Western
UNIVERSITY · CANADA

SENATE AGENDA

Friday, October 14, 2022, 1:30 p.m. – 4:30 p.m.
Arts & Humanities Building, Room 1R40

> To assist in complying with vaccination protocols, please bring
> your Western ONECard or proof of two vaccinations.

1.0	Land Acknowledgement	
2.0	Minutes of the Meeting of September 16, 2022	Approval
3.0	Business Arising from the Minutes	
4.0	Report of the President	Information

AGENDA

5.0 Report of the Operations / Agenda Committee (E. Chamberlain)

5.1	Nominating Committee Membership	Action

6.0 Report of the Nominating Committee (S. Roland)

6.1	Membership – Selection Committee for the Vice-Provost (Graduate & Postdoctoral Studies)	Action
6.2	Membership – Electoral Board for Chancellor	Action
6.3	Membership – Operations/Agenda Committee (OAC)	Action
6.4	Membership – Senate Committee on Academic Curriculum and Awards (ACA)	Action
6.5	Membership – Subcommittee on Western Approved Micro-credentials (SWAM)	Action

7.0   Report of the Senate Committee on Academic Policy (M. Milde)

    7.1   Draft Policy on Academic Consideration for Student Absences – Undergraduate Students in First Entry Programs   Discussion

8.0   Report of the Senate Committee on Academic Curriculum and Awards (J. Cuciurean) – see Consent Agenda

9.0   Report of the Senate Committee on University Planning (M. Davison) – NO REPORT

10.0   Report of the University Research Board (B. Neff)

    10.1   Announcement of a Vice-Chair of the University Research Board   Information

11.0   Report of the Academic Colleague (P. Barmby) – NO REPORT   Information

12.0   The Unanimous Consent Agenda

    12.1   Items from the Operations/Agenda Committee

        12.1(a)   Revisions to the Senate Election Procedures   Approval

    12.2   Items from the Senate Committee on Academic Curriculum and Awards

        12.2(a)   School of Graduate and Postdoctoral Studies:

            12.2(a)(i)   Revisions to the Master of Engineering Science (MESc) and PhD in Electrical and Computer Engineering   Approval

            12.2(a)(ii)   Revisions to the Master of Environment and Sustainability (MES)   Approval

        12.2(b)   Revisions to the Terms of Reference of the Subcommittee for Western-Approved Micro-credentials (SWAM)   Information

        12.2(c)   Annual Report of the Subcommittee for Western Approved Micro-credentials (SWAM)   Information

        12.2(d)   Faculty-Specific Undergraduate Sessional Dates (2022-23)   Information

        12.2(e)   New Scholarships, Awards and Prizes   Information

    12.3   Items from the Honorary Degrees Committee

        12.3(a)   Honorary Degree Recipients – Autumn 2022   Information

12.4   Announcements and Communications

    12.4(a)   Election Results: Nominating Committee, Senate Committee on University Planning (SCUP), University Research Board (URB), and Selection Committee for the Vice-President (Research)   Information

13.0   Items removed from Consent Agenda

14.0   Discussion and Question Period

15.0   New Business

16.0   Adjournment

ITEM 1.0 – Land Acknowledgement

ACTION: ☐ APPROVAL   ☐ INFORMATION   ☐ DISCUSSION

A land acknowledgement will be offered at the start of the Senate meeting.

Offering a land acknowledgment was adopted as a standard practice at Senate on December 9, 2016.

Dr. Christy Bressette, the Vice-Provost and AVP (Indigenous Initiatives), has indicated that it is important to remind ourselves regularly of our commitment to reconciliation and decolonisation, and to ensure that these objectives remain central in our collegial decision-making.

In the spring of 2021, the recommendation to offer a land acknowledgement was extended to Senate's committees.

Members of OAC were broadly supportive of this practice, while also being mindful that land acknowledgments should be meaningful and dynamic, and not simply a rote exercise.

Some suggestions for practices that might be most meaningful and relevant to Senate and committee meetings are:

- a land acknowledgement
- a reminder of one or more of the TRC Calls to Action, particularly those relating to education
- a reminder of elements of Western's Indigenous Strategic Plan
- a reference to local Indigenous culture or narratives

ITEM 2.0 – Minutes of the Meeting of September 16, 2022

ACTION: ☒ APPROVAL   ☐ INFORMATION   ☐ DISCUSSION

Recommended: That the minutes of the meeting held on September 16, 2022, be approved as circulated.

ATTACHMENT(S):

Minutes of the September 16, 2022 Meeting

MINUTES OF THE MEETING OF SENATE

September 16, 2022

The meeting was held at 1:30 p.m. in Room 1R40, Arts & Humanities Building.

SENATORS:

M. Adler	L. Henderson	K. Pollock
P. Barmby	A. Hodgson	S. Powell
A. Baxter	S. Hodgson	A. Pyati
F. Beier	M. Joanisse	L. Rigg
J. Binoy	T. Joy	C. Robinson
M. Bordignon	M. Kim	S. Roland
A. Bryson	K. Kirkwood	B. Rubin
S. Burke	D. Kotsopoulos	H. Samson
C. Burucúa	J. Lacefield	M. Sanita Lima
E. Chamberlain	Y. Laforet-Fliesser	G. Santos
E. Chen	D. Laird	J. Schermer
M. Cleveland	L. Latif	A. Schuurman
K. Coley	D. Lee	A. Shami
S. Constas	L. Lewis	A. Shepard
M. Davison	A. Liu	Z. Sinel
G. De Viveiros	D. Malloy	C. Steeves
R. DeKoter	M. Milde	L. Stoyles
D. Ferri	L. Miller	F. Strzelczyk
R. Forrester-Jones	J. Minac	J. Sutton
L. Frederking	K. Mooney	D. Tempesta
A. Fremeth	S. Morrison	J. Toswell
J. Garland	I. Namukasa	J. Watson
B. Gillies	T. Orchard	V. Wolff
A. Haque	M. Patel	J. Yoo
N. Harney	T. Peace	

Observers: C. Bressette, J. Doerksen, K. Dufresne, E. Gardner, S. Lewis, M. McGlynn, O. Oloya, R. A. Strickland

LAND ACKNOWLEDGEMENT

T. Orchard offered a Land Acknowledgement.

S.22-181 **MINUTES OF PRIOR MEETING**

It was moved by M. Milde, seconded by F. Strzelczyk,

That the minutes of the meeting of June 10, 2022, be approved as circulated.

CARRIED

S.22-182 **REPORT OF THE PRESIDENT**

The Report of the President, distributed with the agenda, contained information on the following topics: OWeek and new initiatives on campus, COVID-19 update, in-person convocation, and recent accolades.

The President additionally commented on the following items:

- Introduction of Susan Lewis, Western's new Vice-Provost (Academic Programs)
- Welcome to new Senators
- Work on 450 Talbot Street is proceeding with functional space planning, demolition, and construction
- Efforts to increase participation from alumni for homecoming
- Ongoing campaigns and campaign planning
- The President's appointment as Chair of the Council of Ontario Universities (COU)
- Farewell wishes to Lesley Rigg, Vice-President (Research), who is leaving Western to become President of Brock University

REPORT OF THE OPERATIONS / AGENDA COMMITTEE

S.22-183 **ITEM 5.1 – Announcement of a Vice-Chair of the Operations/Agenda Committee**

E. Chamberlain announced the Vice-Chair of the Operations/Agenda Committee (Sophie Roland) for a term from July 1, 2022 to June 30, 2023.

S.22-184 **ITEM 5.2 – Nominating Committee Membership**

Two Senators were nominated from the floor of Senate as Alternate members of the committee. An election was held following the Senate meeting and Clare Robinson was elected to the Nominating Committee for a term from July 1, 2022 to June 30, 2024.

S.22-185   **ITEM 5.3 – Report of the *ad hoc* Working Group**

A Senator noted that they had received emails from a number of undergraduate students in the spring who had stated that they were unable to attend Senate meetings between April and June. The students felt the decision to return to in person meetings was imposed quickly. The Senator suggested that OAC think about how to handle these concerns for future Senate meetings. E. Chamberlain acknowledged that OAC shares the concerns and will review the process.

It was moved by S. Roland, seconded by L. Miller,

> That Senate ratify the SGPS regulations identified as falling under Senate's purview as shown in the attached ("SGPS Academic Policies"), and

> That effective September 1, 2022, proposals for revisions to SGPS Academic Policies be submitted to the Senate Committee on Academic Policy in accordance with the Policy on Establishing Senate Academic Policies and Procedures.

CARRIED

REPORT OF THE NOMINATING COMMITTEE

S.22-186   **ITEM 6.1 – Announcement of a Chair and Vice-Chair of the Senate Nominating Committee**

S. Roland announced the Chair and Vice-Chair of the Nominating Committee (Sophie Roland and Jane Toswell, respectively) for terms from July 1, 2022 to June 30, 2023.

S.22-187   **ITEM 6.2 – Membership – Operations/Agenda Committee (OAC)**

No nominations were received for OAC.

S.22-188   **ITEM 6.3 – Membership – Senate Committee on Academic Curriculum and Awards (ACA)**

Susan Knabe was acclaimed to ACA as a faculty member for a term from July 1, 2022 to June 30, 2024.

S.22-189   **ITEM 6.4 – Membership – Subcommittee on Undergraduate Academic Courses (SOC)**

Nicole Neil was nominated from the floor of Senate and was acclaimed to SOC as a faculty member for a term from July 1, 2022 to June 30, 2023.

Kevin Mooney was acclaimed to SOC as a faculty member for a term from July 1, 2022 to June 30, 2024.

S.22-190   **ITEM 6.5 – Membership – Subcommittee on Western Approved Micro-credentials (SWAM)**

Pam McKenzie was acclaimed to SWAM as a faculty member for a term from July 1, 2022 to June 30, 2023.

S.22-191   **ITEM 6.6 – Membership – Senate Committee on Academic Policy (Policy)**

Mark Workentin was acclaimed to the Policy as a faculty member for a term from July 1, 2022 to June 30, 2024.

S.22-192   **ITEM 6.7 – Membership – University Research Board (URB)**

Janis Cardy was acclaimed to URB as a faculty member for a term from July 1, 2022 to June 30, 2023.

Jana Starling was acclaimed to URB as a faculty member for a term from July 1, 2022 to June 30, 2024.

Karine Dufresne was acclaimed to URB as a postdoctoral fellow for a term from July 1, 2022 to June 30, 2023.

Two undergraduate students were nominated from the floor of Senate. An election was held following the Senate meeting and Katie Campbell was elected to URB for a term from July 1, 2022 to June 30, 2023.

S.22-193   **ITEM 6.8 – Membership – Distinguished University Professor Selection Committee (DUP)**

Maya Shatzmiller was acclaimed to DUP as a faculty member who is a senior scholar for a term from July 1, 2022 to June 30, 2024.

S.22-194   **ITEM 6.9 – Membership – Senate Review Board Academic (SRBA)**

Madeleine Claire Schaafsma was acclaimed to SRBA as an undergraduate student for a term from July 1, 2022 to June 30, 2023.

Duncan Fox was nominated from the floor of Senate and was acclaimed to SRBA as an undergraduate student for a term from July 1, 2022 to June 30, 2023.

Heather McCardell was acclaimed to SRBA as a graduate student for a term from July 1, 2022 to June 30, 2023.

S.22-195   **ITEM 6.10 – Membership – Senate Committee on University Planning (SCUP)**

One member of administrative staff was nominated by the Nominating Committee and another was nominated from the floor of Senate. An election was held following the Senate meeting and Rachel Halaney was acclaimed to SCUP for a term from July 1, 2022 to June 30, 2024.

S.22-196   **ITEM 6.11 – Membership – Nominating Subcommittee for Members of the General Community**

Alena Robin was acclaimed to the Nominating Subcommittee for Members of the General Community as a Senator for a term from July 1, 2022 to June 30, 2023.

S.22-197   **ITEM 6.12 – Membership – Selection Committee for the Vice-President (Research)**

Four members of the University community were nominated by the Nominating Committee and two others were nominated from the floor of Senate. An election was held following the Senate meeting and Alison Allan, Janis Cardy, Michael Kim, and Valerie Oosterveld were elected as faculty members on the Selection Committee for the Vice-President (Research).

Daryl Wakunick was acclaimed to the Selection Committee for the Vice-President (Research) as the student committee member.

REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY

S.22-198   **ITEM 7.1 – Announcement of a Chair and Vice-Chair of the Senate Committee on Academic Policy**

M. Milde announced the Chair and Vice-Chair of the Senate Committee on Academic Policy (Michael Milde and Ken Yeung, respectively) for terms from July 1, 2022 to June 30, 2023.

REPORT OF THE SENATE COMMITTEE ON ACADEMIC CURRICULUM AND AWARDS

S.22-199   **ITEM 8.1 – Announcement of a Chair and Vice-Chair of the Senate Committee on Academic Curriculum and Awards**

J. Cuciurean announced the Chair and Vice-Chair of the Senate Committee on Academic Curriculum and Awards (John Cuciurean and Donna Kotsopolous, respectively) for terms from July 1, 2022 to June 30, 2023.

S.22-200   **ITEM 8.2 – Newly Re-ratified Institutional Quality Assurance Process**

Senate received the ratified Institutional Quality Assurance Process (IQAP) for information.

J. Cuciurean noted that the references to the Senate Committee on Academic Policy and Awards (SCAPA) would be updated to the Senate Committee on Academic Curriculum and Awards (ACA) prior to being posted online.

A Senator asked why minor modules need to be treated differently and added that some faculties and departments may be disadvantaged due to the change. S. Lewis, Vice-Provost (Academic Programs), explained that there may be changes which are substantial enough to become new program-type proposals and minors would be part of the cyclical annual review. She advised that if there was an opportunity to provide support to any departments or units who may be struggling due to the change, she would be willing to undertake that.

REPORT OF THE SENATE COMMITTEE ON UNIVERSITY PLANNING

S.22-201   **ITEM 9.1 – Announcement of a Chair of the Senate Committee on University Planning**

M. Davison announced that he was elected as Chair of the Senate Committee on University Planning for a term from July 1, 2022 to June 30, 2023. The Provost & Vice-President (Academic) is ex officio Vice-Chair of the committee.

S.22-202   **ITEM 11.0 – Report of the Academic Colleague**

Senate received the Report of the Academic Colleague for the August 2022 meeting for information.

S.22-203   **CONSENT AGENDA ITEMS**

REPORT FROM THE OPERATIONS / AGENDA COMMITTEE

S.22-204   **Information Items Reported by the Operations / Agenda Committee**

The following items reported by the Operations/Agenda Committee were received for information by unanimous consent:

- ITEM 12.1(a) – Appointment of Officer of Convocation
- ITEM 12.1(b) – Senate Membership – Vacancies Filled by Appointment
- ITEM 12.1(c) – 2021-2022 Annual Report of the Senate Review Board Academic
- ITEM 12.1(d) – Speaking Rights at Senate – Chair of the Senate Committee on Academic Curriculum and Awards
- ITEM 12.1(e) – Virtual Senate Meeting in February 2023

REPORT FROM THE SENATE COMMITTEE ON ACADEMIC POLICY

S.22-205   **ITEM 12.2(a) – Revisions to the Policy on Accommodation for Medical Illness – Undergraduate Students**

It was moved by J. Toswell, seconded by M. Milde,

> That on the recommendation of the Senate Committee on Academic Policy, Senate approve that effective September 1, 2022, the *Policy on Accommodation for Medical Illness – Undergraduate Students* be renamed as the *Policy on Academic Consideration for Medical Illness – Undergraduate Students* as shown in Item 12.2(a).

CARRIED BY UNANIMOUS CONSENT

S.22-206   **ITEM 12.2(b) – Revisions to the Progression and Graduation Requirements for the HBA Program**

It was moved by J. Toswell, seconded by M. Milde,

That on the recommendation of the Senate Committee on Academic Policy, Senate approve that effective September 1, 2022, the policy on *Progression and Graduation Requirements – Business* be revised as shown in Item 12.2(b).

CARRIED BY UNANIMOUS CONSENT

REPORT FROM THE SENATE COMMITTEE ON ACADEMIC CURRICULUM AND AWARDS

S.22-207   **ITEM 12.3(a)(i) – Faculty of Arts and Humanities, Department of Languages and Cultures: Renaming of and Revisions to the Minor in German Language and Culture**

It was moved by J. Toswell, seconded by M. Milde,

That on the recommendation of ACA, Senate approve that effective September 1, 2022, the Minor in German Language and Culture be renamed as the Minor in German and that the program requirements be revised as shown in Item 12.3(a)(i).

CARRIED BY UNANIMOUS CONSENT

S.22-208   **ITEM 12.3(a)(ii) – Faculty of Arts and Humanities, Department of Languages and Cultures: Renaming of and Revisions to the Certificate in Practical German**

It was moved by J. Toswell, seconded by M. Milde,

That on the recommendation of ACA, Senate approve that effective September 1, 2022, the Certificate in Practical German be renamed as the Certificate in German and that the admission and program requirements be revised as shown in Item 12.3(a)(ii).

CARRIED BY UNANIMOUS CONSENT

S.22-209   **ITEM 12.3(a)(iii) – Faculty of Arts and Humanities, Department of Languages and Cultures: Renaming of and Revisions to the Minor in Italian Language and Culture**

It was moved by J. Toswell, seconded by M. Milde,

That on the recommendation of ACA, Senate approve that effective September 1, 2022, the Minor in Italian Language and Culture be renamed as the Minor in Italian and that the admission and program requirements by revised as shown in Item 12.3(a)(iii).

CARRIED BY UNANIMOUS CONSENT

S.22-210   **ITEM 12.3(a)(iv) – Faculty of Arts and Humanities, Department of Languages and Cultures: Renaming of and Revisions to the Certificate in Practical Italian**

It was moved by J. Toswell, seconded by M. Milde,

That on the recommendation of ACA, Senate approve that effective September 1, 2022, the Certificate in Practical Italian be renamed as the Certificate in Italian and that the admission and program requirements by revised as shown in Item 12.3(a)(iv).

CARRIED BY UNANIMOUS CONSENT

S.22-211   **ITEM 12.3(b) – Faculty of Arts and Humanities and Ivey Business School: Introduction of an Honours Double Major with SASAH and HBA Combined Degree Program**

It was moved by J. Toswell, seconded by M. Milde,

That on the recommendation of ACA, Senate approve that effective September 1, 2022, an Honours Double Major with SASAH and HBA Combined Degree program be introduced by the Faculty of Arts and Humanities and the Ivey Business School, as shown in Item 12.3(b).

CARRIED BY UNANIMOUS CONSENT

S.22-212   **ITEM 12.3(c) – Faculty of Science, Department of Computer Science: Withdrawal of the Minor in Computer Hardware Design**

It was moved by J. Toswell, seconded by M. Milde,

That on the recommendation of ACA, Senate approve that effective September 1, 2022, admission to the Minor in Computer Hardware Design be discontinued and that the module be withdrawn.

CARRIED BY UNANIMOUS CONSENT

S.22-213   **ITEM 12.3(d) – Faculty of Social Science, Department of Political Science: Withdrawal of the Honours Specialization and Major in Democratic Governance**

It was moved by J. Toswell, seconded by M. Milde,

That on the recommendation of ACA, Senate approve that effective September 1, 2022, admission to the Honours Specialization and Major in Democratic Governance be discontinued, and

That students currently enrolled in the modules be permitted to graduate upon fulfillment of the module requirements by August 31, 2024, and

That the modules be withdrawn effective September 1, 2024.

CARRIED BY UNANIMOUS CONSENT

S.22-214 **ITEM 12.3(e) – Brescia University College: Renaming of the Specialization and Major in Consumer Behaviour**

It was moved by J. Toswell, seconded by M. Milde,

> That on the recommendation of ACA, Senate approve that effective September 1, 2022, the Specialization and Major in Consumer Behaviour be renamed as the Specialization and Major in Marketing.

CARRIED BY UNANIMOUS CONSENT

S.22-215 **ITEM 12.3(f) – Huron University College: Introduction of a Certificate in Modern Hebrew**

It was moved by J. Toswell, seconded by M. Milde,

> That on the recommendation of ACA, Senate approve that effective September 1, 2022, a Certificate in Modern Hebrew be introduced by Huron University College as shown in Item 12.3(f).

CARRIED BY UNANIMOUS CONSENT

S.22-216 **ITEM 12.3(g)(i) – King's University College: Introduction of an Honours Specialization in Applied Psychology**

It was moved by J. Toswell, seconded by M. Milde,

> That on the recommendation of ACA, Senate approve that effective September 1, 2022, an Honours Specialization in Applied Psychology be introduced by King's University College, as shown in Item 12.3(g)(i).

CARRIED BY UNANIMOUS CONSENT

S.22-217 **ITEM 12.3(g)(ii) – King's University College: Renaming of the Honours Specialization, Major and Minor in Political Science**

It was moved by J. Toswell, seconded by M. Milde,

> That on the recommendation of ACA, Senate approve that effective September 1, 2023, the Honours Specialization, Major and Minor in Political Science be renamed as the Honours Specialization, Major and Minor in Politics and International Relations.

CARRIED BY UNANIMOUS CONSENT

S.22-218   **ITEM 12.3(g)(iii) – King's University College: Withdrawal of the Certificate in Critical Security Studies and the Certificate in Refugees, Migration and Forced Displacement**

It was moved by J. Toswell, seconded by M. Milde,

That on the recommendation of ACA, Senate approve that effective September 1, 2022, admission to the Certificate in Critical Security Studies and the Certificate in Refugees, Migration and Forced Displacement be discontinued, and

That students currently enrolled in the certificates be permitted to graduate upon fulfillment of the certificate requirements by August 31, 2024, and

That the certificates be withdrawn effective September 1, 2025.

CARRIED BY UNANIMOUS CONSENT

S.22-219   **ITEM 12.3(h)(i) – School of Graduate and Postdoctoral Studies: Introduction of a Graduate Diploma (GDip) in Business and Sustainability**

It was moved by J. Toswell, seconded by M. Milde,

That on the recommendation of ACA, Senate approve that effective January 1, 2023, a Graduate Diploma (GDip) in Business and Sustainability be introduced as shown in Item 12.3(h)(i), pending Quality Council approval.

CARRIED BY UNANIMOUS CONSENT

S.22-220   **ITEM 12.3(h)(ii) – School of Graduate and Postdoctoral Studies: Introduction of a new degree designation of Master of Health Sciences (MHSc) for the Applied Health Sciences field of the existing Master of Clinical Science (MClSc) in Advanced Health Care Practice**

It was moved by J. Toswell, seconded by M. Milde,

That on the recommendation of ACA, Senate approve and recommend to the Board of Governors that effective September 1, 2022, a new degree designation of Master of Health Sciences (MHSc) be introduced for the Applied Health Sciences field of the existing Master of Clinical Science (MClSc) in Advanced Health Care Practice.

CARRIED BY UNANIMOUS CONSENT

S.22-221   **ITEM 12.3(h)(iii) – School of Graduate and Postdoctoral Studies: Revisions to the Master of Science in Nursing (MScN) and the Doctor of Philosophy (PhD) in Nursing**

It was moved by J. Toswell, seconded by M. Milde,

That on the recommendation of ACA, Senate approve that effective September 1, 2022, the Master of Science in Nursing (MScN) and Doctor of Philosophy (PhD) in Nursing be revised as shown in Item 12.3(h)(iii).

CARRIED BY UNANIMOUS CONSENT

S.22-222   **ITEM 12.3(h)(iv) – Introduction of a Flex-time Registration Option for the PhD in Health and Rehabilitation Sciences**

It was moved by J. Toswell, seconded by M. Milde,

That on the recommendation of ACA, Senate approve that effective September 1, 2022, a flex-time registration option be introduced for the PhD in Health and Rehabilitation Sciences, as shown in Item 12.3(h)(iv).

CARRIED BY UNANIMOUS CONSENT

S.22-223   **ITEM 12.3(i)(i) – Revision to the transfer credit granted under the Articulation Agreement between King's University College, Western University, and Fanshawe College for Qualified Graduates of the Social Services Worker Diploma Program**

It was moved by J. Toswell, seconded by M. Milde,

That on the recommendation of ACA, Senate approve and recommend to the Board of Governors that the transfer credit granted under the Articulation Agreement between King's University College, Western University, and Fanshawe College for qualified graduates of the Social Services Worker diploma program be revised as shown in Item 12.3(i)(i).

CARRIED BY UNANIMOUS CONSENT

S.22-224   **ITEM 12.3(i)(ii) – Revision to the transfer credit granted under the Articulation Agreement between King's University College, Western University, and Lambton College for Qualified Graduates of the Social Services Worker Diploma Program**

It was moved by J. Toswell, seconded by M. Milde,

That on the recommendation of ACA, Senate approve and recommend to the Board of Governors that the transfer credit granted under the Articulation Agreement between King's University College, Western University, and Lambton College for qualified graduates of the Social Services Worker diploma program be revised as shown in Item 12.3(i)(ii).

CARRIED BY UNANIMOUS CONSENT

S.22-225 **<u>Information Items Reported by the Senate Committee on Academic Curriculum and Awards on Unanimous Consent</u>**

The following items reported by the Senate Committee on Academic Curriculum and Awards were received for information by unanimous consent:

- ITEM 12.3(j) – Report of the Subcommittee on Program Review – Undergraduate (SUPR-U): Cyclical Reviews of the Undergraduate Programs in Kinesiology, Juris Doctor (JD), Epidemiology and Biostatistics, Neuroscience, Philosophy (Brescia University College) and Management and Organizational Studies (King's University College)
- ITEM 12.3(k) – Report of the Subcommittee on Program Review – Graduate (SUPR-G): Cyclical Reviews of the Graduate Programs in Advanced Health Care Practice and Family Medicine

Item 12.3(I) – New Scholarships, Awards and Prizes was removed from the unanimous consent agenda for discussion.

M. Milde informed Senate that the Faculty of Arts and Humanities has received a legacy gift of over ten million dollars. The gift will fund a variety of six new scholarships and will affect the lives of hundreds of students.

<u>ANNOUNCEMENTS AND COMMUNICATIONS</u>

S.22-226 The following items reported through Announcements and Communications were received for information by unanimous consent:

- ITEM 12.4(a) – Election Results – Senate Committee on University Teaching Awards (SUTA)
- ITEM 12.4(b) – Academic Administrative Appointments

S.22-227 **<u>DISCUSSION AND QUESTION PERIOD</u>**

There were no questions submitted in advance of the meeting. The questions and responses received during the meeting are summarized below.

1. **<u>Leadership Update</u>**

A Senator asked if the leadership updates that were provided to Senate over the summer could be added as appendices to the agenda.

A. Shepard noted a number of leadership updates that had occurred. The leadership announcements are attached to the minutes as Appendix "A".

2. **<u>Report on Hiring of New Faculty Members</u>**

A Senator asked if an update on the hiring of new faculty members could be provided at the October Senate meeting.

A. Shepard noted that a number of new faculty members have been hired. He mentioned the success that the University has had with Indigenous searches and that a number of faculties have recruited stars from other institutions.

F. Strzelczyk advised that she would provide an update at the October Senate meeting.

3.   **Acknowledgement of Student Success**

A Senator expressed their support of a student who had published an editorial in the Toronto Star regarding the importance of Consent Awareness Week in Universities. The article is attached to the minutes as Appendix "B".

A. Shepard shared his support and provided an update on the gender-based and sexual violence training the University has put into place. He noted that the training is mandatory for students, staff and faculty at Western and has been extremely important and helpful.

ADJOURNMENT

The meeting adjourned at 2:15 p.m.

_____   _____

A. Shepard   A. Bryson
Chair   University Secretary

Western

MEMORANDUM

To:	Senior Leadership Team
From:	Florentine Strzelczyk, Provost & Vice-President (Academic)
Copy:	Office of the President; Office of the Registrar; Leadership & Learning, Sports & Recreation, Wellness & Wellbeing, Associate Vice-Presidents; Vice-Provosts; Deans; Dean's Assistants; Associate Deans; UWOFA Executive; University Secretary; Campus Council; USC; SOGS; University College Presidents
Date:	June 29, 2022
Re:	Vice-Provost (Students) – John Doerksen

I am delighted to announce that Professor John Doerksen has been appointed to the role of Vice-Provost (Students) for a five-year term, effective July 1, 2022.

The recommendation to appoint John was advanced with both the full support of the Selection Committee and President Shepard.

A faculty member in music theory in the Don Wright Faculty of Music, John is currently serving as Special Advisor to the Provost. He has been Vice-Provost (Academic Programs) at Western since 2008 and served briefly as Acting Provost & Vice-President (Academic) in 2022. He has had a longstanding connection with student affairs at Western. In his first term as Vice-Provost, his portfolio included most of the current Student Experience units as well as the Office of the Registrar. He has subsequently served as interim co-AVP (Student Experience).

John is deeply committed to student success. He has worked closely with students and campus partners to advance priorities such as the Fall Reading Week and Western's Experiential Learning framework. He served on the Implementation Task Force of the Indigenous Strategic Plan and is enthusiastic to build on Western's equity, diversity, inclusion and accessibility initiatives.

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Western

The portfolio of the Vice-Provost (Students) includes Leadership & Learning, Sports & Recreation, and Wellness & Wellbeing. The Office of the Registrar is also joining the portfolio on July 1, 2022, while retaining a dotted line to the Provost. The Vice-Provost (Students) will co-lead a Strategic Council on Student Success with a goal of coordinating and aligning student programming and supports across campus, focusing on a holistic model of student life and learning.

I am grateful to the Selection Committee for their dedication to this search. The committee included Jacquelyn Burkell, Lorraine Davies, Stephanie Hayne Beatty, Ziyana Kotadia, Susan Knabe, Christopher Lengyell, Effie Sapuridis, Glen Tigert. Please join me in celebrating John's appointment.

I would like to take this opportunity to thank Chris Alleyne, who has served as interim co-AVP (Student Experience) this past year. Chris has provided outstanding leadership and direction for the Student Experience team, and I am grateful for his student-centred leadership.

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Western

July 11, 2022

Announcement re: Lee Ann McKivor

I'm writing to share the news that Lee Ann McKivor is stepping down from her role as Associate University Secretary at Western. Lee Ann has been appointed to the role of University Registrar at Memorial University of Newfoundland, effective August 15, 2022.

Lee Ann has played a vital role in the Office of the Secretariat since she joined as Associate University Secretary in 2019. Prior to that Lee Ann held progressive roles with the Office of the Registrar, finally serving as Associate Registrar and Director, Student Records & Exam Services.

Lee Ann completed her EdD in 2016 and has served as Assistant Professor (Limited Duties) with the Faculty of Education.

During her twenty years of working at Western, Lee Ann has connected with many people across departments and faculties. She participated in several service activities, most recently as Associate Director of Convocation.

I would like to thank Lee Ann for her many years of service to Western and for her support to me personally and to all the Secretariat team. She will be greatly missed.

Please join me in congratulating Lee Ann on this new and exciting adventure.

Yours sincerely,

Amy Bryson
University Secretary

Western

MEMORANDUM

To: Members of Senate

From: Alan Shepard

Date: August 15, 2022

Re: Vice-President (Research)

I'm writing to let you know that Lesley Rigg is stepping down as Vice-President (Research) to assume the presidency at Brock University.

Lesley has made many significant contributions since joining us in August 2020, including development of a new strategic plan for research, a new vision for Western Research Parks, a new governance structure for research institutes at Western, new programs to engage undergraduate students in research, and a strengthened research team with the recruitment of several new senior leaders. All this on top of her helpful guidance through the pandemic.

While sad to see her go, I'm delighted for Lesley and wish her all the best for success in her new leadership role at Brock. We will find an opportunity in the weeks ahead to celebrate her contributions to Western.

An interim VPR will be announced prior to Lesley's departure on September 30.

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CONTRIBUTORS   OPINION

Universities need consent awareness week in Ontario

The reality is that these first few weeks of September will see many incoming students subjected to sexual violence.

By **Ziyana Kotadia** Contributor
Fri., Sept. 9, 2022 | 3 min. read

Education — particularly consent awareness — is key to preventing sexual violence on post-secondary campuses.

Incoming students have been arriving on campuses for the first time. I distinctly remember my first day at Western University — a flurry of excitement and nervousness as I left home for the first time, struck by the unfamiliarity of my new environment. I felt small beneath the shadows cast by grand Eurocentric architecture, and alive with the energy that hummed throughout campus.

This same energy will reverberate through the graduating class of 2026 as they navigate the first weeks of term: moving into residence rooms, building new relationships, and settling into class routines. These first few weeks should be full of growth and joy for this new generation of students and young leaders.

But this time of year also means increased vulnerability. The reality is that these first few weeks of September will see many incoming students subjected to sexual violence.

The first 6 to 8 weeks of the fall semester are known as the Red Zone, where the number of sexual assaults is heightened compared to other times of the year. This wave of sexual violence deeply affects campus communities; I saw this first-hand as vice-president university affairs of Western University's student council last fall when our community experienced immense pain upon our return to campus, inciting a student-organized walkout with thousands of participants and sparking a national conversation about sexual violence on campus.

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Witnessing this crisis while in a leadership role, and responsible for championing student voices to university administrators, showed me the urgency and necessity of preventing gender-based violence. As I approach the final year of my undergraduate degree, I can easily see the shortcomings of the bare-bones, one-time consent presentation I was offered in my first year.

We need a province-wide, education-based intervention during the Red Zone to ensure this never happens again. On Aug. 29, 20 national, provincial and local student unions representing 1.2 million students across Canada released the Our Campus, Our Safety Report. Our calls to action include comprehensive education planning, and establishing a Consent Awareness Week will go a long way toward fulfilling this student-developed recommendation.

This violence is not unique to Western University. At Canadian post-secondary institutions, 71 per cent of students witness or are subjected to unwanted sexualized behaviours; 63 per cent of university students in Ontario have reported being subjected to sexual harassment during their post-secondary education.

Understanding consent is a vital step in providing the educational infrastructure needed to keep our students safe on post-secondary campuses. However, only 28 per cent of Canadians fully understand the meaning of consent.

This week, Ontario MPP Kristyn Wong-Tam tabled a private members bill to make the third week in September Consent Awareness Week. The provincial government should not let this opportunity languish — we need Queen's Park to demonstrate its commitment to preventing gender-based violence on campus.

Consent Awareness Week invites Ontarians to have intersectional, affirming, and thoughtful conversations about consent. It is an opportunity for communities to learn essential life skills, including how to articulate boundaries, respond to rejection, actively listen to others, and centre respect as a vital building block of healthy relationships. By establishing Consent Awareness Week, we can create an annual reminder that Ontarians have the right to be respected and safe where we live, work, and study.

We have seen what happens when consent is not effectively taught. Though it is an often forgotten or de-prioritized component of anti-violence work, education must be a core tenet of sexual violence prevention strategies.

The status quo of governments doing little to nothing to protect new students means experiencing sexual and gender-based violence is a common feature of students' introduction to campus life. It doesn't have to be this way and Consent Awareness Week is a meaningful start. It is time for governments to listen and act on student recommendations — anything less is unacceptable.

Ziyana Kotadia is a Western University student and gender equity advocate.

SHARE:

ITEM 3.0 – Business Arising from the Minutes

ACTION: ☐ APPROVAL   ☐ INFORMATION   ☐ DISCUSSION

In response to a request during the Discussion and Question Period, the leadership updates that were provided to Senate over the summer have been appended to the minutes.

The Provost will provide an update on faculty hires and completed and ongoing leadership searches in the academic portfolio.

Western

REPORT OF THE PRESIDENT

To: Senators

From: Alan Shepard

Date: October 7, 2022

Re: Monthly report for October 2022

Dear Senators,

Following are some noteworthy developments since my September 8 report to Senate.

Western Academy for Advanced Research launched: On September 15, colleagues gathered in the International & Graduate Affairs Building to celebrate the official launch of WAFAR—a multidisciplinary initiative to attract experts from around the world to Western to brainstorm solutions to global problems. Led by Distinguished University Professor and former Western Provost Fred Longstaffe, the Academy will focus its work exclusively on two specific research themes for 12-month periods in collaboration with government and private-sector partners. Postdoctoral scholars and senior graduate students will also have opportunities to participate. Research related to the inaugural theme of mathematics and neural networks is already underway, while work on a second theme concerning climate-resilient infrastructure begins next January. Later this fall, WAFAR will issue a call for letters of intent for new themes beginning next September and in 2024. See https://uwo.ca/academy/index.html for more details.

Minor in Black studies adds to growing list of new programs: Our Department of Gender, Sexuality & Women's Studies has launched a new minor in Black studies that is open to all students and provides a range of local, national and global perspectives on Black history, culture and heritage. Curriculum was developed by colleagues in the Faculties of Arts & Humanities, FIMS, and Social Science. This is the latest in a growing list of newly developed and launched academic programs that includes an AI specialization in Engineering; compressed RPN-to-BScN Nursing degree; graduate specialization in Machine Learning in Health & Biomedical Sciences; Creative Arts & Production program; Ivey's Women in Asset Management course; virtual-reality program for Personal Support Workers; and new micro-credentials in healthy aging, pedorthics, and biotechnology for the food & bio-pharmaceutical industries.

Indigenous Learning Honour launched: As part of our commitment to Indigenization and decolonization across campus, Western announced the launch of the *Memegwaanh* Indigenous Learning Honour (ILH) on September 30 during Canada's [National Day for Truth and Reconciliation](#). The honour will recognize students' engagement in efforts towards Truth and Reconciliation during their time at Western through academic coursework and extracurricular activities, such as community-engaged learning opportunities. The initiative is based on an Indigenous curriculum and learning project led by alumna **Camille Di Iulio** (EdD'22) as part of her Head & Heart Research Fellowship. Students interested in enrolling in the ILH will find more details at https://indigenous.uwo.ca/initiatives/indigenous_learning_honour_/index.html

Western Heads East marks 20 years of global impact: Inspired by the call to respond to the HIV/AIDS crisis in Africa, *Western Heads East* was established in 2002 as a unique experiential learning and international development project that combined the efforts of faculty researchers, students and staff to make a difference on a global scale. In 2004, the program introduced probiotic yogurt to its first community kitchen in Mwanza, Tanzania, in partnership with the Tukwamuane Women's Group. Today, over 310 community production units and kitchens — owned and operated largely by women's groups — have been established in Tanzania, Kenya, Uganda, and Rwanda, benefiting over 280,000 community members. Recently, WHE has brought the learnings about social enterprise and nutrition from its work in East Africa back home to London, working in collaboration with Youth Opportunities Unlimited, Mistyglen Creamery (a local dairy), and Fanshawe College to bring probiotic nutrition to vulnerable populations in the local community. Congratulations to the hundreds of students, faculty, staff and community partners who have contributed to WHE's success, including **Bob Gough** (Director, WHE & International Internships & Development), **Gregor Reid** (Distinguished Professor Emeritus, Schulich & Lawson Scientist), and **Sharareh Hekmat** (Professor, Food & Nutrition, Brescia) whose leadership was instrumental in launching the program.

English grad donates $10M to support Arts & Humanities scholarships: On September 28, we announced that the late Bill Hodgins (BA'54) had bequeathed the largest-ever donation to the Faculty of Arts & Humanities. The $10M gift will fund multiple scholarships in perpetuity, ranging in value from $2,000 up to $80,000 over four years. Mr. Hodgins—who was the first in his family to attend university and later distinguished himself as a preeminent figure in interior design—made the donation in honour of his mother, Neen, who was unable to pursue her dream of studying English at Western because she couldn't afford to do so. This was Mr. Hodgins second major donation to Western, the first coming over fifteen years ago and which has since supported over ninety English students. An outdoor study space in front of University College will be named after Mr. Hodgins as a lasting memorial to his remarkable generosity.

Accolades: Congratulations to the following campus community members who, among others, have received special honours in recent weeks:

- **Kim Baines** (Chemistry), **Aaron Fenster** (Medial Biophysics), **William Fisher** (Psychology) and **Adrian Owen** (Psychology and Physiology & Pharmacology)

named *Fellows of the Royal Society of Canada*.

- **Arghya Paul** (Chemical & Biochemical Engineering) inducted to the *Royal Society of Canada's College of New Scholars, Artists & Scientists*.

- **Valerie Oosterveld** (Law) named recipient of the *Royal Society of Canada's Ursula Franklin Award in Gender Studies* in recognition of her research and efforts to instigate change and further the understanding and formation of international criminal law.

- **Christopher Alcantara** (Political Science) named recipient of the *Royal Society of Canada's Yvan Allaire Medal* in recognition of his outstanding contribution in governance of public and private organizations.

- **Frank Beier** (Physiology & Pharmacology), **Ruth Lanius** (Psychiatry), **Kathy Nixon** (Paediatrics and Epidemiology & Biostatistics), and **Nadine Wathen** (Nursing) elected *Fellows to the Canadian Academy of Health Sciences*.

- **Yolanda Hedberg** (Chemistry), **Daniel Keir** (Kinesiology), **Lijia Liu** (Chemistry), **Sue Peters** (Physical Therapy), **Joshua Pearce** (Electrical & Computer Engineering), **Jessica Prodger** (Microbiology & Immunology), and **Trish Tucker** (Occupational Therapy) awarded a total of $1.7M from the *Canada Foundation for Innovation*.

- **Chantelle Richmond** (Geography & Environment) named *Fullbright Canada Research Chair in Social Sciences*.

- **Styliani Constas** (Chemistry) named *Fullbright Canada Research Chair in Climate Change, Air Quality and Atmospheric Chemistry*.

- PhD candidate **Tanja Grubnic** (English & Writing Studies) named *Fullbright Scholar*.

- Students **Leighton Schreyer** (Schulich), **Bailey Thompson** (Engineering), **Bruce Gillespie** (Engineering), **Adam Kid** (Engineering), and **Parth Vachharajani** (Engineering) each named *Global Winners in the 2022 Undergraduate Awards*, while **Riley Cousins** (Health Sciences) and **Rory Gilliland** (Schulich) were named *Regional Winners.*

- The late **Dr. Stephen Blizzard** (MD'63) and former Dean of Schulich Medicine & Dentistry **Dr. Carol Herbert** named inductees to the *Canadian Medical Hall of Fame*.

Leadership update: In recent months, several new senior academic leaders have begun new roles, including:

- **John Doerksen**, appointed Vice-Provost (Students) as of July 1

- **Lisa Latif**, appointed Acting University Registrar as of July 1
- **Mark Daley**, appointed Chief Digital Officer as of September 1
- **Susan Lewis**, appointed Vice-Provost (Academic Programs); she joined us September 2 from the University of Victoria
- **Bryan Neff**, appointed Acting Vice-President (Research) as of October 1.

Meanwhile, searches remain underway, or will begin soon, for the Dean of the Faculty of Arts & Humanities, Vice-Provost & Associate Vice-President (International), University Registrar, and Vice-President (Research).

ITEM 5.1 – Nominating Committee Membership

ACTION: ☒ APPROVAL   ☐ INFORMATION   ☐ DISCUSSION

[Must be members of Senate]

Workload: Meets monthly, the Thursday of the week before Senate at 9:30 a.m.

Composition: Regular Members:

Seven (7) members of Senate, at least one (1) of whom is a graduate student and no more than two (2) members from a single unit

Alternate Members:

Three (3) members of Senate, at least one of whom is a student

Current Elected Members:

Terms continuing to June 30, 2023:

Regular Members: Mark Cleveland (SS), Zoë Sinel (Law), Laura Stephenson (SS)

Alternate Members: Dale Laird (Schulich)

Terms continuing to June 30, 2024:

Regular Members: Sophie Roland (Music) Jane Toswell (AH), Jeff Watson (Admin)

Alternate Members: Clare Robinson (Eng)

Required: **Regular Members:**   One (1) graduate student senator

Alternate Members: One (1) student senator

Nominees:	_____	Senator, GRAD	Term to June 30, 2023
	_____	Alternate – Student Senator	Term to June 30, 2023

ATTACHMENT(S):

List of Senators

Senate Membership 2022-23

EX OFFICIO (20 voting members and 1 non-voting member)

Chancellor	Linda Hasenfratz
President & Vice-Chancellor	Alan Shepard
Provost & Vice-President (Academic)	Florentine Strzelczyk
Vice-President (Operations & Finance)	Lynn Logan
Acting Vice-President (Research)	Bryan Neff
Vice-President (University Advancement)	Jeff O'Hagan
Vice-Provost (School of Graduate & Postdoctoral Studies)	Linda Miller
Dean, Faculty of Arts and Humanities	Michael Milde
Dean, Ivey Business School	Sharon Hodgson
Dean, Faculty of Education	Donna Kotsopoulos
Dean, Faculty of Engineering	Ken Coley
Dean, Faculty of Health Sciences	Jayne Garland
Dean, Faculty of Information and Media Studies	Lisa Henderson
Dean, Faculty of Law	Erika Chamberlain
Dean, Schulich School of Medicine & Dentistry	John Yoo
Dean, Don Wright Faculty of Music	Michael Kim
Dean, Faculty of Science	Matt Davison
Dean, Faculty of Social Science	Nick Harney
Vice-Provost and Chief Librarian	Catherine Steeves
Acting University Registrar	Lisa Latif
University Secretary (non-voting)	Amy Bryson

ELECTED FACULTY (46 voting members)

FACULTY OF ARTS AND HUMANITIES (5)

Term to June 30/23:	Alena Robin (Languages & Cultures)
	Anne Schuurman (English & Writing Studies)
Term to June 30/24:	Constanza Burucúa (Languages & Cultures)
	Mary Helen McMurran – on leave until Jan. 1, 2023
	Jane Toswell (English & Writing Studies)
	Victoria Wolff (Languages & Cultures) – Sept. 1, 2022 – Dec. 31, 2022 only

IVEY BUSINESS SCHOOL (2)

Term to June 30/23:   Deishin Lee

Term to June 30/24:   Tony Frost

FACULTY OF EDUCATION (2)

Term to June 30/23:   Immaculate Namukasa

Term to June 30/24:   Katina Pollock

FACULTY OF ENGINEERING (2)

Term to June 30/23:   James Lacefield (Electrical & Computer Engineering)

Term to June 30/24:   Clare Robinson (Civil & Environmental Engineering)

SCHOOL OF GRADUATE AND POSTDOCTORAL STUDIES (10)

SGPS – At Large

Term to June 30/23:   Mark Cleveland (DAN Management & Organizational Studies)

SGPS – Arts and Humanities

Term to June 30/23:   Genevieve De Viveiros (French Studies)

SGPS – Business

Term to June 30/24:   Adam Fremeth

SGPS – Education

Term to June 30/24:   Rachel Heydon

SGPS – Engineering

Term to June 30/23:   Abdallah Shami (Electrical & Computer Engineering)

SGPS – Health Sciences

Term to June 30/24:   Treena Orchard (Health Studies)

SGPS – Law/FIMS/Music

Term to June 30/23:   Kevin Mooney (Music Research & Composition)

SGPS – Medicine & Dentistry

Term to June 30/23:   Shawn Whitehead (Anatomy & Cell Biology)

SGPS – Science

Term to June 30/24:   Benjamin Rubin (Biology)

SGPS – Social Science

Term to June 30/24:   Marc Joanisse (Psychology)

FACULTY OF HEALTH SCIENCES (4)

Term to June 30/23:   Shauna Burke (Health Studies)

                                                     Rachel Forrester-Jones (Health Studies)

Term to June 30/24:   Kenneth Kirkwood (Health Studies)

                                                     Carrie Anne Marshall (Occupational Therapy)

FACULTY OF INFORMATION AND MEDIA STUDIES (2)

Term to June 30/23:   Ajit Pyati

Term to June 30/24:   Melissa Adler

FACULTY OF LAW (2)

Term to June 30/23:   Zoe Sinel

Term to June 30/24:   Joanna Langille

SCHULICH SCHOOL OF MEDICINE & DENTISTRY (5)

Term to June 30/23:   Tisha Joy (Medicine)

                                                 Dale Laird (Anatomy & Cell Biology)

Term to June 30/24:   Frank Beier (Physiology & Pharmacology)

                                                 Rodney DeKoter (Microbiology & Immunology)

                                                 Gildo Santos (Dentistry)

DON WRIGHT FACULTY OF MUSIC (2)

Term to June 30/23:   Sophie Roland (Music Performance Studies)

Term to June 30/24:   Aaron Hodgson (Music Performance Studies) – July 1, 2022 –
                                                 June 30, 2023 only

                                                 Edmund Goehring (Music Research & Composition) – on leave
                                                 until July 1, 2023

FACULTY OF SCIENCE (5)

Term to June 30/23:   Stella Constas (Chemistry)

                                                 Anwar Haque (Computer Science)

Terms to June 30/24:   Pauline Barmby (Physics & Astronomy)

                                                 Beth Gillies (Chemistry)

                                                 Jan Minac (Mathematics)

FACULTY OF SOCIAL SCIENCE (5)

Term to June 30/23:   Andrew Nelson (Anthropology)

                                                 Laura Stephenson (Political Science)

Term to June 30/24:   Godwin Arku (Geography)

                                                 Kate Choi (Sociology)

                                                 Julie Schermer (DAN Management / Psychology)

AFFILIATED UNIVERSITY COLLEGES (9 voting members)

BRESCIA UNIVERSITY COLLEGE (3)
President: Lauretta Frederking

Term to June 30/23:   Sara Morrison

Term to June 30/24:   Jennifer Sutton

HURON UNIVERSITY COLLEGE (3)
President: Barry Craig

Term to June 30/23:   Thomas Peace

Term to June 30/24:   Dan Smith

KING'S UNIVERSITY COLLEGE (3)
President: David Malloy

Term to June 30/23:   Robert Ventresca

Term to June 30/24:   Laura Lewis

STUDENTS (18 voting members)

UNDERGRADUATES (14)

Arts and Humanities/FIMS/Music
Term to June 30/23:   *Migrated to At-Large for 2022-23*

Business/Education/Engineering/Law
Term to June 30/23:   *Migrated to At-Large for 2022-23*

Health Sciences (1)
Term to June 30/23:   Dante Tempesta

Medicine & Dentistry (1)
Term to June 30/23:   Margi Patel

Science (2)
Term to June 30/23:   Kenisha Arora

                                                   Jeff Binoy

Social Science (2)
Term to June 30/23:   Hailey Arnott

                                                   Emilie Kalaydijan

Brescia, Huron and King's University Colleges
Term to June 30/23:   *Migrated to At-Large for 2022-23*

                                                   Migrated to At-Large for 2022-23

At Large (8)

Term to June 30/23:	Sahiba Badyal (Ivey)
	Iman Berry (Ivey)
	Ethan Chen (Ivey)
	Maisha Fahmida (Schulich)
	Angela Liu (Huron)
	Lauren Stoyles (Huron)
	Mohamed Alkawaja (Social Science)
	Kathleena Henricus (Social Science)

GRADUATE STUDENTS (4)

Term to June 30/23:	Mara Bordignon (Education)
	Hugh Samson (Information and Media Studies)
	Joel Welch (Law)
	Matheus Sanita Lima (Science)

ADMINISTRATIVE STAFF (2 voting members)

Term to June 30/23:	Jeff Watson (Careers and Experience)
Term to June 30/24:	Vacant

GENERAL COMMUNITY (5 voting members)

Alumni Association (3)

President designate:	Yvette Laforet-Fliesser
Term to June 30/23:	Anne Baxter
Term to June 30/24:	Dave Ferri

Elected by Senate (2)

Term to June 30/23:	Sheila Powell
Term to June 30/24:	TBD (Subcommittee Appointment)

BOARD OF GOVERNORS (2 voting members)

Term to June 30/23:	Cathy Burghardt-Jesson
Term to June 30/24:	Geoff Pollock

OBSERVERS: (16 to 19 non-voting observers)

Pauline Barmby	Academic Colleague
Susan Lewis	Vice-Provost (Academic Programs)
Margaret McGlynn	Vice-Provost (Academic Planning, Policy & Faculty)
TBD	Vice-Provost and Associate Vice-President (International)
Christy Bressette	Vice-Provost and Associate Vice-President (Indigenous Initiatives)
Ruban Chelladurai	Associate Vice-President (Planning, Budgeting, and Information Technology)
Opiyo Oloya	Associate Vice-President (Equity, Diversity & Inclusion)
John Doerksen	Vice-Provost (Students)
TBD	Director, Undergraduate Recruitment and Admissions
Hiran Perinpanayagam	President, UWO Faculty Association (UWOFA)
Roxanne Isard	UWOFA-Librarians/Archivists (LA) Representative
Ruth Ann Strickland	Lecturer Representative
Ethan Gardner	President, University Students' Council (USC)
Danica Facca	President, Society of Graduate Students (SOGS)
Karine Dufresne	President, PAW
Junaid Hussain	President, Master of Business Admin. Assoc. (MBAA)
Geoff Read	Academic Dean(s) of Affiliated University College who are not currently in elected positions on Senate. *(Up to three, one each from Brescia, Huron and King's).*

TOTAL: 103 Senators (102 voting members) plus 16-19 official observers

Senate membership as of September 16, 2022

ITEM 6.1 Membership – Selection Committee for the Vice-Provost (Graduate & Postdoctoral Studies)

ACTION: ☒ ACTION   ☐ INFORMATION   ☐ DISCUSSION

Composition: A committee to select a Vice-Provost (Graduate & Postdoctoral Studies) shall consist of:

- the Provost & Vice-President (Academic), who shall be Chair

- the Vice-Provost (Research)

- 5 persons elected by Senate, one of whom shall be a Dean and one of whom shall be a graduate student

Required: Five (5) persons elected by Senate, one of whom shall be a Dean and one of whom shall be a graduate student

Nominees:

Matt Davison (Sci)	(Dean)
Lorraine Davies (SS)	(Faculty/Staff/Com/Stu)
Janis Cardy (HS)	(Faculty/Staff/Com/Stu)
Jayshri Sabarinathan (Eng)	(Faculty/Staff/Com/Stu)
Yousuf Hasan	(Student, GRAD)

ITEM 6.2 – Membership – Electoral Board for Chancellor

ACTION: ☒ ACTION   ☐ INFORMATION   ☐ DISCUSSION

Pursuant to the University of Western Ontario Act, there shall be a Chancellor of the University who shall be elected by an electoral board consisting of twelve members as outlined below.

The term of office of the Chancellor shall be for four years commencing with the 1st day of July of the year of election and continuing on until a successor is elected, but in any event not longer than six months after the expiration of the term of office, and no Chancellor shall be eligible for re-election.

The current Chancellor's term began on July 1, 2019, and the term will expire on June 30, 2023. An electoral board must be established to select the next Chancellor.

Composition: Twelve (12) members:

- Six (6) members, except ex officio members, of the Board, including the chairman of the Board

- Six (6) members of the Senate, including the Vice-Chancellor

Required: Five (5) members of the Senate

Nominees: _____Godwin Arku (SS)_____   (Senator)

_____Lauretta Frederking (Brescia)_____   (Senator)

_____Gildo Santos (Schulich)_____   (Senator)

_____Donna Kotsopoulos (Edu)_____   (Senator)

_____Shawn Whitehead (Schulich)_____   (Senator)

ITEM 6.3 – Membership – Operations/Agenda Committee (OAC)

Workload: Meets monthly on Thursday at 3:00 p.m. in the week prior to Senate.

Composition: Nine (9) current members of Senate, at least one (1) of whom shall be a student. The Vice-Chair of Senate is the Chair *ex officio* of this Committee.

Current Senate-Elected Members:

Terms continuing to June 30, 2023:

> Pauline Barmby (Sci), Thomas Jenkyn (Eng), Dale Laird (Schulich), Andrew Nelson (SS), Ajit Pyati (FIMS)

Terms continuing to June 30, 2024:

> Constanza Burucúa (AH), Deishin Lee (Ivey), Sophie Roland (Music)

Required: One (1) student senator (term from July 1, 2022 to June 30, 2023)

Nominees: Matheus Sanita Lima   (Student, UNDG/GRAD)   Term to June 30, 2023

ITEM 6.4 – Membership – Senate Committee on Academic Curriculum and Awards (ACA)

ACTION: ☒ ACTION   ☐ INFORMATION   ☐ DISCUSSION

Workload: Meets monthly on Wednesday at 2:30 p.m. in the week prior to Senate.

Composition: Thirteen (13) members elected by Senate, including:
- Eleven (11) faculty members, at least seven (7) of whom must be members of Senate. No more than two (2) may be from the same Faculty, School, or Affiliated University College. No more than one (1) may be a Dean. At least four (4) must have membership in the School of Graduate and Postdoctoral Studies.
- Two (2) students:
  - One (1) graduate student
  - One (1) undergraduate student

Current Senate-Elected Members:

Terms continuing to June 30, 2023:

Kenisha Arora (UNDG), John Cuciurean (Music), Donna Kotsopoulos (Edu), Immaculate Namukasa (Edu), Mark Workentin (Sci), Ken Yeung (Sci)

Terms continuing to June 30, 2024:

Godwin Arku (SS), Tisha Joy (Schulich), Ken Kirkwood (HS), Susan Knabe (FIMS), Anne Schuurman (AH), Shawn Whitehead (Schulich)

<mark>**Required:**</mark>   One (1) graduate student (term from July 1, 2022 to June 30, 2023):
- One (1) graduate student

Nominees: _____Kristi MacDonald_____   (Student, GRAD)

ITEM 6.5 – Membership – Subcommittee on Western Approved Micro-credentials (SWAM)

ACTION: ☒ ACTION   ☐ INFORMATION   ☐ DISCUSSION

Workload: Meets monthly on Mondays at 10:00 a.m.

Composition: Seven (7) members elected by Senate, including:
- Five (5) faculty members, one (1) of whom shall be an Associate Dean (Undergraduate or Graduate) and one (1) of whom shall be a Department Chair (or equivalent). No two members may be from the same Faculty/School.
- Two (2) students:
  - One (1) graduate student
  - One (1) undergraduate student

Current Senate-Elected Members:

Terms continuing to June 30, 2023:

Lorraine Davies (SGPS), Mara De Giusti Bordignon (GRAD), Miranda Green-Barteet (AH), Jeff Hutter (Sci), Pam McKenzie (FIMS), Laura Murray (HS)

Required: One (1) undergraduate student (term from July 1, 2022 to June 30, 2023):

Nominees: _____Emmanuel Akanbi_____   (Student, UNDG)   Term to June 30, 2023

ITEM 7.1 – Draft Policy on Academic Consideration for Student Absences – Undergraduate Students in First Entry Programs

ACTION: ☐ APPROVAL   ☐ INFORMATION   ☒ DISCUSSION

EXECUTIVE SUMMARY:

The Senate Committee on Academic Policy welcomes feedback from Senate on a draft *Policy on Academic Consideration for Student Absences – Undergraduate Students in First Entry Programs*, as well as feedback and advice on what resources and communications would be beneficial for further consultation on this policy.

The committee recognizes the importance of broad consultation around this critical policy, which impacts students, staff, and instructors. The draft policy provides two distinct routes for students to request academic consideration for absences: a route with documentation (medical or compassionate grounds) and a route for declared absences without documentation (DAWD).

A significant component of the first route is the addition of compassionate grounds with documentation, including the creation of a new Compassionate Consideration Form (CCF). This provision will put into policy a means for students to seek academic consideration for compassionate grounds such as bereavement, trauma, high school commencements, and non-varsity sporting or academic events.

The second route creates a provision for students to declare one absence without documentation (DAWD) per course. This provision is balanced by agency for instructors to designate one assessment as ineligible for a DAWD. The committee welcomes feedback on this route, and whether DAWD requests (and exclusions by instructors) should be expanded for full courses. Further, courses where there is already built-in flexibility in assessment weighting would not be eligible for a DAWD (for example, when an assignment grade is based on several assignments, with the lowest mark dropped from the final grade).

While not within the remit of the committee, S. Lewis, Vice-Provost (Academic Programs) (susan.lewis@uwo.ca) welcomes feedback on potential implementation strategies.

ATTACHMENT(S):

Draft Policy on Academic Consideration for Student Absences – Undergraduate Students in First Entry Programs

Policy on Academic Consideration for Student Absences – Undergraduate Students in First Entry Programs

Policy Category:	Rights and Responsibilities
Subject:	Academic Consideration for Student Absences – Undergraduate
Subsections:	Purpose; Statement of Principles; Exclusions; Policy; Route 1: Request for Academic Consideration for Absence on Medical or Compassionate Grounds (documented); Route 2: Declared Absence Without Documentation (DAWD); Appeals
Approving Authority:	Senate
Responsible Committee:	Senate Committee on Academic Policy
Related Procedures:	*
Officer(s) Responsible for Procedure:	*
Related Policies:	Academic Accommodation for Students with Disabilities; Attendance Regulations for Examinations
Effective Date:	TBD
Supersedes:	(NEW)

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PURPOSE

The purpose of this Policy is to provide guidance to undergraduate students, instructors, and administrators in situations where students are unable to complete academic responsibilities due to medical, compassionate or other extenuating circumstances.

This Policy and the associated procedures apply only to students who have been admitted to first entry programs at Western University. Students who are in second entry programs, including Education, Law, Medicine & Dentistry, and the Ivey Business School, or graduate programs, are not included in this Policy and

should consult their Faculty of registration for information about academic consideration and how it is handled in their Faculty.

STATEMENT OF PRINCIPLES

The University recognizes that students periodically may require relief from academic responsibilities for medical, compassionate or other extenuating circumstances.

This Policy aims to manage these requests by considering the timeframe of the request, the needs and obligations of students, instructors and administrators, and the need to ensure fairness and consistency for all students including those seeking academic consideration.

It is a general principle that legitimate requests for academic consideration will be granted. Requests for relief should be made with a commitment to academic integrity. Requests that deviate from this commitment, including false statements or altered forms or documents, will be subject to investigation as either a Scholastic Offense (Clause 4) or a violation of the Code of Student Conduct (Section E, clauses 4a and 4b) where appropriate.

EXCLUSIONS

1) Students who will miss academic responsibilities due to varsity commitments, religious, Indigenous, or spiritual observances should consult the relevant policies. Indigenous students can seek guidance from the Office of Indigenous Initiatives.

2) Students seeking an alternate academic arrangement related to a permanent or temporary disability should seek and arrange reasonable accommodations with Accessible Education as soon as possible in accordance with the Policy on Academic Accommodation for Students with Disabilities.

3) Academic work that has already been submitted or attempted is not eligible for academic consideration. Examples include a quiz or test, whether online or in-person, which the student has viewed or a laboratory to which the student has reported.

POLICY

Students may submit a request for academic consideration through the following two routes:

Route 1: Request for Academic Consideration for Absence on Medical or Compassionate Grounds (documented)

Students seeking academic consideration for a medical illness or on compassionate grounds (such as bereavement, high school commencements, and non-varsity sporting or academic events) are required to provide documentation in the form of a Student Medical Certificate (SMC) for medical illness or relevant documentation along with a Compassionate Consideration Form (CCF) for compassionate grounds.

The following conditions are in place for students seeking academic consideration under this category:

a. Students must submit their documentation along with a request for academic consideration to the Academic Counselling or Undergraduate Office of the student's Faculty of registration indicating the period of absence and when the student should be able to resume academic responsibilities. Forms must be submitted no later than two business days after the date specified for resuming responsibilities.

b. Students who require academic consideration must, where possible, submit documentation in advance of due dates, examinations, etc.

c. The period of academic consideration will normally be that specified on the medical documentation; the duration of absence for compassionate grounds will be determined by the Academic Counselling or Undergraduate Office if no duration is listed on supporting documentation. Once the request for academic consideration and supporting documents have been received and approved, the student's instructors will be notified of this by the Academic Counselling or Undergraduate Office in the student's home faculty. Absences are deemed to start at midnight (12:00 am) on the first approved day and end on 11:59 pm the final day of approval.

d. For medical illness, academic consideration shall be granted only where the documentation indicates that the student could not reasonably be expected to complete their academic responsibilities, and only when the licensed practitioner providing the documentation is able to make a reasonable assessment of the student's physical or mental state during the period for which relief is sought.

Route 2: Declared Absence Without Documentation (DAWD)

Students who experience an extenuating circumstance that renders them unable to meet academic requirements (e.g., attending lectures or labs, writing tests, completing and submitting assignments, participating in presentations) can declare an absence without documentation in situations where the student expects to resume academic responsibilities within 48 hours or less.

The following conditions are in place for declaring an absence without documentation:

a. Students will be allowed a maximum of one declared absence per course;

b. Any absence in excess of the number designated in clause a above, regardless of duration, will require students to seek academic consideration on the basis of medical or compassionate grounds through the Academic Counselling or Undergraduate Office in their Faculty of registration no later than two business days after the date specified for resuming responsibilities.

c. The duration of the declared absence will be for a maximum of 48 hours, beginning at 12:01am on the date of report and covering any course requirements in a single course during that period (note: there is no obligation to declare all course requirements);

d. The duration of a declared absence will terminate at 8:30 am on the day following the last day of classes each semester regardless of how many days of absence have elapsed;

e. Declared absences are not allowed for any assessments where there is already built-in flexibility in assessment weighting so that the assessment can already be missed without penalty. For example, when an assignment grade is based on several assignments, with the lowest mark dropped from the final grade *none* of the assignments are eligible;

f. Declared absences are not allowed for scheduled final examinations; for midterm examinations scheduled during the December examination period; or for final lab examinations/reports scheduled during the final week of term;

g. In addition to items listed in clauses e and f, instructors may designate up to one further assessment where a declared absence will not be allowed. In such cases, students must be offered an opportunity to complete an equivalent assessment (e.g., a make-up test) or to submit the work (e.g., an essay) late; such provisions should be clearly articulated on course outlines.

h. It is the student's responsibility to ensure that they declare an absence for eligible course requirements. Once submitted, a declaration of absence cannot be withdrawn, even if it is made for an ineligible assessment.

APPEALS

A student who has been denied academic consideration by an Academic Counselling Unit or Undergraduate Office may appeal the decision to the Dean of their Faculty of registration.

ITEM 10.1 – Announcement of a Vice-Chair of the University Research Board

ACTION: ☐ APPROVAL   ☒ INFORMATION   ☐ DISCUSSION

The University Research Board elected a Vice-Chair for the July 1, 2022 to June 30, 2023 term as follows:

Vice-Chair: Oana Branzei (Ivey)

ITEM 12.0 – The Unanimous Consent Agenda

ACTION: ☒ APPROVAL   ☐ INFORMATION   ☐ DISCUSSION

Recommended: That the items listed in the Consent Agenda be approved or received for information by the Senate by unanimous consent.

The Senate's parliamentary authority - *American Institute of Parliamentarians Standard Code of Parliamentary Procedure* (formerly called *Sturgis Standard Code of Parliamentary Procedure)* - explains the consent agenda:

> Organizations having a large number of routine matters to approve often save time by use of a *consent agenda*, also called a *consent calendar* or *unanimous consent agenda*. This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions.
>
> Before taking the vote, the chair allows time for the members to read the list to determine if it includes any matters on which they may have a question, or which they would like to discuss or oppose. Any member has a right to remove any item from the consent agenda, in which case it is transferred to the regular agenda so that it may be considered and voted on separately. The remaining items are then unanimously approved *en bloc* without discussion, saving the time that would be required for individual votes.

A number of Canadian university governing bodies have employed the consent agenda format to include not only routine approval items, but also information items. One reason for using this format is to allow the governing body to focus on major items of business. While approval of an omnibus motion saves time at meetings, members will want to review the agenda materials carefully in order that they properly discharge their responsibilities.

How it works for Senate:

In consultation with Committee chairs and principal resource persons, the University Secretary identifies action and information items that are routine and/or likely non-controversial. Action and information items on the agenda that are <u>not</u> noted on the consent agenda will be presented singly for discussion and voting (when appropriate).

When members receive their meeting agendas, they should review all reports in the usual manner. **If any member wants to ask a question, discuss, or oppose an item that is marked for the consent agenda, they can ask to have it removed from the consent agenda** by contacting the University Secretary (at senate@uwo.ca) prior to the meeting or by asking that it be removed before the Chair calls for a mover and seconder for the motion to approve or receive, by unanimous consent, the items listed.

At the Senate meeting, before the unanimous consent motion is presented for approval, the Chair of Senate (1) will advise the Senate of items that are to be removed from the list based on prior requests from Senate members; and (2) will ask if there are any other items that should be removed from the list. The remaining items are then unanimously approved *en bloc*

without discussion. Those matters that have been struck from the consent agenda will be handled in the usual way.

The minutes of the Senate meeting will report matters approved as part of the consent agenda as "carried by unanimous consent". Information items received as part of the consent agenda will be reported as received.

ITEM 12.1(a) – Revisions to the Senate Election Procedures

ACTION: ☒ APPROVAL   ☐ INFORMATION   ☐ DISCUSSION

Recommended: That on the recommendation of OAC, Senate approve that effective October 14, 2022, the Senate Election Procedures be revised as shown in Item 12.1(a).

EXECUTIVE SUMMARY:

The Senate Election Procedures currently specify that the schedule for calling for nominations, publication of candidates' names, and timelines for balloting shall be as published by the University Secretary (section A.1(2)). The proposed amendment clarifies that this information will be provided on or before November 30 each year. The amendment additionally provides general guidance relating to the timeline for elections by indicating that nominations are normally open for approximately two weeks in early January, followed by a campaign period.

The proposed changes will align section A.1(2) of the Senate Election Procedures with the information provided in section A.1(2) of the Board Election Procedures.

The Senate Election Schedule for 2023 will be presented to Senate in November.

ATTACHMENT(S):

Revisions to the Senate Election Procedures

Western
UNIVERSITY · CANADA

Senate Election Procedures

Effective Date: October 14, 2022 ~~October 15, 2021~~

Supersedes: October 15, 2021; November 13, 2020; March 2019
_____

The University of Western Ontario Act 1982 as amended in 1988 and 2016 (hereinafter referred to as the Act), in Sections 24 and 25 defines the composition of Senate, general provisions for election of members, including eligibility for candidacy and voting, the establishment of a staggering of terms at the time of first elections, and a provision for the designation of constituencies within units.

For purposes of these Senate Election Procedures, "the University" means Western University, excluding the Affiliated University Colleges; and

The "Affiliated University Colleges" means Brescia University College, Huron University College, and King's University College.

A.   CONSTITUENCIES: FACULTY, ADMINISTRATIVE STAFF, UNDERGRADUATE STUDENTS, GRADUATE STUDENTS

A.1   General

1.   The University Secretary shall be the Chief Returning Officer.

2.   The schedule for calling for nominations, publication of candidates' names, and timelines for campaigning and balloting shall be as published by the University Secretary on or before November 30 each year. Normally, nominations are open for approximately two weeks in early January, followed by a campaign period.

3.   Elections of faculty from the Affiliated University Colleges are conducted by each Affiliated University College, with the winners' names being forwarded to the University Secretary.

4.   With the exception of faculty elected from the Affiliated University Colleges, candidates for election must be nominated by means of an official nomination form available from the University Secretary and accessible on the University Secretariat website: http://www.uwo.ca/univsec/.

5.   Nomination forms for staff and students must be signed by 10 persons eligible to vote in the unit or constituency concerned.

6.   Nomination forms for faculty from the University shall be signed in one of the following ways:

      (a)   by 10 members eligible to vote in the academic unit or constituency to be represented; or

      (b)   by the Nominating Committee of the Council of the Faculty or School through the Chair of the Nominating Committee, the Dean, or in the case of SGPS, the Vice-Provost.

7.   Nominees must declare on the nomination form:

      (a)   that they are willing to stand as candidates for election and to serve if elected; and

      (b)   that they meet the eligibility requirements for the unit or constituency.

8.   Any person nominated who is not available to sign the nomination form is permitted to notify the University Secretary, in writing, of their intention to be a candidate up until the final deadline for nominations.

9.   Nominees must submit with the nomination form a statement of interest up to a limit of 200 words and may submit a digital photograph for publication. The University Secretary shall have discretion in restricting the published statement to 200 words. The statement and the digital photograph (if provided) of the candidate will be posted on the election website and linked to the ballot, and by submitting the statement and photograph, candidates agree to such posting.

10.   Errors or irregularities on a nomination form constitute grounds for rejection of the nomination by the University Secretary.

11.   When only sufficient nominations to fill the vacancies for any unit or constituency are received, the University Secretary shall declare the person or persons nominated elected by acclamation.

12.   Except where election is by acclamation, election shall be by secret ballot by those eligible to vote in the unit or constituency concerned.

13.   Balloting will be conducted during a designated period at an election site linked to Western's homepage: http://www.uwo.ca

14.   Where more than one seat is vacant in any unit or constituency, voters may vote for candidates up to the maximum number of seats available. Candidates with the most votes will be the winners and will fill the vacant seats in order of

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plurality.

15. If in any election there is a tie vote, the election shall be determined by lottery conducted by the University Secretary in the presence of the candidates concerned or their agents.

16. An election shall not be invalidated by any irregularity which, as determined by the University Secretary, does not affect the outcome of such election. Notification of any irregularity must be received by the University Secretary within five business days of the closing of the polls.

17. The results of the election shall be announced as soon as possible after the close of balloting. The number of votes received by each candidate will be made public.

18. All election data will be retained for a period of thirty days following publication of the election results, and then destroyed if no appeal is pending.

19. A list of voting results, validated by the University Secretary, shall be retained for a period of two years.

20. In accordance with the Act, the following pertains with respect to terms for the various constituencies represented on Senate:

     (a) Faculty, administrative staff and members of the general community are elected to two-year terms. They may serve two consecutive terms, following which they are not eligible for further election until a lapse of two years.

     (b) Students are elected to one-year terms. They may serve four consecutive terms, following which they are not eligible for further election until a lapse of two years.

     (c) When an individual is elected to complete the term of another Senator, that time is not included in the individual's eligibility to serve in their own right.

     (d) Eligibility for re-election to Senate is unaffected by a Leave of Absence taken during a regular membership term. That is, the period of Leave shall not be construed as a break in the continuity of a regular membership term.

A.2   <u>Elected Representatives – Distribution of Seats</u>

A.2.1 *Faculty*

Constituency	Seats
School of Graduate and Postdoctoral Studies (One from each of the following disciplinary groupings: Law/FIMS/Music; Arts and Humanities; Education; Engineering; Health Sciences; Business; Medicine & Dentistry; Science; Social Science; SGPS At-Large)	10
Faculty of Arts and Humanities	5
Schulich School of Medicine & Dentistry (4 from Medicine; 1 from Dentistry)	5
Faculty of Science	5
Faculty of Social Science	5
Faculty of Health Sciences	4
Faculty of Information and Media Studies	2
Faculty of Education	2
Faculty of Engineering	2
Faculty of Law	2
Don Wright Faculty of Music	2
Richard Ivey School of Business	2
Each Affiliated University College	2

A.2.2 *Administrative Staff*

Two members of the full-time administrative staff elected thereby.

A.2.3 *Students*

Constituency	Seats
Undergraduate Students:	
Faculty of Social Science	2
Faculty of Science (incl. BMSc years 1 & 2)	2
Faculty of Arts and Humanities, Don Wright Faculty of Music and FIMS	1
Faculties of Education, Engineering and Law, and the Richard Ivey School of Business	1
Faculty of Health Sciences	1
Schulich School of Medicine & Dentistry (incl. BMSc years 3 & 4)	1
Affiliated University Colleges	2
At-Large	4
Graduate Students	4

A.3   Eligibility

A.3.1 *Faculty*

(a)   To be eligible for election to the Senate, a faculty member (includes those holding Clinical Academic appointments) must be a member, either full-time or part-time, at the rank of Assistant Professor or higher, of the academic unit or constituent parts thereof as designated by the Senate or Affiliated University College to be represented, and must have held an academic appointment in the University or Affiliated University College for at least two academic years. Elected faculty whose employment status at the University or Affiliated University College ends during their term shall cease to be Senators.

(b)   To vote for representatives of Faculties and Schools, members of faculty of the University (includes those holding Clinical Academic appointments), at the rank of Assistant Professor or higher, must be listed as such in the records of Human Resources. To vote for faculty representatives of the Affiliated University College, members of the faculty of the Affiliated University Colleges, at the rank of Assistant Professor or higher, must be listed as such in the relevant records of the Affiliated University College in question.

(c)   A member of faculty holding an appointment in more than one academic unit (or constituency within that unit) other than the School of Graduate and Postdoctoral Studies may be nominated only in the unit designated as the "Home Faculty/School". Such a member of faculty is, however, eligible to vote in each academic unit in which they are a member.

A.3.2 *Administrative Staff*

All employees of the University who are recorded in Human Resources as holding a full-time continuing position and who are not members of the faculty (excluding limited duties appointments) are eligible for election and to vote. A member of full-time administrative staff who is registered as a student is not eligible to vote in the undergraduate or graduate student constituencies. Elected administrative staff whose employment status at the University ends during their term shall cease to be Senators.

A.3.3 *Students*

Any full- or part-time student who is registered*, at the time of the call for nominations, in one of the academic units comprising the constituency is eligible to be a candidate and to vote in their academic unit of registration constituency except that those who are otherwise included in a faculty or administrative staff constituency shall not be eligible to be a candidate for election or vote. In any given Senate election, a student may not be a candidate in more than one constituency. Elected

individuals who cease to have the status of a registered student at the University during their term shall cease to be Senators.

*Western University students on exchange are eligible to vote in the constituency where they were registered at the time of leaving for an exchange.

A.4   Procedures

A.4.1   *Faculty and Staff*

(a)   The University Secretary shall call for nominations, normally within the first three weeks of January each year.

(b)   Completed nomination forms must be submitted to the University Secretary not less than seven but not more than 14 consecutive days after the official date of call for nominations. The University Secretary shall then publish official lists of the valid nominations on the University Secretariat website as soon as possible after the close of nominations. The official lists shall be organized by constituency and by last name alphabetically, showing the rank (for faculty), title and academic/administrative unit of each nominee.

(c)   Elections shall be conducted by electronic ballot.

(d)   If at any annual election no nominations are received for a faculty constituency, Senate will appoint a member upon the recommendation of the unit concerned based on the unit's internal nomination procedures. The name of the member will be submitted to Senate for information through the Operations/Agenda Committee.

(e)   If at any annual election no nominations are received for the administrative staff constituency, the University Secretary shall issue as soon as possible after the close of nominations a second call for nominations, followed by a by-election. The timeline and procedures for the by-election will be as given in paragraphs (b), (c) and (f) of this section. In the event that a by-election fails to yield a candidate, the seat(s) shall be filled in accordance with the procedures for filling of mid-year vacancies (see section B.6, below).

(f)   The University Secretary shall publish the names of the successful candidates on the University Secretariat website, as soon as possible after the close of the balloting. The successful candidates for each unit/constituency shall be those who obtain the largest number of votes in each unit/constituency concerned.

A.4.2 *Students*

(a)   When possible, elections to the undergraduate and graduate student constituencies are timed to run in conjunction with the University Students' Council (USC) and Society of Graduate Students (SOGS) presidential elections. Calls for nomination will be issued in accordance with the posted Election Schedule. Undergraduate students may be required to submit a bond to the USC, subject to the USC's By-Law #2 – Election Procedures of the University Students' Council.

(b)   Students registered in Years 1 and 2 of the Bachelor of Medical Science (BMSc) program will be nominated and vote in the "Faculty of Science constituency", while students registered in Years 3 and 4 of the BMSc program will be nominated and vote in the "Schulich School of Medicine & Dentistry constituency".

(c)   If, at any annual election, an undergraduate academic constituency fails to nominate a representative(s), the seat(s) thus unfilled shall migrate to the undergraduate "At Large" constituency for that year only and be filled by election from the "At Large" nominations.

(d)   If one or more "At Large" seats are not filled, the required members shall be determined by the USC and provided to Senate for information through the Operations/Agenda Committee.

(e)   If at any annual election insufficient nominations are received for the graduate student constituency, the required members shall be determined by the *ad hoc* Nominating Committee outlined in the procedure for the Filling of Mid-Year Vacancies and Appointment of Alternates (see section B.5(c)) and provided to Senate for information through the Operations/Agenda Committee.

(f)   A mandatory all-candidates meeting will be scheduled for undergraduate student candidates following the close of nominations. Undergraduate student nominees who do not attend or have not made arrangements to send an alternate will be disqualified from candidacy. Following the all-candidates meeting, the University Secretary shall publish a list of valid nominations on the University Secretariat website for undergraduate and graduate student constituencies. The official list shall be by last name alphabetically, and show for each candidate the academic program as recorded in the official student records of the University or the relevant Affiliated University College.

(g)   For undergraduate students, the University Secretary may employ the USC Election Committee to supervise campaigning by candidates but any decision that a candidate be disqualified may be appealed to the University Secretary by 4:00 p.m. of the second working day following the date of the letter

notifying the candidate of the Election Committee's decision that the candidate be disqualified. Where there is inconsistency between the policies and procedures stated in USC By-Law #2 and those of the Senate, the policies and procedures of the Senate shall take precedence and the final authority for resolving all disputes in such matters shall rest with the University Secretary.

(h)   For graduate students, the University Secretary may employ the SOGS CRO and Appeals Review Commission to supervise campaigning by candidates but any decision that a candidate be disqualified may be appealed to the University Secretary by 4:00 p.m. of the second working day following the date of the letter notifying the candidate of the Appeals Commission's decision that the candidate be disqualified. Where there is inconsistency between the policies and procedures stated in the SOGS election regulations and those of the Senate, the policies and procedures of the Senate shall take precedence and the final authority for resolving all disputes in such matters shall rest with the University Secretary.

(i)   When either the USC or SOGS processes are not employed, candidates will be required to adhere to the campaign requirements and processes established by the Operations/Agenda Committee of Senate.

(j)   The University Secretary shall publish the names of the successful candidates on the University Secretariat website, as soon as possible after the close of the balloting. The successful candidates shall be those who obtain the largest number of votes in each constituency concerned.

REPRESENTATIVES OF THE GENERAL COMMUNITY

1.   Senate membership includes five persons from the general community, one of whom shall be active in or associated with the field of secondary school education, consisting of

(a)   The President of the Alumni Association of the University or a person designated by the President of the Alumni Association, and two members of the Alumni Association appointed by the Alumni Association, and

(b)   two persons appointed by Senate.

2.   The Senate shall elect the members of a Subcommittee of the Nominating Committee composed of five members of Senate and the Chair of the Nominating Committee, who shall be Chair of the Subcommittee.

3.   The Subcommittee shall, after receiving advice from such bodies or individuals as it may deem appropriate and in knowledge of the appointments to be made by the Alumni Association, present to Senate for information the names of the representatives of the general community through the Operations/Agenda Committee.

4.   Members of the General Community are elected to two-year terms. They may serve two consecutive terms, following which they are not eligible for further election until a lapse of two years.

B.   FILLING OF MID-YEAR VACANCIES AND APPOINTMENT OF ALTERNATES

1.   Vacancies may occur for various reasons, including for example through resignation or requests for leaves of absence. In the case of leaves of absence granted in accordance with Senate By-Laws, the appointment of an alternate will follow the procedures outlined below.

2.   The appointee to fill a vacancy must meet all criteria for Senate membership as defined in the Act and these Procedures.

3.   Where a vacancy on the Senate occurs before the term of office for which a person has been appointed or elected has expired,

   (a)   If the vacancy is that of an appointed member, the vacancy may be filled by the same authority which appointed the person whose membership is vacant;

   (b)   If the vacancy is that of an elected member, the provision of 4, 5, 6 or 7 apply, depending on the relevant constituency;

   (c)   A person appointed or elected to fill a vacancy shall hold office for the remainder of the term of office of the person whose membership is vacant.

4.   *Faculty*

   Senate will appoint a member upon the recommendation of the unit concerned based on the unit's internal nomination procedures. The name of the member will be submitted to Senate for information through the Operations/Agenda Committee.

5.   *Students*

   (a)   In the case of a vacant seat in an undergraduate student constituency, if the vacancy occurs between July 1st and April 30th: (i) where there is

no runner up in the constituency from the last election or when the runner(s) up are unable to or unwilling to fill the vacancy, the replacement will be appointed from among the At Large runners up registered in the relevant Faculty in a priority determined by their plurality in that election; (ii) when no appointment can be made by this procedure, the *ad hoc* Nominating Committee detailed below will select a replacement from the relevant constituency.

(b)   In the undergraduate student constituency, an *ad hoc* Nominating Subcommittee comprised of the undergraduate student Senators and chaired by the Chair of the Senate Nominating Committee, shall submit the name of the replacement to Senate for information through the Operations/Agenda Committee.

(c)   In the graduate student constituency, if the vacancy occurs between July 1st and April 30th of the following year, an *ad hoc* Nominating Subcommittee comprised of the graduate student Senator(s) and to include at least one representative of general graduate students (to be named by SOGS if that group is not represented by a continuing Senator) and MBA students (to be named by the Master of Business Administration Association if that group is not represented by a continuing Senator) and chaired by the Chair of the Senate Nominating Committee, shall submit the name of a replacement to Senate for information through the Operations/Agenda Committee.

(d)   If a student vacancy occurs subsequent to April 30th and prior to July 1st of the same year, the Senator-elect in the constituency will be invited by the University Secretary to assume the vacant seat. In the case of undergraduate constituencies where there is more than one Senator-elect, the invitations will be extended to candidates in an order determined by their plurality in that election.

6.   ***Administrative Staff***

An *ad hoc* Nominating Subcommittee comprised of five members of the administrative staff, appointed by the Senate Nominating Committee and chaired by the Chair of the Senate Nominating Committee, shall select a replacement, and submit the name of the replacement to Senate for information through the Operations/Agenda Committee. The Senate Nominating Committee will ensure that all staff employee groups on campus are contacted and asked to nominate for the *ad hoc* Nominating Subcommittee.

7. ***General Community Members Elected by Senate***

The members of the Nominating Subcommittee to Elect a Senate Representative from the General Community shall be reconvened to select a replacement. The name of the replacement shall be submitted to Senate for information through the Operations/Agenda Committee.

ITEM 12.2(a)(i) – School of Graduate and Postdoctoral Studies: Revisions to the Master of Engineering Science (MESc) and PhD in Electrical and Computer Engineering

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2023, the Master of Engineering Science (MESc) and PhD in Electrical and Computer Engineering be revised as shown in Item 12.2(a)(i).

EXECUTIVE SUMMARY:

The School of Graduate and Postdoctoral Studies is proposing to withdraw the Applied Electrostatics field from the Master of Engineering Science (MESc) and PhD in Electrical and Computer Engineering. This research field is no longer an area of research undertaken by any full-time faculty and is not anticipated to be undertaken in the future.

There are currently no students enrolled in the Applied Electrostatics field in the MESc program. There is one student currently enrolled in the Applied Electrostatics field of the PhD program with an anticipated completion date of December 2022. The last faculty member to participate in this research field is currently Emeritus status and is not anticipated to recruit additional graduate students.

ITEM 12.2(a)(ii) – School of Graduate and Postdoctoral Studies: Revisions to the Master of Environment and Sustainability (MES)

ACTION: ☒ APPROVAL   ☐ INFORMATION   ☐ DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2022, the Master of Environment and Sustainability (MES) be revised as shown in Item 12.2(a)(ii).

EXECUTIVE SUMMARY:

The School of Graduate and Postdoctoral Studies is recommending three changes to the Master of Environment and Sustainability (MES):

1.   Replace the current 2.5 credit co-op course with a new 1.0 credit co-op course and a co-op milestone.

2.   Add a Community Engagement milestone.

3.   Reduce the required number of professional development courses (0.25 credits each) from 2.0 to 1.5.

ATTACHMENT(S):

Proposal to Revise the Master of Environment and Sustainability (MES)

Proposal to Revise the Master of Environment and Sustainability (MES)

The Master of Environment and Sustainability (MES) is a one-year professional Masters program. The School of Graduate and Postdoctoral Studies is proposing three changes to the program:

1. **Replace the current 2.5 credit co-op course with a new 1.0 credit co-op course and a co-op milestone.**

    ENVRSUST 9300 CO-OP EDUCATION EXPERIENCE (2.5 Credits) is currently completed over the fall, winter and summer terms and includes both a classroom component (bi-weekly classes) that focuses on co-op preparation and a 500-hour co-op. This course will be replaced with a new course ENVRSUST 9250 CO-OPERATIVE EDUCATION EXPERIENCE (1.0 Credits), to be completed over the fall and winter terms, and a new milestone titled "MES Co-op" to be completed over the summer term.

    These changes are proposed to formalize and best reflect the nature of the classroom vs employment activities and stages of the co-op work experience offering. Replacing ENVRSUST9300 with two separate requirements (a course and a milestone) allows for better tracking of student participation and progress through the crucial in-class employment preparation phase, with formal assessment of workload and assignments possible to add credit weight and value to the course on the transcript (1.0 FCE, P/F). Creating a separate milestone for the off-campus employment term distinguishes this activity from the employment preparation phase while maintaining successful completion as a degree requirement. Students will be required to complete a minimum number of employment hours (usually 500 hours) and produce a series of periodic progress reports to Western to earn the milestone (unchanged).

2. **Addition of a Community Engagement milestone**

    This requirement was piloted in 2021-2022 as an enhanced experiential learning piece in partnership with the London Environmental Network (LEN), to provide students with additional opportunity to gain experience, network and develop skill sets necessary for future employment in the sector through activities pursued independently. Given the success of the pilot and the alignment of learning outcomes and student benefit with the educational goals of the program, the development of a permanent program "Community Engagement" milestone is proposed with a 10-hour service minimum to be completed by the student over the full degree period of three terms.

    The Community Engagement milestone will add new Learning Outcomes to the program:

    Application of knowledge
    - Contribute to analysis and solving of real-world problems to make a broader social contribution

- Translate and/or transfer application of theories and models and other skills outside of academia to practitioners and the general public.

Professional Capacity and Autonomy
- Learn and work collegially in varied environments
- Be cognizant of employment opportunities requiring the academic and intellectual autonomy skills gained in Master's study that require professional judgement in complex situations

3. **Reduce the required number of professional development courses (0.25 credits each) from 2.0 to 1.5.**

In the current format, students are required to take all of the offered professional development courses. To offer more flexibility for students the workshop course credits will be reduced from 2.0 to 1.5 required courses. Students will be allowed to choose those 1.5 credits from a larger suite of possible professional development courses, adding flexibility and student choice for electives that are relevant to their desired career path. This provides a direct benefit for students by allowing them to customize their educational experience to fit their career trajectory.

Current program	Proposed Change(s)
Expected Duration: 3 terms Courses **(8.0 Total Credits)** Required Courses (8.0 Credits) - ENVRSUST 9011A (0.5) - ENVRSUST 9012A (0.5) - ENVRSUST 9013A (0.5) - ENVRSUST 9014B (0.5) - ENVRSUST 9015B (0.5) - ENVRSUST 9200X (1.0) - *ENVRSUST 9300 (2.5)* - *ENVRSUST 9101Q (0.25)* - *ENVRSUST 9102Q (0.25)* - *ENVRSUST 9103Q (0.25)* - *ENVRSUST 9104S (0.25)* - *ENVRSUST 9105S (0.25)* - *ENVRSUST 9106S (0.25)* - *ENVRSUST 9107S (0.25)* - *ENVRSUST 9108S (0.25)*	Expected Duration: 3 terms Courses (**6.0Total Credits**) Required Courses (**4.5 Credits**) - ENVRSUST 9011A (0.5) - ENVRSUST 9012A (0.5) - ENVRSUST 9013A (0.5) - ENVRSUST 9014B (0.5) - ENVRSUST 9015B (0.5) - ENVRSUST 9200X (1.0) - **ENVRSUST 9250 (1.0)**

Required Electives (2.0)	Required Electives (**1.5 Credits**) - ENVRSUST 9101Q/R/S/T (0.25) - ENVRSUST 9102Q/R/S/T (0.25) - ENVRSUST 9103Q/R/S/T (0.25) - ENVRSUST 9104Q/R/S/T (0.25) - ENVRSUST 9105Q/R/S/T (0.25) - ENVRSUST 9106Q/R/S/T (0.25) - ENVRSUST 9107Q/R/S/T (0.25) - ENVRSUST 9108Q/R/S/T (0.25) - ENVRSUST 9109Q/R/S/T (0.25) - ENVRSUST 9110Q/R/S/T (0.25) - ENVRSUST 9114Q/R/S/T (0.25) - ENVRSUST 9115Q/R/S/T (0.25) *Students must select 1.5 credits from the list of professional development courses
<u>Milestones</u> (1) Academic Integrity Module	<u>Milestones</u> (**3**) Academic Integrity Module **MES Co-op** **Community Engagement**

ITEM 12.2(b) – Revisions to the Terms of Reference of the Subcommittee for Western Approved Micro-credentials (SWAM)

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

EXECUTIVE SUMMARY:

The amendments to the terms of reference of the Subcommittee for Western Approved Micro-credentials (SWAM) have expanded the mandate of the subcommittee to include the review and approval of digital badges for Western Approved Micro-credentials.

The amendments also include changes to the composition of the subcommittee. The Vice-Provost (Academic Programs) and the Vice-Provost (Graduate and Postdoctoral Studies) have been added as ex officio members. The Office of the Vice-Provost (Academic Programs) will play a key role in promoting the development of micro-credentials across campus and there is significant interest in micro-credentials within graduate studies.

Further, the Chair of the Senate Committee on Academic Curriculum and Awards (ACA) has been added as an ex officio member, pursuant to Senate by-law VI.6 which stipulates that the Chair of a Senate Committee shall be an ex officio member of its subcommittees. The omission of the Chair of ACA in the initial composition of the subcommittee was an oversight. Given the inclusion of the Chair of ACA as an ex officio member, the member of ACA appointed by ACA has been removed from the subcommittee. It is felt that the Chair of ACA (or designate) will provide adequate representation at SWAM from ACA.

Lastly, the requirement that the Chair and Vice-Chair be elected from among the Senate-elected faculty members has been removed. This requirement was viewed as overly restrictive for a committee with only five Senate-elected faculty members.

ATTACHMENT(S):

Revisions to the Terms of Reference of SWAM

Subcommittee for Western Approved Micro-credentials (SWAM)

Effective Date: <mark>September 1, 2022</mark>

Supersedes: <mark>July 1, 2021</mark>

Date of Next Review: Spring 2024

_____

TERMS OF REFERENCE

To formulate policy and procedure concerning Western Approved Micro-credentials, including pathways across different credentials, and to report to the Senate Committee on Academic Curriculum and Awards (ACA) on an annual basis.

To review and approve applications for Western Approved Micro-credentials.

<mark>**To review and approve digital badges for Western Approved Micro-credentials.**</mark>

To review on a three-year cycle Western Approved Micro-credentials through a robust and rigorous internal quality assurance process including an on-going self-assessment strategy.

To monitor the need for Western Approved Micro-credentials by industry, employers, and/or the community.

COMPOSITION

Seven members elected by Senate:

- Five faculty members, one of whom shall be an Associate Dean (Undergraduate or Graduate), and one of whom shall be a Department Chair (or equivalent). No two members may be from the same faculty/school.

- Two students: one graduate and one undergraduate.

One representative of the Affiliated University Colleges, appointed on a one-year rotational basis, in consultation with the Principal/President concerned.

~~One member of ACA appointed by ACA for a one-year term.~~

One representative, appointed on a two-year term, by the London Economic Development Corporation (LEDC).

Ex officio (voting):

> **Vice-Provost (Academic Programs)**
> **Vice-Provost (Graduate and Postdoctoral Studies)**
> Director, Western Continuing Studies
> Director, Centre for Teaching and Learning
> **Chair of the Senate Committee on Academic Curriculum and Awards**

Ex officio (non-voting):

> University Registrar
> University Secretary

The Committee shall elect a Chair and a Vice-Chair annually ~~from among the five faculty members elected by Senate~~.

GENERAL PROCESS FOR SENATE COMMITTEES AND SUBCOMMITTEES

Quorum: As set out in Senate By-Law VI.11.(b), quorum shall be one-half of all voting members during September to May, and one-third of all voting members during June, July and August.

Quorum September to May: ~~6~~ **7** voting members
Quorum June to August: ~~4~~ **5** voting members

Terms: The terms of office for elected members shall be one year (renewable) for students and two years (renewable) for faculty/others, as set out in Senate By-Law VI.10.(a).

ITEM 12.2(c) – Annual Report of the Subcommittee for Western Approved Micro-credentials (SWAM)

ACTION: ☐ APPROVAL   ☒ INFORMATION   ☐ DISCUSSION

EXECUTIVE SUMMARY:

The Subcommittee for Western Approved Micro-credentials (SWAM) submitted an annual report to the Senate Committee on Academic Curriculum and Awards (ACA), per its terms of reference. The report is provided to Senate for information.

ATTACHMENT(S):

Annual Report of the Subcommittee for Western Approved Micro-credentials

**Annual Report of the Subcommittee for Western
Approved Micro-credentials (SWAM) to the Senate Committee
on Academic Curriculum and Awards (ACA)**

September 2022

In September 2021, the Subcommittee for Western Approved Micro-credentials had its first meeting. As prescribed by its Terms of Reference, SWAM now presents its first annual report to ACA.

SWAM has worked over the last year to create an Application for Micro-credentials to allow the University community to create new Western approved micro-credentials. A copy of the Application for Micro-credentials is attached.

SWAM has also begun creating a draft Procedure for the Certificates, Diplomas and Micro-credentials Policy, with confidence that the Procedure will be fully drafted during this academic year.

At its meeting in May 2022, SWAM approved 81 existing micro-credentials created by Western Continuing Studies and two micro-credentials created by the Faculty of Education, allowing all 83 to become Western Approved Micro-credentials. In August 2022, Western Continuing Studies provided ten new applications for Western Approved Micro-credentials for consideration, all of which were approved by SWAM.

In total, SWAM approved 93 Western Approved Micro-credentials between September 1, 2021 and August 31, 2022. A list of the current Western Approved Micro-credentials is attached.

ATTACHMENT(S):

Application for Micro-credentials
List of Western Approved Micro-credentials as of August 31, 2022

Western

APPLICATION FOR MICRO-CREDENTIALS

A micro-credential is a certification of assessed competencies, skills and knowledge that is additional, stand alone, complementary to, or a component of a formal qualification. Indicators of a micro-credential are a statement of purpose, learning outcomes, and strong evidence of need by industry, employers, and/or the community.

The University of Western Ontario. (n.d.). *Certificates and Diplomas - University of Western Ontario.* Academic Handbook, General Policy, Certificates, Diplomas and Micro-credentials. Retrieved October 13, 2021, from https://www.uwo.ca/univsec/pdf/academic_policies/general/certificates_and_diplomas.pdf.

Contact name and details:	**Name**:_____ **Email:** _____ **Affiliated University College, Department, or Division:** _____

Name of micro-credential:	*The name as it would appear on the qualification*
Formal description:	*Maximum 50 words*

Delivery mode:	□ Fully online
	    □ Asynchronous proportion: _____%
	    □ Synchronous proportion: _____%
	□ In-person
	□ Blended/Hybrid
	    □ In-person proportion: _____%
	    □ Online proportion: _____%
	        □ Asynchronous proportion: _____%
	        □ Synchronous proportion: _____%
	□ Hy-Flex[1]

[1] The Hy-Flex model contains components of face-to-face and online learning. It provides students with the option of attending sessions face-to-face or online either synchronously or asynchronously. Students may have the option to change their mode of attendance weekly or by topic. Instructors simultaneously provide course content for both modes and tailor activities for each mode.

Number of weeks of delivery (must be less than 12 weeks for OSAP):		**Total number of instructional hours (12-24):**	
Prerequisites and/or recommended background, if applicable:			
Intended start date:		**Projected enrolment:**	
Frequency offered:	*Each semester, annually, etc.*	**Registration system & system of record:**	
Where it will be offered:	*Continuing Studies or elsewhere*	**School/ Department:**	
Intended tuition level:	*Pending approval*	**Books, supplies, or equipment costs:**	
Additional fees:		**Budget:**	
Resources and Staff required:			
Industry/ University partner, if applicable:		**Consultations to date:**	*Faculty/Department, other institutions, etc.*

Western

	Yes	No	
Was the micro-credential developed in partnership with a specific employer?	Yes ☐	No ☐	**If yes, please list employer(s):**
Is the micro-credential being delivered in collaboration with another institution?	Yes ☐	No ☐	**If yes, please list indicate partner(s):**
Has a consultation occurred to determine if a similar micro-credential is offered elsewhere on campus?	Yes ☐	No ☐	**If a similar micro-credential is being offered, please provide details:**
Has a consultation occurred to determine if a similar micro-credential is offered in the same geographical area? *For example, Southwestern Ontario or within a 200km radius*	Yes ☐	No ☐	**If a similar micro-credential is being offered, please provide details:**

Western

	Yes	No	
Can the micro-credential be applied to a broader qualification? *For example, is the micro-credential stackable or being applied to a certificate?*	Yes ☐	No ☐	**If yes, please indicate where/how it can be applied:**
Does the micro-credential belong to a set of other micro-credentials or courses?	Yes ☐	No ☐	**If yes, please provide details:**
Will the micro-credential have any employer-specific funding?	Yes ☐	No ☐	**If yes, please provide details:**
Should the micro-credential be considered for OSAP funding?	Yes ☐	No ☐	**If yes, please see below.**

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Program type for OSAP purposes:

Please select one of the following:

	01	Basic education and skills
	10	Apprenticeship
	20	Career, technical or pre-university qualifying program
	21	Career, technical or professional training programs
	22	Post career, technical or professional training programs
	30	Pre-university program
	40	University qualifying program
	46	Undergraduate program
	47	Post-baccalaureate non-graduate program
	50	Graduate qualifying program (second cycle)
	53	Graduate qualifying program (third cycle)
	58	Residency program (medical, dental, veterinary)
	59	Graduate program (second cycle)
	62	Graduate program (third cycle)
	63	Graduate program (above the third cycle)
	89	Other programs
	91	Non-program (non-credit)
	92	Non-program (credit activities towards undergraduate programs)
	93	Non-program (credit activities towards graduate programs)
	94	Non-program (credit activities towards other postsecondary programs)

What is the aim or purpose of the micro-credential?

The aim should provide sufficient information for potential learners to make informed decisions about their own suitability for the micro-credential, prior to enrolment. The target learner group should also be specified in the aim.

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How will students be secured/recruited?

Evidence of demonstrable industry, employer or community need/support for the micro-credential:
For example, a request from a specific organization

Will the micro-credential include unit standards or is the application for an industry training micro-credential?
If yes, identify the standards to be assessed and provide evidence of consultation with the standard setting body whose standards will be assessed.

Describe how the micro-credential will meet each of the following criteria:
Criterion 1: Learning outcomes of the micro-credential The micro-credential has a coherent structure in terms of its learning outcomes, content, level and credit value which is appropriate for its purpose. *Must include clear learning outcomes and explain how they will be applied.*

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Criterion 2: Delivery methods
Methods/arrangements for delivery are clearly identified, appropriate to the needs and level of the intended students and designed to support achievement of the learning outcomes.
Must include total learning hours, delivery weeks, delivery hours per week and any practical/ work-based components.

Criterion 3: Resources and staff
There is a clear, intended registration system or process. There are adequate and appropriate teaching/assessing staff (with appropriate qualifications and/or experience), delivery site(s), facilities, physical resources, digital tools, technical resources, and student support systems to enable sustained delivery if applicable.

Criterion 4: Information for students
Adequate information is available to students including, where applicable, information on entry and selection requirements, recognition of prior learning, reassessment and appeals, student progress, financial information, and requirements for completion.

Criterion 5: Assessment and moderation
Assessment methodologies provide fair, valid, consistent and appropriate assessment of student achievement, given the stated learning outcomes, level and credit value. There is an effective system for moderation of assessment processes and decisions.

Western

Criterion 6: Quality Assurance
There is an effective process for the ongoing review of the micro-credential (including delivery, purpose, continuous improvement, and currency) and for monitoring the outcomes for students and stakeholders.

Additional comments:

Western Approved Micro-credentials		
Name of Micro-credential	**Faculty/School/Affiliated University College**	**Date of SWAM Approval**
Faculty of Education		
Online-teacher.ca	Faculty of Education	May 2, 2022
Unified English Braille Certificate	Faculty of Education	May 2, 2022
Western Continuing Studies		
Active Training Techniques	Western Continuing Studies	May 2, 2022
Advanced Orthotic Science	Western Continuing Studies	August 25, 2022
Advanced Strategies in Business Communications	Western Continuing Studies	May 2, 2022
Approaches to Teaching and Learning	Western Continuing Studies	May 2, 2022
Assessment and Evaluation in Learning Contexts	Western Continuing Studies	May 2, 2022
Basic Orthotic Science	Western Continuing Studies	August 25, 2022
Blogging	Western Continuing Studies	May 2, 2022
Building a Power Vocabulary	Western Continuing Studies	May 2, 2022
Business Analysis: Elicitation, Documentation and Analysis	Western Continuing Studies	May 2, 2022
Business Analysis: Planning and Communication	Western Continuing Studies	May 2, 2022
Business Analytics	Western Continuing Studies	August 25, 2022
Business Grammar and Style: Fundamentals of Writing	Western Continuing Studies	May 2, 2022
Certificate in Curriculum, Teaching and Learning in the STEM Disciplines	Western Continuing Studies	May 2, 2022
Certified Agile Project Manager	Western Continuing Studies	May 2, 2022
Coaching and Mentoring	Western Continuing Studies	May 2, 2022
Collaboration, Teams and Communities in Learning	Western Continuing Studies	May 2, 2022
Collaborative Conflict Resolution	Western Continuing Studies	May 2, 2022
Community Relations	Western Continuing Studies	May 2, 2022
Copywriting that Persuades and Sells	Western Continuing Studies	May 2, 2022
Creativity for Writers	Western Continuing Studies	May 2, 2022
Crisis Communication	Western Continuing Studies	May 2, 2022
Culture and Diversity: Leadership Challenges	Western Continuing Studies	May 2, 2022
Design Thinking	Western Continuing Studies	May 2, 2022
Developing and Leading Teams	Western Continuing Studies	May 2, 2022
Diabetes Pathology and Management	Western Continuing Studies	August 25, 2022
Editing	Western Continuing Studies	May 2, 2022
Editing Workshop: Achieving Accuracy and Professionalism	Western Continuing Studies	May 2, 2022
Effective Boards: Best Practices, Governance and Administration	Western Continuing Studies	May 2, 2022
Emotional Intelligence	Western Continuing Studies	May 2, 2022
Employee Communications	Western Continuing Studies	May 2, 2022
Enacting Theories of Leadership: Creating Action from Theory	Western Continuing Studies	May 2, 2022

Enterprise and Strategic Analysis	Western Continuing Studies	May 2, 2022
Event Management	Western Continuing Studies	May 2, 2022
Everyday French: A Quebecois Adventure	Western Continuing Studies	May 2, 2022
Facilitation Processes: Building Consensus and Creating Engagement	Western Continuing Studies	May 2, 2022
Footwear and Orthotic Considerations for the Patient with Diabetes	Western Continuing Studies	August 25, 2022
Foundations of Digital Marketing	Western Continuing Studies	May 2, 2022
Foundations of Financial Management	Western Continuing Studies	May 2, 2022
French-The Basics Part I	Western Continuing Studies	August 25, 2022
French: The Basics Part II	Western Continuing Studies	August 25, 2022
French at Noon-The Basics Part I	Western Continuing Studies	August 25, 2022
French at Noon-The Basics Part II	Western Continuing Studies	August 25, 2022
French for Tomorrow: The Journey Continues	Western Continuing Studies	May 2, 2022
French Forward: The Next Quebecois Quest	Western Continuing Studies	May 2, 2022
Full Stack Web Development	Western Continuing Studies	May 2, 2022
Fundamentals of Financial Management for Not-for-Profits	Western Continuing Studies	May 2, 2022
Fundraising and Development	Western Continuing Studies	May 2, 2022
Gender Diversity in Leadership	Western Continuing Studies	May 2, 2022
Grant Writing	Western Continuing Studies	May 2, 2022
Innovating from Within: Creative Intrapreneurship	Western Continuing Studies	May 2, 2022
Integrated Marketing Communications	Western Continuing Studies	May 2, 2022
Introduction to Digital Storytelling	Western Continuing Studies	May 2, 2022
Introduction to Social Enterprise Development for Not-For-Profits	Western Continuing Studies	May 2, 2022
Introduction to the Not-for-Profit Sector	Western Continuing Studies	May 2, 2022
Leadership and Communications	Western Continuing Studies	May 2, 2022
Leadership Communications	Western Continuing Studies	May 2, 2022
Leading Across Generations	Western Continuing Studies	May 2, 2022
Leading Difficult Conversations	Western Continuing Studies	May 2, 2022
Managing Change	Western Continuing Studies	May 2, 2022
Managing Your Productivity at Work	Western Continuing Studies	May 2, 2022
Marketing Foundations	Western Continuing Studies	May 2, 2022
Marketing Research and Analytics	Western Continuing Studies	May 2, 2022
Marketing Strategy and Planning	Western Continuing Studies	May 2, 2022
Media Relations	Western Continuing Studies	May 2, 2022
Mediation Skills and Processes	Western Continuing Studies	May 2, 2022
Motivation for Superior Performance	Western Continuing Studies	May 2, 2022
Needs Assessment	Western Continuing Studies	May 2, 2022
Negotiation Skills for Leaders	Western Continuing Studies	May 2, 2022
Non-Fiction: Writing for Publication	Western Continuing Studies	May 2, 2022
Optimizing Change	Western Continuing Studies	May 2, 2022
Performance Management and Communication	Western Continuing Studies	May 2, 2022
Podcasting	Western Continuing Studies	May 2, 2022
Policy and Procedure Writing	Western Continuing Studies	May 2, 2022
Positive Psychology	Western Continuing Studies	May 2, 2022

Presentations for Success	Western Continuing Studies	May 2, 2022
Problem-Solving, Decision-Making and Creativity	Western Continuing Studies	May 2, 2022
Program Design Methods	Western Continuing Studies	May 2, 2022
Project Management Basics	Western Continuing Studies	May 2, 2022
Public Relations and Communications for Not-for-Profits	Western Continuing Studies	May 2, 2022
Python for Machine Learning	Western Continuing Studies	May 2, 2022
Social Media Strategy	Western Continuing Studies	May 2, 2022
Spanish: The Basics	Western Continuing Studies	August 25, 2022
Strategic Communication Planning	Western Continuing Studies	May 2, 2022
Strategic Leadership	Western Continuing Studies	May 2, 2022
Teaching Online	Western Continuing Studies	May 2, 2022
Teaching with Technology	Western Continuing Studies	May 2, 2022
The Effective Leader	Western Continuing Studies	May 2, 2022
The Leader's Role in Resolving Conflict	Western Continuing Studies	May 2, 2022
Video 101	Western Continuing Studies	May 2, 2022
Volunteer Management	Western Continuing Studies	May 2, 2022
Web Strategy: Audience, Content and Usability	Western Continuing Studies	May 2, 2022

ITEM 12.2(d) – Faculty-Specific Undergraduate Sessional Dates (2022-23)

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

EXECUTIVE SUMMARY:

The 2022-23 undergraduate sessional dates for the following programs are attached for information:

- Ivey Business School, HBA Program
- Schulich School of Medicine & Dentistry, Dentistry Program

ATTACHMENT(S):

2022-23 Sessional Dates – Ivey Business School, HBA Program

2022-23 Sessional Dates – Schulich School of Medicine & Dentistry, Dentistry Program

2022-23 HBA Sessional Dates – Ivey Business School

Honours Business Administration

2022	
September 1	HBA1 Transfer Orientation Program
September 2	HBA1 Program Begins (Mandatory)
September 6	HBA1 Classes Begin (Mandatory)
September 6-16	Add/Drop (A/B courses)
September 6-9	HBA2 IFP Classes (MANDATORY)
September 12	HBA2 Elective Classes Begin
October 10	Thanksgiving – No Classes
October 18-22	HBA2 Exam Period (including Saturday)
October 24-25	IFP Workshop Days (Mandatory)
October 31 - November 4	Fall Break Week
November 9-11	IFP Client Meetings (Evenings and November 11 all day)
November 11	Last Day to drop A (Ivey half course) without penalty
November 16-18	HBA2 IFP Work Days (Mandatory)
November 25	HBA2 IFP NVP Presentations (Mandatory)
December 8	HBA2 Classes End
December 9	HBA1 Classes End
December 7-9	IFP Client Meetings (Evenings and December 9 All day)
December 10-16	HBA2 Exam Period (including Saturday and Snow Days)
December 12-16	HBA1 Exam Period (including Snow Days)
2023	
January 9	HBA1 Classes Resume
January 9	HBA2 Classes Resume
January 9-13	Add/Drop B (Ivey half courses)
February 11-17	HBA2 Exam Week (including Saturday)
February 20-24	Spring Break Week
March 7	Last day to drop B half course without penalty
March 30	HBA2 Classes End
April 1 to 6	HBA 2 Exams
April 6	HBA1 Classes End
April 7	Good Friday Holiday (no classes/exams)
April 1 - 6	HBA2 Exams (including Saturday)
April 10-14	HBA1 Exams
April 17 – 29 (Saturday)	HBA Intersession

2022			
Program Year	**START DATE**	**END DATE** (AS APPLCABLE)	**Classes/Exams/Activity/Stat Holidays**
3	August 22, 2022	September 2, 2022	Clinic Orientation Year 3 including Kit Orientation
3	August 23, 2022	August 29, 2022	Prosthodontics Condensed Course Year 3
1, ITD1	August 29, 2022	September 2, 2022	Orientation Year 1, ITD1
2	August 31, 2022		Kit Orientation Year 2
1, ITD1	September 2, 2022		Kit Orientation Year 1, ITD1
1, 2, 3, 4	September 5, 2022		Labour Day - No Classes/Clinics
1, 2, 3, 4	September 6, 2022		Regular Classes and Clinics commence
ITD3 (2023)	September 10, 2022		White Coat Ceremony (Saturday)
2, 3 (2025, 2024)	September 10, 2022		White Coat Ceremony (Saturday)
1 (2026), ITD1 (2025)	September 10, 2022		White Coat Ceremony (Saturday)
1, 2, 3, 4	September 20, 2022		CPR/First Aid
3, 4	September 20, 2022		Faculty Admin Day (no patient clinics)
3, 4	September 23, 2022	Subject to Change	Homecoming
1, 2, 3, 4	October 10, 2022		Thanksgiving - No Classes/Clinics
3, 4	October 11, 2022		Faculty Admin Day (no patient clinics)
1, 2, 3, 4	November 1, 2022	July 2023	Supplemental Exam Periods Based on completion of each course
3, 4	November 29, 2022		Faculty Admin Day (no patient clinics)
1, 2, 3, 4	December 2, 2022		Classes End – Fall Term
1, 2, 3, 4	December 5, 2022	December 22, 2022	Exam Period – All Years
1, 2, 3, 4	December 23, 2022	January 1, 2023	Winter Break
2023			
Program Year	**START DATE**	**END DATE** (AS APPLCABLE)	**Classes/Exams/Activity/Stat Holidays**
1, 2, 3, 4	January 2, 2023		Winter Term Commences - All Years
4	February 13, 2023	Feburary 17, 2023	Didactic Supplemental Examinations Year 4
3, 4	February 1, 2023		Faculty Admin Day (no patient clinics)
1, 2, 3, 4	February 20, 2023		Family Day - No Classes/Clinics
4	March 3 - 4, 2023	To Be Confirmed	NDEB Examinations (Written & OSCE)
1, 2, 3, 4	March 8, 2022	Subject to Change	Research Day (morning only)
1, 2, 3, 4	March 8, 2022		Faculty Admin Day (no patient clinics)
1, 2, 3, 4	March 13, 2023	March 17, 2023	Study Week
1, 2, 3, 4	April 7, 2023		Good Friday - No Classes/Clinics
1, 2, 3, 4	April 12, 2023		Faculty Admin Day (no patient clinics)
2	April 28, 2023		Kit Clearance for Year 2
2, 4	April 28, 2023		Winter Term Ends for Year 2 and 4
2	May 1, 2023	May 19, 2023	Final Examination Period Year 2
1	May 5, 2023		Kit Clearance for Year 1
1	May 5, 2023		Winter Term Ends Year 1
1	May 8, 2023	May 15, 2023	Final Examination Period Year 1
1, 2, 3, 4	May 22, 2023		Victoria Day
3	June 2, 2023		Winter Term Ends Year 3
3	June 5, 2023	June 19, 2023	Final Examination Period Year 3
4	June 2023		Western Spring Convocation (date to be determined)
	NOTE: ALL DATES ARE SUBJECT TO CHANGE		

ITEM 12.2(e) – New Scholarships, Awards and Prizes

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

EXECUTIVE SUMMARY:

On behalf of the Senate, ACA approved the establishment of the terms of reference for the new scholarships, awards and prizes shown in Item 12.2(e), for recommendation to the Board of Governors through the President & Vice-Chancellor.

ATTACHMENT(S):

New Scholarships, Awards and Prizes

New Scholarships, Awards and Prizes

Any Undergraduate Program

Mara Hitchins Performance Award
Awarded to full-time undergraduate students in any faculty based on academic achievement and performance excellence. Preference will be given to candidates completing a Minor in Dance. If no Dance student is eligible, Voice students in the Don Wright Faculty of Music may also be considered. The Don Wright Faculty of Music will select the recipients.

Value: 1 at $2,000
Effective Date: 2022-2023 to 2026-2027 academic years inclusive

This award was established by Mara Hitchins, to reflect her passion to encourage the next generation to follow their dreams and goals in the world of dance/performance. Enjoying many forms of dance, including ballet, line dancing and as an aerobics instructor, Mara was thrilled to create the first dance award for Western University, in support of students who excelled in dance.

ITEM 12.3(a) – Honorary Degree Recipients- Autumn 2022

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

EXECUTIVE SUMMARY:

The list of recipients of Honorary Degrees and the Autumn 2022 Convocation ceremonies at which they will be awarded was announced to Senate on September 23. It is included for information.

ATTACHMENT(S):

Honorary Degree Recipients – Autumn 2022

Autumn 2022 Honorary Degree Recipients

Dr. Robbie Campbell, DSc (October 19, 2022 – 3 p.m.)

Patrick Lam, LLD (October 20, 2022 – 10 a.m.)

Helene Polatajko, LLD (October 20, 2022 – 3 p.m.)

Nancy Love, LLD (October 21, 2022 – 10 a.m.)

Dan & Mary Lou Smoke, LLD (October 21, 2022 – 3 p.m.)

University Secretariat, Stevenson Hall, Room 4101, London, ON, Canada, N6A 5B8
t•519•661•2055   f•519•661•3588   www.uwo.ca/univsec

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ITEM 12.4(a) – Election Results – Senate Committees and Selection Committee for the Vice-President (Research)

ACTION: ☐ APPROVAL   ☒ INFORMATION   ☐ DISCUSSION

EXECUTIVE SUMMARY:

At the September 16, 2022 Senate meeting the following nominations were received, resulting in electronic votes:

- Two nominations were received for an alternate member vacancy on the Senate Nominating Committee
- Two nominations were received for undergraduate student vacancies on the University Research Board
- One additional nomination was received for an administrative staff member on the Senate Committee on University Planning
- Two additional nominations were received for faculty members on the Selection Committee for the Vice-President (Research)

An electronic vote was subsequently held on September 20-21, 2022.

The following individuals have been elected:

- **Senate Nominating Committee:** Clare Robinson
- **University Research Board:** Katie Campbell
- **Senate Committee on University Planning:** Rachel Halaney
- **Selection Committee for the Vice-President (Research):** Alison Allan*, Janis Cardy, Michael Kim, and Valerie Oosterveld

*With respect to the Selection Committee for the Vice-President (Research), the tie vote for the final member was resolved by lottery in accordance with the Adopted Policies and Procedures of Senate.

The certified Simply Voting election results are attached.

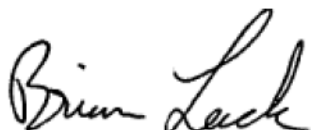**ATTACHMENT(S):**

Simply Voting Certified Results

Sep 21, 2022

Western University Secretariat
Western University
Room 4101, Stevenson Hall
London, ON
N6A 5B8 Canada

To Whom It May Concern:

The following election results are certified by Simply Voting to have been securely processed and accurately tabulated by our independently managed service.

Respectfully yours,

Brian Lack
President
Simply Voting Inc.

Results - Elections - Senate Committees and VPR Selection Committee

Start: 2022-09-20 08:00:00 America/Toronto
End: 2022-09-21 16:00:00 America/Toronto
Turnout: 43 (43.9%) of 98 electors voted in this ballot.

Nominating Committee

Option	Votes
ROBINSON, Clare (Engineering)	23 (57.5%)
HEYDON, Rachel (Education)	17 (42.5%)

VOTER SUMMARY	
Total	43
Abstain	3 (7.0%)

University Research Board (URB)

Option	Votes
CAMPBELL, Katie	25 (73.5%)
FOX, Duncan	9 (26.5%)

VOTER SUMMARY	
Total	43
Abstain	9 (20.9%)

Senate Committee on University Planning (SCUP)

Option	Votes
HALANEY, Rachel	25 (64.1%)
KONTRA, Sylvia	14 (35.9%)

VOTER SUMMARY	
Total	43
Abstain	4 (9.3%)

Selection Committee for the Vice-President (Research)

Option	Votes
CARDY, Janis (Health Sciences)	28 (19.9%)
KIM, Michael (Music) (Dean)	28 (19.9%)
OOSTERVELD, Valerie (Law)	23 (16.3%)
ALLAN, Alison (Schulich)	21 (14.9%)
ZHU, Jesse (Engineering)	21 (14.9%)
RAGOGNA, Paul (Science)	20 (14.2%)

VOTER SUMMARY	
Total	43
Abstain	1 (2.3%)

ITEM 13.0 - Items Removed from the Consent Agenda

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

EXECUTIVE SUMMARY:

This is a placeholder for any items removed from consent.

ITEM 14.0 – Discussion and Question Period

ACTION: ☐ APPROVAL   ☐ INFORMATION   ☒ DISCUSSION

1. Mark Cleveland, Senator

Questions regarding ITEM 7.1 – Draft Policy on Academic Consideration for Student Absences – Undergraduate Students in First Entry Programs:

With respect to the "Draft Policy on Academic Consideration for Student Absences", I have fielded concerns from many of my colleagues, particularly with respect to the declared absences without documentation (hereafter, DAWD). The DAWD bears a strong resemblance to the self-reported absences (hereafter, SRA), which after extensive discussion, the motion to extend its pilot period was voted down by Senate last April. The primary reasons for defeating the motion were as follows: (a) how, for many faculty members, SRAs imposed a huge extra workload burden, (b) how SRAs were being potentially misused to 'manage' deadlines, potentially, promoting a "deadlines are optional" norm, and in many cases causing disconnect for students between course topics and evaluation, and (c) how some faculty were shifting course evaluations as a means of alleviating the pressures caused by SRAs, to larger assignments, which potentially could be counterproductive to achieving course learning objectives.

As faculty, we are still dealing with the additional workload imposed by the lingering repercussions of the COVID-19 pandemic, and before that, we endured two years of extra workload, largely due to having to accommodate an extreme volume of SRAs.

How is the DAWD provision different from the previous SRA? And why is the proposed policy not applicable to students at the IVEY business school, and students in the faculties of Education, Law, and Medicine and Dentistry?

Many faculty have expressed the view that there seems to be no percentage amount for what the DAWD applies. Would a midterm exam, worth for example, 35%, count as one of the assessments that a student could miss without documentation (i.e., eligible for DAWD)?

Why allow faculty to designate one evaluation aspect as ineligible for DAWD? Is allowing late submission with a penalty in keeping with the guidelines? Could a faculty member instead choose to make one assignment that IS eligible for a DAWD?

Presumably, students would get one DAWD for each course, so if they are taking 10 courses in a year (0.5 each) - they would get 10 undocumented absences in the year? That's a lot more than the previous SRAs.

What if assessments from 2 different courses happen on the same day? Does the student have to use two DAWDs or just one?

How does a DAWD apply to group work (presentations, group projects), which constitute a substantial proportion of assessments in many courses? In these cases, the actions of one student can affect multiple other students. Many faculty members expressed strong concerns about how the DAWDs could repeat the problems caused by SRAs, which very often left other group members hanging.

In terms of the ineligibility provision for flexible weighting, would this mean, for example, if a student misses a midterm, that this weight could be added to the final exam, and if so, how is this helpful for students by adding more stress for the later, "make or break" assessment? It should be noted that this frequently occurred under the previous SRA policy.

Every student that misses an assessment requires follow-up, often resulting in multiple emails and coordinating for make-up times. If a professor has 50 students in each of the 8 classes in a year, and if all are missing one item in each class, that's 400 instances that require follow-up. Has there been any consideration for reducing workload in other areas to compensate?

Moreover, this proposed policy places additional burdens on departmental staff, as they need to find rooms to accommodate many students for makeup exams.

Faculty that teach large classes are especially concerned about the additional workload burden, stating that this policy "would be a nightmare to administer". Several colleagues with large classes have described scenarios of substantially modifying their assessments in order to reduce the burden imposed by DAWDs, such as, for example by having only one midterm and one final exam, recognizing that this would NOT be beneficial for students.

As before with the SRA policy, there is some concern that the proposed policy leads to an increase in documented absences because it signals that it is normal and expected for students to miss deadlines. Several colleagues have argued that this policy is not in the best interests of our students. With such a policy, we are failing to prepare our students for the world of work, potentially damaging their immediate and long-term career prospects.

Many faculty expressed a sense of confusion about clause 'g' (p. 46). In such cases, students must be offered an opportunity to complete an equivalent assessment (e.g., a make-up test) or to submit the work (e.g., an essay) late; such provisions should be clearly articulated on course outlines". If this is what faculty are supposed to specify, there are concerns about the requirement to articulate the alternative up front, because it sets things up for students to 'game' and pick and choose what they want to do (e.g. those who avoid doing presentations can 'pick' doing the alternative essay ahead of time), which may not be consistent with course learning objectives.

Faculty were also concerned about clause 'h' (p. 47: "It is the student's responsibility to ensure that they declare an absence for eligible course requirements. Once submitted, a declaration of absence cannot be withdrawn, even if it is made for an ineligible assessment."), in terms of it being potentially punitive to students. Especially in the first year, this takes away the DAWD from someone who makes an honest mistake and leaves them without this 'escape hatch', or in same position as if no policy in place. That strikes some of us as counter-productive: of going to all the work of putting a policy in place but to snatch it back.

Is the undocumented pathway necessary? Notwithstanding the significant impact absences and makeups have on faculty workload, there are legitimate reasons for accommodation and having a managed process for providing that is necessary. Route 1, or any documented pathway provides this. What then is the rationale for having any form of route 2? Can automated processing of route 1, with sufficient auditing /follow-up to motivate compliance, substitute?

While faculty members acknowledge that students need flexibility to maintain their mental health, we need to find a solution that also protects the workload and mental health of faculty members. Several faculty members expressed their inability to procure (from the teaching and learning centre, or from elsewhere) concrete guidance on how to redesign curriculum to allow flexibility, in ways that are consistent with a manageable workload.

Clearly some accommodations will be necessary, and part of our obligations as faculty (per current paragraph 2 of the policy), to support students knocked astride by life's challenges. It would be valuable and a clear signal that the concerns about impact on workload are being heard if, upfront in the guiding principles section, there is a statement to the effect that

accommodations must be done in a manner that is respectful of their impact on instructor workload.

There is a sense that Admin is clearly not hearing the message that we are delivering in this round of collective bargaining – that we care about our students, that we want to do what is best for them, but that we simply cannot keep increasing our workload to the detriment of our own well-being.

2. Ruth Ann Strickland / Nigmendra Narain, Official Lecturer Representative Observer on Senate

Questions regarding ITEM 7.1 – Draft Policy on Academic Consideration for Student Absences – Undergraduate Students in First Entry Programs:

Thank you to the Senate Committee on Academic Policy for their efforts and appreciate efforts to consult broadly and get feedback. A few questions and clarifications sought on the DAWD revision to replace the SRAs:

1. Given "provision for students to declare one absence without documentation (DAWD) per course", would this mean if a student is taking 10-half courses they will have 10 SRAs available per Sep-Apr academic year?

2. It is also unclear ""whether DAWD requests (and exclusions by instructors) should be expanded for full courses", so are full-year courses excluded from DAWD process?

3. Given that 2-3 SRAs previously produced nearly 40,000 accommodations, and given our class sizes are exploding with fewer support resources (like TAs and admin staff), how are Instructors expected to manage 1000s of DAWD request across their many exploding classes?

4. Given that room for holding exams are increasingly scarce and times are limited – amongst the reasons why we need to get mid-term and exam schedules done even before courses start in any given term – will we allow exams to start at 7am and run to 12am/midnight so that rooms for exams can be available (ahead of morning classes and after evening classes end) that would accommodate 100s of students, and also given the guideline that make-up exams cannot interfere with a student's regular schedule of classes, labs, etc.? For example, if a class of 800 sees 500 students DAWD their mid-term, which was organized and set in July with IPB to ensure rooms, how is IPB going to find rooms in the following weekend or in weekday with 24 hours-notice? Or would that instructor be expected to organize in July/August with IPB Bookroom a mid-term for 800 and then should also secondarily arrange with IPB Bookroom to also garrison rooms for all 800 again for the make-up either to accord with the DAWD rule or the 'provide equivalent assessment' (Route 2.e)) rule, in which case IPB is likely going to need access to more exam rooms and times than currently available? Also, will more resources be made available to hire proctors, etc., as this has an impact on contractual limits of GTAs, etc., who would be now proctoring more of these DAWD-resulting exams, marking alternative assignments, etc., so may exceed contracted GTA hours?

5. As Instructors will have to create more exams, quizzes, etc., to fulfill DAWD and 'provide equivalent assessment' requirements, has thought been given to the extra workload and how these added email hours, assignment-creation hours, assignment-monitoring hours, etc., will be compensated? Given under the 2-3 SRAs regime Instructors were responding to and following up with 100s of emails in a 48-

hours period, now with 5 DAWD per term per student, this will avalanche more emails than before?

6. Under "instructors may designate up to one further assessment where a declared absence will not be allowed. In such cases, students must be offered an opportunity to complete an equivalent assessment (e.g., a make-up test) or to submit the work (e.g., an essay) late", does this mean a DAWD-excluded assignment automatically gets another equivalent assessment provided, so then how is it DAWD-excluded when an assessment has to be provided regardless? If one excludes a mid-term from DAWD, then one must provide another mid-term or assessment for all students so it is effectively getting a DAWD and not excluded?

Excerpt from Senate's Adopted Policies and Procedures:

4.1   Purpose

Excerpt from Senate's Adopted Policies and Procedures:

4.2   Purpose

The Discussion Question Period has two functions:

4.1.1 To allow members to ask questions about the progress of current Senate business, re-open matters previously dealt with by Senate, and raise questions on other matters within Senate's mandate.

4.1.2 To provide time for open discussion and debate of issues related to Senate's mandate that are not on the agenda but may be of interest or concern to Senate members or their constituencies.

4.3   General Regulations

4.3.1 No motions may be put or considered during this period on the agenda.

4.3.2 The length of the Discussion and Question Period is limited to 30 minutes unless extended by a majority vote of Senate.

4.3.3 Questions or issues will be dealt with in the order in which they are received, although related questions or issues received in advance of the meeting may be grouped together by the Secretariat. Questions or issues submitted in advance of the meeting will be dealt with before questions or issues raised from the floor.

4.3.4 Members who submit more than one question or issue will be asked to indicate their order of precedence. At the Senate meeting, second and subsequent questions or issues presented by any member will be dealt with after all other members have an opportunity to have their first question or issue discussed.

4.3.5 At the Senate meeting, questions or comments should be directed to the Chair who will call upon the appropriate individuals to answer or direct the discussion thereafter.

4.3.6 In order to ensure that all those who wish to raise a matter have the opportunity to do so, presentation of issues and questions should be brief and to the point. Members are discouraged from reading or reiterating the material that has already been presented in written form.

4.3.7 If there are issues or questions that have not been put at the end of the 30 minute period or any extension, and there is no further extension, the remaining questions or issues will be carried forward to the Discussion and Question Period of the following meeting of Senate, unless withdrawn by the members who initially submitted the questions or issues.

4.4   Process

4.3.1 Questions

(a)   It is suggested, though not required, that members who wish to ask questions at this point in the agenda, submit them to the University Secretary at least 48 hours prior to the meeting at which they are to be raised. Questions received within this time frame will be included in a reposted agenda in advance of the meeting.

(b)   The Secretary will forward questions submitted at least 48 hours prior to the meeting to the appropriate individuals for preparation of responses and every effort will be made to have responses available at the meeting.

(c)   Questions not submitted at least 48-hours prior may need to be deferred to the next meeting for response.

(d)   If after an answer is received, there are concerns or issues remaining that are within Senate's mandate, those issues will be referred to the appropriate Senate standing committee for review and a report will be made back to Senate. If the concerns or issues remaining are not within Senate's mandate, the Chair will refer the matter to the appropriate vice-president.

(e)   A member who has submitted a question is entitled to ask one supplementary question relating to the response.

4.3.2 Issues for Discussion

(a)   It is suggested, though not required, that members who wish to raise an issue for discussion at this point in the agenda, submit the issue to the University Secretary at least 48 hours prior to the meeting at which it is to be raised. Notice of issues for discussion received within this time frame will be included in a reposted agenda in advance of the meeting.

(b)   Members are responsible for preparing any background documentation they wish to distribute related to the issue they are raising. The Secretariat must be provided

with an electronic copy of such documentation for Senate's records. Documentation received at least 48 hours before the meeting will be circulated to members of Senate with the notice of the issue to be discussed.

(c)   If at the end of the 30 minute period there are still members who wish to speak on an issue under discussion, and the period is not extended, discussion will be resumed at the following meeting of Senate as part of that meeting's Discussion and Question Period.

(d)   If after discussion of an issue is concluded, there are concerns or issues remaining that are within Senate's mandate, those issues will be referred to the appropriate Senate standing committee for review and a report will be made back to Senate. If the concerns or issues remaining are not within Senate's mandate, the Chair will refer the matter to the appropriate vice-president.