

SENATE AGENDA

1:30 p.m., Friday, September 23, 2016

Note location change→→→→→ **Arts and Humanities Building, Rm 1R40**

1. **Minutes of the Meeting of June 3, 2016**
2. Business Arising from the Minutes
3. Report of the President (A. Chakma)
4. Reports of Committees:
Operations/Agenda - **EXHIBIT I** (M. Milde)
Nominating - **EXHIBIT II** (A. Chakma)
Academic Policy and Awards - **EXHIBIT III** (S. Macfie)
University Planning - **EXHIBIT IV** (D. Laird)
Honorary Degrees Committee – **EXHIBIT V** (A. Chakma)
5. Report of the Academic Colleague - **EXHIBIT VI** (E. Chamberlain)
6. Report from the Board of Governors – **EXHIBIT VII** (J. Knowles/M. Wilson)
7. Announcements - **EXHIBIT VIII**
8. Discussion and Question Period
9. New Business
10. Adjournment

Senate meetings are scheduled to begin at 1:30 p.m. and normally will end by 4:30 p.m. unless extended by a majority vote of those present.

APPROVAL OF MINUTES

REPORT OF THE PRESIDENT

OPERATIONS/AGENDA COMMITTEE

FOR ACTION

Senate Memberships
Nominating Committee – Alternate Member
University Convocation in Hong Kong

FOR INFORMATION

2017 Convocation Dates
Order of Ceremony – Spring Convocation 2017
Officers of Convocation
Senate Election Schedule 2017
Report of the Senate ad hoc Committee on Renewal – Update on Implementation Plan

NOMINATING COMMITTEE

FOR ACTION

Selection Committee for the Vice-President (Resources and Operations)
Board of Governors
Operations/Agenda Committee
Senate Review Board Academic
Honorary Degrees Committee
University Research Board

SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS (SCAPA)

FOR ACTION

Faculty of Engineering, Department of Electrical and Computer Engineering and Richard Ivey School of Business: Introduction of the combined programs “Electronic Devices for Ubiquitous Computing and Business Option” and “Software Systems for Ubiquitous Computing and Business Option”
School of Graduate and Postdoctoral Studies: Dual-Credential Doctoral Degree Agreements
Brescia University College: Revision to the Preliminary Year
Revisions to the Policies Containing Reference to Ivey Honors Designations

FOR INFORMATION

SUPR-U Report – Cyclical Reviews
Computer Science, Political Science, MD Program, Visual Arts, King’s University College –
Bachelor of Social Work, King’s University College – French
New Scholarships and Awards

SENATE COMMITTEE ON UNIVERSITY PLANNING (SCUP)

FOR INFORMATION

Revised Report on Promotion and Tenure

HONORARY DEGREES

FOR INFORMATION

Autumn 2016 Recipients

REPORT OF THE ACADEMIC COLLEAGUE

FOR INFORMATION

Report on a meeting of the Council of Ontario Universities (COU)

REPORT FROM THE BOARD OF GOVERNORS

FOR INFORMATION

Report on the June 2016 Board of Governor Meeting

ANNOUNCEMENTS

FOR INFORMATION

Standard Report

MINUTES OF THE MEETING OF SENATE

JUNE 3, 2016

The meeting was held at 1:30 p.m. in Room 56, University Community Centre.

SENATORS: 58

N. Bhatia	A. Grzyb	V. Nielsen
I. Birrell	B. Hovius	H. Orbach-Miller
P. Bishop	A. Hrymak	G. Parraga
J. Capone	Y. Huang	W. Pearson
T. Carmichael	J. Hutter	D. Rogers
A. Chakma	R. Kennedy	S. Roland
K. Clark	J. Knowles	L. Rosen
K. Cole	D. Laird	M. Salvadori
R. Collins	B. Leipert	I. Scott
E. Comor	G. Lucas	K. Siddiqui
D. Coward	S. Macfie	Z. Sinel
C. Davidson	M. McDayter	R. Soulodré-La France
J. Deakin	L. McKivor	V. Staroverov
G. Dekaban	T. McMurrough	M. Strong
N. Dyer-Witthford	R. Mercer	L. Sunseri
J. Eberhard	M. Milde	S. Taylor
A. Engineer	J. Millaire	M. Thomson
K. Fleming	D. Mok	G. Tigert
J. Garland	K. Moser	J. Toswell

Observers: K. Campbell, J. Doerksen, L. Gribbon, T. Hinan, K. Hoffmann, J. Luker, C. Waugh, A. Weedon

By Invitation: H. Bishop, A. Hearn, L. Lingard, S. Lupker, B. Skarakis-Doyle

S.16-134 **MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting of May 6, 2016 were approved as circulated.

S.16-135 **REPORT OF THE PRESIDENT**

The President reported on the U15 meeting with Minister K. Duncan, the recent appointment of former Dean Brian Timney as the Executive Director of Quality Assurance for the Council of Ontario Universities, and Western's upcoming June convocation. He also reported on the following items:

S.16-135a

Attack on Western Student

The President gave the following statement regarding the recent attack on a Western PhD student:

Last Saturday evening, Mohammad Sharifi, a PhD candidate in our Department of English and Writing Studies, was pushed to the ground and then punched repeatedly by two men in a vicious attack that occurred in the area of Market Lane and Talbot Street. We're relieved to know that Mohammad is recovering from the injuries he sustained in the assault, and that he is receiving medical care.

I condemn the attack on Mohammad in the strongest possible terms. I wrote to Mohammad to express my concern and best wishes for him, and I know that several other colleagues have made similar outreaches, including English Department Chair Bryce Traister, Provost Janice Deakin, and Vice-Provost of Graduate & Postdoctoral Studies, Linda Miller, to ensure he knows we will do what we can to support him through his recovery. I also know that friends and groups from across campus, including the Society of Graduate Students and the UWO Faculty Association, have expressed messages of support for Mohammad through social media.

Mohammad is currently writing his dissertation, so we can easily empathize with the added stress and anxiety he must be dealing with right now, on top of his academic pressures, in the face of such a senseless act of violence.

Thankfully, we understand that London Police have arrested and charged two suspects in connection to this assault. We also understand that the police are investigating the incident as a possible hate crime, due to the fact that the suspects were reportedly heard to be directing racist comments toward Mohammad at the time of the assault.

This is a poignant occasion to remind ourselves about and to reiterate Western's steadfast commitment to the ideals of diversity, inclusivity and respect. It goes without saying, but it bears repeating in clear terms, that such despicable behaviour, motivated by racism and hate, has absolutely no place on our campus nor in our society.

I believe we have come a long way in building an inclusive society in Canada, but incidents such as this should remind us all that we still have much work to do to achieve that goal. It would be easy for us to consider this incident as an isolated one in our community. However, recent experiences show that it is not. So, we all have much work to do to shine lights on the shortcomings of our community and work harder in our own spheres to make our community more inclusive.

Let us rekindle and reinforce the spirit of humanity and generosity this community has shown in its recent welcoming of Syrian refugees. Let us redouble our efforts in making our campus and our community more inclusive not less.

Responding to questions about taking further steps to address this issue, J. Deakin stated that Student Experience and Equity and Human Rights Services run anti-racism workshops and will investigate what can be done in a more systematic way to combat racism through education.

S.16-135b

Update on Homecoming

Dr. Chakma reported that after consulting with others on and off campus, the decision was made this week to move Homecoming back to October 22 in response to what has occurred at an unsanctioned street party on Broughdale in the past. After speaking with city police, ambulance services, the City of London and U.H. emergency department leadership, it was clear it was only by sheer chance that no one was injured or killed. While this street party is not occurring on Western's property, the attraction this party holds for Western students, and in particular first-year students, required that Western take action.

Besides moving the date back to later in October, when students both at Western and other universities have the pressures of terms papers and upcoming exams, Western is working to provide alternative entertainment for its students. Western will also release a full-out campaign in the fall to try to reach students about the dangerous and sometimes lethal trend of binge drinking.

Responding to Senator Orbach-Miller's question regarding engaging stakeholders in the decision-making process, J. Deakin reported that in addition to consulting with stakeholders on and off campus, J. Luker met with the USC incoming team. The USC leadership understood the problem and agreed to support any decisions the University made. Senator Orbach-Miller also asked whether students would be accommodated during mid-term exams to be able to attend Homecoming. The Provost noted that there is no tradition, policy, or practice regarding the timing of tests and Homecoming. Mid-term exams are scheduled by divisions, not the Registrar's Office. She pointed out that Homecoming is an Alumni event, not a student event, and, unfortunately student behaviour is affecting an alumni celebration.

Most of Western's alumni come to Homecoming to attend Faculty reunions and those are continuing as planned for the weekend of September 30. Following Homecoming Reunion Weekend and Homecoming Saturday, the same large group of stakeholders will be consulted to assess the results of Western's efforts, which will determine the date of future Homecomings.

S.16-136

REPORT OF THE SENATE ad hoc COMMITTEE ON RENEWAL [Exhibit I]

At the request of the Chair, Senate granted speaking privileges to members of the Senate ad hoc Committee on Renewal.

It was moved by M. McDayter, seconded by H. Orbach-Miller,

That Senate accept the Report of the Senate ad hoc Committee on Renewal in principle; and that the report be forwarded to the Operations/Agenda Committee (OAC) for review and preparation of an implementation plan for submission to Senate in the fall of 2016.

B. Skarakis-Doyle, chair of the Senate ad hoc Committee on Renewal, presented an overview of the report, including context, process, foundational principles and recommendations. The formulation of the recommendations was guided by the attempt to create conditions that would enhance Western's commitment to collegial governance, including improving the community's understanding of Senate, communicating Senate decisions and explaining the processes through which these decisions were reached, improving community engagement, enhancing the effectiveness of Senators, improving information flow and conduct of Senate meetings, enhancing the representativeness of Senate and improving specific Senate committees' terms of reference. Slides used to highlight her presentation are attached as **Appendix 1**. She thanked members of the ad hoc Committee for their time and efforts in this endeavour and those who participated in the consultation process. She noted that change is already happening as detailed in the Senate Elections slide which shows a movement towards increased engagement. A member remarked that she had noticed a significant difference in the amount and kind of discussions occurring at Senate compared to a year ago.

Referring to Recommendation 9c – Nominating Committee and Related Processes, B. Skarakis-Doyle confirmed that the ad hoc Committee was advocating that a Faculty-level nominating committee should be created in each faculty. A member suggested that some faculties might already have different nominating processes in place. B. Skarakis-Doyle responded that the Operations/Agenda Committee could consider that.

A member praised the report and asked whether the senior administration was supportive of the findings and recommendations of the Senate ad hoc Committee on Renewal. The President confirmed that the administration is supportive of the report and will work towards implementing the recommendations.

Asked if the Operations/Agenda Committee will meet with members of the ad hoc Committee, Dean Milde said that given the complexity of the report, OAC will very likely need to consult further with the ad hoc Committee. The implementation process of the recommendations needs to be done well, not quickly.

M. McDayter thanked B. Skarakis-Doyle for her leadership as Chair of the Senate ad hoc Committee on Renewal.

The question was called and CARRIED.

OPERATIONS/AGENDA COMMITTEE [Exhibit II]

S.16-137 **Senate Membership: Vacancies Filled by Appointment**

It was moved by M. Milde, seconded by P. Bishop,

That Senate seats be filled for the July 1, 2016 – June 30, 2018 term by appointment at the recommendation of the units concerned as shown below:

Schulich School of Medicine & Dentistry: Jane Rylett, Kathryn Myers

CARRIED

S.16-138 **Appointment Procedures for Senior Academic and Administrative Officers: Amendment to Section R. Associate Vice-President (Research)**

It was moved by M. Milde, seconded by D. Laird,

That Section R. Associate Vice-President (Research) of the Appointment Procedures for Senior Academic and Administrative Officers of the University be revised as shown in Exhibit II, Appendix 1.

CARRIED

The change recognizes the decision of the Vice-President (Research) to establish a second Associate Vice-President (Research) position.

S.16-139 **Candidates for Degrees and Diplomas**

On behalf of the Senate, the Provost approved the list of Candidates for Degrees and Diplomas upon the recommendation of the Registrar [S.96-124]. The approved list of candidates is appended to the Official Minutes of this meeting.

S.16-140 **Order of Ceremony – Fall Convocation 2016**

Senate received for information the Order of Ceremony for Fall Convocation 2016, detailed in Exhibit II, Appendix 2.

REPORT OF THE NOMINATING COMMITTEE [Exhibit III]

S.16-141 **Review/Selection Committee for the Vice-President (Research)**

The following individuals were elected to the Review/Selection Committee for the Vice-President (Research): Bob Andersen (SS), Helen Fielding (AH), Kevin Shoemaker (HS), Nadine Wathen (FIMS), Harry Orbach-Miller (SS-student).

S.16-142 **Senate Review Board Academic (SRBA)**

Danielle Lacasse (Law) was elected to the Senate Review Board Academic (SRBA) for a term from July 1, 2016 – June 30, 2017.

REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS [Exhibit IV]

S.16-143 **Faculty of Arts and Humanities: Department of French Studies: Restructuring the Honors Specialization Modules in French Studies**

It was moved by S. Macfie, seconded by M. Milde,

That the Honors Specialization Modules in French Language and Literature, French Linguistics and Literature and French Language and Linguistics be replaced by the Honors Specialization in French Studies as shown in Exhibit IV, Appendix 1, effective September 1, 2016, and

That students currently enrolled in the modules be allowed to graduate upon fulfillment of the old requirements by August 31, 2019, and

That the old modules be withdrawn effective September 1, 2019.

CARRIED

S.16-144 **Faculty of Arts and Humanities: Department of French Studies: Withdrawal of French Modules**

It was moved by S. Macfie, seconded by M. Milde,

That registration in the following modules be discontinued after September 1, 2016:

Minor in French Language and Literature
Minor in French Language and Linguistics
Minor in French Language and Translation
Minor in Francophone Studies
Major in French Language and Literature
Major in French Language and Linguistics, and

That students currently enrolled in the modules be allowed to graduate upon fulfillment of the requirements by August 31, 2019, and

That the modules be withdrawn effective September 1, 2019.

CARRIED

S.16-145 **Faculty of Arts and Humanities: Department of Modern Languages and Literatures: Withdrawal of the Certificate in Digital Spanish**

It was moved by S. Macfie, seconded by M. Milde,

That effective September 1, 2016, the Certificate in Digital Spanish be withdrawn.

CARRIED

S.16-146 **School of Graduate and Postdoctoral Studies: Introduction of the International School Leadership Field in the Master of Professional Education (MPEd) Program**

It was moved by S. Macfie, seconded by P. Bishop,

That effective September 1, 2016 a new field, International School Leadership, be introduced in the MPEd Program.

CARRIED

S.16-147 **Faculty of Education: Revisions to the Admission Requirements of the Bachelor (B.Ed.) Program**

It was moved by S. Macfie, seconded by P. Bishop,

That the admission requirements for the Bachelor of Education (B.Ed.) Program be revised as shown in Exhibit IV, Appendix 2, effective September 1, 2016.

CARRIED

S.16-148 **Faculty of Education: Revisions to the Dean's Honor List Policy**

It was moved by S. Macfie, seconded by P. Bishop,

That the Dean's Honor List Policy for the Bachelor of Education (B.Ed.) Program be revised as shown in Exhibit IV, Appendix 3, effective September 1, 2016.

CARRIED

S.16-149 **Faculty of Engineering, Department of Electrical and Computer Engineering: Withdrawal of the Software Engineering – Embedded Systems Option (D)**

It was moved by S. Macfie, seconded by A. Hrymak,

That effective September 1, 2016 registration in the Software Engineering - Embedded Systems Option (D) be discontinued, and

That students currently enrolled in the program be allowed to graduate with this option upon completion of all requirements by August 31, 2017, and

That effective September 1, 2017, the Software Engineering - Embedded Systems Option (D) be withdrawn.

CARRIED

S.16-150 **Faculty of Law: Revisions to Combined Degree Programs**

It was moved by S. Macfie, seconded by I. Scott,

That effective January 1, 2016, the combined degree programs at the Faculty of Law be amended as shown in Exhibit IV, Appendix 4.

CARRIED

S.16-151 **Schulich School of Medicine & Dentistry, Department of Pathology and Laboratory Medicine and Faculty of Science and Faculty of Social Science, Departments of Geography and Sociology: Introduction of a New Subject Area and an Honors Specialization in One Health**

It was moved by S. Macfie, seconded by M. Strong,

That the Honors Specialization in One Health leading to a BMSc degree be introduced effective September 1, 2016 as shown in Exhibit IV, Appendix 5, and

That the subject area "One Health" be introduced into the undergraduate offerings at Western, and included in the Category "C" breadth requirements, effective September 1, 2017.

CARRIED

S.16-152 **Faculty of Science, Department of Chemistry: Withdrawal of Minor Modules**

It was moved by S. Macfie, seconded by J. Hutter,

That effective September 1, 2016 the following Minor Modules be withdrawn:
Minor in Physical, Theoretical and Analytical Chemistry
Minor in Materials Chemistry
Minor in Inorganic and Analytical Chemistry
Minor in Inorganic and Organic Chemistry

CARRIED

S.16-153 **Introduction of the Articulation Agreement between the Faculty of Media and Information Studies, MIT Program and Fanshawe College**

It was moved by S. Macfie, seconded by T. Carmichael,

That Senate approve the Articulation Agreement regarding graduates of the Interactive Media Design, Broadcasting-Radio, Broadcast-Journalism, or Broadcasting-Television diploma program at Fanshawe College seeking admission to Western's Faculty of Information and Media Studies, Media, Information and Technoculture (MIT) Major, as shown in Exhibit IV, Appendix 6, effective June 1, 2016.

CARRIED

S.16-154 **Revisions to the Gold Medals Policy**

It was moved by S. Macfie, seconded by G. Tigert,

That the Gold Medals policy be revised as shown in Exhibit IV, Appendix 7, effective May 1, 2017.

CARRIED

S.16-155 **Revisions to the English Language Proficiency for Admission Policy**

It was moved by S. Macfie, seconded by D. Coward,

That the English Language Proficiency for Admission policy be revised as shown in Exhibit IV, Appendix 8, effective September 1, 2016.

CARRIED

S.16-156 **Revisions to the Regulations of the SCAPA Subcommittee on Teaching Awards (SUTA)**

Senate was informed that SCAPA had approved revisions to the SUTA regulations, as shown in Exhibit IV, Appendix 9, effective June 1, 2016.

The main changes included:

- Removal of reference to the “academic file” which no longer exists;
- Moving to full electronic submissions in a PDF format with sections bookmarked for easy navigation, i.e., no dossiers/binders will be required;
- Tightening the language around the required format for the nomination letters/supporting documentation;
- Requiring only two peer letters and a minimum of four student letters for the Western Award for Innovations in Technology-Enhanced Teaching.

Minor editorial changes were also incorporated.

S.16-157 **SUPR-U Report: Cyclical Reviews**

The following cyclical reviews were approved by SCAPA:

Faculty/Affiliates	Program	Date of Review	SUPR-U recommendation
Ivey Business School	HBA	March 24, 2016	Good Quality
Social Science (History), King's University College, Huron University College	Jewish Studies	February 29, 2016	Good Quality with Report in Two Years
Brescia University College	Family Studies	February 25, 2016	Good Quality with Report in Two Years
Brescia University College	Psychology	March 9, 2016	Good Quality
Brescia University College	Sociology	March 15, 2016	Good Quality
King's University College	English	March 3, 2016	Good Quality

The detailed Final Assessment Reports for each of these reviews are provided in Exhibit IV, Appendix 10.

S.16-158 **SUPR-G Report: Cyclical Review – History**

The following cyclical review was approved by SCAPA:

Faculty/Affiliates	Program	Date of Review	SUPR-G recommendation
Social Science	History	December 7-8, 2015	Good Quality with report in one year

The detailed Final Summary Report for this review is provided in Exhibit IV, Appendix 11.

S.16-159 **New Scholarships and Awards**

SCAPA approved on behalf of the Senate, the terms of reference for the new scholarships and awards shown in Exhibit IV, Appendix 12 for recommendation to the Board of Governors through the Vice-Chancellor.

REPORT OF THE SENATE COMMITTEE ON UNIVERSITY PLANNING [Exhibit V]

S.16-160 **Department of Visual Arts – Deferral of the Department of Visual Arts’ Name Change to the Department of Art History and Studio Art**

It was moved by J. Deakin, seconded by M. Milde,

That the renaming of the Department of Visual Arts to the Department of Art History and Studio Art, intended to take effect on July 1, 2016, be deferred indefinitely.

CARRIED

S.16-161 **Alice Munro Chair in Creativity**

It was moved by J. Deakin, seconded by M. Milde,

That the Alice Munro Chair in Creativity, with academic appointment in the Faculty of Arts and Humanities, be approved with the terms of reference outlined in Exhibit V, Appendix 1.

CARRIED

S.16-162 **Ian McWhinney Chair in Family Medicine – Revisions to Terms of Reference**

It was moved by J. Deakin, seconded by M. Strong,

That the terms for the Ian McWhinney Chair in Family Medicine be revised as outlined in Exhibit V, Appendix 2.

CARRIED

S.16-163 **Report on Promotion and/or Tenure 2015-16**

Senate received the Report on Promotion and/or Tenure for 2015-16 provided in Exhibit V, Appendix 3.

A member noted that of the number of candidates put forward for tenure, two were not successful, both of whom were women and members of visible minorities, which she found troubling. Dr. Weedon said that reviewing data over the last 13 years shows that 331 men were considered with 17 denied tenure and 206 women were considered with seven denied tenure. The same analysis was not done for visible minorities because the numbers are small and often suppressed as a result.

A member noticed that some data for "Limited-Term Assistant and Associate Professors Considered for Promotion" seemed to be missing. Dr. Weedon agreed to check into this matter and report back.

REPORT OF THE UNIVERSITY RESEARCH BOARD (URB) [Exhibit VI]

S.16-164 **Revisions to MAPP 7.12 Policy for the Use of Animals in Research, Testing and Teaching**

It was moved by J. Capone, seconded by G. Dekaban,

That changes to the Policy for the Use of Animals in Research, Testing and Teaching (MAPP 7.12) be approved as set out in Exhibit VI, Appendix 1.

CARRIED

S.16-165 **Final Report of the URB Task Force Steering Committee for Support of SSAH Research at Western**

At the request of the Chair, Senate granted speaking privileges to members of the URB Task Force Steering Committee.

A. Nelson, Chair of the URB Task Force Steering Committee for Support of SSAH Research, presented the Committee's report detailed in Exhibit VI, Appendix 2. He provided an overview of the process that led to the drafting of the final report, including the external context, Western context, and how research in the social sciences, arts and humanities can be better supported at Western. He noted that changes to both the internal and external contexts make it timely to examine how social science, arts, and humanities research is valued and supported at Western. Many of the recommendations in the report are specific to the social sciences, arts and humanities, but others are broad based and apply across all disciplines.

Overhead slides used to highlight his presentation are attached as [Appendix 2](#).

Dr. Capone said that a working group will be struck to consider the recommendations raised in the report and bring forward proposals to the URB. Some recommendations can be implemented readily; others will require further consideration. He added that the new endowment for research in the social sciences, arts and humanities - \$5M in the 2016-17 budget - will be a major boost to this initiative.

S.16-166 **2015 Annual UCAC Report to Senate**

The 2015 Annual UCAC Report to Senate detailed in Exhibit VI, Appendix 3, was received for information.

REPORT OF THE HONORARY DEGREES COMMITTEE [Exhibit VII]

S.16-167 **President's Medal for Distinguished Service**

The Honorary Degrees Committee announced that Dr. Dalin Jameson is the 2016 recipient of the President's Medal for Distinguished Service. He will be honored at the 10:00 a.m. convocation ceremony on Tuesday, June 21, 2016.

S.16-168 **Retiring Members of Senate**

Dr. Chakma thanked those members of Senate whose terms end June 30, 2016, for their time and efforts given towards the work of Senate and its committees.

ADJOURNMENT

The meeting adjourned at 3:20 p.m.

A. Chakma
Chair

I. Birrell
Secretary

Senate ad hoc Committee on Renewal Final Report

June 3, 2016



Review of Western's Governance: Status of Collegial Governance in the Senate

- Context
- Process
- Foundational Principles
- Recommendations
- Concluding Comments



The Context



Collegial Governance: Our Assumptions:

Collegial governance is central to the identity and well-being of the university

Entails:

- Our *culture* - the values and beliefs of our institution
- Governing *structures* that reflect and further develop these values
- *Behavior* and interactions among members of the community that are guided by culture and structure



Characteristics of Collegial Governance

Our Principles:

- Speak without fear of reprisal
- Listen with respect
- Respect differences
- Acknowledge power differentials where they arise
- Willingly act with a sense of collective responsibility
- Promote inclusiveness
- Engage in collaborative decision-making or advisement through timely access to information and engaged participation



Formulation of recommendations was guided by the attempt to create conditions that would enhance Western's commitment to these principles



Recommendations



• **Formulation of Recommendations**

We considered ways of:

- Improving the community's understanding of Senate
- Communicating Senate decisions and explaining processes by which they were reached
- Improving community engagement
- Enhancing Senators' effectiveness
- Improving information flow and conduct of Senate meetings
- Enhancing membership representativeness
- Improving specific committees' terms of reference



Four Recommendation Categories

- I. Transparency, Communication & Accountability
- II. Representation on Senate
- III. Committee Structures and Processes
- IV. Senate-Board Relations



Transparency, Communication and Accountability

Six specific recommendations intended to:

- Make decision-making processes more transparent
- Promote an informed community as a critical element of good governance
- Articulate roles and responsibilities for Senators
- Promote communication among Senators
- Support a culture of robust strategic discussion
- Promote periodic review of effectiveness as an important element of good governance



Representation on Senate

A three-part recommendation reflecting a commitment to 'inclusivity' by recognizing the evolving composition of our academic staff, and to the other individuals in our community who make critical contributions to the university's mission



Committee Structures and Processes

Two recommendations to address collegial governance issues at the committee level.

- One is intended to clarify roles and responsibilities to enhance effectiveness and accountability
- One to address such issues in specific committees



Senate-Board Relations

Means now exist for improved communication and relations between the Senate and Board

Our committee and the Board's Bylaws committee recognize and encourage development of additional joint activities as appropriate.



The Challenges of Engagement

CHANGE IS AFOOT....



Senate Elections – FACULTY Number of Elections, Acclamations, and Appointments By Year

	YEAR						
	2010	2011	2012	2013	2014	2015	2016
FACULTY							
Total Number of Seats Available*	28	24	28	24	28	24	28
Elections held	0	0	0	0	0	7 seats (12 nominations in 5 constituencies)	10 seats (22 nominations in 6 constituencies)
Notes received	N/A	N/A	N/A	N/A	N/A	666	641
Acclaimed seats	10	10	7	8	15	10	8
Appointed by the unit*	18	14	21	16	13	7	10

* Includes 3 seats appointed by the Affiliate Colleges through their own internal election process



Senate Elections – STAFF Number of Elections, Acclamations, and Appointments By Year

	YEAR						
	2010	2011	2012	2013	2014	2015	2016
STAFF (1 seat)							
Nominations received	3	2	1*	1*	1*	2	7
Votes received	378	362	N/A	N/A	N/A	459	665



Concluding Comments

A commitment to and practice of collegial governance strengthens the integrity and quality of the university as a whole.



URB Task Force Steering Committee Support for Research in Social Sciences, Arts, and Humanities at Western

Final Report

June 3, 2016

Andrew Nelson (Chair)	Social Science (Anthropology)
Cathy Benedict	Director of Research, Don Wright Faculty of Music
Jacquie Burkell	ADR, FIMS
Alison Doherty	Health Sciences (Kinesiology)
Jonathan Vance	Social Science (History)
Charles Weijer	Arts & Humanities (Philosophy)

Western Social Sciences, Arts, and Humanities

Directives

To better understand:

- the external context
- the Western context
- how research in the social sciences, arts and humanities can be better supported @ Western

Western Social Sciences, Arts, and Humanities

The External Context

All of the granting councils are increasingly emphasizing:

- multidisciplinary
- team based research projects
- enhanced and more elaborate knowledge mobilization plans
- community based/engaged research

- many social scientists, artists, and humanists fit this model
- but many do not, and so are not able to access research support at the national level

Western Social Sciences, Arts, and Humanities

The Western Context

- we consulted broadly with the community via an on-line survey and many individual/focus group interviews
 - ca. 60% participation rate
- staff at Research Western and Communications
- graduate students

- many examples of high impact work being done with relatively small budgets
 - great diversity in models of research
 - many single authored publications, often books

- thus, models of evaluation that emphasize big grants, high impact journal articles etc. are inappropriate for many social sciences, arts, and humanities scholars

Western Social Sciences, Arts, and Humanities

The Western Context

- wide spread belief that their research is not *valued/recognized* at Western
- changes in the internal funding program in 2013 have meant that many researchers can no longer access internal funds
- wide discrepancies across Faculties with regard to the levels of financial and human support they can/do provide

- therefore, many researchers cannot find support for their research at the national or local levels

Western Social Sciences, Arts, and Humanities

How research in the social sciences, arts and humanities can be better supported @ Western

Recommendations

- the Western community begin to engage in discussions about how research is/can be valued and recognized

- increase in bilateral engagement between Communications and individual faculty members to highlight social sciences, arts, and humanities research

Western Social Sciences, Arts, and Humanities

How research in the social sciences, arts and humanities can be better supported @ Western

- increased centralized support for research development, including grant writing, community based/engaged research, knowledge mobilization
- seek efficiencies in administrative components
- re-examine the internal funding program
 - increase diversity of offerings
- more supports for interdisciplinary research

Western  Social Sciences, Arts, and Humanities

First Steps

- \$5M endowment in 2016-17 budget
- recognition that Western invests more in internal funding than most other Universities
- many of the recommendations in this report are specific to the social sciences, arts, and humanities
 - but many are broad based and apply across all disciplines
- this has been an important opportunity for the community to be heard
 - now, it is important to act

Western  Social Sciences, Arts, and Humanities

Acknowledgements

- John Capone
- Amit Chakma
- Erika Hegedues, Marci Oswald, Irene Birrell
- The URB
- our dedicated Working Groups and research assistants
- Western staff
- Western faculty members
- other bodies at Western
- the Federal Granting Councils
- Federation for the Humanities and Social Sciences

Western  Social Sciences, Arts, and Humanities

REPORT OF THE OPERATIONS/AGENDA COMMITTEE

Senate Memberships
Nominating Committee – Alternate Member
University Convocation Ceremony in Hong Kong
2017 Convocation Dates
Order of Ceremony – Spring Convocation 2017
Officer of Convocation
Senate Election Schedule 2017
Report of the Senate ad hoc Committee on Renewal – Update on Implementation Plan

FOR APPROVAL

1. **Senate Membership - Don Wright Faculty of Music**

Recommended: That Sophie Roland, representative of the Don Wright Faculty of Music, be granted a leave of absence from October 1 – December 31, 2016 and that Patrick Schmidt serve as her Alternate.

2. **Senate Membership – Faculty of Education**

Recommended: That Melody Viczko, representative of the Faculty of Education, be granted a leave of absence from September 1 – October 31, 2016 and that Shannon Stewart serve as her Alternate.

3. **Senate Membership – Faculty of Social Science**

Recommended: That Margaret McGlynn, representative of the Faculty of Social Science, be granted a leave of absence from July 1 – December 31, 2016 and that Scott MacDougall-Shackleton serve as her Alternate.

4. **Senate Membership – Graduate Student Constituency**

Recommended: That Ahmed Abuhussein, representative of the Graduate Student Constituency, be granted a leave of absence from July 1 – October 31, 2016 and that Gwynne Ng serve as his alternate.

Background:

Gwynne Ng, Faculty of Social Science, Department of Sociology, was the next runner up in the graduate student constituency at the last elections and she has agreed to take up the seat.

5. **Senate Membership – Undergraduate Students - At Large Constituency**

Recommended: That the seat held by Alexander Pearson, representative of the Undergraduate Students – At Large Constituency, be declared vacant as a result of his resignation and that Arman Bachman be elected to fill this vacancy.

Background:

Arman Bachman was the next runner up in the At-Large undergraduate student constituency and agreed to take up the seat.

6. **Nominating Committee – Alternate Member**

Composition: Seven members of Senate, elected by Senate, at least one of whom shall be a graduate student. Not more than two members from a single academic unit. The School of Graduate and Postdoctoral Studies is not considered an academic unit in this context.

There will be three alternates who are members of Senate, one of whom is a student, to attend meetings when regular members are unable to attend.

Current Elected Members:

Terms continuing to June 30, 2017:

Laura Rosen (Grad), Yining Huang (Sci), Wendy Pearson (AH), Susan Rodger (Educ)

Terms continuing to June 30, 2018:

Emily Ansari (Mus), Tom Carmichael (FIMS), Greg Dekaban (Schulich)

Current Elected Alternates:

Term continuing to June 30, 2017:

Lee Ann McKivor (Admin), vacancy

Terms continuing to June 30, 2018:

Kim Clark (SS)

Alternate Required: One alternate member who is a current student Senator to replace Harry Orbach-Miller who, as Chair of the Student Caucus on Governance, is an *ex officio* member of the Committee.

Nominee: Matthew Jadd

7. **University Convocation Ceremony in Hong Kong**

Recommended: That the University Convocation Ceremony in Hong Kong be suspended.

Background:

For a number of years, the Richard Ivey School of Business offered a graduation ceremony in Hong Kong for its Executive MBA graduates from the Hong Kong program. In 2005, Senate approved the conversion of that ceremony to a full, formal Western convocation ceremony to allow graduates from other faculties resident in the region to convocate at that ceremony rather than having to return to Canada. Over the years the number of non-Ivey graduates who took advantage of that option increased to 30-40 per year, about half of the overall graduating class. With the suspension of the Hong Kong branch of the Executive MBA program, continuing the special convocation ceremony is no longer feasible. Should circumstances change to allow for graduating classes of a viable size, the special ceremony could be re-established at some future date.

8. **2017 Convocation Dates**

Huron University College Theological Convocation
- Thursday, May 11

Schulich School of Medicine & Dentistry - MD Program
- Friday, May 12

MBA Spring Convocation
- Friday, June 9

Spring Convocation (309)
- Tuesday, June 13 to Friday, June 16 and
Monday, June 19 to Wednesday, June 21

Autumn Convocation (310)
- Thursday, October 26 and Friday, October 27

9. **Order of Ceremony – Spring Convocation 2017**

See [Appendix 1](#).

10. **Officers of Convocation**

The following Officers of Convocation have been appointed/reappointed (term to June 30, 2018):

Donna Peterson, Director of Convocation
Dan Shrubsole, Marshal of Convocation
Angie Mandich, Assistant Director of Convocation
Shelley Clark, Chief Usher
Richard Semmens, Chief Public Orator
Laura Naus, Assistant Chief Usher (to replace Craig Reed)

11. **Senate Election Schedule 2017**

See [Appendix 2](#).

12. **Report of the Senate ad hoc Committee on Renewal – Update on Implementation Plan**

The Report of the Ad Hoc Committee on Renewal contained 24 recommendations in all. Some of them are inter-related. Some can be dealt with in a relatively short time frame, others require further investigation and input, yet others have resource implications (budgetary or time). Bearing in mind that Senate has not yet considered and approved the various recommendations individually, the Operations/Agenda Committee has begun to sort them in accordance with prospective time to decision/implementation by Senate. See the table attached as [Appendix 3](#). The table also provides an indication of who would have responsibility for formulating a proposal for Senate's consideration or for taking action, and what the next steps would be in the process of bringing forward each recommendation to Senate. Short term means the Committee believes the recommendation, if approved, could be implemented by early 2017 or sooner; medium term means implementation by late 2017; long term means beyond 2017. At its meeting on September 15, the Committee reviewed 18 of the 24 recommendations and they are included in the table. It will consider the remainder at its October meeting. The Committee will be working with the other Senate Committees and Subcommittees, as well as the University Secretariat, to develop a full plan for Senate's consideration. The OAC will report on progress toward this goal at upcoming Senate meetings.

Order of Ceremony – Spring Convocation 2017

2017	10:00 am Ceremony	3:00 pm Ceremony
Monday, June 12	No ceremony	No ceremony
Tuesday, June 13	School of Graduate & Postdoctoral Studies * Faculty of Social Science (BA Honors, BSc Honors programs, Diplomas and Certificates)	School of Graduate & Postdoctoral Studies * King's University College
Wednesday, June 14	Faculty of Social Science (BMOS, Diploma in Accounting)	Faculty of Science (3yr and 4yr, excluding Honors) Faculty of Social Science (3yr and 4 yr, excluding Honors and BMOS)
Thursday, June 15	School of Graduate & Postdoctoral Studies * Schulich School of Medicine & Dentistry and Faculty of Science (BMSc Honors and 4yr)	School of Graduate & Postdoctoral Studies * Faculty of Science (Honors)
Friday, June 16	School of Graduate & Postdoctoral Studies * Faculty of Engineering	School of Graduate & Postdoctoral Studies * Faculty of Education Schulich School of Medicine & Dentistry (Dentistry)
Monday, June 19	School of Graduate & Postdoctoral Studies * Faculty of Arts and Humanities Don Wright Faculty of Music	School of Graduate & Postdoctoral Studies * Brescia University College Faculty of Health Sciences (Honors, 3yr and 4yr, Dips. & Certs.)
Tuesday, June 20	School of Graduate & Postdoctoral Studies * Richard Ivey School of Business	School of Graduate & Postdoctoral Studies * Huron University College Faculty of Health Sciences – Kinesiology
Wednesday, June 21	School of Graduate & Postdoctoral Studies * FIMS	School of Graduate & Postdoctoral Studies * Faculty of Health Sciences (Nursing) Faculty of Law

*students in graduate programs hosted by the Faculties on the particular day



Senate Election Schedule for Spring 2017

Elections will be held for representatives of the faculty, administrative staff, graduate and undergraduate student constituencies in the spring of 2017. The election schedule is outlined below. The terms for the faculty and administrative staff representatives will be for two years (July 1, 2017 - June 30, 2019), and for graduate and undergraduate students the terms will be for one year (July 1, 2017 - June 30, 2018).

Faculty and Administrative Staff Constituencies	
Nominations Open	9:00 a.m., Monday, January 9
Nominations Close	4:00 p.m., Thursday, January 26
Posting of Nominations [Room 4101 STH, WWW]	Friday, January 27
Balloting on the Web - Polls Open	8:00 a.m., Tuesday, February 7
Balloting on the Web - Polls Close	8:00 p.m., Wednesday, February 8
Posting of Results [Room 4101 STH, WWW]	Thursday, February 9

Graduate and Undergraduate Student Constituencies	
Nominations Open	9:00 a.m., Monday, January 9
Nominations Close for Graduate and Undergraduate – Academic Constituencies	4:00 p.m., Thursday, January 26
Nominations Close for Undergraduate – At-Large Constituencies	4:00 p.m., Friday, January 27
Mandatory All Candidates' Advisory Meeting [USC Council Chambers – arranged by USC]	5:00 p.m., Friday, January 27
Posting of Nominations [Room 4101 STH, WWW]	Monday, January 30
Campaign Period begins	12:01 a.m. Monday, January 30
Campaign Period ends	11:59 p.m., Sunday, February 12
Balloting on the Web - Polls Open	8:00 a.m., Monday, February 13
Balloting on the Web - Polls Close	8:00 p.m., Tuesday, February 14
Posting of Results [Room 4101 STH, WWW]	Wednesday, February 15

Ad Hoc Committee on Renewal – Recommendations – Implementation Table

Recommendation	Timeframe	Responsibility	Next Steps
<i>I. TRANSPARENCY, COMMUNICATION & ACCOUNTABILITY</i>			
1. Improve the visibility of Senate’s decision-making processes			
(a) Consistent with collegial governance and with the roles and responsibilities of the position, Senators should regularly communicate with their constituencies, both to consult and inform	Short	Senators	
(b) Senate should consider whether committee meetings should be open, either to all members of Senate or to the full Western community	Short	Ops/Agenda	Ops/Agenda to consult with committees
(c) Standing committee agendas should be posted so that the community can be informed of the issues that are being deliberated in committees	Short	Ops/Agenda	Ops/Agenda to consult with standing committees. Relates to 1(b)
(d) Reports that come from Senate committees (oral and written) should be annotated to include the context for decisions and the factors considered in decision-making	Short/Medium	Secretariat Committee Chairs Ops/Agenda	Secretariat to consult with colleagues elsewhere re templates for presentations. Results of consultations to be reviewed with committee chairs and Ops/Agenda New template to be designed
(e) The Senate website should be revised to illustrate the flow of information in the decision-making processes, beginning at the local level through Senate committees to Senate itself, and provide links to other key representative groups on campus (such as USC, SOGS, etc.)	Long	Secretariat	Secretariat to begin review of websites elsewhere

Ad Hoc Committee on Renewal – Recommendations – Implementation Table

Recommendation	Timeframe	Responsibility	Next Steps
2. Improve efforts to educate and inform the entire Western community about Senate and university governance			
(a) All members of the community should be encouraged to attend a Senate meeting	Short	Senators	Relates to 1(a)
(b) Communication of decisions should be enhanced through publishing summary reports following monthly Senate meetings and an annual report to the university community on Senate's activities over the year	Short/Medium	Secretariat Communications & Public Affairs Ops/Agenda	Secretariat to consult with AVP Communications Summary reports of meetings can begin almost immediately. Annual report structure and content needs to be discussed
(c) Education should be provided for all new members of the community (e.g., faculty, staff, student leaders) about Senate, its role, responsibilities and processes	Medium/Long	Secretariat Ops/Agenda Human Resources	Secretariat to consult with HR re potential mechanisms for providing the education
(d) Ongoing education should be provided to units and organizations on campus	Medium/Long	Senators Secretariat & Ops/Agenda Division Heads	Need to consult re potential mechanisms. Will vary depending on the constituency. Relates to 1(a)
3. Articulate the roles and responsibilities for Senators	Medium	Secretariat Ops/Agenda	Secretariat to consult with colleagues elsewhere re statement models and bring a draft to Ops/Agenda for discussion
4. Enhance education of and communication among Senators			
(a) Provide opportunities for both informal social and discussion interactions among Senators	Short	Secretariat Ops/Agenda	Ops/Agenda to develop a schedule of potential events

Ad Hoc Committee on Renewal – Recommendations – Implementation Table

Recommendation	Timeframe	Responsibility	Next Steps
(b) Provide a more comprehensive orientation	Long	Secretariat Ops/Agenda	Secretariat to consult with colleagues elsewhere/research best practices Senators to be consulted on what they would find helpful Ops/Agenda to develop orientation program
(c) Provide ongoing education processes	Long	Secretariat Ops/Agenda	Secretariat to consult with colleagues elsewhere/research best practices Senators to be consulted on what they would find helpful Ops/Agenda to develop orientation program
5. Make Senate a more proactive body by dealing more efficiently with transactional business and increasing time spent in strategic discussion			
(a) Consider adoption of a “consent agenda” in order to free up meeting time for strategic discussions	Short	Secretariat Ops/Agenda	Secretary to prepare an information document for discussion
(b) Change the information flow such that major institutional issues (i) are brought to Senate first for strategic discussion and initial advice, (ii) then are directed to the appropriate Senate or administrative committee for detailed work, culminating in (iii) reports brought back to Senate for appropriate action.	Long	Secretariat Ops/Agenda Committee Chairs President/Vice-Presidents	Ops/Agenda believes that the aim of this recommendation can be achieved through effective use of existing mechanisms such as the Question & Discussion Period on the agenda.

Ad Hoc Committee on Renewal – Recommendations – Implementation Table

Recommendation	Timeframe	Responsibility	Next Steps
III. COMMITTEE STRUCTURES & PROCESSES			
6. The roles and responsibilities of committee members should be specified in all committees’ terms of reference. New committee members should be briefed on these at the first meeting of their term.	Medium	Secretary Committee Chairs Ops/Agenda	Should be referred to standing committees for advice.
7. The terms of reference of three standing committees should be revised concerning membership, mandate, and transparency of their operations.	Medium/Long	Secretary Committees Ops/Agenda	
(a) SCUP – addition of four more elected members	Medium	Secretary SCUP	Should be forwarded to SCUP for advice
(b) Nominating – various recommendations	Medium	Secretary Nominating	Should be forwarded to Nominating for advice
(c) URB – various recommendations	Long	Secretary URB Ops/Agenda	Suggested amendments to be referred to URB. Will require a full review of the terms of reference.

REPORT OF THE SENATE NOMINATING COMMITTEE

Selection Committee for the Vice-President (Resources & Operations)
Board of Governors
Operations/Agenda Committee
Senate Review Board Academic
Honorary Degrees Committee
University Research Board

FOR ACTION

1. **Selection Committee for the Vice-President (Resources & Operations)**

A committee to select a Vice-President (Resources & Operations) shall consist of:

- (a) The President & Vice-Chancellor, who shall be Chair
- (b) a Vice-President, Dean, or member of Faculty appointed by the President & Vice-Chancellor
- (c) 4 persons elected by the Board of Governors, one of whom shall be a member of the administrative staff
- (d) 4 persons elected by the Senate, one of whom shall be a student. Of those elected, no two members of faculty may be from the same Faculty.

Nominees: Audra Bowlus (SS)
Jane Rylett (Schulich)
Tony Straatman (Engg)
Rebecca Amoah (Student)

2. **Board of Governors**

(See <http://www.uwo.ca/univsec/pdf/senate/members.pdf> for the list of Senate Members, effective July 1, 2016)

Composition: Includes two members of the Faculty elected by the Senate who are members of the Senate at the time of election.

Current Senate-Elected Members:

Term continuing to June 30, 2018: vacancy
Term continuing to June 30, 2020: Kibret Mequanint

Required: One member of Faculty elected by the Senate to serve on the Board of Governors to complete the term of Brian Timney who has resigned (term: July 1, 2016 - June 30, 2018).

Nominee: Pam Bishop (Educ)

Note: No member of the Board of Governors whose salary is paid under a collective agreement or Memorandum of Agreement between the University and a union or employee association may serve as a member of any team negotiating matters related to the remuneration or benefits, terms of employment, rights or privileges available to employees in a class or group of employees of the University. Members of faculty who serve on the Board of Governors are not members of the UWOFA bargaining unit. The UWOFA collective agreement provides that Department Chairs may not serve on the Board of Governors.

3. **Operations/Agenda Committee**

(See <http://www.uwo.ca/univsec/pdf/senate/members.pdf> for the list of Senate Members, effective July 1, 2016)

Composition: Nine current members of Senate, at least one of whom shall be a student. The Vice-Chair of Senate is the Chair *ex officio* of this Committee.

Current Elected Members:

Terms continuing to June 30, 2017:

C. Hardy (Ugrad), Y. Huang (Sci), D. Laird (Schulich), K. Mequanint (Engg),
A. Hrymak (Engg/Dean), M. McGlynn (SS)

Terms continuing to June 30, 2018:

P. Bishop (Educ), S. Roland (Mus), M. Thomson (Ivey)

Required: Two members of Senate to serve as Alternates: one for S. Roland (who will be on leave from October 1 – December 31, 2016) and one for M. McGlynn (who will be on leave from July 1 to December 31, 2016).

Nominees: Viktor Staroverov (October 1 – December 31, 2016)
Anita Kothari (HS) (July 1 – December 31, 2016)

4. **Senate Review Board Academic**

Composition: Includes a Chair and twenty-three voting members; thirteen members of faculty and ten students (six undergraduates and four graduates).

Graduate Students – Terms to June 30, 2017:

Ahmed Abuhussein, Cliff Davidson, Melissa Knott, Laura Rosen

Required: One graduate student to complete the term of Ahmed Abuhussein who is on a leave of absence from Senate.

Nominee: Joel Armstrong (term to June 30, 2017)

[Secretary's Note: The student on leave has asked for consideration that he be permitted to return to the committee following his leave of absence from Senate. This request will be forwarded to the Operations/Agenda Committee for its October meeting. In the event that the request is granted, Mr. Armstrong will serve only until November 1.)

5. **Honorary Degrees Committee**

Composition: Nine members, elected by Senate, one of whom must be a student Senator.

Terms continuing to June 30, 2017:

vacancy (Student), vacancy, Ted Baerg (Mus), Michael Bartlett (Engg), Bob Andersen (Dean/SS)

Terms continuing to June 30, 2018:

Carol Jones (Sci), Michael Rieder (Schulich), Jim Weese (HS), Iain Scott (Dean/Law)

Required: Two members: one student Senator to replace Alexander Pearson and one person to replace Joy James both of whom have resigned (terms to June 30, 2017).

Nominees: Arman Bachman (Student Senator)
Tracy Isaacs (AH)

6. **University Research Board**

Composition: Six members of faculty who have strong records of research achievement and a broad interest in research administration, to be elected by Senate. At least one elected member shall occupy a senior position in a Centre or Institute as defined under MAPP 7.9 (Establishment, Governance and Review of Research Institutes, Centres and Groups).

One graduate student, elected by Senate.

One postdoctoral representative, elected by Senate.

Required: One postdoctoral fellow representative (term to June 30, 2017).

Nominee: Blake Butler (M&D)

FOR INFORMATION

Future Business of the Senate Nominating Committee

Upcoming Nominating Committee agenda items are posted on the Senate website at:
<http://www.uwo.ca/univsec/pdf/senate/newnoms.pdf>

REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS
(SCAPA)

Faculty of Engineering, Department of Electrical and Computer Engineering and Richard Ivey School of Business: Introduction of the Combined Programs “Electronic Devices for Ubiquitous Computing and Business Option” and “Software Systems for Ubiquitous Computing and Business Option”

School of Graduate and Postdoctoral Studies: Dual-Credential Doctoral Degree Agreements

Brescia University College: Revision to the Preliminary Year at Brescia University College

Revisions to the Policies Containing Reference to Ivey Honors Designations

SUPR-U Report: Cyclical Reviews

Computer Science, Political Science, MD Program, Visual Arts, King’s University College – Bachelor of Social Work, King’s University College - French

New Scholarships and Awards

1. Faculty of Engineering, Department of Electrical and Computer Engineering and Richard Ivey School of Business: Introduction of the Combined Programs “Electronic Devices for Ubiquitous Computing and Business Option” and “Software Systems for Ubiquitous Computing and Business Option”

Recommended: That the combined programs “Electronic Devices for Ubiquitous Computing and Business Option” and “Software Systems for Ubiquitous Computing and Business Option”, offered by the Faculty of Engineering, Department of Electrical and Computer Engineering and the Richard Ivey School of Business, be introduced effective September 1, 2016 as shown in [Appendix 1](#).

Background

The Computer Engineering program prepares its students to design a wide variety of modern digital electronic devices and systems. Students in the Electronic Devices for Ubiquitous Computing option focus on designing electronic hardware systems with an emphasis on applications such as mobile communications. The Software Systems for Ubiquitous Computing option enables students to specialize in development of the software that controls and operates these systems, with an emphasis on applications such as mobile communications. Incorporation of electronic intelligence into engineered systems continues to have a disruptive effect on a broad range of industries. As a result, integration of these currently existing programs with the Ivey HBA is an ideal match and will produce graduates able to take advantage of these emerging opportunities.

Combined degrees with Ivey have proved very popular and successful in Engineering. Computer Engineering is one of the last disciplines to initiate the combined program with Ivey. The proposed programs follow the same outline as other, already existing combined programs with Ivey. The new programs will be offered using the existing resources in the Department of Electrical and Computer Engineering and of the Richard Ivey School of Business. These programs include the newly energized Computer Engineering program combined with the internationally recognized Ivey HBA, and it is expected that they will attract highly qualified undergraduate students, especially those interested in engineering in an entrepreneurial context.

2. School of Graduate and Postdoctoral Studies: Dual-Credential Doctoral Degree Agreements

Recommended: That effective September 1, 2016 Senate approve the introduction of Dual-Credential Doctoral Degree Agreements with the following universities:

Tianjin University (TJU), Tianjin, China
Zhejiang University of Technology (ZJUT), Hangzhou, China
University of Campinas (UNICAMP), Campinas-SP, Brasil
Flinders University of South Australia, Adelaide, Australia

Background

The proposed programs' details (attached as [Appendix 2](#)) were developed by the School of Graduate and Postdoctoral Studies, with involvement from the Office of the Vice-Provost (International).

3. Brescia University College: Revision to the Preliminary Year at Brescia University College

Recommended: That effective September 1, 2016, the revisions to the Preliminary Year at Brescia University College be approved as shown in [Appendix 3](#).

Background

The Preliminary Year at Brescia University College was developed more than 60 years ago to provide a pathway for students who do not meet university admission criteria because of missing academic requirements. Most Preliminary Year students are international students who are coming from educational systems that do not align well with admission requirements for Canadian universities, including Western University. The Preliminary Year is also open to domestic students. It is not meant as a remedial program for students to improve grades, but for students to obtain application requirements that are missing from their academic background. This update includes changes to clarify and correct language and includes two substantive changes. One change is allowing some flexibility in the number of courses taken (second paragraph of revised calendar copy). The other is a change in process for successful students who want to continue at Western university (third paragraph). The rationale for each of these changes is addressed in the next two paragraphs.

Number of Courses: The background and origins of students in our Preliminary Year is different from what it was when this program was founded and last revised. Some incoming students have completed at least some senior level secondary school courses equivalent to Grade 12U or 12M, and in some cases have in addition completed some college-level courses in their place of origin. The current structure does not allow any recognition of students' past academic work as it requires that all students, regardless of background, take a standard 5.0 Preliminary Year courses. In recent years we have had students with acceptable marks in previously taken courses at recognized institutions that have had to retake what is an equivalent course because the Preliminary Year requirement was fixed at 5.0 courses. The proposed change would allow students the option of requesting that past academic credit be evaluated by the Brescia Registrar's Office and, when appropriate, recognized.

Western Application and Intent to Register. Currently, Preliminary Year students who want to continue to Western University or one of the affiliated university colleges complete an Intent to Register (ITR) in February-March and it is adjudicated as are all ITRs. The proposed change would leave this process as is if the student wants to continue to Brescia, Huron or King's University College for undergraduate studies, but would require the student to apply to the constituent university through OUAC. This change came from a series of discussions with the Registrar Office at Western University. Preliminary Year students applying to universities outside of the Western family apply through OUAC as a 105 student. Brescia has had Preliminary Year students apply to and gain acceptance at Queen's University, University of Ottawa, University of Toronto, University of Waterloo, and universities in the U.K.

Due to the numerous changes, only a clean copy of the proposed revisions to the Preliminary Year at Brescia University College is included in [Appendix 3](#).

4. Revisions to the Policies Containing Reference to Ivey Honors Designations

Recommended: That the policies referring to Ivey Honors designations be revised as shown in [Appendix 4](#), effective September 1, 2016.

Background

The Ivey Honors designations are included in three separate policies – Ivey Progression Requirements, Dean's Honor List and Graduation with Distinction and Gold Medals – which caused duplications, inconsistencies and confusion. In addition, language requiring adherence to the Ivey Code of Conduct as a condition to receive the Ivey Honors designations was revised, to provide discretion in awarding them. Editorial amendments – reference to progression requirements before 2012, removal of duplicate sections etc. – were also made to provide consistency and clarity.

FOR INFORMATION

5. SUPR-U Report: Cyclical Reviews

The following cyclical reviews were approved by SCAPA:

Faculty/Affiliates	Program	Date of Review	SUPR-U recommendation
Science	Computer Science	March 29, 2016	Good Quality
King's University College	Bachelor of Social Work	March 24, 2016	Good Quality
King's University College	French	March 16, 2016	Good Quality
Social Science	Political Science	April 25, 2016	Good Quality
Schulich	MD Program	May 16, 2016	Good Quality
Arts and Humanities	Visual Arts	March 23, 2016	Good Quality

The detailed Final Assessment Reports for each of these reviews are attached as [Appendix 5](#).

6. New Scholarships and Awards

SCAPA approved on behalf of the Senate, the Terms of Reference for the new scholarships and awards shown in [Appendix 6](#) for recommendation to the Board of Governors through the Vice-Chancellor.

NEW CALENDAR COPY
<http://www.westerncalendar.uwo.ca/2016/pg1437.html>

C. Electronic Devices for Ubiquitous Computing and Business Option

Admission Requirements

Normally, students apply to the HBA program during their second year in Engineering by the published deadline. Application for the combined program is made during the first year in the HBA program. Students applying to the Ivey Business School's Advanced Entry Opportunity (AEO) are also eligible to be considered for the combined program. Admission to the program is competitive and limited. Upon completion of the program students will receive two degrees: a BA in Honors Business Administration and a BESC degree.

To be eligible for the combined program, all students, including those admitted via the AEO route, must have completed all the requirements of the first year curriculum in the Faculty of Engineering and the second year program in Option A of the Computer Engineering Program. Students must obtain a weighted average (YWA) of 78% in each year.

During the second year of the Engineering program students are required to complete Business Administration 2257 with a minimum grade of 70%. Computer Engineering students may take Business Administration 2257 during Intersession either after their first or second year. Demonstrated participation in extra-curricular and/or community activities, leadership and work experience are also admission criteria.

Progression Standards

Students in this combined program must meet the following progression standards: Students enrolled in first year HBA (Year Three) must attain at least 78%.

In Years Four and Five, students must attain a minimum weighted average of 75% in their 4000 level HBA courses and a 75% average in their Engineering courses.

Failure to Meet Progression Standards

A student who fails to meet the progression standards in any year must withdraw from the combined program. However, a student who has met the progression standards of either the HBA or BESC program will be allowed to proceed to the next year of that program. If the progression standards of both individual programs have been satisfied, the student may continue in either program and may petition the School or Faculty whose program was not selected for permission to complete that program at a later date. A student who is required to withdraw from the concurrent program and wishes to pursue either or both of the individual programs, must complete all the degree requirements of the individual program or programs in order to graduate from that/those program(s).

First Year Program

Regular first year curriculum in the Engineering program.

Second Year Program

AM 2270a/b, AM 2276a/b, CS 1037a/b, ECE 2205a/b, ECE 2277a/b, ECE 2231a/b, ECE 2240a/b, ECE2241a/b, ECE3375a/b, ECE3380a/b, Business Administration 2257

Third Year Program

Business Administration 3300K, 3301K, 3302K, 3303K, 3304K, 3307K, 3311K, 3316K, 3321K, 3322K, 3323K.

Fourth Year Program

CS2210a/b, CS2211a/b, ECE2236a/b, ECE 3330a/b, ECE3331a/b, ECE 3349a/b, ECE 3389a/b, ECE3390a/b, Math 2151a/b, SE 2203a/b, SS2143a/b.

Applied Project Requirement: Business Administration 4569

Fifth Year Program

ECE 4415, ECE 4436a/b, ECE 4437a/b, ECE 4460a/b, SE 3313a/b, ES4498f/g

3.0 Business Administration courses:

- 0.5 course: International Perspective Requirement: Business Administration 4505A/B.
- 0.5 course: Corporations and Society Perspective Requirement: at least one 0.5 course from Business Administration 4521A/B, 4522A/B, 4523A/B or other business elective as determined and approved by the HBA Program Director to satisfy this requirement;
- 2.0 elective courses chosen from 4000 level Business courses

Exchange Programs

Students enrolled in the combined program are not eligible for an exchange program with the Faculty of Engineering; however, they may be eligible for an exchange through the Richard Ivey School of Business in Year Five. This will require advanced planning and approval of both faculties.

NEW CALENDAR COPY

<http://www.westerncalendar.uwo.ca/2016/pg1437.html>

D. Software Systems for Ubiquitous Computing and Business Option

Admission Requirements

Normally, students apply to the HBA program during their second year in Engineering by the published deadline. Application for the combined program is made during the first year in the HBA program. Students applying to the Ivey Business School's Advanced Entry Opportunity (AEO) are also eligible to be considered for the combined program. Admission to the program is competitive and limited. Upon completion of the program students will receive two degrees: a BA in Honors Business Administration and a BESC degree.

To be eligible for the combined program, all students, including those admitted via the AEO route, must have completed all the requirements of the first year curriculum in the Faculty of Engineering and the second year program in Option B of the Computer Engineering Program. Students must obtain a weighted average (YWA) of 78% in each year.

During the second year of the Engineering program students are required to complete Business Administration 2257 with a minimum grade of 70%. Computer Engineering students may take Business Administration 2257 during Intersession either after their first or second year. Demonstrated participation in extra-curricular and/or community activities, leadership and work experience are also admission criteria.

Progression Standards

Students in this combined program must meet the following progression standards: Students enrolled in first year HBA (Year Three) must attain at least 78%.

In Years Four and Five, students must attain a minimum weighted average of 75% in their 4000 level HBA courses and a 75% average in their Engineering courses.

Failure to Meet Progression Standards

A student who fails to meet the progression standards in any year must withdraw from the combined program. However, a student who has met the progression standards of either the HBA or BESC program will be allowed to proceed to the next year of that program. If the progression standards of both individual programs have been satisfied, the student may continue in either program and may petition the School or Faculty whose program was not selected for permission to complete that program at a later date. A student who is required to withdraw from the concurrent program and wishes to pursue either or both of the individual programs, must complete all the degree requirements of the individual program or programs in order to graduate from that/those program(s).

First Year Program

Regular first year curriculum in the Engineering program.

Second Year Program

AM 2270a/b, AM 2276a/b, CS 1037a/b, Math 2151a/b, ECE 2205a/b, ECE 2277a/b, ECE3375a/b, ECE3380a/b, SE 2203a/b, SE 2205a/b, MSE 2233a/b, Business Administration 2257

Third Year Program

Business Administration 3300K, 3301K, 3302K, 3303K, 3304K, 3307K, 3311K, 3316K, 3321K, 3322K, 3323K.

Fourth Year Program

ECE 3331a/b, ECE 3389a/b, ECE3390a/b, ECE 4436a/b, ECE4460 a/b, SE 3313a/b, SE3314a/b, SE3316a/b, SE3352a/b, SE3353a/b, SS2143a/b.
Applied Project Requirement: Business Administration 4569

Fifth Year Program

ECE 4415, ECE 3330a/b, ECE 4437a/b, SE 4452a/b, SE4453a/b, ES4498f/g
3.0 Business Administration courses:

- 0.5 course: International Perspective Requirement: Business Administration 4505A/B.
- 0.5 course: Corporations and Society Perspective Requirement: at least one 0.5 course from Business Administration 4521A/B, 4522A/B, 4523A/B or other business elective as determined and approved by the HBA Program Director to satisfy this requirement
- 2.0 elective courses chosen from 4000 level Business courses

Exchange Programs

Students enrolled in the combined program are not eligible for an exchange program with the Faculty of Engineering; however, they may be eligible for an exchange through the Richard Ivey School of Business in Year Five. This will require advanced planning and approval of both faculties.

DUAL DOCTORAL DEGREE PROGRAM AGREEMENT

BETWEEN:

TIANJIN UNIVERSITY

AND

THE UNIVERSITY OF WESTERN ONTARIO

WHEREAS Tianjin University (hereinafter referred to as "TJU") and The University of Western Ontario (hereinafter referred to as "Western") recognize the importance of establishing overseas study and research opportunities for their Students to promote the development of intercultural competence, give Students experience working in multinational research teams, and provide valuable exposure to multiple disciplinary and research perspectives;

AND WHEREAS the parties recognize that international dual degree programs will provide such unique opportunities for their Students and therefore wish to enter into an agreement to establish Dual-Doctoral Degree Programs for Doctoral Students registered at their institutions;

AND WHEREAS the parties wish to set out the procedures and rules that will govern Dual-Doctoral Degree Programs and the rights and obligations of each party with respect to the conduct of individual Dual-Doctoral Degree Programs;

THEREFORE the parties agree as follows:

1.0 PURPOSE

TJU and Western agree to establish Dual-Doctoral Degree Programs ("Program" or "Programs") between their two institutions, enabling Students to pursue coordinated doctoral studies at both Universities and, if successful, be awarded a doctoral degree at each University. The Programs shall be conducted in accordance with the terms and conditions set out herein.

2.0 ADMISSION

- 2.1 Each University shall decide which graduate programs at its own institution may take part in a Program.
- 2.2 Students who wish to be considered for a specific Program must be admitted to the doctoral program at each University in accordance with each University's internal admission regulations.
- 2.3 With the consent of the Student, each University shall provide to the other University such documentation as the other University may require verifying the admission of the Student to its doctoral program.
- 2.4 The details of a Program for a specific Student, including start and completion dates, details of the qualifying/comprehensive examination, the rules and procedures that will be followed for the thesis defense, the location of the thesis defense, the names of the supervisors, financial obligations and commitments, and course and language requirements must be agreed to in writing by the parties before a Student will be accepted into the Program.
- 2.5 A completed *Dual Degree Program Form ("DDP Form")* for each Student, a copy of which is attached as **Appendix 1** to this Agreement, must be submitted to each University and if approved it must be signed by the applicable authorities at each University as well as the designated

supervisors and the Student. Any changes to the details of the Program as set out in the **DDP Form** must be approved by both Universities.

3.0 LANGUAGE REQUIREMENTS

3.1 Students accepted into a Program must have a good knowledge of the language of the graduate program of each University. In addition, they must satisfy any language proficiency requirements of either University, as set out in the **DDP Form**, prior to the commencement of the Program.

4.0 START DATE, DURATION AND RESIDENCY

4.1 The specific start date of a Program shall be set out in the **DDP Form**.

4.2 A Program will normally be four (4) years in length. The agreed termination date shall be set out in the **DDP Form**. In exceptional circumstances the termination date may be extended for up to one year with the agreement of the relevant authorities at each University.

4.3 A Student will carry out research and study activities at both Universities according to a schedule that is agreed upon by both Universities. The length of time that a Student must be at each University may vary depending on the Program, provided that the Student spends a minimum of 12 months at each University. The agreed schedule will be set out in the **DDP Form** but may be altered during the Program with the approval of the Student's Supervisors.

4.4 Leaves of absence must be approved by the relevant authorities at both Universities.

5.0 OVERVIEW OF PROGRAM

5.1 Students accepted into a Program must comply with the policies, rules and regulations ("rules") applicable to the doctoral programs at both Universities unless one or both Universities agrees to waive or modify their rules in the case of a particular Program.

5.2 Both Universities agree to provide a safe learning environment for the Students during the Program and provide the Students with necessary resources, such as laboratory space, comparable to the resources provided to students in regular doctoral programs at their respective institutions.

5.3 Both parties shall use their best efforts to identify and resolve any possible conflicts between their rules before a Student is admitted into a Program. In the event that a conflict is identified during the course of a Program, the Supervisors and other authorized individuals at each University will use their best efforts to resolve the conflict so that the Program can continue.

5.4 Students shall be enrolled at each University in accordance with each institution's registration periods.

5.5 Each University shall appoint a professor as Thesis Supervisor ("Supervisor"). The two Supervisors shall jointly exercise the function of scientific guide of the Student and are responsible for the Student's doctorate education and research training. Each Supervisor is responsible for providing advice and assistance to the Student while the Student is at his or her University. Each Supervisor shall ensure that the other Supervisor is informed of the Student's progress and notified if problems arise relating to the Student's progress in the Program.

5.6 Each Supervisor is responsible for ensuring that the other Supervisor is aware of all research activities in which the Student is involved during the Program.

5.7 The Program consists of such advanced level courses at each University as may be required by each University, research work, and writing and defending the doctoral thesis. The Student shall take courses and exams at each University in accordance with the study curriculum approved by the Supervisors.

- 5.8 Each University shall separately evaluate the progress of the Student at least annually or more frequently as may be prescribed by each University and shall transmit the results of the evaluation to the other University.
- 5.9 The Student must successfully complete the doctoral degree program requirements at both Universities, including required courses, the qualifying/comprehensive examination, and a successful thesis defense. Upon completion of the Program the Student will be awarded the title "Doctor of Philosophy" by Western and the title "Doctor of Philosophy" by TJU.
- 5.10 If a Student fails to meet either the doctoral degree program requirements or other rules and regulations of one University and is required to withdraw from that University's doctoral degree program, the Program will automatically terminate. The University that has withdrawn the Student must notify the other University immediately.

6.0 THESIS EXAMINATION AND DEFENCE

- 6.1 The process that will be followed for the thesis examination and defense, including language and format, must be approved by the relevant authorities at both Universities.
- 6.2 Unless modified with the agreement in writing of both Universities, the Thesis Examination Committee shall be composed of 5 examiners, consisting of two examiners from each University and one examiner from a third unrelated institution. The examiners must be approved by the relevant authorities at each University.
- 6.3 Upon successful completion of the Program the thesis may be published by each University and made publicly available in accordance with each institution's internal policies.

7.0 APPEALS

- 7.1 While nothing in this Agreement shall curtail or prevent a Student from exercising any right of appeal that he or she may have under the rules and regulations of either University, the Universities acknowledge and agree that a successful appeal by a Student at one University shall not be binding on the other University.

8.0 FEES AND FINANCIAL INFORMATION

- 8.1 Students will pay tuition fees to each University for the agreed periods during which they are at that institution as set out in the **DDP Form**. It is agreed that Students will not be required to pay such fees to one University during the time period(s) when they are conducting their research and study activities at the other University.
- 8.2 Students will pay full time ancillary fees while they are at Western.
- 8.3 Students will be financially supported by a scholarship or grant from one or both Universities and/or from a third party. Details of the financial support will be set out in the **DDP Form**.
- 8.4 Students are solely responsible for their personal expenses, including travel, accommodation and all living expenses.
- 8.5 Each Supervisor is responsible for his or her own travel, accommodation and other personal expenses relating to the Program.
- 8.6 The University that is conducting the thesis examination is responsible for the expenses related to the thesis examination.
- 8.7 Except as set out in 8.6, neither University shall be responsible to the other University for any costs relating to the implementation of this Agreement

9.0 INSURANCE

- 9.1 Neither University is responsible for providing medical, hospital, or personal property insurance for Students. Students will be required to obtain such medical or other insurance as may be required by each University.
- 9.2 At Western, international students and any accompanying dependents must purchase health insurance coverage under the University Health Insurance Program (UHIP).

10.0 INTELLECTUAL PROPERTY

- 10.1 All intellectual property held by one of the parties prior to entering into this Agreement or disclosed or introduced in connection with this Agreement and all materials in which such intellectual property is held, disclosed or introduced shall remain the property of the party introducing or disclosing it. Each party grants the Student and/or the other party a license to use such intellectual property for the purposes of the Program, subject to any prior third party rights.
- 10.2 All rights, titles and interests in any studies, reports or materials, graphic or otherwise, prepared by either University will belong to that University and may not be made use of except with that University's prior written consent.
- 10.3 Where the Universities jointly develop intellectual property, inventions and innovations as a result of the research work of the Student working under the supervision of the Supervisors, the terms with respect to title and exploitation of such intellectual property, inventions and innovations (including but not limited to trademarks, copyright, patents, know-how designs and confidential information on the subject of such intellectual property, inventions and innovations) will be negotiated on a case-by-case basis having due regard to the nature, quality and extent of the contributions by each University and the terms imposed by any funding or granting agencies or organizations.
- 10.4 The Student shall own the copyright of his or her thesis.

11.0 CONFIDENTIALITY

- 11.1 Each University agrees to protect the confidentiality of any information disclosed to it by the other University, which the other University has identified as confidential, and it shall use such information only for the purposes for which it was disclosed. Each University shall ensure that its faculty, staff and students are aware of what information is subject to this confidentiality requirement.
- 11.2 The Universities agree to share academic and other information about Students enrolled in the Program to the extent needed for the conduct of the Program. Each University shall keep confidential all Student information provided to it by the other University and shall use the information solely for the purposes of the Program. Such information shall not be disclosed to third parties without the consent of the University that provided the information.

12.0 DISPUTES

- 12.1 Any issues arising under or in connection with this Agreement which cannot be resolved by discussion between the individual programs shall be referred to the Vice-Provost (Graduate and Postdoctoral Studies) at Western and the Dean of Graduate School at TJU for resolution.

13.0 TERM OF AGREEMENT

- 13.1 This Agreement is effective on the date that the last party signs it and shall remain in force for the later of five years from its effective date or the duration of an agreed Program under this Agreement.
- 13.2 This Agreement may be extended with the agreement in writing of the parties.

13.3 Either party may terminate this Agreement at any time during its term with 6 months' written notice to the other party. Once a notice of termination is issued, no new Student shall be enrolled in a Program under this Agreement. If a Student or Students are enrolled in a Program as of the date of notice of termination, this Agreement shall not terminate until such Students have completed or are no longer enrolled in the Program.

Any such notice of termination must be sent to the following officers at each University:

Western:
University Secretary
Stevenson Hall, Room 4101
Western University
London, Ontario N6A 5B8

TJU
Dean of Graduate School
1895 Building, Room A310
Tianjin University
Tianjin, China 300350

14.0 LANGUAGE

14.1 A translation of this Agreement may be prepared in another language, but the parties agree that this English language version is the official and binding agreement between the parties.

IN WITNESS WHEREOF the parties have executed this Agreement under the hands of their authorized officers.

TIANJIN UNIVERSITY

THE UNIVERSITY OF WESTERN ONTARIO

Prof. Jiajun Li
President

Dr. Janice Deakin
Provost and Vice President (Academic)

Prof. Xinbin Ma
Dean, School of Chemical Engineering and
Technology

Ms. Irene Birrell
Secretary of the Board of Governors

DATE

Dr. Linda Miller
Vice-Provost, School of Graduate and
Postdoctoral Studies

DATE

DUAL DOCTORAL DEGREE PROGRAM AGREEMENT

BETWEEN:

ZHEJIANG UNIVERSITY OF TECHNOLOGY

AND

THE UNIVERSITY OF WESTERN ONTARIO

WHEREAS Zhejiang University of Technology (hereinafter referred to as “ZJUT”) and The University of Western Ontario (hereinafter referred to as “Western”) recognize the importance of establishing overseas study and research opportunities for their Students to promote the development of intercultural competence, give Students experience working in multinational research teams, and provide valuable exposure to multiple disciplinary and research perspectives;

AND WHEREAS the parties recognize that international dual degree programs will provide such unique opportunities for their Students and therefore wish to enter into an agreement to establish Dual-Doctoral Degree Programs for Doctoral Students registered at their institutions;

AND WHEREAS the parties wish to set out the procedures and rules that will govern Dual-Doctoral Degree Programs and the rights and obligations of each party with respect to the conduct of individual Dual-Doctoral Degree Programs;

THEREFORE the parties agree as follows:

1.0 PURPOSE

ZJUT and Western agree to establish Dual-Doctoral Degree Programs (“Program” or “Programs”) between their two institutions, enabling Students to pursue coordinated doctoral studies at both Universities and, if successful, be awarded a doctoral degree at each University. The Programs shall be conducted in accordance with the terms and conditions set out herein.

2.0 ADMISSION

- 2.1 Each University shall decide which graduate programs at its own institution may take part in a Program.
- 2.2 Students who wish to be considered for a specific Program must be admitted to the doctoral program at each University in accordance with each University’s internal admission regulations.
- 2.3 With the consent of the Student, each University shall provide to the other University such documentation as the other University may require verifying the admission of the Student to its doctoral program.
- 2.4 The details of a Program for a specific Student, including start and completion dates, details of the qualifying/comprehensive examination, the rules and procedures that will be followed for the thesis defense, the location of the thesis defense, the names of the supervisors, financial obligations and commitments, and course and language requirements must be agreed to in writing by the parties before a Student will be accepted into the Program.

- 2.5 A completed **Dual Degree Program Form (“DDP Form”)** for each Student, a copy of which is attached as **Appendix 1** to this Agreement, must be submitted to each University and if approved it must be signed by the applicable authorities at each University as well as the designated supervisors and the Student. Any changes to the details of the Program as set out in the **DDP Form** must be approved by both Universities.

3.0 LANGUAGE REQUIREMENTS

- 3.1 Students accepted into a Program must have a good knowledge of the language of the graduate program of each University. In addition, they must satisfy any language proficiency requirements of either University, as set out in the **DDP Form**, prior to the commencement of the Program.

4.0 START DATE, DURATION AND RESIDENCY

- 4.1 The specific start date of a Program shall be set out in the **DDP Form**.
- 4.2 A Program will normally be four (4) years in length. The agreed termination date shall be set out in the **DDP Form**. In exceptional circumstances the termination date may be extended for up to one year with the agreement of the relevant authorities at each University.
- 4.3 A Student will carry out research and study activities at both Universities according to a schedule that is agreed upon by both Universities. The length of time that a Student must be at each University may vary depending on the Program, provided that the Student spends a minimum of 12 months at each University. The agreed schedule will be set out in the **DDP Form** but may be altered during the Program with the approval of the Student’s Supervisors.
- 4.4 Leaves of absence must be approved by the relevant authorities at both Universities.

5.0 OVERVIEW OF PROGRAM

- 5.1 Students accepted into a Program must comply with the policies, rules and regulations (“rules”) applicable to the doctoral programs at both Universities unless one or both Universities agrees to waive or modify their rules in the case of a particular Program.
- 5.2 Both Universities agree to provide a safe learning environment for the Students during the Program and provide the Students with necessary resources, such as laboratory space, comparable to the resources provided to students in regular doctoral programs at their respective institutions.
- 5.3 Both parties shall use their best efforts to identify and resolve any possible conflicts between their rules before a Student is admitted into a Program. In the event that a conflict is identified during the course of a Program, the Supervisors and other authorized individuals at each University will use their best efforts to resolve the conflict so that the Program can continue.
- 5.4 Students shall be enrolled at each University in accordance with each institution’s registration periods.
- 5.5 Each University shall appoint a professor as Thesis Supervisor (“Supervisor”). The two Supervisors shall jointly exercise the function of scientific guide of the Student and are responsible for the Student’s doctorate education and research training. Each Supervisor is responsible for providing advice and assistance to the Student while the Student is at his or her University. Each Supervisor shall ensure that the other Supervisor is informed of the Student’s progress and notified if problems arise relating to the Student’s progress in the Program.
- 5.6 Each Supervisor is responsible for ensuring that the other Supervisor is aware of all research activities in which the Student is involved during the Program.

- 5.7 The Program consists of such advanced level courses at each University as may be required by each University, research work, and writing and defending the doctoral thesis. The Student shall take courses and exams at each University in accordance with the study curriculum approved by the Supervisors.
- 5.8 Each University shall separately evaluate the progress of the Student at least annually or more frequently as may be prescribed by each University and shall transmit the results of the evaluation to the other University.
- 5.9 The Student must successfully complete the doctoral degree program requirements at both Universities, including required courses, the qualifying/comprehensive examination, and a successful thesis defense. Upon completion of the Program the Student will be awarded the title "Doctor of Philosophy" by Western and the title "Doctor of Philosophy" by ZJUT.
- 5.10 If a Student fails to meet either the doctoral degree program requirements or other rules and regulations of one University and is required to withdraw from that University's doctoral degree program, the Program will automatically terminate. The University that has withdrawn the Student must notify the other University immediately.

6.0 THESIS EXAMINATION AND DEFENCE

- 6.1 The process that will be followed for the thesis examination and defense, including language and format, must be approved by the relevant authorities at both Universities.
- 6.2 Unless modified with the agreement in writing of both Universities, the Thesis Examination Committee shall be composed of 5 examiners, consisting of two examiners from each University and one examiner from a third unrelated institution. The examiners must be approved by the relevant authorities at each University.
- 6.3 Upon successful completion of the Program the thesis may be published by each University and made publicly available in accordance with each institution's internal policies.

7.0 APPEALS

- 7.1 While nothing in this Agreement shall curtail or prevent a Student from exercising any right of appeal that he or she may have under the rules and regulations of either University, the Universities acknowledge and agree that a successful appeal by a Student at one University shall not be binding on the other University.

8.0 FEES AND FINANCIAL INFORMATION

- 8.1 Students will pay tuition fees to each University for the agreed periods during which they are at that institution as set out in the **DDP Form**. It is agreed that Students will not be required to pay such fees to one University during the time period(s) when they are conducting their research and study activities at the other University.
- 8.2 Students will pay full time ancillary fees while they are at Western.
- 8.3 Students may be financially supported by a scholarship or grant from one or both Universities and/or from a third party. Details of the financial support will be set out in the **DDP Form**.
- 8.4 Students are solely responsible for their personal expenses, including travel, accommodation and all living expenses.
- 8.5 Each Supervisor is responsible for his or her own travel, accommodation and other personal expenses relating to the Program.

8.6 The University that is conducting the thesis examination is responsible for the expenses related to the thesis examination.

8.7 Except as set out in 8.5, neither University shall be responsible to the other University for any costs relating to the implementation of this Agreement.

9.0 INSURANCE

9.1 Neither University is responsible for providing medical, hospital, or personal property insurance for Students. Students will be required to obtain such medical or other insurance as may be required by each University.

9.2 At Western, international students and any accompanying dependents must purchase health insurance coverage under the University Health Insurance Program (UHIP).

10.0 INTELLECTUAL PROPERTY

10.1 All intellectual property held by one of the parties prior to entering into this Agreement or disclosed or introduced in connection with this Agreement and all materials in which such intellectual property is held, disclosed or introduced shall remain the property of the party introducing or disclosing it. Each party grants the Student and/or the other party a license to use such intellectual property for the purposes of the Program, subject to any prior third party rights.

10.2 All rights, titles and interests in any studies, reports or materials, graphic or otherwise, prepared by either University will belong to that University and may not be made use of except with that University's prior written consent.

10.3 Where the Universities jointly develop intellectual property, inventions and innovations as a result of the research work of the Student working under the supervision of the Supervisors, the terms with respect to title and exploitation of such intellectual property, inventions and innovations (including but not limited to trademarks, copyright, patents, know-how designs and confidential information on the subject of such intellectual property, inventions and innovations) will be negotiated on a case-by-case basis having due regard to the nature, quality and extent of the contributions by each University and the terms imposed by any funding or granting agencies or organizations.

10.4 The Student shall own the copyright of his or her thesis.

11.0 CONFIDENTIALITY

11.1 Each University agrees to protect the confidentiality of any information disclosed to it by the other University, which the other University has identified as confidential, and it shall use such information only for the purposes for which it was disclosed. Each University shall ensure that its faculty, staff and students are aware of what information is subject to this confidentiality requirement.

11.2 The Universities agree to share academic and other information about Students enrolled in the Program to the extent needed for the conduct of the Program. Each University shall keep confidential all Student information provided to it by the other University and shall use the information solely for the purposes of the Program. Such information shall not be disclosed to third parties without the consent of the University that provided the information.

12.0 DISPUTES

12.1 Any issues arising under or in connection with this Agreement which cannot be resolved by discussion between the individual programs shall be referred to the Vice-Provost (Graduate and Postdoctoral Studies) at Western and the Dean of Graduate School at ZJUT for resolution.

13.0 TERM OF AGREEMENT

13.1 This Agreement is effective on the date that the last party signs it and shall remain in force for the later of five years from its effective date or the duration of an agreed Program under this Agreement.

13.2 This Agreement may be extended with the agreement in writing of the parties.

13.3 Either party may terminate this Agreement at any time during its term with 6 months' written notice to the other party. Once a notice of termination is issued, no new Student shall be enrolled in a Program under this Agreement. If a Student or Students are enrolled in a Program as of the date of notice of termination, this Agreement shall not terminate until such Students have completed or are no longer enrolled in the Program.

Any such notice of termination must be sent to the following officers at each University:

Western:
University Secretary
Stevenson Hall, Room 4101
Western University
London, Ontario N6A 5B8

ZJUT
Director of International Office
Ziliang Building, A201
Zhejiang University of Technology
Hangzhou, Zhejiang 310014

14.0 LANGUAGE

14.1 A translation of this Agreement may be prepared in another language, but the parties agree that this English language version is the official and binding agreement between the parties.

IN WITNESS WHEREOF the parties have executed this Agreement under the hands of their authorized officers.

ZHEJIANG UNIVERSITY OF TECHNOLOGY

THE UNIVERSITY OF WESTERN ONTARIO

Prof. Yuanqiang Cai
President

Dr. Janice Deakin
Provost and Vice President (Academic)

Prof. Xinlin Mei
Chairman, University Council

Ms. Irene Birrell
Secretary of the Board of Governors

DATE

Dr. Linda Miller
Vice-Provost, School of Graduate and Postdoctoral Studies

DATE

DUAL DOCTORAL DEGREE PROGRAM AGREEMENT

BETWEEN:

UNIVERSITY OF CAMPINAS

AND

THE UNIVERSITY OF WESTERN ONTARIO

WHEREAS University of Campinas (hereinafter referred to as "UNICAMP") and The University of Western Ontario (hereinafter referred to as "Western") recognize the importance of establishing overseas study and research opportunities for their Students to promote the development of intercultural competence, give Students experience working in multinational research teams, and provide valuable exposure to multiple disciplinary and research perspectives;

AND WHEREAS the parties recognize that international dual degree programs will provide such unique opportunities for their Students and therefore wish to enter into an agreement to establish Dual-Doctoral Degree Programs for Doctoral Students registered at their institutions;

AND WHEREAS the parties wish to set out the procedures and rules that will govern Dual-Doctoral Degree Programs and the rights and obligations of each party with respect to the conduct of individual Dual-Doctoral Degree Programs;

THEREFORE the parties agree as follows:

1.0 PURPOSE

UNICAMP and Western agree to establish Dual-Doctoral Degree Program ("Program") between their two institutions, enabling Students to pursue coordinated doctoral studies at both Universities and, if successful, be awarded a doctoral degree at each University. The Programs shall be conducted in accordance with the terms and conditions set out herein.

2.0 ADMISSION

- 2.1 Each University shall decide which graduate programs at its own institution may take part in a Program.
- 2.2 Students who wish to be considered for a specific Program must be admitted to the doctoral program at each University in accordance with each University's internal admission regulations.
- 2.3 With the consent of the Student, each University shall provide to the other University such documentation as the other University may require verifying the admission of the Student to its doctoral program.
- 2.4 The details of a Program for a specific Student, including start and completion dates, details of the qualifying/comprehensive examination, the rules and procedures that will be followed for the thesis defence, the location of the thesis defence, the names of the supervisors, financial obligations and

commitments, and course and language requirements must be agreed to in writing by the parties before a Student will be accepted into the Program.

- 2.5 A completed **Dual Degree Program Form (“DDP Form”)** for each Student, a copy of which is attached as **Appendix 1** to this Agreement, must be submitted to each University and if approved it must be signed by the applicable authorities at each University as well as the designated supervisors and the Student. Any changes to the details of the Program as set out in the **DDP Form** must be approved by both Universities.

3.0 LANGUAGE REQUIREMENTS

- 3.1 Students accepted into a Program must have a good knowledge of the language of the graduate program of each University. In addition, they must satisfy any language proficiency requirements of either University, as set out in the **DDP Form**, prior to the commencement of the Program.

4.0 START DATE, DURATION AND RESIDENCY

- 4.1 The specific start date of a Program shall be set out in the **DDP Form**.
- 4.2 A Program will normally be four (4) years in length. The agreed termination date shall be set out in the **DDP Form**.
- 4.3 A Student will carry out research and study activities at both Universities according to a schedule that is agreed upon by both Universities. The length of time that a Student must be at each University may vary depending on the Program, provided that the Student spends a minimum of 12 months at each University. The agreed schedule will be set out in the **DDP Form** but may be altered during the Program with the approval of the Student’s Supervisors.
- 4.4 Leaves of absence must be approved by the relevant authorities at both Universities.

5.0 OVERVIEW OF PROGRAM

- 5.1 Students accepted into a Program must comply with the policies, rules and regulations (“rules”) applicable to the doctoral programs at both Universities unless one or both Universities agrees to waive or modify their rules in the case of a particular Program.
- 5.2 Both Universities agree to provide a safe learning environment for the Students during the Program and provide the Students with necessary resources, such as laboratory space, comparable to the resources provided to students in regular doctoral programs at their respective institutions.
- 5.3 Both parties shall use their best efforts to identify and resolve any possible conflicts between their rules before a Student is admitted into a Program. In the event that a conflict is identified during the course of a Program, the Supervisors and other authorized individuals at each University will use their best efforts to resolve the conflict so that the Program can continue.
- 5.4 Students shall be enrolled at each University in accordance with each institution’s registration periods.
- 5.5 Each University shall appoint a professor as Thesis Supervisor (“Supervisor”). The two Supervisors shall jointly exercise the function of scientific guide of the Student and are responsible for the Student’s doctorate education and research training. Each Supervisor is responsible for providing advice and assistance to the Student while the Student is at his or her University. Each Supervisor

shall ensure that the other Supervisor is informed of the Student's progress and notified if problems arise relating to the Student's progress in the Program.

- 5.6 Each Supervisor is responsible for ensuring that the other Supervisor is aware of all research activities in which the Student is involved during the Program.
- 5.7 The Program consists of such advanced level courses at each University as may be required by each University, research work, and writing and defending the doctoral thesis. The Student shall take courses and exams at each University in accordance with the study curriculum approved by the Supervisors.
- 5.8 Each University shall separately evaluate the progress of the Student at least annually or more frequently as may be prescribed by each University and shall transmit the results of the evaluation to the other University.
- 5.9 The Student must successfully complete the doctoral degree program requirements at both Universities, including required courses, the qualifying/comprehensive examination, and a successful thesis defence. Upon completion of the Program the Student will be awarded, by each University, the titles set out in the **DDP Form**.
- 5.10 If a Student fails to meet either the doctoral degree program requirements or other rules and regulations of one University and is required to withdraw from that University's doctoral degree program, the Program will automatically terminate. The University that has withdrawn the Student must notify the other University immediately.

6.0 THESIS EXAMINATION AND DEFENCE

- 6.1 The process that will be followed for the thesis examination and defense, including language and format, must be approved by the relevant authorities at both Universities. The Student will write the dissertation in the English language, with an abstract in English and an extended summary in Portuguese.

Acknowledgement in dissertation

To acknowledge the contributions to the supervision of the doctoral research, the PhD dissertation shall include the following text: "This is a PhD thesis in the dual doctoral degree program as agreed between UNICAMP and Western".

Examination, defence

At the oral examination, i.e. during the thesis defence, the Student will defend the dissertation in the English language and will give an oral summary in the Portuguese language prior to the defence. The location of the defence will be set out in the **DDP Form**.

- 6.2 Unless modified with the agreement in writing of both Universities, the Thesis Examination Committee shall be composed of 5 examiners, consisting of two examiners from each University and one examiner from a third unrelated institution. The examiners must be approved by the relevant authorities at each University.
- 6.3 Upon successful completion of the Program the thesis may be published by each University and made publicly available in accordance with each institution's internal policies.

7.0 APPEALS

- 7.1 While nothing in this Agreement shall curtail or prevent a Student from exercising any right of appeal that he or she may have under the rules and regulations of either University, the Universities

acknowledge and agree that a successful appeal by a Student at one University shall not be binding on the other University.

8.0 FEES AND FINANCIAL INFORMATION

- 8.1 Students will pay tuition fees to one University only during the Program as set out in the *DDP Form*.
- 8.2 Students will pay full time ancillary fees while they are at Western.
- 8.3 Students will be financially supported by a scholarship or grant from one or both Universities and/or from a third party. Details of the financial support will be set out in the *DDP Form*.
- 8.4 Students are solely responsible for their personal expenses, including travel, accommodation and all living expenses.
- 8.5 Each Supervisor is responsible for his or her own travel, accommodation and other personal expenses relating to the Program.
- 8.6 The University that is conducting the thesis examination is responsible for the expenses related to the thesis examination.
- 8.7 Except as set out in 8.5, neither University shall be responsible to the other University for any costs relating to the implementation of this Agreement.

9.0 INSURANCE

- 9.1 Neither University is responsible for providing medical, hospital, or personal property insurance for Students. Students will be required to obtain such medical or other insurance as may be required by each University.
- 9.2 At Western, international students and any accompanying dependents must purchase health insurance coverage under the University Health Insurance Program (UHIP). Students will be responsible for obtaining repatriation insurance coverage

10.0 INTELLECTUAL PROPERTY

- 10.1 All intellectual property held by one of the parties prior to entering into this Agreement or disclosed or introduced in connection with this Agreement and all materials in which such intellectual property is held, disclosed or introduced shall remain the property of the party introducing or disclosing it. Each party grants the Student and/or the other party a licence to use such intellectual property for the purposes of the Program, subject to any prior third party rights.
- 10.2 All rights, titles and interests in any studies, reports or materials, graphic or otherwise, prepared by either University will belong to that University and may not be made use of except with that University's prior written consent.
- 10.3 Where the Universities jointly develop intellectual property, inventions and innovations as a result of the research work of the Student working under the supervision of the Supervisors the terms with respect to title and exploitation of such intellectual property, inventions and innovations (including but not limited to trademarks, copyright, patents, know-how designs and confidential information on the subject of such intellectual property, inventions and innovations) will be negotiated on a case-by-case

basis having due regard to the nature, quality and extent of the contributions by each University and the terms imposed by any funding or granting agencies or organizations.

10.4 The Student shall own the copyright of his or her thesis.

11.0 CONFIDENTIALITY

11.1 Each University agrees to protect the confidentiality of any information disclosed to it by the other University, which the other University has identified as confidential, and it shall use such information only for the purposes for which it was disclosed. Each University shall ensure that its faculty, staff and students are aware of what information is subject to this confidentiality requirement.

11.2 The Universities agree to share academic and other information about Students enrolled in the Program to the extent needed for the conduct of the Program. Each University shall keep confidential all Student information provided to it by the other University and shall use the information solely for the purposes of the Program. Such information shall not be disclosed to third parties without the consent of the University that provided the information.

12.0 DISPUTES

12.1 Any issues arising under or in connection with this Agreement which cannot be resolved by discussion between the individual programs shall be referred to the Vice-Provost (Graduate and Postdoctoral Studies) at Western and the Vice-Chancellor for Graduate Studies at UNICAMP for resolution.

13.0 TERM OF AGREEMENT

13.1 This Agreement is effective on the date that the last party signs it and shall remain in force for the later of five years from its effective date or the duration of an agreed Program under this Agreement.

13.2 This Agreement may be extended with the agreement in writing of the parties.

13.3 Either party may terminate this Agreement at any time during its term with 6 months' written notice to the other party. Once a notice of termination is issued, no new Student shall be enrolled in a Program under this Agreement. If a Student or Students are enrolled in a Program as of the date of notice of termination, this Agreement shall not terminate until such Students have completed or are no longer enrolled in the Program.

Any such notice of termination must be sent to the following officers at each University:

Western University
Dr. Linda Miller
Vice-Provost, Graduate and
Postdoctoral Studies
Stevenson Hall, Room 4101
London, Ontario N6A 5B8

University of Campinas
Rachel Meneguello
Vice Chancellor for Graduate Studies

Rua da Reitoria, s/n,
13082-872, Campinas-SP, Brasil

14.0 LANGUAGE

14.1 A translation of this Agreement may be prepared in another language, but the parties agree that this English language version is the official and binding agreement between the parties.

IN WITNESS WHEREOF the parties have executed this Agreement under the hands of their authorized officers.

UNIVERSITY OF CAMPINAS

THE UNIVERSITY OF WESTERN ONTARIO

Elias Basile Tambourgi
Provost and Vice-President Academic
Assessor da Pró-reitoria de Pós Graduação
Academic

Dr. Janice Deakin
Provost and Vice- President

Ms. Irene Birrell
Assistente Técnica da Pró-reitoria de Pós-graduação

Cristina Ferreira de Souza
University Secretary

Rachel Meneguello
Pró-Reitora de Pós-graduação
Studies

Dr. Linda Miller
Vice-Provost, Graduate and Postdoctoral

DATE

DATE

DUAL DOCTORAL DEGREE PROGRAM AGREEMENT

BETWEEN:

FLINDERS UNIVERSITY

AND

THE UNIVERSITY OF WESTERN ONTARIO

WHEREAS Flinders University of South Australia (hereinafter referred to as “Flinders”) and The University of Western Ontario (hereinafter referred to as “Western”) recognize the importance of establishing overseas study and research opportunities for their Students to promote the development of intercultural competence, give Students experience working in multinational research teams, and provide valuable exposure to multiple disciplinary and research perspectives;

AND WHEREAS the parties recognize that international dual degree programs will provide such unique opportunities for their Students and therefore wish to enter into an agreement to establish Dual-Doctoral Degree Programs for Doctoral Students registered at their institutions;

AND WHEREAS the parties wish to set out the procedures and rules that will govern Dual-Doctoral Degree Programs and the rights and obligations of each party with respect to the conduct of individual Dual-Doctoral Degree Programs;

THEREFORE the parties agree as follows:

1.0 PURPOSE

Flinders and Western agree to establish Dual-Doctoral Degree Programs (“Program” or “Programs”) between their two institutions, enabling Students to pursue coordinated doctoral studies at both Universities and, if successful, be awarded a doctoral degree at each University. The Programs shall be conducted in accordance with the terms and conditions set out herein.

2.0 ADMISSION

- 2.1 Each University shall decide which graduate programs at its own institution may take part in a Program.
- 2.2 Students who wish to be considered for a specific Program must be admitted to the doctoral program at each University in accordance with each University’s internal admission regulations.
- 2.3 With the consent of the Student, each University shall provide to the other University such documentation as the other University may require verifying the admission of the Student to its doctoral program.
- 2.4 The details of a Program for a specific Student, including start and completion dates, details of the qualifying/comprehensive examination, the rules and procedures that will be followed for the thesis defence, the location of the thesis defence, the names of the supervisors, financial obligations and commitments, and course and language requirements must be agreed to in writing by the parties before a Student will be accepted into the Program.

- 2.5 A completed **Dual Degree Program Form (“DDP Form”)** for each Student, a copy of which is attached as **Appendix 1** to this Agreement, must be submitted to each University and if approved it must be signed by the applicable authorities at each University as well as the designated supervisors and the Student. Any changes to the details of the Program as set out in the **DDP Form** must be approved by both Universities.

3.0 LANGUAGE REQUIREMENTS

- 3.1 Students accepted into a Program must have a good knowledge of the language of the graduate program of each University. In addition, they must satisfy any language proficiency requirements of either University, as set out in the **DDP Form**, prior to the commencement of the Program.

4.0 START DATE, DURATION AND RESIDENCY

- 4.1 The specific start date of a Program shall be set out in the **DDP Form**.
- 4.2 A Program will normally be four (4) years in length. The agreed termination date shall be set out in the **DDP Form**. In exceptional circumstances the termination date may be extended for up to one year with the agreement of the relevant authorities at each University.
- 4.3 A Student will carry out research and study activities at both Universities according to a schedule that is agreed upon by both Universities. The length of time that a Student must be at each University may vary depending on the Program, provided that the Student spends a minimum of 12 months at each University. The agreed schedule will be set out in the **DDP Form** but may be altered during the Program with the approval of the Student’s Supervisors.
- 4.4 Leaves of absence must be approved by the relevant authorities at both Universities.

5.0 OVERVIEW OF PROGRAM

- 5.1 Students accepted into a Program must comply with the policies, rules and regulations (“rules”) applicable to the doctoral programs at both Universities unless one or both Universities agrees to waive or modify their rules in the case of a particular Program.
- 5.2 Both Universities agree to provide a safe learning environment for the Students during the Program and provide the Students with necessary resources, such as laboratory space, comparable to the resources provided to students in regular doctoral programs at their respective institutions.
- 5.3 Both parties shall use their best efforts to identify and resolve any possible conflicts between their rules before a Student is admitted into a Program. In the event that a conflict is identified during the course of a Program, the Supervisors and other authorized individuals at each University will use their best efforts to resolve the conflict so that the Program can continue.
- 5.4 Students shall be enrolled at each University in accordance with each institution’s registration periods.
- 5.5 Each University shall appoint a professor as Thesis Supervisor (“Supervisor”). The two Supervisors shall jointly exercise the function of scientific guide of the Student and are responsible for the Student’s doctorate education and research training. Each Supervisor is responsible for providing advice and assistance to the Student while the Student is at his or her University. Each Supervisor shall ensure that the other Supervisor is informed of the Student’s progress and notified if problems arise relating to the Student’s progress in the Program.
- 5.6 Each Supervisor is responsible for ensuring that the other Supervisor is aware of all research activities in which the Student is involved during the Program.

- 5.7 The Program consists of such advanced level courses at each University as may be required by each University, research work, and writing and defending the doctoral thesis. The Student shall take courses and exams at each University in accordance with the study curriculum approved by the Supervisors.
- 5.8 Each University shall separately evaluate the progress of the Student at least annually or more frequently as may be prescribed by each University and shall transmit the results of the evaluation to the other University.
- 5.9 The Student must successfully complete the doctoral degree program requirements at both Universities, including required courses, the qualifying/comprehensive examination, and a successful thesis defence. Upon completion of the Program the Student will be awarded the title "Doctor of Philosophy" by Western and the title "Doctor of Philosophy" by Flinders.
- 5.10 If a Student fails to meet either the doctoral degree program requirements or other rules and regulations of one University and is required to withdraw from that University's doctoral degree program, the Program will automatically terminate. The University that has withdrawn the Student must notify the other University immediately.

6.0 THESIS EXAMINATION AND DEFENCE

- 6.1 The process that will be followed for the thesis examination and defence, including language and format, must be approved by the relevant authorities at both Universities.
- 6.2 Unless modified with the agreement in writing of both Universities, the Thesis Examination Committee shall be composed of 5 examiners, consisting of two examiners from each University and one examiner from a third unrelated institution. The examiners must be approved by the relevant authorities at each University.
- 6.3 Upon successful completion of the Program the thesis may be published by each University and made publicly available in accordance with each institution's internal policies.

7.0 APPEALS

- 7.1 While nothing in this Agreement shall curtail or prevent a Student from exercising any right of appeal that he or she may have under the rules and regulations of either University, the Universities acknowledge and agree that a successful appeal by a Student at one University shall not be binding on the other University.

8.0 FEES AND FINANCIAL INFORMATION

- 8.1 Students will pay tuition fees to one University only during the Program as set out in the *DDP Form*.
- 8.2 Students will pay full time ancillary fees while they are at Western.
- 8.3 Students will be financially supported by a scholarship or grant from one or both Universities and/or from a third party. Details of the financial support will be set out in the *DDP Form*.
- 8.4 Students are solely responsible for their personal expenses, including travel, accommodation and all living expenses.
- 8.5 Each Supervisor is responsible for his or her own travel, accommodation and other personal expenses relating to the Program.

- 8.6 The University that is conducting the thesis examination is responsible for the expenses related to the thesis examination.
- 8.7 Except as set out in 8.6, neither University shall be responsible to the other University for any costs relating to the implementation of this Agreement.

9.0 INSURANCE

- 9.1 Neither University is responsible for providing medical, hospital, or personal property insurance for Students. Students will be required to obtain such medical or other insurance as may be required by each University.
- 9.2 At Western, international students and any accompanying dependents must purchase health insurance coverage under the University Health Insurance Program (UHIP).

10.0 INTELLECTUAL PROPERTY

- 10.1 All intellectual property held by one of the parties prior to entering into this Agreement or disclosed or introduced in connection with this Agreement and all materials in which such intellectual property is held, disclosed or introduced shall remain the property of the party introducing or disclosing it. Each party grants the Student and/or the other party a licence to use such intellectual property for the purposes of the Program, subject to any prior third party rights.
- 10.2 All rights, titles and interests in any studies, reports or materials, graphic or otherwise, prepared by either University will belong to that University and may not be made use of except with that University's prior written consent.
- 10.3 Where the Universities jointly develop intellectual property, inventions and innovations as a result of the research work of the Student working under the supervision of the Supervisors the terms with respect to title and exploitation of such intellectual property, inventions and innovations (including but not limited to trademarks, copyright, patents, know-how designs and confidential information on the subject of such intellectual property, inventions and innovations) will be negotiated on a case-by-case basis having due regard to the nature, quality and extent of the contributions by each University and the terms imposed by any funding or granting agencies or organizations.
- 10.4 The Student shall own the copyright of his or her thesis.

11.0 CONFIDENTIALITY

- 11.1 Each University agrees to protect the confidentiality of any information disclosed to it by the other University, which the other University has identified as confidential, and it shall use such information only for the purposes for which it was disclosed. Each University shall ensure that its faculty, staff and students are aware of what information is subject to this confidentiality requirement.
- 11.2 The Universities agree to share academic and other information about Students enrolled in the Program to the extent needed for the conduct of the Program. Each University shall keep confidential all Student information provided to it by the other University and shall use the information solely for the purposes of the Program. Such information shall not be disclosed to third parties without the consent of the University that provided the information.

12.0 DISPUTES

- 12.1 Any issues arising under or in connection with this Agreement which cannot be resolved by discussion between the individual programs shall be referred to the Vice-Provost (Graduate and Postdoctoral Studies) at Western and the Dean of Graduate Research at Flinders for resolution.

13.0 TERM OF AGREEMENT

- 13.1 This Agreement is effective on the date that the last party signs it and shall remain in force for the later of five years from its effective date or the duration of an agreed Program under this Agreement.
- 13.2 This Agreement may be extended with the agreement in writing of the parties.
- 13.3 Either party may terminate this Agreement at any time during its term with 6 months' written notice to the other party. Once a notice of termination is issued, no new Student shall be enrolled in a Program under this Agreement. If a Student or Students are enrolled in a Program as of the date of notice of termination, this Agreement shall not terminate until such Students have completed or are no longer enrolled in the Program.

Any such notice of termination must be sent to the following officers at each University:

Western:
University Secretary
Stevenson Hall, Room 4101
Western University
London, Ontario N6A 5B8

Flinders:
Dean of Graduate Research
Office of Graduate Research
Adelaide SA 5001

14.0 LANGUAGE

- 14.1 A translation of this Agreement may be prepared in another language, but the parties agree that this English language version is the official and binding agreement between the parties.

IN WITNESS WHEREOF the parties have executed this Agreement under the hands of their authorized officers.

FLINDERS UNIVERSITY OF SOUTH AUSTRALIA

THE UNIVERSITY OF WESTERN ONTARIO

SIGNED

Professor Robert Saint
Deputy Vice-Chancellor Research
Flinders University of South Australia
Date:

Dr. Janice Deakin,
Provost and Vice-President Academic

Ms. Irene Birrell
University Secretary

Dr. Linda Miller
Vice-Provost, School of Graduate and Postdoctoral Studies

DATE

NEW CALENDAR COPY
<http://www.westerncalendar.uwo.ca/2016/pg992.html>

PRELIMINARY YEAR AND PRELIMINARY YEAR PLUS

Brescia University College offers a co-educational Preliminary Year program for students who do not have a basis of admission from their secondary school qualifications, and who have not completed studies at the post-secondary level.

Students enrolled in the **Preliminary Year** program must have a minimum of 24 credits toward the Ontario Secondary School Diploma (OSSD) and have completed the Ontario Secondary School Certificate (OSSC), or equivalent from an educational system outside Ontario. This would be equivalent to Grade 11 completion within the Ontario system. The majority of courses taken at the secondary school level should be at the academic, advanced, university ('U' level) or university/college level ('M' level). A minimum average of 70% in an academic program orientated toward university studies is required for admission consideration. Prerequisites for Preliminary Year courses are normally the same as for Grade 12 U or M courses. Students outside Ontario are eligible depending on evaluation of their academic records. Students enroll in 5.0 credit courses in addition to a 1.0 non-credit course.

Students who have partial admission credentials required for admission by Western and/or an Affiliate or who have completed previous post-secondary work that does not constitute a basis of admission to first year university may be considered for Brescia's **Preliminary Year Plus** program. Preliminary Year Plus consists of a minimum of 2.0 credit courses numbered 0001-0099 depending on the assessment of prior studies and the first year faculty/program in which the student expresses an interest.

Successful completion of Preliminary Year or Preliminary Year Plus programs requires a pass standing in all credit and non-credit courses required as specified at time of admission. Applicants who successfully complete the Preliminary Year or Preliminary Year Plus program may be considered for admission to a variety of general first year university programs. Admission to first year programs is competitive and is based on academic performance, and the completion of and performance in required prerequisites. Admissions decisions are determined by the Admissions or Registrar's Office at the institutions to which students apply. Students intending on continuing their studies at Western Main Campus must formally apply for admission through the Ontario Universities' Application Centre (OUAC) for consideration. Students wishing to enroll in undergraduate programs at Western's Affiliated University Colleges (Brescia, King's or Huron) may submit an Intent to Register (ITR) during the ITR period in the winter session or directly to the Registrar's Office on each of these campuses.

All students enrolled in either the Preliminary Year or Preliminary Year Plus program are required to complete a non-credit course focused on academic and personal preparation for enrollment in university level studies. Courses taken in the Preliminary Year programs will be part of the student's overall academic record. Courses numbered 0001-0099 constitute part of the basis of admission to university study and do not carry university credit. Students are governed by the academic policies related to undergraduate course delivery and may appeal course marks following the usual procedures (see relevant Academic Rights and Responsibilities Section of the Academic Calendar).

All applications and inquiries should be sent to: Admissions Office, Brescia University College, London, Ontario, Canada N6G 1H2, brescia@uwo.ca.

REVISED CALENDAR COPY

http://www.uwo.ca/univsec/pdf/academic_policies/registration_progression_grad/profprog_business.pdf

Progression and Graduation Requirements - Business
BUSINESS ADMINISTRATION (Bachelor of Arts, Honors Business Administration)

Progression and Graduation Requirements

To be eligible for registration in the fourth year, third-year students must meet the following requirements:

1. Pass all courses.
2. Achieve an overall average of 70% or better in HBA1, as defined by the program.
3. Participate in three Ivey research studies as part of the program. If a student chooses not to participate in the research studies, they can fulfill this requirement by writing review essays of 3 to 5 pages each, double spaced, on articles of their choice from a management journal, such as Harvard Business Review or MIT/Sloan Management Review.

To be eligible for graduation, fourth-year students must meet the following requirements:

1. Pass all courses.
2. Achieve an overall average of at least 70% over all courses taken in HBA2, as defined by the program.

Students may be "passed by faculty action" by a majority of the teaching faculty attending the HBA1 or HBA2 grades meetings.

Prior to September 1, 2012:

To be eligible for registration in the fourth year, third year students must meet the following requirements:

- a) Pass all courses*
- b) Achieve an overall weighted average of at least 70% over all courses taken in HBA1, as defined by the program.*

To be eligible for graduation, fourth year students must meet the following requirements:

- (a) Pass all courses*
- (b) Achieve an overall weighted average of at least 70% over all courses taken in HBA2, as defined by the program.*

Students may be "passed by faculty action" by a majority of the section teaching faculty attending the section (HBA1 or HBA2) grades meeting.

Extended-Time HBA Program

All students are expected to complete the HBA program on a full-time basis. The Extended-Time HBA program is intended for HBA2 students who are not able to complete the final year of the HBA program because of significant extenuating compassionate or medical circumstances. The Extended-Time HBA program is available only with the permission of the HBA Program Director and with supporting documentation.

Special Students

HBA graduates may enroll in HBA2 electives as special students only with permission of the HBA Program Director.

Honors

Pass with Distinction

A student who achieves an overall average of at least 80% on a full year's work in HBA1 or HBA2 as defined by the program will be designated as "Pass with Distinction" on UWO transcripts.

Graduation "With Distinction"

A student who achieves an overall average of 80% and no grade lower than 70% on the entire program (HBA1 and HBA2) with no failed courses will receive the designation "With Distinction" on UWO diplomas and transcripts.

Dean's Honor List

A student must complete a full year's course work as defined by the program and attain grades in the top 25% of the class to be designated as Dean's Honor List on Western's transcripts. Students may attain Dean's Honor List standing at the end of HBA1 and at the end of HBA2. The average excludes exchange and non-Ivey courses.

Ivey Scholar

A student who achieves a standing in the top 10% in both HBA1 and HBA2 will be designated as an Ivey Scholar on Western's transcripts. Students may attain Ivey Scholar standing only at the end of HBA2. The HBA1 and HBA2 averages exclude exchange and non-Ivey courses.

Gold Medal

The GSW Gold Medal will be awarded to a student with the highest average, who has completed a full year of courses in both HBA1 and HBA2 as defined by the program. The average is calculated by a simple average of the student's HBA1 average and HBA2 average over all courses taken at Ivey. The average excludes exchange and non-Ivey courses.

Eligibility for the Ivey designations is contingent on adherence to the Ivey Student Code of Professional Conduct throughout the HBA program.

REVISED CALENDAR COPY

http://www.uwo.ca/univsec/pdf/academic_policies/registration_progression_grad/deanshonors.pdf

Dean's Honor List and Graduation "With Distinction" Honors designations in the Ivey Graduate Programs

DEAN'S HONOR LIST - UNDERGRADUATE STUDENTS

The following statements apply to undergraduate students in the Faculties of Arts and Humanities, Health Sciences, Information and Media Studies, Music, Science and Social Science, and at Brescia University College, Huron University College and King's University College.

Undergraduate students with outstanding academic records are named to the Dean's Honor List in May and August of each year.

1. In May of each year the Dean of each Faculty establishes an Honor List containing the names of all full time students registered in that Faculty who completed a minimum of 4.0 courses during the previous Fall/Winter Session (September-April) and earned an average of 80% or more with no failed courses.
2. Part time students may qualify for the list in May or August each time they accumulate a new set of at least 5.0 consecutive courses and earn an 80% average with no failed courses within that set.

3. Full or part time graduating students who attained Dean's Honor List standing at their last checkpoint and maintained a cumulative average of 80% on any courses taken from then until graduation will be named to the Dean's Honor List upon graduation.
4. Grades received on a Letter of Permission will be included in the average.

The following statements apply to other undergraduate faculties/schools/programs:

1. **For the Richard Ivey School of Business: The honors designations that are available to HBA students are listed below. If an HBA student is found in breach of the Ivey Student Code of Conduct, the student may be ineligible to receive any of the honors designations – Dean's Honor List, Ivey Scholar, Gold Medal, "With Distinction" - and may not be included in the Ivey Ring Tradition Ceremony.**
 - a. **Pass with Distinction:** students in the Honors Business Administration (HBA) program who achieve an overall average of at least 80% on a full year's work in HBA1 or HBA2, as defined by the program, will be designated as "Pass with Distinction" on Western's transcripts.
 - b. **Dean's Honor List:** A student must complete a full year's course work as defined by the program and attain grades in the top 25% of the class to receive the be designated as Dean's Honor List standing on Western's transcripts. Students may attain Dean's Honor List standing at the end of HBA1 and at the end of HBA2. The average excludes exchange and non-Ivey courses.
 - c. **Ivey Scholar:** A student who achieves a standing in the top 10% in both HBA1 and HBA2 will be designated as an Ivey Scholar on Western's transcripts. Students may attain Ivey Scholar standing designation only at the end of HBA2. The HBA1 and HBA2 averages exclude exchange and non-Ivey courses.

~~Eligibility for the Ivey designations is contingent on adherence to the Ivey Student Code of Professional Conduct throughout the HBA program.~~

2. **For the School of Dentistry:** students must complete a full year's work as defined by the program and achieve an average of 80% or have a special recommendation of the Director.
3. **For the Faculty of Education:** students progressing from year 1 to year 2 in the BEd program who achieve an overall weighted average of at least 85%, with no failed courses, will qualify for inclusion on the Dean's Honor List.
4. **For the Faculty of Engineering:** to be named to the Dean's Honor List students in Engineering must complete a minimum of five courses (5.0 credits) in the academic year (i.e., September - April) and achieve an average of 80% on all courses with no failed courses.
5. **For the Faculty of Law:** students must complete a full year's work as defined by the program and be in the top 10% of the class to be named to the Dean's Honor List for that year.

Only the grades earned in courses taken at the Faculty of Law in a particular year (provided those courses total at least 14 credit hours) are used to calculate a student's standing for an overall achievement award in that year. Students who attend the Faculty of Law on a letter of permission from another law school are not considered for the Dean's Honor List or an overall achievement award in that year.

The following statements apply to **Undergraduate Combined Degree Programs**:

Students who are registered in the Fall/Winter session in an approved program of full-time studies leading to two undergraduate degrees will be adjudicated for the Dean's Honor List of each Faculty provided that at least 3.5 courses of the year's work have been approved for credit toward the particular degree.

1. **Engineering:**

Students registered in a combined degree program will be adjudicated for the Dean's Honor List for Engineering based on all courses taken in the academic year (i.e., September - April) provided the student is registered in a minimum of five courses (5.0 credits). In addition, an average of 80% must be achieved on all courses taken towards the BESC degree with no failed courses.

Engineering and Business:

For Engineering students in the BESC/BA(HBA) program, refer to point 1 above. For Business students in this program, refer to point 2 below.

Engineering and Law:

For Engineering students in the BESC/JD program, refer to point 1 above. At the Law School, students are considered for the Dean's Honor List during their first year of Law (Year Four). Students enrolled in Years Five and Six of the combined program are considered for the Dean's Honor List provided they take Law courses totaling at least 12 credit hours. Only the Law courses will be used in the calculation for the Dean's Honor List for Law.

2. **Business – all Combined Degree Programs:**

At the Richard Ivey School of Business, students are considered for the Dean's Honor List during their first year of HBA. Students enrolled in Years 4 and 5 of the combined program are considered for the Dean's Honor List in Year 5 only **and** only grades obtained in 4000-level Business courses will be used in calculating averages for the purpose of determination of Dean's Honor List standing. ~~The Dean's Honor List for HBA2 typically includes the top 25% of all of HBA2 and is determined by vote of the teaching faculty. Courses taken outside the Business School are excluded. Calculations for Ivey Scholar and Gold Medals are completed in the same way.~~

Exceptions:

a) Business and Law (HBA/JD program)

~~For students in an HBA/JD program:~~

At the Richard Ivey School of Business, students are considered for the Dean's Honor List during their first year of HBA. Students enrolled in Years 5 and 6 of the combined degree program are considered for the Dean's Honor List in Year 6 only and only grades obtained in 4000-level Business courses will be used in calculating averages for the purpose of determination of Dean's Honor List standing. ~~The Dean's Honor List for HBA2 typically includes the top 25% of all of HBA2 and is determined by vote of the teaching faculty. Courses taken outside the Business School are excluded. Calculations for Ivey Scholar and Gold Medals are completed in the same way.~~

A student who takes Law courses totaling at least 12 credit hours in each of Years 5 and 6 of the combined program is considered for the Dean's Honor List at the Faculty of Law in that year on the basis of those courses.

b) Business and Health Sciences:

For Business, see point 2 above.

In the Faculty of Health Sciences, students will be adjudicated for the Dean's Honor List based on all courses taken in the academic year (i.e., September – April) provided the student is registered in a minimum of five courses. In addition, an average of 80% must be achieved on all courses taken toward the BHSc degree with no failed courses.

c) Business and Media, Information and Technoculture:

For Business, see point 2 above.

In the Faculty of Information and Media Studies, students may be eligible for the Dean's Honor list in Years 4 and 5. Adjudication will be based on having an overall 80% average on all courses (including both MIT and HBA courses) taken in each academic year.

GRADUATION "WITH DISTINCTION" - UNDERGRADUATE STUDENTS

Students in degree programs who have achieved an overall average of 80% and no grade lower than 70% on the entire program with no failed courses will graduate "with distinction."

Exceptions:

- 1) **Education:** Students in BEd programs must achieve an overall minimum weighted average of 85% to graduate with distinction.
- 2) **Engineering:** Students must fulfill Dean's Honor List criteria for every year of study after first year to graduate with distinction. Students who were not registered in a full course load because of transfer credit(s), dual degrees, or varsity sports will be assessed on an individual basis by a committee.
- 3) **Law:** Students must be on the Dean's Honor List in at least two of their three years in the Law program to graduate with distinction.

Graduands of diploma or certificate programs offered by Western who have achieved an overall average of 80% and no grade lower than 70% on the entire program with no failed courses will receive the designation "With Distinction."

Notes:

- Students who qualify for Graduation "With Distinction" will receive the designation on diplomas, transcripts and reports.
- Letters of Permission: In accordance with ~~current~~ **the** Senate policy ~~<insert link here to policy>~~, letter of permission grades will be recorded as numeric values and included in the overall average for the calculation of Graduation "With Distinction."
- ~~No appeals:~~ Since the designation "With Distinction" is conferred only when a student has achieved a certain average, a failure to achieve graduation with distinction may not be appealed (although the grades on which the designation is based may be appealed. See Section on Academic Rights and Responsibilities ~~<insert link here>~~).

ELIGIBILITY FOR HONORS DESIGNATIONS AT THE IVEY GRADUATE PROGRAMS

~~Eligibility for the Ivey honors designations is contingent on adherence to the Ivey Student Code of Conduct throughout the Ivey programs. If an Ivey graduate student is found in breach of the Ivey Student Code of Conduct, the student may be ineligible to receive any of the honors designations listed below.~~

The rest of the policy is unchanged

REVISED CALENDAR COPY

http://www.uwo.ca/univsec/pdf/academic_policies/scholarship/medals.pdf

Gold Medals

CONVOCATION - AWARDS, PRIZES AND MEDALS TO BE LISTED IN CONVOCATION PUBLICATIONS

The first part of the policy is unchanged

Exceptions:

1) **Scholars Electives**

Students in a standard module will be evaluated based on their performance in the module against all others in the module.

Students in a custom module will be evaluated against all other students in the Faculty in custom modules. In programs leading to honors degrees, one gold medal will be awarded for the highest average in an Honors Specialization module and one gold medal will be awarded for the highest average in a Major module, subject to the requirements above for an Honors Specialization and a double Major.

2) **Combined Program: Law and Master of Business Administration**

Students in the combined JD/MBA program are not eligible for the Gold Medal in the Faculty of Law or the Richard Ivey School of Business.

3) **Honors Business Administration**

The Richard Ivey School of Business will award one gold medal to the Honors Business Administration program and one gold medal to the HBA/Approved Combined Program.

The UWO Gold Medal will be awarded to a student with the highest average, who has completed a full year of courses in both HBA1 and HBA2 as defined by the program. The average is calculated by a simple average of the student's HBA1 average and HBA2 average over all courses taken at Ivey. The average excludes exchange or non-Ivey courses. If an Ivey HBA student is found in breach of the Ivey Student Code of Conduct, the student may be ineligible to receive any of the Ivey honors designations.

4) **Honors Earth Sciences Programs for Professional Registration**

The Faculty of Science will award one Gold Medal for the Honors Earth Sciences Programs for Professional Registration.

Final Assessment Report

Name of Program

Computer Science

Degrees Offered

Honors Specialization in Computer Science
Honors Specialization in Bioinformatics
Specialization in Computer Science
Major in Computer Science
Minor in Computer Science
Minor in Game Development
Minor in Software Engineering
Minor in Applications of Computer Science
Minor in Theoretical Computer Science
Minor in High Performance Computing

External Consultants

Dr. Gail Murphy, Associate Dean and Professor - Department of Computer Science, University of British Columbia
Dr Kevin Schneider, Professor - Department of Computer Science, University of Saskatchewan

Internal Reviewers

Dr. Michael Bartlett, Associate Dean (Undergraduate Studies) - Faculty of Engineering
Mr. Khalid Backtash, Undergraduate Student - Faculty of Engineering

Date of Site Visit

March 29, 2016

Evaluation

Good Quality

Approved by SUPR-U

June 8, 2016

Approved by SCAPA

No date entered.

Executive Summary

The External Consultants were "impressed by the quality of students engaged in and graduating from undergraduate programs in Computer Science at Western" and "found faculty members and staff committed to offering quality programs in Computer Science." They commented on the "inherent interdisciplinarity" of Computer Science. They recommended that "the Department, Faculty and University look for ways to further enhance the use of active learning, blended learning, flipped classrooms and other new pedagogy." They were very supportive of the Honors Specialization, Major, and Minor in Computer Science and the Minors in Game Development and in Software Engineering. They observe that some of the other modules have low enrolments and require analysis of "the interplay of course offerings with the module requirements to ensure the students have appropriate courses available"

The Department "found the report to be fair, balanced and accurate in its findings and discussions" and provided informative responses to some aspects of the report.

Significant Strengths of Program

The External Consultants commented on

- "the Internship and Career Services Office is doing an outstanding job of providing students with the background to be successful in internships and in helping engage with companies to ensure internships are available... .. the students described being well prepared for internship"
- the learning outcomes and program requirements for the Honors Specialization, Major and Minor in Computer Science were deemed "comprehensive and appropriate". The Minors in Game Development and in Software Engineering "have unique and suitable learning outcomes and program requirements."
- "The Department has strong faculty with expertise appropriate to teach the courses being offered." "The Department has a strong faculty... .. active in a number of research areas with numerous publications."
- "The library resources and support seem strong for the students"

Suggestions for improvement & Enhancement

The External Consultants reported:

- "The undergraduate students... .. regret that they were not familiar with research being conducted in the Department."
- Alternative Means of Program Delivery -- "the department only recently introduced blended teaching practices in one of their courses."
- "Given the number of faculty in the Department..., with rising enrolments... it appears possible to reduce the number of courses available and still address the program requirements." "if the increase in enrolments continues, the current faculty complement may be inadequate">
- "The Department should monitor this situation [i.e., TA Resources] to ensure that assessment is not compromised for lack of such resources" and "work towards enabling a broader pool of available TAs through the use of undergraduate TAs" was recommended.
- "A number of their modules have quite low enrolments and it would be challenging to provide adequate choice and epth in each of these areas."

The Department and Faculty both recognized the need to improve the enrolment in some of the modules by studing solutions for specific issues. They both indicated that the TA numbers seem to be stabilizing.

Recommendations required for Program sustainability:

Recommendation	Responsibility
Review current modules and course offerings within modules to improve enrollment and ensure they align with the expertise of the faculty	Department
Explore innovation in teaching and learning and modes of delivery using blended delivery courses or a micro-lecture approach.	Department

Final Assessment Report

Name of Program

Honors Bachelor of Social Work Degree (Honors Specialization in Social Work), King's University College

Degrees Offered

BSW

External Consultants

Pamela Miller, PhD, MSW - School of Social Work, University of Victoria
Nico Trocme, PhD, MSW - School of Social Work, McGill University

Internal Reviewers

John Mitchell - Brescia University College

Date of Site Visit

March 24, 2016

Evaluation

Good Quality

Approved by SUPR-U

June 8, 2016

Approved by SCAPA

No date entered.

Executive Summary

The external reviewers, Dr. Pam Miller, School of Social Work, University of Victoria and Dr. Nico Trocme, School of Social Work, McGill University, had their site visit March 24, 2016. During the site visit they met with the internal reviewer, King's University College's (KUC) Associate Academic Dean, KUC's Principal, Vice-Provost (Academic Programs), Vice-Provost (Academic Planning, Policy & Faculty), Special Advisor to the Provost and Vice-Provost Elect, Coordinator of Field Education and the Field Education Administrative Assistant, Full-Time Faculty, members of the Social Work Student Association, Director of Libraries, Research and Information Services Head, ITS Manager, BSW Program Liaison and Manager of Administrative Affairs, and the Director of the BSW Program.

The program is a professional program accredited by the Canadian Association of Social Work Education (CASWE) and the core curriculum meets current social work standards in Canada for BSW programs. The two by two program structure with practicum and integration seminars is consistent with other undergraduate Social Work programs.

The external reviewers commented on the quality of the self-study, and the support they received during their visit. The reviewers were impressed with the integration of technology in teaching, commitment of faculty, structure and implementation of the program, and alignment with program learning outcomes. The reviewers were "impressed with the commitment of staff and faculty to the BSW and the enthusiasm for the program of the BSW student leaders", and characterized the program as one of "high quality". They also noted the commitment to the School of Social Work shown by KUC's administration. They cautioned that growth in the Master's program may draw resources away from the undergraduate program and this needs to be monitored to assure continued high quality of the undergraduate program.

Significant Strengths of Program

- Commitment to innovative approaches to delivery of instruction (e.g., blended learning, integration of technology in teaching).
- The range and number of assignments that closely monitors student progress.
- The commitment and active involvement of all faculty members in the undergraduate program.

- The Group Admissions Interview that includes a representative of the social work community and a graduating BSW student as members of the interview team. This acknowledges the importance of non-academic qualifications. The reviewers noted that the Group Admissions Interview is unusual and the make-up of the interview team unique in Canada.

Suggestions for improvement & Enhancement

- Institutionalize support for international and transcultural experiences so they are less dependent on individual faculty members' interests
- Continue to explore the possibility of housing a Social Work Clinic at KUC.
- Continue development of a field mentorship program that pairs a BSW student with an MSW student.
- Respond to growing diversity, particularly immigrant and refugee populations in the London area by, for example, practicum placements with settlement agencies. The reviewers' noted such efforts are underway and encourage that they continue and expand.
- Increase Indigenous presence by maintaining and explore expanding the relationship with the First Nations agency Mnaasged Child and Family Services.
- Greater integration of library instruction in information literacy in classes.

Recommendations required for Program sustainability:

Recommendation	Responsibility
Develop a plan to bring faculty complement to the level prior to recent departures and retirement.	Dean, Program Director, EPC
Monitor staff workload to insure that the undergraduate program is not negatively impacted by changes in the graduate program.	Program Director,

Final Assessment Report

Name of Program

French Program at King's University College

Degrees Offered

BA Honors Specialization in French Language and Literature

BA Major in French Language and Literature

BA Minor in French Language and Literature

BA Specialization in French Studies

External Consultants

Donald Bruce PhD - University of Guelph

Marie-Diane Clarke PhD - University of Saskatchewan

Internal Reviewers

Mark Blagrove PhD - Dean, Faculty of Arts and Social Science, Huron University College

Date of Site Visit

March 16, 2016

Evaluation

Good Quality

Approved by SUPR-U

June 8, 2016

Approved by SCAPA

No date entered.

Executive Summary

The reviewers noted the high level of student satisfaction with the teaching staff and with the program and pointed to the strong complementarity of faculty specialty areas as a key strength currently. Much of the review was focussed on possible future eventualities with staffing, with the reviewers anticipating an opportunity for renewal and recommending a shift away from what they saw as a nearly exclusive French literary concentration, accommodating the interests of prospective teachers of French in the school system. The department, in its response, contested the characterization of the current program as locked into a French literature model, and demonstrated how the reviewers' comment that, "Both the curriculum and the extra-curricular activities need to be 'tuned' to the 21st-century generation" was unfounded.

Significant Strengths of Program

The reviewers pointed to "the clarity and appropriateness of the program's requirements and associated learning outcomes in relation to the undergraduate degree level expectations." They also noted a "strong sense of cohort and identity amongst the students and the instructors." The complementarity of the current faculty members' areas of specialization was also seen as an enormous strength, particularly given the size

of the program, and one that should be preserved.

Suggestions for improvement & Enhancement

The reviewers suggested that the program move from what they saw as a locked-in French literature model to one with increased fit for teacher preparation, with more opportunities for applied studies and articulation of the transferable skills developed, and with more use of technology-enhanced teaching, and with enhanced opportunities for experiential learning. They also suggested exploring cooperation with colleagues in the English department in design and delivery of courses in literary theory and textual analysis. Several measures for recruiting students were suggested, including several means of outreach to high schools and increased clear messaging around French proficiency as a valuable asset in the working world. It was noted that the administrative assistant may at times be overloaded and could use support. The department noted that the suggestion to introduce, at the second-year level, civilization courses that place focus on practical language use is already met by existing courses available through the department on the main campus. A suggestion to create one longer-term contract lecturer position was embraced by the department but seen to be outside of its control.

Recommendations required for Program sustainability:

Recommendation	Responsibility
Find ways to increase communication with the corresponding department on the main campus.	Department, Dean

Final Assessment Report

Name of Program

Undergraduate Medical Education (UME)

Degrees Offered

Medical Doctor

External Consultants

Dr. David Musson, Associate Dean, Undergraduate Medical Education - Northern Ontario School of Medicine
Dr. Kenneth Marshall, Professor Emeritus and Director of Accreditation, UME - University of Ottawa

Internal Reviewers

Dr. Susan Knabe, Associate Dean, Undergraduate - Faculty of Information and Media Studies

Date of Site Visit

May 16, 2016

Evaluation

Good Quality

Approved by SUPR-U

September 7, 2016

Approved by SCAPA

No date entered.

Executive Summary

The review of the Undergraduate Medical Education (UME) program at Schulich took place on May 16, 2016 and was attended by Dr. Musson, Dr. Marshall and Dr. Knabe. There was no student reviewer available on that day. The short timeframe of the visit (1 day) also curtailed the degree to which the reviewers were able to visit labs and teaching spaces, though there was an opportunity to examine the library resources in the Taylor Library and the reviewers had an opportunity to meet with students in both London and Windsor via Skype. The IQAP review for the UME program at Schulich took place a scant 15 months following the Committee on Accreditation of Canadian Medical Schools (CACMS) review and considerable discussion pertained to the nature and timing of the IQAP review in relation to the CACMS accreditation review, in particular, the way in which the IQAP review might productively contribute to continuous quality improvement (CQI) within the UME program development. This discussion led to a suggestion by the reviewers that Western explore ways to integrate the IQAP program with external accreditation processes for externally accredited programs and that this integration will make apparent the specific nature of the contribution the IQAP process makes to program development and quality (recommendation 5 of the External Reviewers' Report). One of the challenges for the reviewers was to avoid simply replicating the CACMS review. To that end they identified some areas which they considered beyond the scope of the IQAP review, namely a detailed review of the effectiveness of delivery for the UME curriculum in terms of meeting designated learning outcomes (based on the seven Can MEDS role competencies), though they did note that the competencies identified were both clearly defined and "highly appropriate" and concluded that "by all indications, these determinations are being made with appropriated consideration and expertise." They also identified one area, admission standards and procedures, which was not explicitly the mandate of the IQAP process, but which they felt it was necessary to address because of its complexity, investment in time and energy, and overall importance to the success of the program, leading to the suggestion that the UME program consider admitting some exceptional students after 3 years of undergraduate education (recommendation 2).

The overall tenor of the review was extremely positive and the reviewers indicated that, especially as was related to the mechanisms that were in place to ensure curriculum optimization, they "felt reassured that the ongoing review and optimization of the curriculum is in keeping with the highest standards of medical education" and that there was ample 'evidence of high quality curricular governance'. They commended, in particular, the Quality Committee, and the annual survey of graduating students, which they felt was "an excellent tool for continuous improvement". This continuous improvement was noted across the curriculum, and contributed to the careful and effective way in which students were assessed within the program and prepared for success following the program, both in terms of results on examinations and in terms of post-graduate clinical

placements. One notable example cited by the external examiners was the introduction of "Teaching OSCEs [Objective Structured Clinical Examinations]" that would enable students to gain experience in these exams. Program quality enhancement was reflected in significant improvements in student satisfaction over the past 3 years. Further, students were provided with opportunities to pursue experiential learning, and the UME Program as a whole was well resourced and supported, both in terms of faculty complement and institutional supports, including library and IT resources. The reviewers found that the UME program was well resourced in terms of faculty complement (relatively large by comparison with other Canadian medical schools) though they did note that the "small group size of 12 or more students is somewhat larger than what is considered optimal." Physical resources were not reviewed in detail as this was felt by the reviewers to have been a key focus of the recent CACMS accreditation reviews. Discussion of physical resources, and particularly the upcoming retrofit once Nursing is rehoused in 2017, with UME program staff and faculty indicated a potential lack of consultation around the nature of the renovations, with the reviewers stating that they "were not convinced adequate consultation had occurred to ensure that the forthcoming renovations will optimally meet the needs of the programs" and that this "had the potential to undermine sincere efforts to improve learning." The program response indicates that this is in the process of being remedied.

While the external reviewers were impressed with the continual process of curriculum renewal and innovation and satisfied with the resources available to support the UME program, the specific institutional challenges of fostering and sustaining interdisciplinary learning that came out in the meetings with faculty and administrators led the reviewers to make the suggestion, strongly seconded in the response by the UME program, that the university as a whole, through Senate, work to address these structural and procedural barriers (recommendation 3 of the External Examiners' Report). Finally, the reviewers indicated that they felt that the self-study document provided did not adequately address the relationship between the Western Strategic Plan and Schulich's own initiatives in this area, noting that a more robust document would be beneficial (recommendation 1). The program response notes that there are additional challenges posed, in part, by the need to also align with external accreditation bodies. The UME response indicates that it has taken some early steps to address the way that the alignment of the Western and Schulich Strategic Plans might be leveraged to recognize the way that ongoing initiatives, like the 2nd year Portfolio course, might be utilized to increase outreach into the community, or to facilitate new initiatives, such as revamping admission processes and support for Indigenous students. The long-term curricular changes, already anticipated for the 2019-20 academic year, will "require fiscal, staff and faculty resources to support success" in order to help meet the dual challenges posed by both institutional and accreditation body alignment.

Significant Strengths of Program

The significant strengths of the program identified by the external reviewers were as follows:

Schulich UME program objectives/competencies are clearly defined and highly appropriate

Ongoing review and optimization of the curriculum (including use of the curriculum mapping tool as part of the One45 software system and the work by the UME Quality Committee and the Centre for Research and Innovation in Medical Education) in keeping with the highest standards of medical education

Survey of graduating students, conducted annually, is an excellent tool for continuous curricular improvement

Introduction of formative "teaching OSCEs" in 2014-15 and re-design of Year 4 Integrations and Transitions course.

Opportunities for experiential learning

Suggestions for improvement & Enhancement

The external reviewers made the following key suggestions, two of which (3 and 5) are not the specific purview of the program being reviewed.

1. The program should develop a more extensive document demonstrating the alignment of the Schulich strategic plan with Western's strategic plan.
2. The program should consider the possibility of accepting some applicants who have only three years of university level expectations. A higher GPA, MCAT and/or perceived maturity during the interview process could be applied to ensure suitability of these candidates.
3. The Senate should review and address as needed the factors that enable interfaculty collaborative efforts to support academic programs that would benefit from inter-faculty collaborations. This includes both existing/future joint degree programs as well as the ability of faculty members to receive appropriate credit and recognition for teaching in educational programs even when such teaching falls outside of their home Faculty.
4. Planning for the renovation and retro-fitting of the Health Sciences Addition and the Medical and Dental building should be informed through a process of consultation and review by the educational programs that will be housed in these programs, including the UME program.
5. Western's IQAP program should integrate the IQAP process with the accreditation process as it relates to accredited programs that are also subject to IQAP.
 - a) Ideally this should include utilizing IQAP for its intended process as a continuous quality improvement (CQI) enabler as distinct from the current high stakes accreditation process, which is often seen as stifling improvement. IQAP should be used in a non-jeopardy manner to identify areas in need of improvement and the resources needed to achieve those improvements.
 - b) Consideration should be given to optimize IQAP with the external accreditation timeline, which would likely mean integrating IQAP with the interim internal review process.

Recommendations required for Program sustainability:

Recommendation

Responsibility

No recommendations
required for program
sustainability

Final Assessment Report

Name of Program

Political Science (Undergraduate Review)

Degrees Offered

- Political Science Modules: Honors Specialization, Major, Minor
- Interdisciplinary programs: Combined Honors with Ivey's HBA; Combined Honors with Law's JD
- Diploma in Public Administration (DPA)

External Consultants

David Black, Professor - Political Science, Dalhousie
Alistair Edgar, Executive Director (Balsillie School of Intl Affairs) and Associate Professor - Balsillie School of International Affairs and Department of Political Science, Wilfrid Laurier University

Internal Reviewers

Tracy Isaacs, Professor and Associate Dean (Academic) - Faculty of Arts and Humanities

Date of Site Visit

April 25, 2016

Evaluation

Good Quality

Approved by SUPR-U

September 7, 2016

Approved by SCAPA

No date entered.

Executive Summary

The reviewers spent a day meeting with senior admin (John Doerksen, Karen Campbell, Alan Weedon), Social Science Dean Bob Andersen and Associate Dean (Academic) Joan Finegan, Librarians Catherine Wilkins and Bruce Fyfe, Chair of Political Science Don Abelson, undergrad program advisor Lorrie Lefebvre, acting undergraduate chair Laura Stephenson, and several faculty members and students from the department. The overall impression of the programs expressed in the externals' report is favourable, with some recommendations about aligning course themes with "Signature Areas of Research" and streamlining options, for facilitating a sense of community in the department for undergrads through the use of space, for clarifying and aligning learning objectives at the course level, for increasing undergraduate enrolments, for reducing reliance on LD instructors and increasing tenured and tenure track faculty, and for attending to some internal issues in the department as they relate to the delivery of the undergrad program. The Department responds to all key recommendations and concerns, as does the Dean's Office, indicating that both have given serious consideration to the report and its recommendations.

Significant Strengths of Program

- strong curriculum
- excellent learning experience for students
- appropriate and effective methods for student evaluation
- impressive support through Western Libraries
- experiential learning opportunities

Suggestions for improvement & Enhancement

- classroom renovations and student space within the department
- more courses taught by full-time faculty
- further development of experiential learning opportunities

Recommendations required for Program sustainability:

Recommendation

Responsibility

No recommendations
required for program
sustainability

Final Assessment Report

Name of Program

Visual Arts, Faculty of Arts and Humanities

Degrees Offered

Four Undergraduate Degrees:

BFA Studio Arts

BA Art History and Museum Studies

BA Museum and Curatorial Studies

BA Art History and Studio Studies

External Consultants

Robert Bean - Nova Scotia College of Art and Design
Dr. Anna Hudson - Associate Professor, York University

Internal Reviewers

Dr. Angela Mandich - Faculty of Health Sciences

Date of Site Visit

March 23, 2016

Evaluation

Good Quality

Approved by SUPR-U

September 7, 2016

Approved by SCAPA

No date entered.

Executive Summary

The site visit occurred on March 23, 2016. The consultants met with John Doerksen, Vice Provost Academic Programs, Alan Weedon, Vice Provost Academic Planning, Policy & Faculty, Patrick Mahon, Graduate Chair, David Merritt Undergraduate Chair, full time faculty members, undergraduate students, part time faculty, Catherine Wilkins, Assistant University Librarian, office staff and tech staff, graduate teaching assistants, Dean Michael Milde, and Joy James, Chair of Visual Arts.

The consultants highlighted the world class reputation of the Department and alignment of the Department of Visual Arts with the mission and vision of Western University. The consultants emphasized the quality of the Department's research, international experiences, experiential learning, and interdisciplinary connections.

The consultants said "The Faculty in the Department of Visual Arts are highly qualified and hold admirable research, scholarly and professional activity records. In addition to maintaining excellent professional and scholarly activities, the faculty contributes earnestly to the well-being of their students, the academic programs and to University service."

The consultants suggested that the Department consider:

- the impact of upcoming retirements and budgetary restraints on the Department
- need for more focus on e-learning in the Visual Arts
- furthering ties with the School of Advanced Studies in Arts and Humanities

Significant Strengths of Program

The consultants highlighted the significant strengths of the Department including the consultants emphasized the quality of the Department's research, international experiences, experiential learning, and interdisciplinary connections. The Department has an excellent doctoral program, one of only three in the country.

Suggestions for improvement & Enhancement

The consultants raised several suggestions for improvement and enhancement:

- navigating the impact of upcoming retirements and budgetary restraints of the Department
- need for more focus on e-learning in the Visual Arts
- furthering ties with the School of Advanced Studies in Arts and Humanities

Recommendations required for Program sustainability:

Recommendation	Responsibility		
No recommendations are required for program sustainability			

New Scholarships and Awards

Rob and Joline Brant Religious Education Award (Education)

Awarded annually to a student in the Junior Intermediate or Senior Intermediate stream of the Bachelor of Education program who has Religious Education as a teachable subject. Selection will be based on academic achievement and demonstrated financial need. Online financial need assessment forms are available through the Office of the Registrar's website and must be completed by September 30. The Faculty of Education scholarship committee will select the recipient once the Registrar has determined financial need. This award was established at Foundation Western by a generous gift from Rob (BA '88) and Joline Brant.

Value: 1 at \$1,000

Effective Date: 2015-2016 academic year

Dr. Jim Weese Health Sciences Undergraduate Scholarship in Leadership (Health Sciences)

Awarded annually to an undergraduate student in Year 4 in the Faculty of Health Sciences, based on academic achievement (minimum 80% average), and leadership shown through extra-curricular activities. A one-page statement outlining the candidate's involvement in extra-curricular activities must be submitted to the Dean's Office in Health Sciences by September 30th. The recipient will be selected by the Scholarship Committee in the Faculty of Health Sciences. This scholarship was established through the generosity of family, friends and colleagues of Dr. W. James Weese, in honour of his contributions as the Dean of the Faculty of Health Sciences from 2004 to 2015.

Value: 1 at \$1,000

Effective Date: 2016-2017 to 2024-2025 academic years (with review of award and value made after this)

Jim came to Western after nearly 20 years in various academic roles at the University of Windsor, including serving as the Dean of Human Kinetics. Focusing his research on executive leadership development, sport leadership and higher education, he received his PhD from Ohio State University. Jim was awarded a North American Society for Sport Management Research Fellowship in 2001 and the Queen's Jubilee Medal by the Government of Canada in 2002 for his contributions to physical and health education. In 2013, he received the Queen's Diamond Jubilee Medal for his leadership and advocacy for exercise and physical activity.

Western Law Entrance Scholarship (Law)

Awarded annually to full-time undergraduate students entering Year 1 in the Faculty of Law who have shown great academic achievement and promise. Candidates must also be actively involved in community or athletic activities as documented on their admission application. The Scholarship and Awards Committee in the Faculty of Law will select the recipients. This scholarship is made possible by a generous gift from Robert Chadwick (LLB'92) and Elizabeth Pierson (LLB'93).

Value: 2 at \$5,000

Effective Date: 2016-2017 to 2020-2021 academic years inclusive

Dr. Alvin J. Silk Graduate Scholarship (Ivey Business School)

Awarded annually to an exceptional full-time graduate student entering fourth year of studies in the PhD program based on academic achievement and research excellence. The recipient will be selected by the PhD Director with recommendations made by a committee of graduate faculty members in the Ivey Business School with at least one member of the selection committee holding membership in the School of Graduate and Postdoctoral Studies. This scholarship was established by Dr. Alvin J. Silk.

Value: 1 at \$9,600

Effective Date: May 2016

Dan Smith Women's Hockey Award (Any Undergraduate or Graduate Program [Athletic Award, Hockey]) Awarded annually to a full-time undergraduate or graduate student in any year of any degree program at Western, including the Affiliated University Colleges, who is making a contribution as a member of the Mustang Women's Hockey team. Candidates who are intercollegiate student athletes must be in compliance with current OUA and CIS regulations. As per OUA and CIS regulations, an entering student athlete must have a minimum admission average of 80% and a non-entering student must have an in-course average of 70%. The Western Athletic Financial Awards Committee will select the recipient based on its evaluation of academic performance/potential (20%) and the written recommendations from the Head Coach assessing athletic performance/potential and team/campus leadership (weighted as 60% and 20% respectively). This award was established by Mr. Daniel C. Smith (MA '76).

Value: 1 at \$1,500*

Effective: 2016-2017 to 2018-2019 academic years (with review of award value after this)

**The Donor's \$750 donation will be matched with \$750 through the Female Athletic Awards Program through Sports and Recreation.*

Dr. Wilson Rodger Medical Global Opportunities Award (Schulich School of Medicine & Dentistry) Awarded to a full-time undergraduate Medical student in Year 4 who is participating in an international medical elective program. Preference will be given to a student doing an elective in internal medicine. Students must have completed their prescribed academic program the previous year and currently be registered in a full-time course load. Students may apply for this award in advance of being accepted into an elective program with receipt of the award contingent upon acceptance into the program. Students may only receive a Global Opportunities award once during their academic career at Western. Online applications are available on the Global Opportunities website, Western International. Applications are due on November 15th (for decisions in early January) or, if there is no recipient chosen in January, March 15th (for decisions in early May). Students will be selected based on a combination of academic achievement, as well as a statement outlining how this experience will contribute to their development as a global citizen, what they expect to learn that will contribute to their success in medicine, and how they will be an effective Ambassador for Western.

Value: 1 at \$2,000*

Effective: 2016-2017 to 2025-2026 academic years inclusive

**\$1,000 from the London Community Foundation will be matched by \$1,000 through the University's Global Opportunities Award matching Program on an annual basis, for as long as the program exists.*

Western Mustangs Soccer Award (Any Undergraduate or Graduate Program [Athletic Award – Soccer]) Awarded annually to a full-time undergraduate or graduate student in any year of any degree program at Western, including the Affiliated University Colleges, who is making a significant contribution as a member of the Men's or Women's Soccer Team, and has exhibited excellent leadership qualities, both on and off the field. Preference will be given to a student from the Ivey Business School. Students submit a one-page statement describing their personal leadership qualities to the Office of Sports and Recreation Services by September 30th. As per OUA and CIS regulations, an entering student athlete must have a minimum admission average of 80% and non-entering students must have an in-course average of 70%. Candidates must be in compliance with current OUA and CIS regulations. The Western Athletic Financial Awards Committee will select the recipient based on the student's one-page statement and its evaluation of academic performance/potential (20%) and the written recommendations from the Head Coach assessing athletic performance/potential and team/campus leadership (weighted as 60% and 20% respectively). This award was established by Mr. Jeff Russell (HBA '05).

Value: 1 at \$1,000

Effective Date: 2016-2017 to 2025-2026 academic years (with value to be reviewed after this)

REPORT OF THE SENATE COMMITTEE ON UNIVERSITY PLANNING

(SCUP)

Revised Report on Promotion and Tenure

FOR INFORMATION

Revised Report on Promotion and Tenure

A revised Report on Promotion and Tenure is provided in [Appendix 1](#). The original report submitted to Senate in June 2016 had incorrectly listed a Limited Term appointee's promotion in the probationary tenured category.

2015-16 REPORT ON PROMOTION AND/OR TENURE CASES CONSIDERED UNDER THE FACULTY COLLECTIVE AGREEMENT								
<i>(as required under Clause 21 in the Article Promotion and Tenure)</i>								
Total cases considered for Promotion and/or Tenure								
Male	37							
Female	17							
Aboriginal	2							
Visible Minority	9							
Person with Disability	0							
Probationary Assistant Professors considered for Promotion and Tenure								
	Process initiated by Dean in the last year - Clause 15.1	Process initiated by Dean in any year before the last year - Clause 15.3	Process initiated by Member by March 1 of 3rd year for consideration in the 4th year - Clause 15.4	Positive Committee recommendation - Clause 17	Negative Committee recommendation - Clause 17	Positive Provost decision - Clause 18	Negative Provost decision - Clause 18.3	
Male	6		1	7	0	7	0	
Female	9		0	7	2	7	2	
Aboriginal	2		s	2	0	2	0	
Visible Minority	3		s	1	2	1	2	
Person with Disability	0		s	0	0	0	0	
Probationary Associate Professor considered for Promotion or Granting of Tenure								
	Process initiated by the Dean in the last year of the appointment - Clause 15.2	Process initiated by Dean in any year before the last year - Clause 15.3		Positive Committee recommendation - Clause 17	Negative Committee recommendation - Clause 17	Positive Provost decision - Clause 18	Negative Provost decision - Clause 18.3	
Male	1	1		2	0	2	0	
Female	0	3		3	0	3	0	
Aboriginal	s	s		s	s	s	s	
Visible Minority	s	s		s	s	s	s	
Person with Disability	s	s		s	s	s	s	
Tenured Associate Professors considered for Promotion								
	Process initiated by Dean - Clause 15.5	Process initiated by Member no earlier than three years after promotion to Associate Professor - Clause 15.6		Positive Committee recommendation - Clause 17	Negative Committee recommendation - Clause 17	Positive Provost decision - Clause 18	Negative Provost decision - Clause 18.3	
Male	21	6		25	2	25	2	
Female	4	1		5	0	5	0	
Aboriginal	0	0		0	0	0	0	
Visible Minority	3	3		6	0	6	0	
Person with Disability	0	0		0	0	0	0	
Limited-Term Assistant and Associate Professors Considered for Promotion								
	Process initiated by Dean - Clause 15.5.1	Process initiated by Member - Clause 15.4.2	Process initiated by Member - Clause 15.6.1	Positive Committee recommendation - Clause 17	Negative Committee recommendation - Clause 17	Positive Provost decision - Clause 18	Negative Provost decision - Clause 18.3	
Male		1		1	0	1	0	
Female		0		0	0	0	0	
Aboriginal		s		s	0	s	0	
Visible Minority		s		s	0	s	0	
Person with Disability		s		s	0	s	0	
Total cases considered for Promotion and/or Tenure								
								54
<p>The information related to the designated groups - with the exception of gender - was provided by Equity & Human Rights Services. This information was provided, in aggregate form only, from the Employment Equity Database. All information in this database is obtained through the self-identification surveys sent to employees. Therefore, information about membership in a designated group is only available for individuals who completed and returned the surveys. Those who have not completed a survey and who were considered for tenure and/or promotion are counted as not being members of a designated group. For reasons of confidentiality data is suppressed (s) in cases where there were less than 5 individuals considered in a group.</p>								

HONORARY DEGREE RECIPIENTS
AUTUMN CONVOCATION 2016

The Honorary Degrees Committee announces conferment of honorary degrees at Autumn Convocation 2016 as follows:

THURSDAY, OCTOBER 27 - 10:00 A.M.

King's University College (all degrees including MSW)*
Faculty of Information and Media Studies (undergraduate degrees)
Faculty of Social Science (undergraduate degrees)

SABINE NÖLKE - LLD

THURSDAY, OCTOBER 27 - 3:00 P.M.

Brescia University College (all degrees including MA/MSc in Nutritional Sci)*
Huron University College (all degrees)*
Faculty of Arts and Humanities (undergraduate degrees)
Don Wright Faculty of Music (all degrees)*
Faculty of Engineering (all degrees)*
Faculty of Health Sciences (undergraduate degrees)
Faculty of Science (undergraduate degrees – includes BMSc)

SIR CHRISTOPHER RICKS – DLitt

FRIDAY, OCTOBER 28 - 10:00 A.M.

School of Graduate and Postdoctoral Studies*
Faculty of Health Sciences
Richard Ivey School of Business (all degrees)

FRANK HASENFRATZ - LLD

FRIDAY, OCTOBER 28 - 3:00 P.M.

School of Graduate and Postdoctoral Studies*
Faculty of Arts and Humanities
Faculty of Education (all degrees)
Faculty of Information and Media Studies
Faculty of Law (all degrees)
Faculty of Science
Faculty of Social Science
Schulich School of Medicine & Dentistry

DR. DAVID LAIDLER - LLD

DR. MICHAEL PARKIN – LLD

* = students in the School of Graduate and Postdoctoral Studies in graduate programs hosted by individual faculties.

**Report to Senate of the Academic Colleague, Council of Ontario Universities
Erika Chamberlain, September 2016**

The Academic Colleagues met on 24-25 August 2016. The meeting was, in part, an orientation session for new Colleagues. The following items were discussed.

New Appointments: Dr Brian Timney, former Professor and Dean of Social Science at Western, has been appointed Executive Director of the Ontario Universities Council on Quality Assurance (the Quality Council) as of 1 July 2016. Erika Chamberlain was also appointed an Academic Colleague representative on the Quality Council.

Dr David Porter has been appointed CEO of eCampus Ontario, beginning September 2016. He has previously served in a similar role in British Columbia at BCampus.

Graduate Programs Outcomes Survey: the instrument for this survey has now been finalized, and will be tested this fall. The full survey will roll out in the new year and will canvass the 2009-2014 graduation cohorts. Among the items covered by the survey are: reasons for enrolling in a graduate program, career expectations, current employment status and income, relationship of employment to knowledge and skills gained during graduate studies, and satisfaction with aspects of graduate programs. This is a joint initiative of the Ministry of Advanced Education and Skills Development, the COU, and Ontario universities.

Task Force on Quality Indicators of the Undergraduate Learning Experience: this has been established in response to various Ministry initiatives, including the differentiation framework and funding formula review. The goal is to provide some qualitative indicators to accompany the more conventional quantitative indicators (eg faculty/student ratio, retention rates, graduation rates, class size), and to capture some of the learning that occurs outside the formal classroom. The main categories being considered by the task force are: diversity and access; high impact and effective practices; engagement and student experience; learning outcomes, results and successes.

Changes to OSAP and Net Tuition: the 2016 Ontario budget included substantial changes to student aid, which are to be rolled out in 2017-18 and 2018-19. A large range of existing programs are being rolled into the Ontario Student Grant, which will include both a base amount and a needs-based component. The objective of the "net tuition" initiative is to give students a better estimate of the amounts they will actually be "out of pocket," once all financial aid, scholarships, etc, are taken into account.

The COU is supportive of these changes to financial aid. At the same time, there will be significant challenges in terms of communicating to students and changing the timelines for some university processes (eg setting tuition fees, decisions on entrance scholarships). The COU is working with the Ministry to determine what changes are feasible within the proposed two-year window, and recognizes that the full initiative might need to be phased in over time.

Highly-Skilled Workforce Report: in June, the Premier released the report, *Building the Workforce of Tomorrow: A Shared Responsibility*, which stresses the intersection of education, employers, and government in building a highly-skilled and diverse workforce. Among the recommendations directly targeted at universities is that every student be given the opportunity to engage in experiential learning before graduating from post-secondary education.

The Academic Colleagues will be discussing this report in more detail at their subsequent meetings this fall. I encourage Senators to read the report, and I welcome your feedback.

Report to Senate from the Board of Governors

FOR INFORMATION

The Board of Governors met on June 23, 2016. Attached is a full list of items received for approval or information from the Board's standing committees and from Senate. Documentation for these items can be found at:

http://www.uwo.ca/univsec/pdf/board/minutes/2016/Board_Agenda_June_23_2016_Open_Session.pdf

Highlights:

1. Financial & Government Matters

The Board received a comprehensive report from the University Rapid Transit Working Group and approved position statements with respect to the introduction of rapid transit in the City of London as follows:

1. With respect to the introduction of rapid transit in the City of London:
 - Western supports the introduction of rapid transit in London.
 - Western supports rapid transit coming to its campus.
 - Western supports its students' desire to see improvements in transit services.
 - Western supports options for light rail or bus rapid transit to service the campus via routings on Richmond Street and Western Road.
 - In keeping with Western's campus master plan (approved in 2015), which has a long term focus on promoting safety and security on campus through the establishment of pedestrian and cycling networks near the centre and vehicles at the periphery, and noting that the university has embarked on planning to enhance safety on campus through a transformation to a more pedestrian-friendly space including limiting vehicular traffic, Western does not support light rail traversing through campus, nor bus rapid transit traversing through campus if it is a condition precedent that such bus rapid transit be convertible to light rail.
2. That prior to taking a formal position on bus rapid transit traversing through campus, the university develop the plan for a pedestrian-focused campus, with limitations on vehicular traffic.

The Board also received for information the Ontario Auditor General's report on University Intellectual Property.

Other financial reports and updates received by the Board for information included:

- Federal Infrastructure Program Submissions
- Fowler Kennedy Lease Renewal
- Ancillary Financial Report
- Quarterly Report on Non-Endowed Funds

2. Governance Matters

The Board approved changes to the Terms of Reference of the following committees: By-Laws, Property & Finance, Fund Raising and Donor Relations and Senior Operations. These changes were implemented in response to the Report of the Task Force on Governance.

3. Risk Management Matters

The Board approved the audited financial statements for the University of Western Ontario Retirement Income Funds for 2015. The Board also received for information the KPMG Audit Finding Report of the Western Retirement Income Fund and the Report on the Western Retirement Plans.

SUMMARY OF AGENDA ITEMS – June 23, 2016 - OPEN SESSION

Adoption of Agenda	ACTION
Report of the President	INFO
Unanimous Consent Agenda – Appendix I	ACTION
Minutes of the Meeting of April 21, 2016 – Open Session only for web	ACTION

Report of the Property & Finance Committee- Appendix II

Rapid Transit Recommendations	ACTION
Federal Infrastructure Program Submissions	INFO
Investment Committee Membership	INFO
Ian McWhinney Chair in Family Medicine – Revisions to Terms of Reference	INFO
Alice Munro Chair in Creativity	INFO
Fowler Kennedy Lease Renewal	INFO
Ontario Auditor General’s Report – University Intellectual Property	INFO
UHIP Fees 2016-17	INFO
Ancillary Financial Report	INFO
Quarterly Ratio Report on Non-Endowed Funds	INFO
New Scholarships and Awards	INFO

Report of the By-Laws Committee- Appendix III

Terms of Reference of the Governance & By-Laws Committee	ACTION
Revisions to Terms of Reference of Standing Committees (a) Property & Finance Committee (b) Fund Raising & Donor Relations Committee (c) Senior Operations Committee	ACTION

Senior Operations Committee – Appendix IV

Appointments to the University Discipline Appeals Committee	INFO
Appointments to the Property & Finance Committee	INFO
Appointments to Western Fair Association	INFO

Audit Committee – Appendix V

Retirement Income Fund Financial Statement for the year ended December 31, 2015	ACTION
Western Retirement Income Fund – KPMG Audit Findings Report	INFO
Western Retirement Plans – Report to the Audit Committee for the year ended December 31, 2015	INFO

Fundraising & Donor Relations Committee – Appendix VI

Fundraising Activity Quarterly Report to April 30, 2016	INFO
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Items Referred by Senate - Appendix VII

Appointment Procedures for Senior Academic and Administrative Officers of the University – Revision to Section R. Associate Vice-President (Research)	ACTION
Revisions to MAPP 7.12 Policy for the Use of Animals in Research, Testing and Teaching	ACTION
Report of the Senate ad hoc Committee on Renewal	INFO
Final Report of the URB Task Force Steering Committee on Support for SSAH Research at Western	INFO
Western Degree Outcomes (Undergraduate)	INFO
Draft Indigenous Strategic Plan	INFO
Report of the Academic Colleague	INFO
President’s Medal for Distinguished Service	INFO

ANNOUNCEMENTS

The following is a list of academic administrative post(s) approved on behalf of the Board of Governors during the months of May - September 1-2016.

Name	Department/School	Faculty	Admin Post	Effective Date	End Date
Christopher Keep	English	Arts and Humanities	Chair	July 1-2016	June 30-2017
Karen Danylchuk	Health Sciences	Health Sciences	Associate Dean	July 1-2016	June 30-2019
Pamela Bishop	Education	Education	Associate Dean	July 1-2016	December 31-2016
Hesham El Nagggar	Engineering	Engineering	Associate Dean (Acting)	January 1-2017	June 30-2017
Ruth Martin	Health Sciences	Health Sciences	Associate Dean (Grad, Post Doc)	July 1-2017	June 30-2019
Gregory Kopp	Engineering	Engineering	Associate Dean (Acting) – Research	July 1-2016	December 31-2016
Robert Glushko	Western Libraries	Western Libraries	Associate University Librarian	July 1-2016	June 30-2021
Kim Baines	Science	Science	Assistant Dean, International	September 1-2016	August 31-2019
Myriam Capretz	Engineering	Engineering	Associate Dean, Research	July 1-2017	June 30-2022
Isaac Luginaah	Geography	Social Science	Acting Chair	July 1-2016	December 31-2016
James Voogt	Geography	Social Science	Chair	January 1-2017	June 30-2022
Jennifer Robinson	Western Libraries	Western Libraries	Associate Chief Librarian	July 1-2016	June 30-2021
Kimberley Cornell	Allyn & Betty Taylor Library	Western Libraries	Assistant University Librarian	June 1-2016	September 30-2016
John Barron	Computer Science	Science	Acting Chair	July 1-2016	June 30-2017
Harriet Rykse	Western Libraries	Western Libraries	Associate Chief Librarian	July 1-2016	June 30-2021
Jamie Baxter	Geography	Social Science	Associate Dean	July 1-2016	June 30-2020
JB Orange	CSD	Health Sciences	School Director	July 1-2016	December 31-2016
John Cuciurean	Music	Music	Associate Dean (Undergraduate Admissions and Programs)	September 1-2016	August 31-2021

Sophie Roland	MPS	Music	Chair	July 1-2016	June 30-2021
Anthony Straatman	Mechanical and Materials	Engineering	Chair	July 1-2016	June 30, 2021
Lauren Briens	Engineering	Engineering	Assistant Dean	July 1-2016	June 30-2019
Perry Klein	Education	Education	Associate Dean (Research)	September 1-2016	June 30-2022
Ken McIsaac	ECE	Engineering	Chair	January 1-2018	June 30-2018
Jefferson Frisbee	Medical Biophysics	Schulich	Chair	July 1-2016	June 30-2021
Nicole Nolan	Western Libraries	Western Libraries	Assistant University Librarian	July 1-2016	September 30-2016
Dan Shrubsole	Social Science	Social Science	Assistant Dean	July 1-2016	December 31-2016
Douglas Jones	Schulich	Schulich	Vice Dean, Basic Medical Services	July 1-2016	June 30-2018
Guangyong Zou	Epidemiology and Biostatistics	Schulich	Chair	September 30-2016	September 30-2016
Subrata Chakrabarti	Pathology	Schulich	Chair	July 1-2016	June 30-2017
Davy Cheng	Anesthesia & Perioperative Medicine`	Schulich	Chair	July 1-2016	June 30-2017
Jane Rylett	Physiology and Pharmacology	Schulich	Chair	July 1-2016	June 30-2017
Catherine Benedict	Music	Music	Research Director	July 1-2016	June 30-2018
Carol Beynon	Education	Education	Acting Associate Dean	January 1-2017	June 30-2017
Raefael Montano	MLL	Arts	Chair	July 1-2016	June 30-2021
Bertha Garcia	Schulich	Schulich	Vice Dean (Education)	July 1-2016	June 30-2017
Stephen Wetmore	Family Medicine	Schulich	Clinical Chair	July 1-2016	June 30-2017
John Yoo	Otolaryngology	Schulich	Clinical Chair	July 1-2016	June 30-2017
Michael Rieder	Schulich	Schulich	Assistant Dean	July 1-2016	June 30-2017
Michael Rieder	Paediatrics	Schulich	Acting Chair	October 1-2016	September 30-2018
Guido Filler	Paediatrics	Schulich	Chair	July 1-2016	September 30-2016

Victoria Smye	School of Nursing	Health Sciences	School Director	January 1-2017	June 30-2022
Margaret McGlynn	Social Science	Social Science	Associate Dean	January 1-2017	June 30-2021
Joanne Paterson	Western Libraries	Western Libraries	Library Head	August 1-2016	July 31-2019
Tracey Adams	Sociology	Social Science	Chair	July 1-2016	June 30-2019
Hanan Lutfiyya	Computer Science	Science	Chair	July 1-2017	June 30-2020