implement an Affiliation Fee included a consideration of the following:

- The services – both at Western and the Affiliates – that should be included in the financial arrangement.
- The current level of service fees, compared to the costs of the relevant services – both at Western and the Affiliates.
- Cross-Teaching levels (i.e., the flow of cross-teaching FCEs in both directions).
- Enrolment related revenues at the institutions, compared to the level of cross-teaching transfers.
- The impact of the University’s Science Breadth Requirement on Cross-Teaching levels.
- Overall enrolment-related revenues at the Affiliates.

The Parties affirm the principle – as outlined in the *Guidelines Governing the Academic Relationship Between the Constituent University and the Affiliated University Colleges* – of maintaining a healthy and mutually beneficial cross-flow of students between Western and the Affiliates.

## The Affiliation Fee

1. There shall be an Affiliation Fee paid by each Affiliate to Western calculated at a rate of 12% of the individual Affiliate's undergraduate and graduate enrolment-related grants and tuition revenues. Tuition revenues used in calculating the Affiliation Fee shall exclude the government required minimum tuition set-aside funds.

The enrolment-related grants included are as follows: Base Grant; Performance Fund; Undergraduate Accessibility Funding; Graduate Expansion Funding; and Quality Improvement Fund. In the future, if the Provincial Government changes the structure of enrolment-related grant envelopes, the Parties shall discuss the effect of the change on the Affiliation Fee Agreement.

Since graduate enrolment-related grants and tuition revenue are included in the Affiliation Fee calculation, starting in 2013-14, the current Graduate Service Fee shall be discontinued.

The Affiliates shall provide Western with a report on actual tuition collected by May 31<sup>st</sup> of each year (i.e., for the previous budget year).

2. A slip-year approach shall be used in calculating the Affiliation Fee Transfer (i.e., the Affiliation Fee for year X shall be based on the Affiliates' enrolment-related grants and tuition in year X-1).
3. The Affiliation Fee Agreement shall begin May 1, 2013 – and it shall be phased in over a three-year period, as follows:

Academic Year	Affiliation Fee (% of enrolment-related grants and tuition revenue)
2013-14	10% <sup>1</sup>
2014-15	11%
2015-16 & ongoing	12%

For 2012-13, the current Service Fee and Cross-Teaching mechanisms shall apply.

4. **Services.** Under this Affiliation Fee Agreement, currently-provided services shall continue without additional fees. Services currently provided on a cost-recovery basis (e.g., Police Services, selected IT Services) shall continue under the cost-recovery model. In the future, if new services are introduced by either side, the Parties shall discuss the effect of the new services on the Affiliation Fee Agreement.
5. **Cross-Teaching.** Under this Affiliation Fee Agreement, cross-teaching shall include only undergraduate course FCEs.

The flow of cross-teaching FCEs from each *Affiliate to Western* shall be capped at the weighted average of the 2010-11 and 2011-12 undergraduate FCE cross-flow course registrant per Affiliate FTE student. Starting in 2013-14, for each FCE above this cap, the Affiliate shall pay Western the

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<sup>1</sup> For 2013-14, the 10% will include the 2012-13 cross-flow reconciliation.

undergraduate domestic year 1 Arts tuition, calculated on the slip-year (i.e., for 2013-14, the FCEs and Arts tuition rate would be the 2012-13 figures).

The flow of cross-teaching FCEs from *Western to each Affiliate* shall be capped at the average of the 2010-11 and 2011-12 undergraduate FCE flow. Starting in 2013-14, for each FCE above this cap, Western shall pay the affected Affiliate the undergraduate domestic year 1 Arts tuition, calculated on the slip-year (i.e., for 2013-14, the FCEs and Arts tuition rate would be the 2012-13 figures).

Cross-flow calculations shall continue to exclude courses offered in Spring/Summer.

It is acknowledged that a cross-teaching adjustment to recognize the existing Science Breadth Requirement has been taken into consideration in the implementation of the Affiliation Fee. If, in the future, any Senate-mandated requirements force an increase in the cross-flow from the Affiliates to Western, the Parties shall discuss the effect of the change on the Affiliation Fee Agreement.

6. This Affiliation Fee Agreement replaces and renders null and void the current Cross-Teaching and Service Fee Agreements and the premises upon which they were based.
  7. This Affiliation Fee Agreement shall constitute an addendum to the Affiliation Agreement and represents the entire basis of understanding amongst the Parties related to financial matters.
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## FINAL ASSESSMENT REPORT

<b>Undergraduate Program:</b>	<b>Education</b>
<b>New or Cyclical Program Review (please indicate)</b>	<b>Cyclical Review</b>
<b>Degree(s) Offered:</b>	<b>Bachelor of Education and Diploma in Education (Technological Education)</b>
<b>Date of Site Visit:</b>	<b>11 April 2013</b>
<b>Evaluation</b>	<b>Good Quality</b>

**Summary:**

The BEd and DipEd programs were reviewed by Drs. Ruth Childs (OISE) and Timothy Stanley (University of Ottawa), along with Dr. Erika Chamberlain (Associate Dean (Academic), Faculty of Law). The reviewers were highly impressed with the quality of the program, noting that “[p]rograms of this quality are not created overnight.” They were also struck by the high level of student satisfaction with the program, particularly in this uncertain job climate for teachers.

Strengths of the program include its relationships with local school boards and relevant practicum experiences, its innovative “Transition to Practice” program (which allows students to design their own experiential learning options), its enriching elective courses, and its collegial culture. The program also has well-defined learning outcomes that are clearly mapped onto the OCAV guidelines, and a group of highly-committed faculty, from the ranks of both full-time and limited duties instructors. The support staff, including IT, library, and field experience coordinators, were efficient and enthusiastic.

The recommendations in the reviewers’ report were aimed at building on the considerable strengths of the existing program. Several of them have already been addressed by the Faculty.

Recommendation	Responsibility
Increase the percentage of tenured/tenure-track faculty teaching in the program	Faculty
Bring students back to Faculty after second practicum to debrief and consolidate learning experiences	Program
Ensure that students with atypical experiences in first practicum are given consideration in follow-up assignments	Program/Instructors

**Final Assessment Report**  
Submitted by SUPR-G to SCAPA

<b>Program:</b>	<b>Hispanic Studies</b>
Degrees Offered:	MA in Hispanic Studies PhD in Hispanic Studies
Approved Fields:	Hispanic Literatures and Cultures (Medieval to Baroque) Hispanic Literatures and Cultures in the Age of Globalization Linguistics and Languages in Contact
Date of Site Visit:	April 30-May 1 2013
Evaluation:	<i>Good quality</i>

**Summary:**

The review of the external reviewers was very positive, and noted the excellent quality and strong commitment of the core faculty and those outside the department who are affiliated with the program. The reviewers also noted the energy and passion of the students and their positive view of the program and the support they receive. Some concerns reported by the reviewers include: overly heavy supervisory load for some faculty members; need for greater stability of administrative support; reservations about allowing a programming language to replace knowledge of a language other than Spanish or English; reservations about the publication requirement in the PhD program.

All these concerns were effectively addressed by the response of the Graduate Chair. The program has studied and will continue to study the imbalance of supervisory loads by judicious planning at the point of admission. The program also recognizes the urgent need for stable administrative support, and is finalizing the appointment of a new Undergraduate Administrative Assistant. The program has also decided to drop the option of allowing a programming language to replace the language requirement. The program has, however, decided to continue with the publication requirement for the PhD because it has been a positive experience for students, but the program will work to define more clearly the appropriate venues for publication.

The external reviewers' report ends with a summary statement about the innovative nature of research and pedagogy in the program, and comments on the vibrant community of students and faculty.

<b>Recommendation:</b>	<b>Responsibility</b>
Monitor assignment of supervisory responsibilities of faculty	Graduate Chair Department Chair
Streamline program design	Graduate Chair Hispanic Studies Graduate Committee
New appointment(s)	Dean Department Chair
Provide continuous level of administrative support	Dean Department Chair

**The UNIVERSITY of WESTERN ONTARIO  
SENATE**

**Subcommittee on Program Review – Undergraduate (SUPR-U)**

**Terms of Reference:**

To coordinate and assume responsibility for reviewing proposals for new undergraduate programs and to recommend approved proposals to the Senate Committee on Academic Policy and Awards (SCAPA) for consideration by Senate.

To coordinate and assume responsibility for reviewing proposals for major modifications to existing undergraduate programs, and to recommend approved proposals to SCAPA for consideration by Senate.

To coordinate and assume responsibility for periodic reviews of existing undergraduate programs, with a view to assessing their overall quality and making appropriate recommendations in light of these reviews to SCAPA and Senate.

To carry out all such reviews and appraisals in accordance with University Guidelines

<http://www.uwo.ca/univsec/handbook/igap/WesternIQAP.pdf>

[http://www.uwo.ca/pvp/vpacademic/igap/doc/western\\_igap.pdf](http://www.uwo.ca/pvp/vpacademic/igap/doc/western_igap.pdf)

and the Quality Assurance Framework adopted by the Council of Ontario Universities

<http://www.cou.on.ca/quality.aspx>

To report annually for information, through SCAPA, to Senate and the Board of Governors.

**Composition:**

The Associate Dean (Academic) (or equivalent) for each Faculty, School and Affiliated University College.

**Ex Officio:**

Vice-Provost (Academic Programs & Students)[Registrar], who shall be the Chair

Chair of SCAPA (or designate)\*

Associate Registrar (non-voting)

University Librarian (non-voting)

Director of the Teaching Support Centre (non-voting)

Secretary of Senate (non-voting)

Vice-President-University Affairs- **Internal** of the University Students Council (non-voting)

\* the designate must be member of SCAPA at the time of his/her appointment

**Resource:**

Administrative Assistant – Office of the Vice-Provost (Academic Programs & Students)[Registrar] (non-voting)

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**ADMINISTRATIVE NOTES:**

The Teaching Support Centre is available to Deans/Chairs/Directors to assist in the preparation of self-study documents for reviews.

The Guidelines and Template for Library Documentation for SUPR-U Reviews is at:

<http://www.lib.uwo.ca/files/aboutwl/UndergraduateProgramReview.pdf>

Western's approved Institutional Quality Assurance Process (IQAP) is located here:

<http://www.uwo.ca/univsec/handbook/igap/WesternIQAP.pdf>

Revised: ~~2012-07~~ **2013 09**

### **New Scholarships, Awards and Bursaries**

#### **MBA Leaders Scholarship in Value Investing (School of Graduate and Postdoctoral Studies, MBA)**

Awarded annually to full-time students from India entering the Master of Business Administration program at the Richard Ivey School of Business, based on academic achievement and demonstrated community leadership. The recipients will have demonstrated a strong interest in Value Investing and the intention to enroll in the MBA course in Value Investing at Ivey (BU 9403). Selection of the recipients will be made by the MBA Scholarship Committee, in consultation with the Ben Graham Chair in Value Investing. At least one member of the selection committee will hold membership in the School of Graduate and Post-Doctoral Studies. The recipients will be notified at the time of acceptance into the MBA program.

Value: 2 at up to \$35,000 each  
Effective: May 2014

#### **Bob Brooks MBA Scholarship (School of Graduate and Postdoctoral Studies, MBA)**

Awarded annually to full-time graduate students entering the Master of Business Administration program at the Richard Ivey School of Business, based on academic achievement and demonstrated community leadership. Candidates must submit applications for this scholarship at the time of application to the MBA Program at Ivey. The MBA Scholarship Committee at Ivey will make the final selection of the recipients. Recipients will be notified at the time of acceptance into the program. This scholarship is made possible through the generosity of Bob Brooks, MBA '68.

Value: 2 at \$15,000  
Effective: May 2014 to April 2019 inclusive

#### **Robert Hathaway Ontario Graduate Scholarship (School of Graduate and Postdoctoral Studies, Arts and Humanities/Social Science)**

Awarded to full-time graduate students at the Masters or Doctoral level in the Faculty of Arts and Humanities and the Faculty of Social Science, who are current holders of an Ontario Graduate Scholarship, based on academic achievement and research merit. The School of Graduate and Postdoctoral Studies will select the recipients in consultation with the Faculties of Arts and Humanities and Social Science. These scholarships are made possible by a generous gift from the estate of the late Robert Francis Hathaway (BA, '99 History and English).

*Robert Hathaway attended Western University late in life, receiving his Bachelor of Arts Degree in 1999, specializing in History and English. Robert died in 2010 at the age of 53 in London, Ontario.*

Value: 10 at \$5,000\* for the Faculty of Arts and Humanities and  
10 at \$5,000\* for the Faculty of Social Science  
Effective: May 2013 to April 2014 only

*\*Ontario Graduate Scholarships (OGS) ensure a 2:1 match through the Provincial Government, increasing the value of the scholarship to \$15,000 each.*

#### **Michael Sheffar Football Recruitment Scholarship (Any Undergraduate or Affiliated University College Student – Athletic Award [Football])**

Awarded to a full-time undergraduate student entering first year in any degree program at Western or its Affiliated University Colleges, who will be making a contribution as a member of the Mustangs Football Team. Preference will be given to a student registered at King's University College. Candidates must be in compliance with current OUA and CIS regulations. As per OUA and CIS regulations, an entering student athlete must have a minimum admission average of 80%. The Western Athletic Financial Awards Committee will select the recipient based on its evaluation of academic performance/potential (20%) and the written recommendation from the Head Coach assessing athletic performance/potential and team/campus leadership (weighted as 60% and 20% respectively). This scholarship was established by Mr. Michael Sheffar.

Value: 1 at \$2,000  
Effective: 2013-2014 to 2017-2018 academic years inclusive

Christine Nelson MA Bioarchaeology Scholarship (School of Graduate and Postdoctoral Studies, Anthropology)

Awarded annually to a full-time graduate student in the Master of Bioarchaeology program, in the Department of Anthropology, based on academic achievement and research merit. Preference will be given to a female student. The Scholarship Committee in the Graduate Department of Anthropology will select the recipient. At least one representative of this committee will hold membership in the School of Graduate and Postdoctoral Studies. This scholarship was established through a bequest from Mrs. Christine Sharon Nelson.

*Christine was an archaeologist, a heritage planner, an artist, a world traveler and a great friend to many. She passed away in April 2013 after a long struggle with cancer.*

Value: 1 at \$1,000  
Effective: May 2013

Robert and Susan Papp Bursary in Education (Faculty of Education)

Awarded annually to a full-time undergraduate student in the Faculty of Education, who has demonstrated financial need. Online financial assistance applications are available through the Office of the Registrar's Web site and must be completed by October 31. The Office of the Registrar will select the recipient. This bursary was established with Foundation Western by a generous gift from the Estate of Robert (MSc '78, Computer Science) and Susan Papp (BEd '75, French).

Value: 1 at \$1,750  
Effective: 2013-2014 academic year

Robert and Susan Papp Bursary in Computer Science (Faculty of Science, Computer Science)

Awarded annually to a full-time undergraduate student in any year of any Computer Science program in the Faculty of Science, who has demonstrated financial need. Online financial assistance applications are available through the Office of the Registrar's Web site and must be completed by October 31. The Office of the Registrar will select the recipient. This bursary was established with Foundation Western by a generous gift from the Estate of Robert (MSc '78, Computer Science) and Susan Papp (BEd '75, French).

Value: 1 at \$1,750  
Effective: 2013-2014 academic year

Adrian Rocca Football Award (Any Undergraduate or Affiliated University College Student – Athletic Award [Football])

Awarded annually to a full-time undergraduate student entering first year of any degree program at Western or its Affiliated University Colleges, who is making a significant contribution as a member of the Men's Football Team and has demonstrated financial need. Online financial need assessment forms are available from the Office of the Registrar's Web site and must be submitted by September 30. As per OUA and CIS regulations, an entering student athlete must have a minimum admission average of 80%. Candidates must be in compliance with current OUA and CIS regulations. The Western Athletic Financial Awards Committee will select the recipient, after the Registrar's Office has assessed financial need, based on its evaluation of academic performance/potential (20%) and the written recommendations from the Head Coach assessing athletic performance/potential and team/campus leadership (weighted as 60% and 20% respectively). This scholarship was established by Mr. Adrian Rocca (HBA '04).

Value: 1 at \$1,000  
Effective: 2013-2014 to 2017-2018 academic years inclusive

Donald and Shirley McNabb Earth Sciences Bursary (Faculty of Science, Earth Sciences)

Awarded annually to full-time undergraduate students in any year of any Earth Sciences program, who have demonstrated financial need. Preference will be given to students from the County of Elgin. Online financial assistance applications are available through the Office of the Registrar's Web site and must be submitted by October 31. The Registrar's Office will select the recipients. These bursaries were established with Foundation Western by Albert Donald McNabb (BSc '59, Geology) and his wife Shirley.

Value: 4 at \$2,800  
Effective: 2013-2014 academic year (number and value to be reviewed thereafter)

HRPA, London & District Chapter Graduate Scholarship (School of Graduate and Postdoctoral Studies, Psychology)

Awarded annually to a full-time graduate student in a Masters or Doctoral program in Psychology. Preference will be given to a student who has completed research which has helped to advance the evidence-based practice of human resources in the area of Industrial/Organizational Psychology. A one-page statement outlining the candidate's involvement in individual or collaborative research that has contributed to evidence-based practice must be submitted to the Graduate Office in Psychology by October 31. The scholarship committee in the Psychology graduate program will select the recipient. At least one member of the committee must hold membership in the School of Graduate and Postdoctoral Studies. The recipient will be asked to present an overview of his/her research at future HRPA Chapter events. This scholarship was established by a generous gift from the Human Resources Research Institute on behalf of the Human Resources Professionals Association, London & District Chapter.

Value: 1 at \$2,500

Effective: May 2013 to April 2015 only

Glenn Hadden Recruitment Scholarship (Any Undergraduate or Affiliated University College Student – Athletic Award [Football])

Awarded to student athletes who are entering the first year of any undergraduate program at Western or its Affiliated University Colleges as full-time students, based on academic achievement (minimum 80% admission average) and success in joining the Western varsity football team. Candidates must be in compliance with current OUA and CIS regulations. The Western Athletic Financial Awards Committee will select the recipients based on its evaluation of academic performance/potential (20%) and the written recommendation from the Head Coach assessing athletic performance/potential and team/campus leadership (weighted as 60% and 20% respectively). This scholarship is held with Foundation Western and is made possible through the generosity of Mr. Glenn Hadden, BA'96 (Economics).

Value: The number to be determined each year by the Western Athletic Financial Awards Committee, up to \$4,000 each under OUA regulations. Approximately \$4,500 will be available each year.

Effective: 2013-2014 academic year

**REPORT OF THE SENATE COMMITTEE ON UNIVERSITY PLANNING**

**(SCUP)**

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**Daryl T. Bean Professorship in Law and Women's Studies - Extension**

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**FOR INFORMATION**

**Daryl T. Bean Professorship in Law and Women's Studies – Extension**

SCUP approved the establishment of the Daryl T. Bean Professorship in Law and Women's Studies in 2007 for a five-year term. The Professorship was funded in part by the Public Service Alliance of Canada (PSAC). PSAC has now provided additional funding to extend the Professorship to 2019. The Faculty of Law and the Faculty of Arts & Humanities will continue to provide the balance of funding for the professorship as outlined in the original process. Other than the new end date of 2019, there are no changes to the terms of reference of the Professorship.

**REPORT OF THE UNIVERSITY RESEARCH BOARD**

(URB)

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**Policy on Academic Integrity in Teaching and Research- Revisions to MAPP 7.0**

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FOR APPROVAL

**Policy on Academic Integrity in Teaching and Research - Revisions to MAPP 7.0**

**Recommended:** That Senate approve and recommend to the Board of Governors through the President and Vice-Chancellor, revisions to MAPP 7.0 as set out in [Appendix 2](#).

Background

See [Appendix 1](#) and [Appendix 2](#).



MEMORANDUM

To: Irene Birrell, Marci Oswald  
From: Michele Parkin, Director, Faculty Relations  
Date: September 3, 2013  
Re: Academic Integrity in Research and Teaching Activities policy

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Dear Irene and Marci,

I am attaching the final iteration of the policy "*Academic Integrity in Research and Teaching Activities*" which is intended to replace the current MAPP 7.0 "*Policy and Procedures for the Conduct of Research*".

Reasons for Review

The review and changes were necessitated, primarily, by the directive of the **Secretariat on Responsible Conduct of Research**, which requires all Canadian Universities that benefit from Tri-Council funding bring their research integrity policies into line with "*The Tri-Agency Framework: Responsible Conduct of Research*". Our deadline for complying with the directive is September 30, 2013. The policy review also gave an opportunity to address challenges that had been experienced with the *Conduct of Research* policy in the completion of complaint investigations, and enabled the University to address a policy gap in relation to academic misconduct in teaching.

Key Changes

While the policy still outlines definitions and expectations in relation to Research integrity, the language of this component has been aligned to that required by the Tri-Council Framework and extensive statements on "best practice" have been condensed or removed to another resource. The components relating to Teaching integrity are new. Investigation procedures have been amended to comply with the Tri-Council framework including the concept of a "Preliminary Review", and more clarity has been provided regarding who holds accountability for investigation and disciplinary decision-making. Mediation of complaints is now offered at the discretion of the Investigative Office as opposed to being mandatory, as agency involved complaints cannot be subject to mediation. Links to relevant policies and regulations have been incorporated by reference.

Development and Consultation

The policy has been developed collaboratively under the auspices of the Office of the Provost and VP (Academic), and the Office of the Vice-President (Research). In particular the content has been developed primarily in consultation with the Office of the Vice-Provost (Academic Planning, Policy and Faculty), the Vice-Provost (Academic Programs and Students), the Vice-Provost (Graduate and Post-doctoral Studies) and Research Services. Through Research Services, early consultation occurred with the University Research Board, and more recently with Associate Deans (Research) across the University. Recently, the following groups were provided with a penultimate iteration, and asked to comment.

Comments received have been considered and changes incorporated where possible and plausible.

- Office of the Internal Auditor
- Office of University Legal Counsel
- Human Resources
- Faculty Deans
- UWOFA (on behalf of faculty)
- UWOSA (on behalf of UWOSA staff)
- President, Professional Managerial Association (on behalf of PMA members)
- President, PSAC (on behalf of GTA and Post-doc unionized members)
- President, Post Doctoral Associates Western (PAW)

Of the employee groups, only PMA and PAW did not provide comment.

I would like to acknowledge, with thanks, the assistance of your office through the extensive efforts of Terry Morrissey in the research and co-drafting of this policy. Thank you also for your office's continued stewardship of this policy through the approval office. Do not hesitate to contact me with any questions.

**The UNIVERSITY of WESTERN ONTARIO**  
**POLICIES and PROCEDURES**

**MAPP 7.0 ACADEMIC INTEGRITY IN RESEARCH AND TEACHING ACTIVITIES**

**Policy Category:** Research

**Subject:** Academic Integrity in Research and Teaching

**Approving Authority:** Board of Governors

**Responsible Officers:** Vice-President (Research) and Provost & Vice-President (Academic)

**Responsible Offices:** Office of the Vice-President (Research) and Office of the Provost & Vice-President (Academic)

**Related Procedures:**

**Related University Policies:**

**Effective Date:** September 24, 2013

**Revised:** July 1, 2008, March 27, 1998, June 29, 1995 (formerly known as Policy & Procedures for Conduct of Research)

**I. PURPOSE**

Research and Teaching are components of an intellectually vigorous university environment and are integral parts of the mission of Western University (“Western” or the “University”).

The University is committed to ensuring the highest standards of ethical conduct in every aspect of Research and Teaching. This policy outlines the University’s expectations in this regard, defines misconduct in Research or Teaching activities, and outlines procedures to be followed when misconduct is suspected.

This policy is consistent with the *Tri-Agency Framework: Responsible Conduct of Research* as required under the *Agreement on the Administration of Agency Grants and Awards by Research Institutions* between the University and the Tri-Council funding agencies. This policy is consistent with, and complementary to, existing University policies addressing related Research ethics and academic integrity issues.

**II. DEFINITIONS**

**Agency** – an entity which has a funding relationship with the University or with the Respondent including, but not limited to, a Tri-Council Agency; or an entity which has oversight in the area of Research misconduct including, but not limited to, the Secretariat on Responsible Conduct of Research.

**Complainant** – a person making an allegation of Research or Teaching misconduct. A Complainant may be a member of the Western community or may be external to the Western community.

**Investigating Office** – the office within the University to which the complaint has been referred by the Vice-President (Research) or Vice-President (Academic), responsible for overseeing the investigation of an allegation of misconduct in Research or Teaching.

**Disciplinary Policy** – shall mean a collective agreement, employment agreement, personnel policy, Senate or Board policy or other regulation under which a Respondent may be disciplined for a breach of this Policy.

**Research** - Research is an undertaking intended to extend knowledge through a disciplined inquiry or systematic investigation done in the context of academic activity on behalf of the University. Research involves some or all of: the creation of new knowledge, including understanding or concepts; the creative application of existing knowledge; the organization and synthesis of existing knowledge; and/or creative expression.

**Respondent** – a person against whom an allegation of Research or Teaching misconduct is made. A Respondent must be a member of the Western community at the time the allegation is made.

**Responsible Allegation** - is one made in good faith and without malice. The allegation must, on its face, present a breach of this policy. The facts of the allegation cannot have been the subject of a previous allegation.

**Teaching** - involves some or all of: participation in the development and design of pedagogical courses (degree and non-degree, credit and non-credit) and programs of the University; performance of assigned Teaching duties, including the development and delivery of instruction, the supervision of students, and any other obligations related to the pedagogical programs of the University; assessment of the academic work of students; student consultation and academic counselling; acting as a supervisor or academic advisor to students.

### III. POLICY

#### 1. Application

This policy applies to all faculty, staff and students of the University. It also applies to any person (including, but not limited to, affiliated faculty, visiting professors or students, adjunct professors and postdoctoral associates and fellows) appointed or invited to engage in Research or Teaching activity at, or under the auspices of, the University.

It is understood that all Research and Teaching activity and review of allegations of misconduct will be conducted within the framework of this policy, relevant University policies, relevant collective agreements, and relevant laws. If there is a conflict between this policy and the provisions of a collective agreement, the collective agreement prevails. If there is a conflict between this policy or a collective agreement and the law, the law prevails.

In the case of an allegation of research misconduct against a student, the allegation may be dealt with under the relevant *Scholastic Discipline Policy* rather than the procedures under this Policy.

#### 2. Expectations and Responsibilities

The responsibilities of all members of the Western community include not only fulfilling the integrity expectations of this Policy, but also reporting suspected misconduct according to the procedures defined.

The responsibilities of the University include promoting integrity in Research and Teaching, investigating allegations of misconduct, imposing appropriate sanctions if misconduct has occurred and reporting cases of misconduct as required.

Every faculty member, department, unit and laboratory has an obligation to ensure that all individuals engaged in Research and Teaching activities are aware of this policy and other relevant policies concerning the conduct of academic work, and understand the expectations and requirements set out in these policies. The University is committed to ongoing education on academic integrity.

The University expects all individuals engaged in academic work to conform to the highest standards of ethical practice in Research and Teaching. Individuals are personally responsible for the intellectual and ethical integrity of their work and must ensure that in Research and in Teaching their conduct meets University standards and best practices, professional and disciplinary standards, applicable laws and regulations, and the integrity standards of any entities sponsoring any component of Research work.

Those undertaking academic work shall strive to follow the best Research and Teaching practices honestly, accountably, openly and fairly in the search for and in the dissemination of knowledge.

At a minimum, Researchers are responsible for:

- a. Using a high level of rigour in proposing and performing Research; in recording, analyzing, and interpreting data; and in reporting and publishing data and findings.
- b. Keeping complete and accurate records of data, methodologies and findings, including graphs and images, in accordance with the applicable funding agreement, institutional policies and/or laws, regulations, and professional or disciplinary standards in a manner that will allow verification or replication of the work by others.
- c. Referencing and, where applicable, obtaining permission for the use of all published and unpublished work, including data, source material, methodologies, findings, graphs and images, in accordance with copyright and other intellectual property laws.
- d. Including as authors or creators, with their consent, all those and only those who have materially or conceptually contributed to, and share responsibility for, the contents of the publication, academic presentation, document or creation, in a manner consistent with their respective contributions, and relevant authorship policies or intellectual property rights.
- e. Acknowledging, in addition to authors and creators, all contributors and contributions to Research, including, but not limited to, writers, funders and sponsors.
- f. Appropriately managing any real, potential or perceived conflict of interest, in accordance with Western's policies and relevant collective agreement provisions on conflict of interest.
- g. Providing true, complete and accurate information in their funding applications and related documents and representing themselves, their Research and their accomplishments in a manner consistent with the norms of the relevant field.
- h. Certifying in applications that they are not currently ineligible to apply for, and/or hold, funds from any research or research funding organization world-wide for reasons of breach of responsible conduct of research policies such as ethics, integrity or financial management policies.
- i. When they are principal funding applicants, ensuring that others listed on the application have agreed to be included.
- j. Using grant or award funds in accordance with the policies of the agencies, including the [Tri-Agency Financial Administration Guide](#) and Agency grants and awards guides; and providing true, complete and accurate information on documentation for expenditures from grant or award accounts.
- k. Complying with all applicable funding agency requirements, university policy and legislation for the conduct of Research, including, but not limited to:
  - [Tri-Council Policy Statement: Ethical Conduct of Research Involving Humans](#) (TCPS 2);
  - [Canadian Council on Animal Care Policies and Guidelines](#);
  - Agency policies related to the [Canadian Environmental Assessment Act](#);
  - Licenses for research in the field;
  - [Laboratory Biosafety Guidelines](#);
  - [Controlled Goods Program](#);

- [Canadian Nuclear Safety Commission \(CNSC\) Regulations](#);
  - Canada's [Food and Drugs Act](#);
  - [Western's Biosafety Policies and Procedure](#); and
  - [Western's Use of Animals in Research and Teaching Policy](#).
- l. Ensuring that all Research involving human or animal subjects is approved by the appropriate UWO-sanctioned review board.
  - m. Ensuring persons involved in the Researcher's lab are properly trained and supervised, and are made aware of applicable governmental and institutional requirements related to the practices in the lab.

Integrity in Research and Teaching also includes the following:

- a. recognizing the substantive contributions of collaborators and students; using unpublished work of other Researchers, creators and scholars only with permission and with due acknowledgement; and using archival material in accordance with the rules of the archival source;
- b. obtaining the permission of the author or creator before using new information, concepts or data originally obtained through access to confidential manuscripts or Research funding applications;
- c. using scholarly and scientific rigour and integrity in obtaining, recording and analyzing data, and in reporting and publishing results, including correcting or providing notice of work which is misleading or inaccurate;
- d. using published work only in accordance with copyright law, and ensuring that authorship of published work includes all those who have materially contributed to, and share responsibility for, the contents of the publication or presentation, and only those people;
- e. revealing to sponsors, universities, journals or funding agencies, any material conflict of interest, financial or other, that might influence their decision on whether the individual should be asked to review manuscript or applications, test or use products or be permitted to undertake work sponsored from outside sources;
- f. using appropriate referencing and citation of resources used in academic work;
- g. ensuring one does not misrepresent their academic credentials or affiliations within or outside of the academic community.

### 3. Misconduct

Research misconduct is any Research practice that deviates from the commonly accepted ethics/integrity standards or practices of the relevant research community. Research misconduct does not include honest error or differences of opinion. Definitions of Research misconduct may vary depending on the applicable funding agency rules and expectations, or by virtue of negotiated collective agreements, however, generally Research misconduct includes, but is not limited to:

- a. *Fabrication*: Making up data, source material, methodologies or findings, including graphs and images;
- b. *Falsification*: Manipulating, changing, or omitting data, source material, methodologies or findings, including graphs and images, without acknowledgement, resulting in inaccurate findings or conclusions, and including, but not limited to, tampering with the work of others to misrepresent or interfere with their Research or use of the practice of "un-blinding";
- c. *Destruction of Research records*: The destruction of one's own or another's Research data or records to specifically avoid the detection of wrongdoing or in contravention of the applicable funding agreement, institutional policy and/or laws, regulations and professional or disciplinary standards;
- d. *Misappropriation or denial of access to Research records*: the use of data or Research records in a way that results in misappropriation of the materials, or a loss of access or right of another person with a claim of access or ownership;
- e. *Plagiarism*: Presenting and using another's published or unpublished work, including theories, concepts, creations, data, source material, methodologies or findings, including graphs and images, as one's own, without appropriate referencing and, if required, without permission;

- f. *Redundant publications*: The re-publication of one's own previously published work or part thereof, or data, in the same or another language, without adequate acknowledgment of the source, or justification;
- g. *Invalid authorship*: Inaccurate attribution of authorship or creatorship, including attribution to persons other than those who have contributed sufficiently to take responsibility for the intellectual content, or agreeing to be listed as author to a publication or creator of a work for which one made little or no material contribution;
- h. *Inadequate acknowledgement*: Failure to appropriately recognize contributions of others in a manner consistent with their respective contributions and authorship policies of relevant publications, or other copyright or intellectual property laws;
- i. *Mismanagement of Conflict of Interest*: Failure to appropriately manage any real, potential or perceived conflict of interest, in accordance with the University's policies on conflict of interest;
- j. *Misrepresentation in an Agency Application or Related Document*: Providing incomplete, inaccurate or false information in a grant or award application or related document; applying for and/or holding an award for which one is ineligible; or listing co-applicants, collaborators or partners without their agreement;
- k. *Mismanagement of Grants or Award Funds*: Using grant or award funds for purposes inconsistent with the policies of the funding agency and/or University; misappropriating grants and award funds; contravening funder financial policies or providing incomplete, inaccurate or false information on documentation for expenditures from grant or award accounts;
- l. *Breaches of Agency Policies or Requirements for Certain Types of Research*: Failing to meet funding agency policy requirements, or to comply with relevant policies, laws or regulations, for the conduct of certain types of Research activities; failing to obtain appropriate approvals, permits or certifications before conducting these activities.

Teaching misconduct is any Teaching practice that deviates from the commonly accepted ethics/integrity standards or practices of the university teaching community. Generally Teaching misconduct in relation to academic integrity includes, but is not limited to:

- a. *Plagiarism*: Presenting and using another's published or unpublished work, including theories, concepts, creations, data, source material, methodologies or findings, including graphs and images, as one's own, without appropriate referencing and, if required, without permission;
- b. *Invalid authorship*: Inaccurate attribution of authorship or creatorship, including attribution to persons other than those who have contributed sufficiently to take responsibility for the intellectual content, or agreeing to be listed as author to a publication or creator of a work for which one made little or no material contribution;
- c. *Inadequate acknowledgement*: Failure to appropriately recognize contributions of others in a manner consistent with their respective contributions and authorship policies of relevant publications, or other copyright or intellectual property laws;
- d. *Mismanagement of Conflict of Interest*: Failure to appropriately manage any real, potential or perceived conflict of interest, in accordance with the University's policies and collective agreement provisions on conflict of interest.

#### **4.0 Reporting Allegations**

Everyone in the University community plays an important role in the process for addressing allegations of Research or Teaching misconduct and in helping to ensure that allegations are addressed appropriately and in a timely manner. The following are the procedures for those making or involved in an allegation:

4.1 Anyone who has reasonable grounds to suspect misconduct in Research or Teaching is expected to bring forward the allegation promptly.

4.2 Anyone making an allegation that is reckless, malicious or not in good faith may be subject to discipline or other recourse.

4.3 Complainants, Respondents or third parties involved in an inquiry or investigation under this policy must follow this policy and related procedures.

4.4 Allegations of misconduct in Research are to be submitted in writing, as follows:

- a. In the case of a staff or faculty Respondent or a Respondent under contract to the University, to the Vice-President (Research);
- b. In the case of a student Respondent, to the Dean of the Respondent's Home Faculty (undergraduate students) or to the Vice-Provost (Graduate and Post-doctoral Studies) (graduate students). The Dean or Vice-Provost (or their designates) shall decide if the allegation will be dealt with in accordance with the procedures under this Policy or under the relevant *Scholastic Discipline Policy*. If the allegation will be dealt with under this Policy, it shall be referred to the Vice-President (Research).
- c. In the case of a post-doctoral fellow or post-doctoral associate, to the Vice-Provost (School of Graduate and Post-Doctoral Studies) who shall refer the allegation to the Vice-President (Research).

4.5 Allegations of misconduct in Teaching are to be sent in all cases, in writing, to the Vice-President (Academic).

4.6 Any administrator or other member of the Western community who receives an allegation of Research or Teaching misconduct must refer it as specified in 4.4 and 4.5 above.

4.7 Every allegation should include the name of the complainant and contact information for that person. The University may decline to address anonymous allegations, particularly where insufficient information has been received to permit the collection of independent corroborative evidence. Allegations should contain enough information to permit a determination of whether the alleged conduct constitutes a breach of this policy and to permit further information gathering about the alleged misconduct. The allegation should include sufficient detail about the nature of the alleged misconduct, location and time of its occurrence, and the names and contact information for any witnesses.

4.8 The University may decline to address an allegation which has not been made in a timely manner or prejudices the ability of the University to collect evidence or to allow a Respondent full opportunity for defence, due to the passage of time.

4.9 Individuals who have made allegations in good faith or provided information related to an allegation will not be subject to reprisal. Anyone who engages in reprisal against such a person may be subject to discipline or other recourse.

4.10 The University may independently, or at an Agency's request, take immediate action to protect the health and safety of people or animals, property (including, but not limited to, intellectual property or reputation), or the administration of University or Agency funds.

## **5.0 Notices and Confidentiality of Allegations**

An allegation cannot be fully confidential. Information must be given to those responsible for the investigation and review of the matter, to witnesses, and to the Respondent to permit a fair and full process of review. Allegations and information arising from the review process will not be shared with persons who are not directly involved in the review and adjudication of the allegation except as required by law, a collective agreement, or an agency agreement.

Where financial misconduct is alleged, the University's Internal Audit office shall be notified. In such cases, the Investigating Office shall advise those notified to maintain confidentiality in respect of the allegation.

Subject to any applicable laws, including privacy laws, the referring Vice-President shall advise any relevant Agency immediately of any allegations related to activities funded by the Agency that may involve significant

financial, health and safety, or other risks, and shall provide such additional information relating to any allegations as may be required in compliance with the University's agency agreement.

## **6.0 Investigation of Allegations of Misconduct**

6.1 Following receipt under section 4.4 or section 4.5, allegations will be referred to the appropriate Investigating Office.

6.2 The referring Vice-President may direct the Investigating Office to conduct a Preliminary Review to establish whether the Respondent is subject to this Policy and whether the allegation is "responsible" or the Vice-President may direct that the matter proceed directly to a Formal Investigation. In conducting the Preliminary Review, the Investigating Office may call upon appropriately qualified individuals to assist in the determination of whether or not the allegation raises a prima facie case of Research or Teaching misconduct.

6.2.1 Where the complaint is made anonymously, a Preliminary Review shall be conducted.

### Preliminary Review

6.3 Within ten (10) business days of receipt of the allegations, the Investigating Office shall provide the Respondent with a summary of the allegation and written notice that the Respondent may, within ten (10) business days, make preliminary submissions in respect of the allegation. The timeline for the Respondent's submissions may be extended by the Investigating Office on request. The Investigating Office will ensure that relevant requirements of any policy or collective agreement in relation to the Respondent are met.

6.4 Once notified of an allegation, the Respondent shall not destroy or discard or otherwise alter any potentially relevant data or other form of information relevant to the allegation. The University may take any action necessary to maintain the integrity of the evidence relevant to the allegation.

6.5 Following the preliminary review, the Vice-President or designate shall determine whether the University will investigate the allegation (see "Formal Investigation" below) or will decline to deal with the allegation further. The Complainant and Respondent, and where notice was given under 5.0, the Agency, will be notified of this decision in writing.

6.5.1 Should the Vice-President or designate decline to deal with the allegation further, no materials in relation to the allegation or Preliminary Review shall be placed in the University's official records related to the employment or student record of the Respondent.

6.5.2 If the Vice-President or designate decides that the complaint is "responsible" and there is sufficient evidence to indicate Research or Teaching misconduct may have occurred, the allegation will proceed to a Formal Investigation.

6.6 If the Respondent admits to the alleged misconduct, a decision will be issued by the appropriate Vice President or designate with copies to the Complainant and the Respondent. The file will be referred to the offices set out in Section 6.12. Discipline will be determined in accordance with the Disciplinary Policy applicable to the Respondent. The University will issue any required reports relating to the misconduct (see sections 6.13 and 6.14 below).

### Formal Investigation

6.7 If the alleged misconduct involves collaborative Research conducted at multiple institutions or if the alleged breach is also being investigated at another institution, the following procedures may be modified to facilitate joint or parallel investigation processes.

6.8 At any point during an investigation, the Investigating Office may elect to offer the parties mediation services to enable the resolution of matters arising from the investigation. However, mediation cannot replace

adjudication of a matter involving Agency funding.

- 6.9 The Investigation shall be facilitated by the Investigating Office, and shall be conducted by a single Investigator or by an Investigation Panel consisting of persons appointed by the Investigating Office who have the necessary expertise to ascertain the matter and who are without real or apparent conflict of interest. Where the misconduct involves Tri-Council Agency funds, an Investigation Panel is required and it must include at least one external member who has no current affiliation with the University.
- 6.10 The Investigator/Investigating Panel shall collect and review the evidence and interview witnesses, including the Respondent, to the degree necessary to make a decision as to whether or not a breach of this policy has occurred. The Investigator/Investigating Panel may determine its own process in conducting the investigation, providing it is consistent with relevant university policy and/or collective agreements, and the principles of natural justice.
- 6.11 The Investigator/Investigating Panel shall conduct the investigation in a timely manner. Where the Investigation cannot be completed within 30 business days of its being initiated, the Investigating Office shall notify the referring Vice-President, the Respondent and Complainant of the reasons for delay and advise them of the expected completion date. Where the Respondent has union or association representation, the union or association shall also be notified.
- 6.12 Investigative findings and the decision of the Investigator/Investigating Panel shall be reported by the Investigating Office to the referring Vice-President, the Respondent and the Complainant within ten (10) business days following receipt of the report of the Investigator/Investigating Panel. Should a breach of this policy be found, the Investigating Office shall also refer the file, as follows:
- a) for faculty, librarians and archivist Respondents to the Office of Faculty Relations;
  - b) for staff and independent contractor Respondents to Staff Relations, Human Resources;
  - c) for graduate student and post-doctoral Respondents to the Vice-Provost (School of Graduate and Post-Doctoral Studies);
  - d) for undergraduate student Respondents to the Vice-Provost (Academic Programs and Students) and to the Dean of the student's Home Faculty.
- 6.13 Where a policy breach is found in relation to a funding application submitted to an Agency or to an activity funded by an Agency, the Investigating Office shall provide a report to the Agency as required by the University's agency agreement.
- 6.14 Where the policy breach is found in relation to misuse of research funds, a report shall be made to the University's Audit Committee, through the office of Internal Audit.
- 6.15 If an allegation is determined to be unfounded, every effort will be made by the University to protect or restore the reputation of those wrongly subjected to an allegation.

## **7.0 Discipline**

Any disciplinary proceedings arising from a breach of this Policy shall be conducted in accordance with the provisions of the University collective agreement, employment agreement, personnel policy, or regulation that governs the Respondent.

## **8.0 Grievance/Appeal Proceedings**

8.1 Appeals or Grievances in relation to findings of misconduct under this Policy or disciplinary actions assessed, are to be undertaken in accordance with the appeal or grievance procedures established under the applicable Disciplinary policy.

8.2 Should the Respondent not be subject to a Disciplinary Policy containing appeal or grievance procedures, the following appeal procedure shall apply:

- a) Within ten (10) business days of receipt of the discipline decision, the Respondent may appeal either the investigative findings or the discipline.
- b) Any such appeal is to be made in writing to the President and is to include a clear statement of the grounds for the appeal, and any evidence being relied upon in support of the appeal. The President may appoint a designate to hear an appeal.
- c) At the request of the Respondent, the President or designate shall convene a meeting to hear oral submissions in respect of the appeal.
- d) The appeal normally shall be heard within thirty business days (30 days) of receipt of the appeal and a decision shall be made as expeditiously as possible. The decision shall be communicated to the Complainant, Respondent, and where required, the funding Agency

### **9.0 Review**

After a period not to exceed three years from the date that this Policy is initially approved, a review of this Policy shall be conducted by the Vice-President (Research) and Vice-President (Academic). Any review shall include consultation with University stakeholders who may be affected by its provisions.

END OF POLICY

**REPORT OF THE HONORARY DEGREES COMMITTEE**

**Honorary Degree Recipients – Autumn Convocation 2013**

**FOR INFORMATION**

**Honorary Degree Recipients – Autumn Convocation 2013**

The Honorary Degrees Committee announces that the following individuals will receive honorary degrees at Autumn Convocation 2013:

<p><b>Thursday, October 31 10:00 a.m.</b></p> <p><b>Perrin Beatty - LLD</b></p>	<p>King's University College (all degrees including MSW) Faculty of Information and Media Studies (undergraduate degrees) Faculty of Social Science (undergraduate degrees)</p>
<p><b>Thursday, October 31 3:00 p.m.</b></p> <p><b>Michael Meighen - LLD Kelly Meighen - LLD</b></p>	<p>Brescia University College (all degrees including MA/MSc in Nutritional Sci) Huron University College (all degrees) Faculty of Arts and Humanities (undergraduate degrees) Don Wright Faculty of Music (all degrees) Faculty of Engineering (undergraduate degrees) Faculty of Health Sciences (undergraduate degrees) Faculty of Science (undergraduate degrees including BMSc)</p>
<p><b>Friday, November 1 10:00 a.m.</b></p> <p><b>Thomas Feasby - D.Sc.</b></p>	<p>School of Graduate and Postdoctoral Studies * Faculty of Health Sciences Richard Ivey School of Business (all degrees)</p>
<p><b>Friday, November 1 3:00 p.m.</b></p> <p><b>Adrienne Arsenault - LLD</b></p>	<p>School of Graduate and Postdoctoral Studies * Faculty of Arts and Humanities Faculty of Education (all degrees) Faculty of Engineering Faculty of Information and Media Studies Faculty of Law (all degrees) Faculty of Science Faculty of Social Science Schulich School of Medicine &amp; Dentistry</p>

\*students in graduate programs hosted by the Faculties on the particular day

**ANNOUNCEMENTS AND COMMUNICATIONS**

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**Announcements**

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FOR INFORMATION

Announcements

Faculty of Information and Media Studies

G. Campbell, Rogers Chair in Journalism and New Information Technology, July 1, 2013 – June 30, 2015  
J. Handman, 2013-2014 CanWest Fellow, January 1, 2014- April 30, 2014

Faculty of Law

R. Graham, S. Pitel, Goodmans LLP Faculty Fellows in Legal Ethics, July 1, 2013 – June 30, 2014  
D. Grinlinton, Faculty of Law, University of Auckland, New Zealand, Stephen Dattels Fellow in Mining and Finance Law, January 1, 2014 – January 31, 2014  
W. Lucy, Durham Law School, Durham University, United Kingdom, Rt. Hon. John Turner Fellow in Public Law, January 1, 2014, January 31, 2014  
B. Creighton, Graduate School of Business and Law, The Royal Melbourne Institute of Technology, Australia, Hicks Morley January Term Faculty Fellow in Labour and Employment Law, January 1, 2014 – January 31, 2014

Schulich School of Medicine & Dentistry

B. Kiaii, The Raymond and Margaret Elliott Chair in Surgical Innovation, July 1, 2013 – June 30, 2018