

SENATE AGENDA

Friday, April 21, 2023, 1:30 p.m. – 4:30 p.m.

Meeting to be held electronically via Zoom videoconference

- 1.0 Land Acknowledgement
- 2.0 Minutes of the Meeting of March 17, 2023 Approval
 - 2.1 Business Arising from the Minutes Approval
- 3.0 Report of the President Information
- 4.0 Report of the Provost Information

AGENDA

- 5.0 **Report of the Operations / Agenda Committee (S. Roland)**
 - 5.1 Report of the Senate Committee on University Teaching Awards (SUTA):
Recipients of Western’s Excellence in Teaching Awards for 2022-23 Information
 - 5.2 Nominating Committee Membership Action
 - 5.3 Revisions to the Terms of Reference of the Honorary Degrees Committee Approval
 - 5.4 Administrative Revisions to the Regulations of the Senate Committee on
University Teaching Awards (SUTA) Approval
 - 5.5 Revisions to the School of Graduate and Postdoctoral Studies and
Graduate Education Council Constitution Approval
- 6.0 **Report of the Nominating Committee (S. Roland)**
 - 6.1 Membership – Vice-Chair of Senate Action
 - 6.2 Senate Committee Membership
 - 6.2 (a) Operations/Agenda Committee (OAC) Action
 - 6.2 (b) Senate Committee on Academic Curriculum and Awards
(ACA) Action

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6.2 (c)	Subcommittee on Program Review – Undergraduate (SUPR-U)	Action
6.2 (d)	Subcommittee on Undergraduate Academic Courses (SOC)	Action
6.2 (e)	Subcommittee on Western Approved Micro-credentials (SWAM)	Action
6.2 (f)	Senate Committee on Academic Policy (POLICY)	Action
6.2 (g)	Senate Committee on University Planning (SCUP)	Action
6.2 (h)	Senate Committee on University Teaching Awards (SUTA)	Action
6.2 (i)	Senate Review Board Academic (SRBA)	Action
6.2 (j)	University Research Board (URB)	Action
6.2 (k)	Honorary Degrees Committee	Action
6.2 (l)	McIntosh Gallery Committee	Action
6.2 (m)	Distinguished University Professor Selection Committee	Action
6.2 (n)	Faculty Scholar Selection Committee	Action
6.2 (o)	Advisory Committee for the Ombudsperson’s Office	Action
6.3	Selection/Review Committee for the Dean of the Faculty of Engineering	Action
7.0	Report of the Senate Committee on Academic Policy (M. Milde)	
8.0	Report of the Senate Committee on Academic Curriculum and Awards (D. Kotsopoulos) – See Consent Agenda	
9.0	Report of the Senate Committee on University Planning (M. Davison)	
9.1	University Operating and Capital Budgets	
9.1(a)	2023-24 Operating and Capital Budgets	Approval
9.1(b)	2023-24 Program Specific Fees and Other Supplemental Fees	Information

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| 10.0 | Report of the University Research Board (B. Neff) | Information |
| 11.0 | Report of the Academic Colleague (P. Barmby) | Information |
| 12.0 | The Unanimous Consent Agenda | |
| 12.1 | Items from the Operations / Agenda Committee | |
| 12.1(a) | Senate Membership – Vacancies Filled by Appointment | Information |
| 12.1(b) | Revised Schedule of Ceremonies – Spring Convocation 2023 (#321) | Information |
| 12.1(c) | Senate Membership – General Community Members | Information |
| 12.2 | Items from the Senate Committee on Academic Curriculum and Awards | |
| 12.2(a) | Faculty of Arts and Humanities: | |
| 12.2(a)(i) | Department of Languages and Cultures:
Withdrawal of the Certificates in Intercultural Communication for German, Intercultural Communication for Italian, and Intercultural Communication for Spanish | Approval |
| 12.2(a)(ii) | Department of Visual Arts: Introduction of a Minor in Social and Environmental Justice in the Visual Arts | Approval |
| 12.2(b) | Huron University College: | |
| 12.2(b)(i) | Withdrawal of the Honours Specialization, Major and Minor in French Language and Literature, the Specialization in French Studies, and the Minor in French Language | Approval |
| 12.2(b)(ii) | Withdrawal of the Major and Minor in Political Studies: Globalisation and Governance; Political Studies: Identity and Ideology; and Political Studies: State and Policy | Approval |
| 12.2(c) | School of Graduate and Postdoctoral Studies: | |
| 12.2(c)(i) | Revisions to the Doctor of Education (EdD) (OIP to DiP) | Approval |

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|--------------|---|-------------|
| 12.2(c)(ii) | Introduction of a field in Equity, Diversity, and Social Justice in the Doctor of Education (EdD) | Approval |
| 12.2(c)(iii) | Revisions to the Master of Social Work (MSW) at King's University College | Approval |
| 12.2(d) | Revised Sessional Dates (2023-24) for Dentistry, Schulich School of Medicine & Dentistry | Information |
| 12.2(e) | New Scholarships, Awards and Prizes | Information |
| 13.0 | Items removed from Consent Agenda | |
| 14.0 | Discussion and Question Period | |
| 15.0 | New Business | |
| 16.0 | Adjournment | |

ITEM 1.0 – Land Acknowledgement

ACTION: APPROVAL INFORMATION DISCUSSION

A land acknowledgement will be offered at the start of the Senate meeting.

Offering a land acknowledgment was adopted as a standard practice at Senate on December 9, 2016.

Dr. Christy Bressette, the Vice-Provost and AVP (Indigenous Initiatives), has indicated that it is important to remind ourselves regularly of our commitment to reconciliation and decolonisation, and to ensure that these objectives remain central in our collegial decision-making.

In the spring of 2021, the recommendation to offer a land acknowledgement was extended to Senate’s committees.

Members of OAC were broadly supportive of this practice, while also being mindful that land acknowledgments should be meaningful and dynamic, and not simply a rote exercise.

Some suggestions for practices that might be most meaningful and relevant to Senate and committee meetings are:

- a land acknowledgement
- a reminder of one or more of the TRC Calls to Action, particularly those relating to education
- a reminder of elements of Western’s Indigenous Strategic Plan
- a reference to local Indigenous culture or narratives

ITEM 2.0 – Minutes of the Meeting of March 17, 2023

ACTION: APPROVAL INFORMATION DISCUSSION

Recommended: That the minutes of the meeting held on March 17, 2023,
be approved as circulated.

ATTACHMENT(S):

[Minutes of the March 17, 2023 Meeting](#)



MINUTES OF THE MEETING OF SENATE

March 17, 2023

The meeting was held at 1:32 p.m. in Room 1R40, Arts & Humanities Building.

SENATORS:

M. Adler	K. Kirkwood	A. Shepard
G. Arku	D. Kotsopoulos	Z. Sinel
P. Barmby	Y. Laforet-Fliesser	D. Smith
A. Baxter	D. Laird	C. Steeves
M. Bordignon	J. Langille	L. Stephenson
A. Bryson	L. Latif	L. Stoyles
C. Burucúa	C. Lengyell	F. Strzelczyk
E. Chen	D. Lee	J. Sutton
K. Choi	M. McMurrin	J. Toswell
M. Cleveland	M. Milde	J. Watson
K. Coley	L. Miller	J. Welch
M. Davison	J. Minac	J. Yoo
R. De Koter	K. Mooney	
D. Ferri	S. Morrison	
R. Forrester-Jones	I. Namukasa	
L. Frederking	B. Neff	
A. Fremeth	C. Nicholls	
J. Garland	T. Orchard	
T. Granadillo	K. Pollock	
N. Harney	S. Powell	
L. Henderson	A. Pyati	
R. Heydon	S. Roland	
A. Hodgson	B. Rubin	
T. Joy	H. Samson	
	A. Schuurman	

Observers: C. Bressette, R. Chelladurai, J. Doerksen, K. Dufresne, D. Facca, S. Lewis, M. McGlynn, N. Narain, M. Stiegemeyer, J. Weststar

LAND ACKNOWLEDGEMENT

Susan Lewis offered a Land Acknowledgement.

MINUTES OF PRIOR MEETING

S.23-42 **ITEM 2.1 – Minutes of the Meeting of February 16, 2023**

It was moved by J. Yoo, seconded by C. Steeves,

That the minutes of the meeting of February 16, 2023, be approved as circulated.

CARRIED

S.23-43 **REPORT OF THE PRESIDENT**

The President's Report, distributed with the agenda, contained information on the following topics: new research hub for pandemic preparedness; new fund to support graduate students; announcement of a partnership focused on clean energy; new federal guidelines focused on national research security; accolades; and a leadership update.

In his remarks, the President additionally commented on the following items:

- The Spring Open House for prospective students will take place on Saturday, March 25, 2023. The President explained the importance of the event and encouraged Senators to consider volunteering to promote Western's programs to prospective students and their families.
- Engage Western including, President's Address and Breakfast is planned for Tuesday, April 11, 2023. Through this initiative, Western will strengthen its connections with the London community and promote Western's activities and future plans in the city and future plans. The President noted that proceeds from the event will be donated to the City of London's Health & Homelessness Fund for Change.
- The Blue-Ribbon Panel announced by the Government of Ontario to advise on the financial sustainability framework of the postsecondary education sector. Members from the business and academic communities. It is expected that these experts will conduct research and consult with stakeholders in the coming months in order to identify ways to improve the financial sustainability of the sector. Key findings will be announced at the end of the summer.
- The Sustainable Development Goals Week activities at Western.
- The President advised that the searches for the next Chancellor and Vice-President (Research) are underway.

In his final remarks, the President corrected the written Report and informed Senate that new measures aimed at protecting Canadian research had been announced by the Minister of Innovation, Science & Industry, François-Philippe Champagne.

S.23-44 **REPORT OF THE PROVOST**

F. Strzelczyk, Provost and Vice-President (Academic) presented a report and expanded on several items under the academic portfolio for the information of Senate (Appendix A).

F. Strzelczyk started her report with leadership updates and informed Senate that the appointments for the University Registrar and Vice-Provost (International) will be announced in the next week. The searches for the Vice-Provost (Graduate and Postdoctoral Studies) and the Director for the McIntosh Gallery are underway.

F. Strzelczyk advised on the creation of the Graduate Student Affordability Working Group and commented on the minimum guaranteed funding for PhD students.

F. Strzelczyk provided information regarding the Global Engagement Plan and her work with the Vice-President (Research) focused on internationalization in support of the Strategic Plan, Towards Western at 150. During the presentation, the timeline, for the creation of the Global Engagement Plan was outlined.

In regard to the conversion of Bayfield Hall into undergraduate residences, a clarification question was raised. C. Lengyell, Director of Housing advised that the conversion has been stopped and there will be no further transition at this time.

The cost of the proposed transition housing for undergraduate students was clarified by F. Strzelczyk.

In responding to a question regarding the announced PhD minimum guaranteed funding support package, F. Strzelczyk advised that it will be effective Sept. 1, 2023 and apply to all incoming students.

[*Secretariat note*: Subsequent to the meeting, an update was noted to the initiatives aimed at supporting graduate students. The minimum guarantee will apply to all funding-eligible Ph.D. students – effective 2023-24.]

A Senator expressed concerns regarding sustainability due to planned initiatives to increase international student enrollment. F. Strzelczyk commented on the prospective enrolment growth and provided an overview of how the university is addressing sustainability through an integrated planning process, including human resources, financial, and housing capacity consideration.

REPORT OF THE OPERATIONS / AGENDA COMMITTEE

S.23-45 **ITEM 5.1 – Amendment to the Terms of Reference of the Nominating Committee**

It was moved by L. Stoyles, seconded by D. Lee,

That on the recommendation of Operations/Agenda Committee, Senate approved that the Terms of Reference of the Senate Nominating Committee be revised as shown in Item 5.1, effective July 1, 2023.

CARRIED

REPORT OF THE NOMINATING COMMITTEE

S. Roland informed Senate of the upcoming Call for Nomination for all Senate committees on March 20, 2023.

S.23-46 **REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY**

M. Milde presented a verbal report on the work of the Senate Committee on Academic Policy.

He commented on the revision of the Policy on Academic Consideration - Undergraduate Students in First Entry Programs. There will be a public discussion on the proposed changes during the upcoming town hall sessions. It is anticipated that this new policy will replace the existing Policy on Academic Consideration for Medical Illness - Undergraduate Students.

M. Milde encouraged Senators to participate in the consultation process before the draft version is returned to the Policy Committee for further consideration.

A question of clarification regarding the undocumented reasons for academic consideration was addressed by M. Milde. He noted that work on this item will start not earlier than the next academic year.

REPORT OF THE SENATE COMMITTEE ON ACADEMIC CURRICULUM AND AWARDS - Consent Agenda

REPORT OF THE SENATE COMMITTEE ON UNIVERSITY PLANNING – No Report

S.23-47 **REPORT OF THE UNIVERSITY RESEARCH BOARD**

B. Neff, Acting Vice-President (Research) provided a general overview of the activities of Western Research and expanded on several items for the information of Senate, including recognition of a number of awards and other distinctions honoring faculty members and students. The presentation is attached to the minutes as Appendix “B”.

B. Neff commented on the anticipated federal budget constraints in terms of initiatives for research and further targeted funding support for partnership with the Horizon European platform.

B. Neff provided a general overview of research security matters and security risks assessment. He stressed that the federal and provincial governments were expanding their research security mandates. It was noted that the core issue is potential security risks for Canada from working with high-risk foreign state actors. Further, no grants for research in sensitive areas will be funded without a risk assessment of potential partners. Guidelines on these matters are still to be determined. Additionally, information was provided regarding funding to eligible universities to strengthen their research security capacity.

S.23-48 **REPORT OF THE ACADEMIC COLLEAGUE**

P. Barmby presented the Report of the Academic Colleague for the March 17, 2023 for information.

A Senator raised a clarification question about the Blue-Ribbon Panel's mandate.

S.23-49 **CONSENT AGENDA ITEMS**

REPORT OF THE OPERATIONS / AGENDA COMMITTEE

S.23-50 The following items reported through the Operation/Agenda Committee were received for information by unanimous consent:

- ITEM 12.1 (a) – Senate Membership – Vacancies Filled by Appointment
- ITEM 12.1(b) – Appointment of Officer of Convocation

REPORT FROM THE SENATE COMMITTEE ON ACADEMIC CURRICULUM AND AWARDS

S.23-51 **ITEM 12.2(a)(i) – Faculty of Arts and Humanities, Department of Languages and Cultures: Withdrawal of the Major in German Language and Culture**

It was moved by C. Steeves, seconded by S. Roland,

That on the recommendation of ACA, Senate approve that effective September 1, 2023, admission to the Major in German Language and Culture be discontinued, and

That students currently enrolled in the module be permitted to graduate upon fulfilment of the module requirements by August 31, 2025, and

That the module be withdrawn effective September 1, 2025.

CARRIED BY UNANIMOUS CONSENT

S.23-52 **ITEM 12.2(a)(ii) – Faculty of Arts and Humanities, Department of Visual Arts: Withdrawal of the Minor and Certificate in Photography and the Minor in Art History and Studio Art**

It was moved by C. Steeves, seconded by S. Roland,

That on the recommendation of ACA, Senate approve that effective September 1, 2023, admission to the Minor and Certificate in Photography and the Minor in Art History and Studio Art be discontinued, and

That students currently enrolled in the programs be permitted to graduate upon fulfilment of the program requirements by August 31, 2025, and

That the programs be withdrawn effective September 1, 2025.

CARRIED BY UNANIMOUS CONSENT

S.23-53 **TEM 12.2(b) – Faculty of Health Sciences, School of Kinesiology: Revisions to the Program Requirements of the Honours Specialization in Clinical Kinesiology**

It was moved by C. Steeves, seconded by S. Roland,

That on the recommendation of ACA, Senate approve that effective September 1, 2023, the program requirements of the Honours Specialization in Clinical Kinesiology offered by the School of Kinesiology in the Faculty of Health Sciences be revised as shown in Item 12.2(b).

CARRIED BY UNANIMOUS CONSENT

S.23-54 **ITEM 12.2(c) – Don Wright Faculty of Music, Department of Music Research and Composition: Revisions to the Admission and Program Requirements of the Specialization in Music Administrative Studies**

It was moved by C. Steeves, seconded by S. Roland,

That on the recommendation of ACA, Senate approve that effective September 1, 2023, the admission and program requirements of the Specialization in Music Administrative Studies offered by the Department of Music Research and Composition in the Don Wright Faculty of Music be revised as shown in Item 12.2(c).

CARRIED BY UNANIMOUS CONSENT

S.23-55 The following items reported through ACA were received for information by unanimous consent:

- ITEM 12.2(e)(i) – Undergraduate Sessional Dates (2023-24)
- ITEM 12.2(e)(ii) – Faculty-Specific Sessional Dates (2023-24)
- ITEM 12.2(f) – New Scholarships, Awards and Prizes

S.23-56 **ITEMS REMOVED FROM THE CONSENT AGENDA**

12.2(d) – School of Graduate and Postdoctoral Studies: Revisions to the Master of Arts (MA) in Art History and Curatorial Studies and the Doctor of Philosophy (PhD) in Art and Visual Culture.

A Senator requested this item be removed from the Consent Agenda as they had a concern as to whether the rationale for the removal of the language requirement for students enrolled in

the Master of Arts (MA) in Art History and Curatorial Studies and the Doctor of Philosophy (PhD) in Art and Visual Culture could be considered to better reflect the reasons for the changes.

L. Miller, Vice-Provost (Graduate and Postdoctoral Studies), responded that many of the graduate programs, through the cyclical review process, were revised to exclude the second language requirement. She noted that the rationale for the change is the limited access to second language learning on our campus. She emphasized the fact that assessment of competency of second language fluency often means that the student incurs an additional cost.

L. Miller advised that the rationale should be revised to address the factors more appropriately to avoid the potential interpretation as perpetuating negative stereotypes.

The motion was tabled for the future consideration of the rationale for the elimination of the second language requirement.

S.23-57

DISCUSSION AND QUESTION PERIOD

The full text of questions submitted in advance of the meeting were posted in the Agenda at Item 14.0 prior to the meeting. The questions and responses are summarized below.

1. A Senator asked whether the university community would be advised of the recently released app “Speak Out” by the London Police and if the national risk assessment tool for gender-based violence could be used at Western.

J. Doerksen, Vice-Provost (Students) acknowledged the importance of using the newly designed risk assessment tool for preventing gender-based violence once it is released and commented on the National collaborative framework to address and prevent sexual and gender-based violence at post-secondary institutions. He emphasized Western University's substantive efforts in that area.

J. Doerksen commented on the newly announced app for sexual assault victims “Speak Out” and its prospective promotion across campus. He advised that the collected data could be used to determine areas with increased safety risk around the city.

A Senator emphasized the importance of informing students about existing technology to report if they are a survivor of violence.

2. Senators raised concerns regarding the delay in announcing the undergraduate research internship program.

A. Shepard provided a historical overview of the university's efforts and successes in conducting research internships for students.

B. Neff advised that internship programs will open on March 23, 2023. He noted that previously this program was financed through one-time funds. B. Neff announced an increase in stipends and a three-year funding commitment for the program. It is anticipated that the program will roll out earlier next year.

3. Following a request for further information regarding the University's plan in respect of the first-year residence guarantee in the face of increasing first-year enrollment numbers, F. Strzelczyk, Provost and Vice-President (Academic) addressed this question during her report.

ADJOURNMENT

The meeting adjourned at 2:36 p.m.

A. Shepard
Chair

A. Bryson
University Secretary

PROVOST UPDATE

March 17, 2023





Leadership Updates Academic Portfolio

Appointments

- **Registrar**

Start date May 1, 2023

- **Vice-Provost (International)**

Start date July 1, 2023

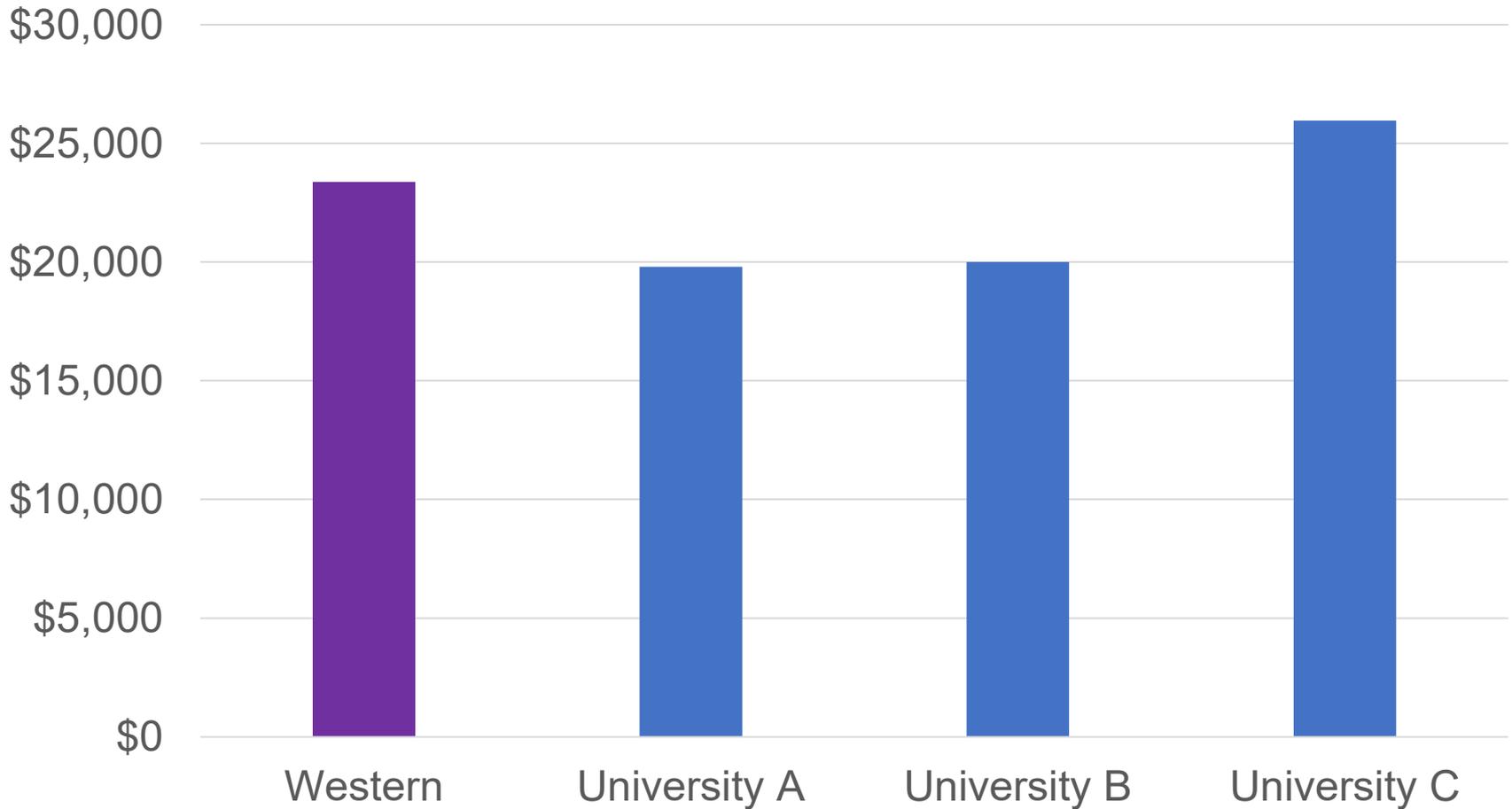
Graduate Student Affordability Working Group

1. **Provide tools** to make informed financial decisions
2. **Support Services**
3. **Housing**
4. **Increase Need-Based Bursary Support for Graduate Students**
 - **SOGS Bursary:** \$500,000 annually to support need-based bursaries, and emergency funding. All graduate students will be eligible to request support *
 - **New-To-Canada International Arrival Grant**
5. **Minimum Guaranteed Funding for PhD students**
 - **PhD minimum guaranteed funding** support package will increase, effective Sept. 1, 2023
 - **Tuition + \$17,000 ***

*Note: Funding programs will be reviewed at the end of the upcoming 3-year cycle



Guaranteed Minimum PhD Funding

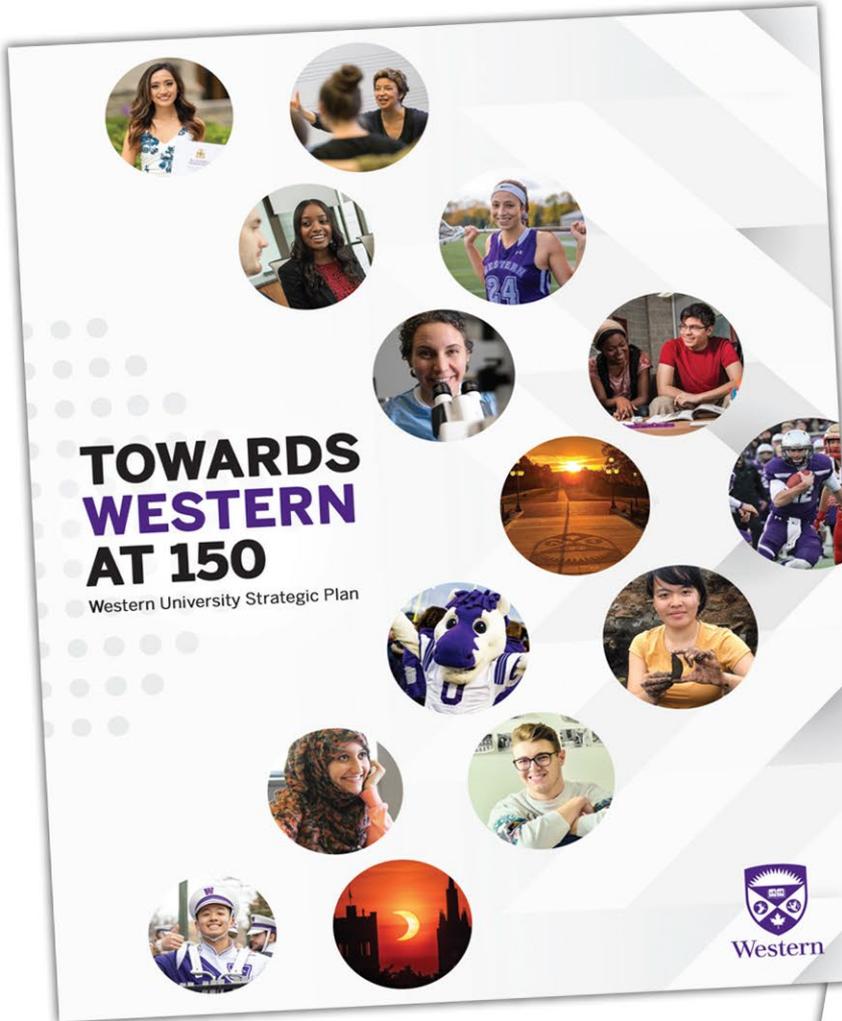


WESTERN TOWARDS 150 GLOBAL ENGAGEMENT PLAN



THEMES:

- Greater Impact
- People, Community, and Culture
- Western's Place in the World





EMERGING THEMES





Global Engagement Plan Next Steps

- March – April:
 - draft edits GEP Steering Committee
- April – May:
 - draft discussions at SCUP & Senate, feedback on website
- June:
 - Senate Approval
 - Board Presentation
 - GEP Launch

- Laura Misener recognized for EDI efforts
- Shehzad Ali produces top health policy grant
- SSHRC supports gender-based violence work



Updates & Successes

Bryan Neff :: Acting Vice President (Research)

- Increased research security mandate from federal/provincial governments
- Tri-Agencies & CFI to adopt new position
- Research in sensitive areas won't be funded if connected to high-risk foreign state actors

Research Security

Bryan Neff :: Acting Vice President (Research)



ITEM 2.1 – Business Arising: School of Graduate and Postdoctoral Studies: Revisions to the Master of Arts (MA) in Art History and Curatorial Studies and the Doctor of Philosophy (PhD) in Art and Visual Culture

ACTION: APPROVAL INFORMATION DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective January 1, 2023, the Master of Arts (MA) in Art History and Curatorial Studies and the Doctor of Philosophy (PhD) in Art and Visual Culture be revised as described in Item 2.1.

EXECUTIVE SUMMARY:

Senate initially considered the proposal to revise the Master of Arts (MA) in Art History and Curatorial Studies and the Doctor of Philosophy (PhD) in Art and Visual Culture at its March 17, 2023, meeting. Concerns were raised with respect to the rationale provided for the removal of the second language requirement. Senate tabled the proposal to allow the School of Graduate and Postdoctoral Studies to revise the rationale to better reflect the reasons for the change. A revised proposal is now presented for Senate’s consideration.

The Department of Visual Arts is proposing to remove the second language requirement for students enrolled in the Master of Arts (MA) in Art History and Curatorial Studies and the Doctor of Philosophy (PhD) in Art and Visual Culture.

Requiring a second language for the MA and PhD degrees does not reflect the necessity of the program’s students and the reality of the job market.

The requirement became an accessibility issue for the students who did not possess a second language since they had limited options to meet the requirement, on top of their other program requirements, so it became detrimental to their learning in their degree. There are limited options that are offered regularly with sufficient enrolment capacity for graduate students to learn a second language at Western. Because of the limited availability of language courses at Western, graduate students need to go elsewhere and thereby incur additional cost to meet the requirement. Students should not need to incur additional costs to fulfill program requirements.

In cases where a second language is directly connected to the student's research, the supervisor will continue to advise the student to acquire the necessary language skills to complete the research. This does not prevent students from enrolling in such courses if they wish to and the program will continue to support students who decide this is of benefit to their research. In other words, second language acquisition will certainly be supported where necessary, just not tested or required as a program milestone.

Reviewing the past 10 years of MA theses and MRPs and PhD dissertations shows that there has been no material benefit to requiring students to prove proficiency through a translation test or by enrolling in a course. Faculty will recommend and support second language acquisition as and where necessary.

The program learning outcomes for the MA in Art History and Curatorial Studies and the PhD in Art and Visual Culture will be updated to remove the demonstration of reading knowledge of a second language.



REPORT OF THE PRESIDENT

To: Senators

From: Alan Shepard

Date: April 14, 2023

Re: Monthly report for April 2023

Dear Senators,

Following are some noteworthy developments since my last written report to Senate of March 10, 2023.

Support for graduate students increased to \$1.5 million over three years: In February, we announced the creation of a \$500,000 fund, to be allocated over three years, to aid graduate students. Following further consultation with the community, Western has now increased its funding commitment to \$500,000 in each of the next three years. This includes a \$4,000 top-up to minimum guaranteed funding for PhD students, and international graduate students who are new to Canada will receive a special grant to help with associated transition costs. Other investments include a new staff position in SGPS to support incoming graduate students; increased staff support for graduate students seeking off-campus housing; and planning is underway for new on-campus housing tailored to the needs of upper-year undergraduate and graduate students.

Engage Western attracts 600 Londoners to RBC Place: I want to thank the many staff, faculty, and students who contributed to the success of our community outreach event on April 11, providing a unique opportunity to highlight some of the exciting things happening on campus. Dozens of colleagues and students from all Faculties and Schools and administrative units gathered at the downtown convention centre, engaging with guests at over fifty booths and showcasing a variety of Western programs, services and facilities. Displays ranged from our Bone & Joint Institute, the Canadian Centre for Activity & Aging, and Fraunhofer Innovation Platform, to Community Legal Services, the Centre for Research & Education on Violence Against Women & Children, and the new Wampum Learning Lodge. It was a proud day for our university, which helped demonstrate the range of important social, cultural, and economic contributions we make as one of London's largest institutions.

Donation endows new chair in kidney research: On March 31, we celebrated a \$3.5M donation from Western professor emeritus **Dr. William F. Clark** to establish an endowed research chair in nephrology. Matched with funds raised through the London Health Sciences Foundation and the Kidney Foundation of Canada, the new role will bolster capacity at the Schulich School of Medicine & Dentistry to develop better practices, policies, tools, and technology in pursuit of enhanced patient care. Dr. Clark's career at Western spanned forty years, during which time his research significantly advanced our understanding of myeloma kidney disease and how to screen for it, including his study of the long-term health consequences of Canada's worst-ever E. coli contamination in Walkerton. We are deeply grateful for his lifetime contributions to Western and his remarkable gift to support ground-breaking research continues on our campus.

Gift supports leadership education: On April 3, we celebrated another \$3.5M gift, this one from BMO Financial Group to our Ivey Business School's Ian O. Ihnatowycz Institute for Leadership, which will fund the creation of a new cross-campus leadership certificate program available to all undergraduate students, regardless of their discipline of study. The gift will also strengthen the institute's "Leadership Under Fire" course for HBA student and enhance its outreach to small- and medium-sized businesses through a free leadership playbook. It was a pleasure to make the announcement at BMO's downtown Toronto location where we were joined by dozens of Ivey and Western alumni, including BMO's Chief Human Resources Officer and Head of People & Culture **Mona Malone** (HBA'94).

Accolades: Congratulations to the following Western community members who, among others, have received special honours in recent weeks:

- **Bruce Elijah** named the first Elder-in-Residence at Western's Wampum Learning Lodge.
- Recognized by the *Senior Women Academic Administrators of Canada* with awards for their commitment to academic excellence, service, and empowering leadership: Professor & Associate Dean **Kathy Hibbert** (Education), and PhD candidates **Effie Sapuridis** (Media Studies) and **Olivia Ghosh-Swaby** (Neuroscience).
- **Godwin Arku** (Geography & Environment) presented the Robbins-Ollivier Excellence in Equity Award by the *Canada Research Chairs Program*.
- **Jim Weese** (Kinesiology) named recipient of the Alumni Award of Merit by the University of Windsor.
- PhD candidate **Brendon Samuels** (Biology), first-year undergraduate **Cogie Cogan** (Global Studies, Huron), and **Craig Clifford** (Operations Manager, Hospitality Services) named recipients of *Western's Green Awards for 2023* in recognition of their sustainable practice initiatives.
- Undergraduate students awarded *Canada Space Fellowships* from the Zenith Canada Pathways Foundation: **Nima Abbaszadeh** (Integrated Science), **Cameron Brooks**

(Electrical Engineering), **Rafael Estrada** (Mechatronics & Business), **Jessica Kerr** (Mechanical Engineering & Computer Science), and **Sana Raisfirooz** (Medical Sciences).

- Alumna and gold-medal Olympian **Marnie McBean** (BA'97, LLD'03) the first woman to be presented with the *Conn Smythe Lifetime Achievement Award*.

Leadership update: In late March, we were delighted to announce the appointments of Western's new Vice-Provost & AVP International, **Lily Cho**, and our next University Registrar, **Marisa Modeski**.

Professor Cho will be a familiar face to many on campus as she served as a faculty member in English from 2004 to 2010 before joining York University, where she currently serves as Associate Dean, Global & Community Engagement in the Faculty of Liberal Arts & Professional Studies. Lily returns to Western July 1 where she will also hold a faculty appointment in the Department of English & Writing Studies. She earned her PhD in English from the University of Alberta and completed postdoctoral studies at the University of California, Riverside.

Meanwhile, Marisa Modeski will join Western on May 1 following her most recent role as Director & Associate Registrar of Admissions & Student Recruitment at the University of Toronto in Mississauga. Prior to her current position, Marisa served Toronto Metropolitan University as its inaugural Director of International Enrolment & Assistant Director of Student Recruitment. She holds a BA in journalism from TMU and a master's in leadership from Guelph. We look forward to welcoming both Marisa and Lily to Western.

Searches remain underway for the Vice-Provost (Graduate & Postdoctoral Studies) and Vice-President (Research).

ITEM 4.0 Report of the Provost

ACTION: APPROVAL INFORMATION DISCUSSION

Florentine Strzelczyk, Provost & Vice-President (Academic) will provide a verbal report.

ITEM 5.1 – Report of the Senate Committee on University Teaching Awards (SUTA): Recipients of Western’s Excellence in Teaching Awards for 2022-23

ACTION: APPROVAL INFORMATION DISCUSSION

EXECUTIVE SUMMARY:

The recipients of Western’s Excellence in Teaching Awards are selected by the Senate Committee on University Teaching Awards (SUTA).

The recipients of Western’s Excellence in Teaching Awards for 2022-23 were published in a Western News story on April 20, 2023.

ATTACHMENT(S):

[Recipients of Western’s Excellence in Teaching Award Winners for 2022-23](#)

**Report of the Senate Committee on University Teaching Awards (SUTA):
Recipients of Western's Excellence in Teaching Awards for 2022-23**

The Senate Committee on University Teaching Awards (SUTA) has chosen the following members of faculty as recipients of Western's Excellence in Teaching Awards for 2022-23:

THE EDWARD G. PLEVA AWARD FOR EXCELLENCE IN TEACHING

Nicole Campbell

Schulich School of Medicine & Dentistry, Department of Physiology and Pharmacology

Ovidiu-Remus Tutunea-Fan

Faculty of Engineering, Department of Mechanical and Materials Engineering

THE MARILYN ROBINSON AWARD FOR EXCELLENCE IN TEACHING

Heather Gillis

Faculty of Health Sciences, School of Physiotherapy

Joanna Langille

Faculty of Law

Frank Myslik

Schulich School of Medicine & Dentistry, Department of Medicine

THE ANGELA ARMITT AWARD FOR EXCELLENCE IN TEACHING BY PART-TIME FACULTY

Nigel Joseph

Faculty of Arts & Humanities, Department of English and Writing Studies

Two additional teaching awards were provided by the Office of the Vice-Provost (Academic Programs):

THE VICE-PROVOST (ACADEMIC PROGRAMS) AWARD FOR EXCELLENCE IN COLLABORATIVE TEACHING

Geography 2133: Connecting for Climate Change Action Collaborative Teaching Team:

Katrina Moser, Beth Hundey, Sara Mai Chitty, Serena Mendizabal

Faculty of Social Science, Department of Geography and Environment and Office of Indigenous Initiatives

THE VICE-PROVOST (ACADEMIC PROGRAMS) AWARD FOR EXCELLENCE IN ONLINE TEACHING AND LEARNING

Elaine Fournier

Faculty of Education

ITEM 5.2 – Nominating Committee Membership

ACTION: ACTION INFORMATION DISCUSSION

[Must be members of Senate]

Workload: Meets monthly, the Thursday of the week before Senate at 9:30 a.m.

Composition:

Eight (8) members of Senate, at least one (1) of whom is a graduate student and one (1) of whom is an undergraduate student, and no more than two (2) members from a single unit

Current Elected Members:

Terms ending to June 30, 2023:

M. Cleveland (SS), D. Laird (Schulich), Matheus Sanita Lima (GRAD),
Z. Sinel (Law),

Terms continuing June 30, 2024:

Jane Toswell (AH)

Required:

- Five (5) members of Senate, at least one (1) of whom is a graduate student and one (1) of whom is an undergraduate student, and no more than two (2) members from a single unit
- One (1) member of faculty who is a member of Senate at the time elected to complete the term of Sophie Roland (term from July 1, 2023 to June 30, 2024)
- One (1) member of faculty who is a member of Senate at the time elected to complete the term of Jeff Watson (term from July 1, 2023 to June 30, 2024)

Nominees:	<u>Godwin Arku (SS)</u>	Senator	Term to June 30, 2025
	<u>Donna Kotsopoulos (Edu)</u>	Senator	Term to June 30, 2025
	<u>Gildo Santos (Schulich)</u>	Senator	Term to June 30, 2025
	<u>Pauline Barmby (Sci)</u>	Senator	Term to June 30, 2024

ITEM 5.3 – Revisions to the Terms of Reference of the Honorary Degrees Committee

ACTION: APPROVAL INFORMATION DISCUSSION

Recommend: That on the recommendation of Operations/Agenda Committee, Senate approve that effective April 21, 2023, the Terms of Reference of the Honorary Degrees Committee be revised as shown in Item 5.3.

EXECUTIVE SUMMARY:

At the February 16, 2023 Senate meeting, a question arose from a Senator regarding the voting position of the Associate Director of Convocation on the Honorary Degrees Committee, as this position is held by the Associate University Secretary.

The Honorary Degrees Committee discussed the question at its March 28, 2023 and revised the Terms of Reference to recommend to Senate, through the Operations/Agenda Committee, that the Terms of Reference of the Honorary Degrees committee be revised as shown, effective April 21, 2023.

ATTACHMENTS:

[Revisions to the Terms of Reference of the Honorary Degrees Committee – Track Changes Copy](#)



Honorary Degrees **Committee**

Effective Date: **April 21, 2023**

Supersedes: ~~September 2009~~

Date of Next Review: Spring 2024

TERMS OF REFERENCE

To select candidates on whom Honorary Degrees ~~are to~~ **may** be conferred, **and to determine the appropriate degree for each candidate.**

~~To select a candidate to receive the President's Medal for Distinguished Service.~~

~~To select the appropriate degree for each candidate, and the appropriate Convocation at which the degree is to be conferred.~~

To select candidates to be granted the status of Chancellor Emeritus/a, President Emeritus/a and Provost & Vice-President (Academic) Emeritus/a and determine the timing and nature of the conferral of such status.

To select a candidate to receive the President's Medal for Distinguished Service.

To report to the Senate, for public announcement.

COMPOSITION

Nine members, **elected by the Senate**, one of whom must be a student who is a member of Senate, ~~, elected by the Senate.~~ **and at least one of whom must be a member of staff.**

Two alumni of Western appointed by the Alumni Association **for two-year terms.**

One **President** ~~Principal~~ (or designate) of an Affiliated University College appointed on a one-year rotational basis.

Ex officio (voting):

Chancellor
President & Vice-Chancellor
Provost & Vice-President (Academic)

Vice-President (University Advancement)
Vice-President (Research)
Director of ~~the~~ Convocation ~~Board~~
~~Associate Director of Convocation~~

~~Secretary of Senate (non-voting)~~

Ex officio (non-voting):

University Secretary
Associate Director of Convocation

Elected members may serve two consecutive terms, following which they are not eligible for further election until a lapse of two years.

~~The term of office of elected members shall be two years. Members may not be eligible for more than two consecutive terms, but they shall be eligible for re-election after a lapse of two years following the expiration of the second of the two consecutive terms.~~

The Chair shall be the President & Vice-Chancellor.

GENERAL PROCESS FOR SENATE COMMITTEES AND BOARDS

Quorum: As set out in Senate By-Law VI.11.(a), quorum shall be one-half of the voting members, including at least one-half of the elected or appointed members, during September to May, and one-third of the voting members, including one-third of the elected or appointed members, during June, July and August.

Quorum September to May: 10 members, including 6 elected/appointed
Quorum June to August: 7 members, including 4 elected/appointed

Terms: The terms of office for elected members shall be one year (renewable) for students and two years (renewable) for faculty/others, as set out in Senate By-Law VI.10.(a).

ITEM 5.4 – Administrative Revisions to the Regulations of the Senate Committee on University Teaching Awards (SUTA)

ACTION: APPROVAL INFORMATION DISCUSSION

Recommended: That on the recommendation of the Operations/Agenda Committee, Senate approve that effective April 21, 2023, the Western Awards for Excellence in Teaching – SUTA Regulations be revised as shown in Item 5.4.

EXECUTIVE SUMMARY:

The Regulations of the Senate Committee on Teaching Awards (SUTA) provide a description of the Western Awards for Excellence in Teaching, detail the nomination procedure and format for nominations, and present the factors to be considered by the Awards Committee.

Minor administrative changes were approved by SUTA on March 13, 2023. These changes were approved by the OAC and recommended to Senate.

ATTACHMENT(S):

[SUTA Regulations \(last revised October 2017\) with administrative revisions](#)

WESTERN AWARDS FOR EXCELLENCE IN TEACHING

A. A List of the Annual Awards for Excellence in Teaching

A total of **seven 7** awards are available annually in four categories:

- Up to **six 6** awards may be distributed among the **Edward G. Pleva Award for Excellence in Teaching, the Marilyn Robinson Award for Excellence in Teaching, and the Angela Armitt Awards for Excellence in Teaching by Part-Time Faculty**. If in any year there are no recipients of the Marilyn Robinson Award, up to **five 5** awards may be given in the Pleva and Armitt categories combined.
- One additional award may be given in the “Western Award for Innovations in Technology-Enhanced Teaching” category.

1. The Edward G. Pleva Award for Excellence in Teaching

All continuing members of full-time* faculty who are either Limited Term or **T**enured at the University and its Affiliated University Colleges are eligible for nomination. Previous recipients of this award are ineligible for re-nomination.

Award recipient(s) will receive a medal and commemorative scroll ~~which normally will be presented at the appropriate Spring Convocation~~. In addition, award recipients' names will be inscribed on a plaque which will be displayed in a prominent location in the University.

The University Awards for Excellence in Teaching were created in 1980-81. In 1987, the awards were named in hono**ur** of Edward Gustav Pleva, Western's first geography teacher in 1938. Dr. Pleva was Head of the Department of Geography from the time it was established in 1948 until 1968. He has received a number of teaching awards for his contribution to the development of modern geographical education in Canada at all levels. His special area of interest is the Great Lakes region.

Dr. Pleva has acknowledged that, "Teaching has always been central to my career. My only claim to recognition rests in the relationship I have with the thousands of geography students in the classes I taught. I appreciate the many awards, including the Massey Medal, I have received as a teacher. In my opinion teaching is one of the highest callings."

* For the purposes of this award, Clinical Academics appointed under ~~Conditions of Appointment: Physicians Appointed in Clinical Departments and Clinical Divisions of Basic Science Departments~~ **Conditions of Appointment for Physicians (2018)** are eligible for nomination.

2. The Angela Armitt Award for Excellence in Teaching by Part-Time Faculty

The award for excellence in teaching by part-time faculty was established at Western in 1989-90. It is to be awarded based on evidence of continued outstanding contributions to the academic development of students.

All part-time** members of faculty of the University and its Affiliated University Colleges are eligible for nomination for the award. Previous recipients of the award are ineligible for re-nomination.

Award recipient(s) will receive a medal and commemorative scroll, ~~which normally will be presented during the appropriate Spring Convocation~~. In addition, award recipients' names will be inscribed on a plaque which will be displayed in a prominent location in the University.

In 2003, the award was renamed in honour of Angela Mary Armitt (BA'36, MA'67, LLD'87), a champion of life-long learning, and Western's first Dean of the Faculty of Part-Time and Continuing Education. In addition to her honorary degree from Western in 1987, York University conferred a Doctor of Laws upon her in 1975 as "one of education's best ambassadors." A much-loved administrator, she was dedicated to helping others achieve their university degrees and she travelled to the many extension centres where adult students were able to work towards a university degree on a part-time basis. She described herself as, "the first travelling saleswoman extolling the virtues of a degree from Western."

** For the purposes of this award, a part-time faculty member is one who held an academic appointment to teach at least one full (1.0 or equivalent) degree-credit course offered by Western or an Affiliated University College during the fiscal year (May 1 through April 30) preceding nomination, and was not a regular full-time faculty member, visiting faculty member, or graduate teaching assistant during the fiscal year (May 1 – through April 30) preceding nomination.

3. The Marilyn Robinson Award for Excellence in Teaching

In 1996-97, this award for excellence in teaching was established at Western to be awarded based on evidence of outstanding contributions in the area of classroom, laboratory, or clinical instruction.

All continuing members of full-time faculty who are either Limited Term or Probationary at the University and its Affiliated University Colleges and who usually have seven years or less of full-time university teaching experience at the time of their nomination are eligible for nomination for the award. Previous recipients of this award are ineligible for

re-nomination.

Award recipient(s) will receive a commemorative scroll ~~which normally will be presented at the appropriate Spring Convocation. Also, at the appropriate faculty's award ceremonies,~~ **T**he award recipient will **also** be presented with an item that is emblematic of Marilyn's love for beauty and life: a framed reproduction of an artist such as Georgia O'Keeffe or Claude Monet, to be selected by the recipient in consultation with the ~~Teaching-Support Centre~~ **Centre for Teaching and Learning**. In addition, the award recipients' names will be inscribed on a plaque which will be displayed in a prominent location in the University.

Marilyn Robinson was an enthusiastic and inspirational lecturer who was much loved and respected by both colleagues and students. In her roles as Assistant Professor in Physiology and Coordinator of the Educational Development Office, she helped raise the profile of teaching at Western. One special gift was an ability to establish a rapport with students: she was always available for students, and each was dealt with warmly and compassionately, whether it was to discuss an academic or a personal problem. Through interaction with many colleagues she became captivated with the idea of exciting students by means of active learning and problem solving, and convinced many throughout the University of the benefits of this approach. Her expertise was recognized with many teaching awards including the 3M Teaching Fellowship and the Excellence in Teaching Award (Pleva).

4. Western Award for Innovations in Technology-Enhanced Teaching

Skillfully and meaningfully integrating technology into a course in order to benefit student learning is a complex endeavour. Continuing to innovate, reflect, and improve the integration of technology across courses is a recognition of the capacity of technology to enhance student learning. The Western Award for Innovation in Technology-Enhanced Teaching is meant to recognize and reward the contributions of faculty members at Western University and its Affiliated University Colleges who have significantly improved the experience and outcomes of their students through the intentional incorporation of technology into their teaching practice.

All continuing members of faculty who are Tenured, Probationary, or Limited Term at Western or the Affiliated University Colleges are eligible for nomination. In addition, part-time ******* members of faculty are also eligible for nomination. Previous recipients of this award are ineligible for re-nomination.

*** For the purposes of this award, a part-time faculty member is one who held an academic appointment to teach at least one full (1.0 or equivalent) degree-credit course offered by Western or an Affiliated University College during the fiscal year (May 1 through April 30) preceding nomination, and was not a regular full-time faculty member, visiting faculty member, or graduate teaching assistant during the fiscal year (May 1 – Through April 30) preceding nomination.

The award winner will receive a medal and commemorative scroll, ~~which will normally be presented during the appropriate Spring Convocation~~. The award recipients' names will be also inscribed on a plaque, displayed in a prominent location in the University. Each winner's achievement will be captured as an on-line video and profiled on the Western Award for Innovation in Technology-Enhanced Teaching microsite maintained by the ~~Teaching Support Centre~~ **Centre for Teaching and Learning**.

B. The Awards Committee (SUTA)

~~A subcommittee of the Senate Committee on Academic Policy and Awards (SCAPA), the Subcommittee~~ **Senate Committee on University Teaching Awards (SUTA)**, will consider the nominations. Wherever possible, SUTA seeks a consensus regarding the awards on the basis of the materials contained in dossiers submitted to the University Secretariat. The ~~members of the Subcommittee~~ **Chair of SUTA and the University Secretariat** are willing to provide informal advice on the preparation of dossiers.

C. Nomination Procedure (All Categories)

Nominations may be initiated by an individual or group, including students, alumni, fellow faculty members, Deans, and ~~d~~**D**epartment Chairs. However, all nominations should be submitted by the primary nominator(s) through the Dean of the nominee's Faculty or School, or ~~Principal~~ **Principal President** of the nominee's Affiliated University College. The Dean or ~~Principal~~ **Principal President** is ultimately responsible for the compiling of the nomination dossier and for forwarding the electronic copy as one PDF file to the University Secretariat no later than January 15. See additional information below about formatting of the electronic dossier in Section D. Regardless of who initiates the nomination, consultation with other relevant parties, including the Faculty's or ~~d~~**D**epartment's Awards Committee, is strongly advised.

Nominators are encouraged to view dossiers of previously successful nominees. Electronic dossiers from the previous three years can be accessed by submitting a request for access to the University Secretariat's ~~s~~**Office**, contingent upon the contents of those files containing statements to permit public viewing.

Nominees will be given the opportunity to decline to let their names stand and should be given the opportunity to attest to the completeness of the dossier prepared for viewing by the nominator(s).

Each nomination dossier must contain a single official letter of nomination, which can be prepared by up to two co-nominators. The nominator(s) should be familiar with the nominee and the contents of the dossier.

The Committee strongly suggests that letters of support be solicited by the nominator(s) rather than by the nominee. The nominator(s) is(are) responsible for advising those individuals who will be forwarding letters of support that their letters will be available for public viewing if permission is given by a winning nominee for general viewing ~~at~~ **through** the University Secretariat. All letters of support must include a Release Statement (see Section D).

All nomination dossiers must include a consent form signed and dated by the nominee containing the following statements:

- 1) *I hereby agree to let my name stand for consideration by the ~~Subcommittee~~ **Senate Committee** on **University** Teaching ~~a~~ Awards (SUTA) for the Angela Armitt/Edward G. Pleva/Marilyn Robinson/Innovations in Technology-Enhanced Teaching (select one) award.*
- 2) *I hereby attest to the completeness of the dossier prepared on my behalf for viewing by SUTA.*
- 3) *I do/do not (select one) grant permission for the release of my dossier for general viewing ~~in~~ **through** the University Secretariat, should I be selected as a recipient of the award.*

D. Format for Nominations

The nomination dossier shall be submitted electronically to the University Secretariat's ~~Office~~ as a single PDF file by the deadline. Up to eight sections, as listed below must, be bookmarked in the electronic file for easy navigation. Material included in the dossier must have a font size of 12 and page margins not less than 1 inch (2.5 cm).

The material submitted to the ~~Subcommittee~~ **Committee** should relate directly to the current nomination. Promotion and tenure letters or news media relating to other awards or relaying unfocussed opinions are unacceptable. Letters dealing specifically with teaching in a broad context are more useful than letters relating to the nominee's standing in the profession or to other matters.

Material in excess of the page limits indicated below will be removed from the

dossier.

Release Statement for Public Viewing:

The nominator(s) will determine which letters of support from peers, colleagues and students will be included in the dossier.

The successful nominee may grant permission to release his/her dossier for public viewing. At the bottom of each letter – including the letters from the primary nominator(s) and from the Dean – the following statement should be included with “do” or “do not” clearly indicated:

*I do/do not grant permission for my letter to be included in the dossier if the nominee agrees to release the dossier for general viewing ~~at~~ **through** the University Secretariat.*

The nominator(s) is(are) responsible for ensuring that this statement is clearly shown in **all letters** included in the nomination dossier (i.e., letters for items 1, 2, 5 and 6 below).

FORMAT FOR NOMINATIONS: PLEVA, ARMITT, AND ROBINSON AWARDS	FORMAT FOR NOMINATIONS: INNOVATIONS IN TECHNOLOGY-ENHANCED TEACHING AWARD
<p>1. Letter from Primary Nominator(s): This letter will initiate the dossier. Ideally, the nominator(s) will have taken a leading role in the compiling of the dossier. The pertinent criteria listed in Section E must be addressed and be organized under relevant subheadings. The nominator(s) should clearly identify the nominee's contributions to the relevant activities.</p>	<p>1. Letter from Primary Nominator(s): This letter will initiate the dossier. Ideally, the nominator(s) will have taken a leading role in the compiling of the dossier. The pertinent criteria listed in Section F must be addressed and be organized under relevant subheadings. The nominator(s) should clearly identify the nominee's contributions to the relevant activities.</p>
<p>2. Letter from the Dean: If the Dean is not one of the primary nominators, he or she may wish to endorse the nomination by way of a supporting letter.</p>	<p>2. Letter from the Dean: If the Dean is not one of the primary nominators, he or she may wish to endorse the nomination by way of a supporting letter.</p>
<p>3. Curriculum Vitae of the Nominee (<u>not to exceed five pages</u>): This is essential to enable the Subcommittee Committee to consider the nominee properly. Teaching-related activities should be prominent in the CV. SUTA recommends that the number of published articles and/or books be summarized but the details of each publication should not be listed. Research papers and conference presentations with students as co-authors should be highlighted.</p>	<p>3. Curriculum Vitae of the Nominee (<u>not to exceed five pages</u>): This is essential to enable the Subcommittee Committee to consider the nominee properly. Teaching-related activities should be prominent in the CV. SUTA recommends that the number of published articles and/or books be summarized but the details of each publication should not be listed. Research papers and conference presentations with students as co-authors should be highlighted. Reporting the results of the technology-informed teaching practice should also be highlighted.</p>
<p>4. Brief Statement (<u>not to exceed 500 words</u>) of the Nominee's Teaching Philosophy This statement should outline the nominee's philosophy of the nature and purpose of teaching. The nominee should articulate how teaching activities are designed and implemented to help realize this vision.</p>	<p>4. Brief Statement (<u>not to exceed 500 words</u>) of the Nominee's Teaching Philosophy This statement should focus on the educational purpose and philosophy of incorporating technology into teaching. The connections among the nominee's innovations, approach to teaching, and the impetus for making the technology-enhanced change should be explicit.</p>

<p>5. Letters from Peers and Colleagues <u>(not to exceed ten pages in total)</u>: Such letters can provide valuable information about the nominee’s commitment to teaching, academic standards and general reputation among colleagues and students. <u>Up to six</u> letters may be included.</p>	<p>5. Letters from Peers and Colleagues <u>(not to exceed four pages in total)</u>: Letters should deal specifically with the impact, scale and creativity of the technological innovation. Up to <u>two</u> letters may be included.</p>
<p>6. Letters from students <u>(not to exceed ten pages in total)</u>: Thoughtful letters from current and former students are helpful. In particular, letters from former students who can look back on their university careers and assess the nominee in a broad context are especially valuable. Student "petitions" of the type hung up in a department office or a laboratory for everyone to sign are, at best, supporting material. <u>Up to six</u> letters in total from both graduate and undergraduate students may be supplied.</p>	<p>6. Letters from students <u>(not to exceed ten pages in total)</u>. <u>Include letters only from those students who were enrolled in courses which employed the new technology:</u> Thoughtful letters from current and former students are helpful. In particular, letters from former students who can look back on their university careers and assess the nominee in a broad context are especially valuable. Student "petitions" of the type hung up in a department office or a laboratory for everyone to sign are, at best, supporting material. A <u>minimum of four</u> letters from either graduate or undergraduate students must be supplied.</p>
<p>7. Teaching evaluations <u>(not to exceed ten pages in total)</u>: The Subcommittee Committee finds it very helpful to have the results of evaluations by students. However, raw computer output from teacher or course evaluations should not be included but rather <u>summaries</u> of results should be provided. The task of assessing teacher evaluations from across the University is difficult under the best of circumstances and the more guidance the nominators can provide the better. Clarification must be provided as to: what type of activity is being evaluated - whether it is a lecture, seminar or clinic; the number of hours for which the nominee was responsible; the class size and year. It would also be very helpful to know how the nominee's evaluations compare with those of other faculty members in the department or faculty.</p>	<p>7. Teaching evaluations <u>(not to exceed ten pages in total)</u>. <u>Include evaluations only for courses in which the new technology was used:</u> The Subcommittee Committee finds it very helpful to have the results of evaluations by students. However, raw computer output from teacher or course evaluations should not be included but rather <u>summaries</u> of results should be provided. The task of assessing teacher evaluations from across the University is difficult under the best of circumstances and the more guidance the nominators can provide the better. Clarification must be provided as to: what type of activity is being evaluated - whether it is a lecture, seminar or clinic; the number of hours for which the nominee was responsible; the class size and year. It would also be very helpful to know how the nominee's evaluations compare with those of other faculty members in the department or faculty.</p>

<p>8. Teaching materials (not to exceed ten pages in total): Do not include copies of teaching or course materials but rather assessments of the educational materials. This could include excerpts or summaries of the teaching materials accompanied by comments or reviews of the materials that were prepared by colleagues, publishers, or others in a position to evaluate the materials' effectiveness. The impact or breadth of use of these materials should be indicated.</p>	<p>8. Teaching materials (not to exceed ten pages in total): Do not include copies of teaching or course materials but rather assessments of the educational materials. This could include excerpts or summaries of the teaching materials accompanied by comments or reviews of the materials that were prepared by colleagues, publishers, or others in a position to evaluate the materials' effectiveness. The impact or breadth of use of these materials should be indicated. Depending on the innovation, it may be appropriate to also provide a photograph or written description of the technological innovation.</p>
<p>9. Release Statement for Public Viewing: At the bottom of each letter the following statement should be included with "do" or "do not" clearly indicated:</p> <p><i>I do/do not grant permission for my letter to be included in the dossier if the nominee agrees to release the dossier for general viewing at through the University Secretariat.</i></p> <p>The nominator(s) is(are) responsible for ensuring that this statement is clearly shown in all letters included in the nomination dossier (i.e., letters for items 1, 2, 5 and 6 above).</p>	<p>9. Release Statement for Public Viewing: At the bottom of each letter the following statement should be included with "do" or "do not" clearly indicated:</p> <p><i>I do/do not grant permission for my letter to be included in the dossier if the nominee agrees to release the dossier for general viewing at through the University Secretariat.</i></p> <p>The nominator(s) is(are) responsible for ensuring that this statement is clearly shown in all letters included in the nomination dossier (i.e., letters for items 1, 2, 5 and 6 above).</p>

E. The 12 Factors to be Considered by SUTA – Pleva, Robinson and Armitt Awards

Twelve criteria are listed below with explanatory notes that have been added by SUTA. The Subcommittee gratefully acknowledges its indebtedness to the Ontario Confederation of University Faculty Associations and 3M for assistance provided by their Guidelines for Teaching Awards. While it is not necessary for a nominee to make equal contributions to all 12 criteria, outstanding performance in at least four criteria is desirable.

While these 12 factors will be considered for all nominees, the Committee recognizes that nominees for either the Angela Armitt or Marilyn Robinson Award may not have yet made contributions to all 12 criteria.

1. Teaching Philosophy:

This statement (maximum 500 words) should outline the nominee's philosophy of the nature and purpose of teaching. The nominee should articulate how course design and/or teaching activities help to realize this vision.

2. Instruction:

Evidence of excellence goes beyond having high scores on the Student Questionnaire on Courses and Teaching (SQCT). The most compelling evidence comes from students' letters of support and examples of student engagement.

a. Classroom teaching:

Classroom teaching involves more than just lecturing and directing discussions. Great teachers engage students in all types of "classrooms" including undergraduate and graduate tutorials, seminars, laboratories, field courses, community engaged learning activities and on-line activities.

b. Clinical teaching:

Instruction of students in dynamic, professional practice situations where the content of the teaching-learning interaction is the client, whose physical, emotional, social and/or intellectual well-being, is directly affected by the actions of the student.

3. Academic counselling, tutoring and mentoring of students:

This item is difficult to describe and even harder to evaluate. It is meant to reflect interactions outside the classroom. The most compelling evidence of the quality of these interactions often comes from student letters in which the impact of the instructor on students' success or academic choices, or other stories of interactions are recounted. It also involves items on questionnaires regarding availability, availability to

answer questions, concern for student progress, etc.

4. Graduate student and thesis supervision:

If the nominee's workload includes teaching or supervising graduate students, SUTA regards evidence of excellence in mentoring as important in a nomination. The evidence often takes the form of letters from present or former graduate students or colleagues but also includes measures of student success (e.g., academic awards, publications, conference presentations, successful applications for positions related to the area of study, etc.).

5. Course design:

Evidence for excellence goes beyond creating or modifying course content. This includes creating innovative course structures, learning activities (including community engaged learning), assessments, or on-line learning experiences to deepen student learning, provide opportunities for students to apply their newly learned skills or engage in discovery. Designing, implementing or incorporating novel course components is important, as is creativity. The number of courses taught is less important than the impact the instructor has had on course design.

6. Curriculum development:

This is a longer term process than course design. It involves an ability to recognize a need (either for new subjects or for revisions of existing subjects) and the ability to integrate its parts into a workable and acceptable sequence of courses or study units. This may include membership on curriculum, undergraduate or graduate education committees at Western, but the nominee's specific role in achieving the outcome should be made clear. It also includes de-colonizing the curriculum of a discipline or incorporating international perspectives throughout an undergraduate program. Excellence is measured by the success of the resulting academic modules or programs, both in terms of student interest and enrolment, and in career trajectories of the graduates.

7. Educational materials development:

The materials should arise out of a recognized need in the nominee's own discipline(s) and might include audio-visual materials, software, textbooks, lab manuals or on-line learning objects. It is particularly compelling if the materials are subsequently used by other instructors at Western and beyond.

It is helpful if the nominator(s) or letters of support from colleagues identify what is unique and exceptional about the materials included and highlight those elements that are noteworthy. This might include

excerpts of course materials along with an explanation of their value. For example, a textbook in chemistry that encourages students to be more self-directed might include a sample from the text and an explanation of the ways students would learn more effectively using this text.

8. Educational leadership:

This category is meant to capture the nominee's efforts to 'teach the teachers'. This includes any activities intended to facilitate the teaching development of other faculty members or graduate students. Examples include organizing teaching development sessions or workshops at an academic conference, leading workshops at the departmental or university-wide levels, participating in panel discussions, and mentoring individuals, groups or curriculum committees.

9. Research and/or publications on university teaching:

Items in this category typically arise from pedagogical research and contributions to the Scholarship of Teaching and Learning (SoTL). This includes publications or presentations of formal studies of various instructional or evaluation techniques as well as articles intended to share best practices in teaching.

10. Development of innovative teaching methods:

Teachers often adopt innovative teaching methods. This category is meant to go beyond this and capture teachers' foresight and creativity in developing or adapting new pedagogical methods for their courses. Evidence for excellence includes having other instructors employ the nominee's method in other courses.

11. Educational planning and policy-making:

This category includes more than curriculum development or publications on teaching, and items here should not duplicate those presented for points 6 or 9 above. For example, this category could include the design and implementation of new programs and modules at Western, active involvement at the Board and Provincial levels, or the preparation of policy documents directed at any level of education. Excellence in this category might be demonstrated by publication of a Purple Guide or similar guide to best practices, success of new programs and modules, involvement at the national level to identify student outcomes in a particular discipline that inform accreditation, contributions to the way teaching or research on teaching are recognized in a discipline, contributing to policy documents at Western, other institutions or at the national level.

12. Educational outreach at the local, provincial or national level:

This category encompasses the sharing of one's teaching innovations at

the municipal, provincial and national levels. It may include the development of materials and activities for schools and community groups, organization and delivery of educational 'camps', and the development of educational materials that are not used in the classroom. Without duplicating items included within point 8 above, this could include presenting innovative teaching practices at a national conference, or consulting with colleagues at other institutions about program development or teaching innovation.

F. The Three Criteria to be Considered for the Western Award for Innovations in Technology- Enhanced Teaching

Nomination **packages dossiers** will be evaluated using the following three broad criteria: Impact, Scale and Creativity.

1. Impact of the innovation:

Impact is defined by the nominee's use of technological innovation having a positive influence on student learning or the learning environment. This will be evaluated, in part, by:

- a. Evidence provided of the impact of the innovation on the student learning experience.
- b. Publications or presentations disseminating information about the innovation or evidence of the effectiveness of the practice.
- c. Published educational or instructional materials developed in support of the technology-informed teaching practice.
- d. Nominee's integration of best practices in teaching and learning in higher education into the design or use of the innovation.

2. Scale:

Scale is meant to describe the size of change or degree of implementation that the nominee's technological innovation has influenced. This will be evaluated, in part, by:

- a. The degree to which the innovation has been implemented.
- b. The number of innovations incorporated to improve student learning.
- c. The degree to which other instructors have adopted the innovation across the department, Western University, other institutions or disciplines.
- d. Demonstration of a long-term and on-going commitment to integrate technological innovation(s) across a series of courses or across a program.

3. Creativity:

Here, creativity is a nominee's ability to see an opportunity that aligns with students' learning needs and imagine a novel solution using a technological tool or practice to help address the opportunity (in part or in whole). This will be evaluated, in part, by:

- a. The degree to which the transformation is a novel approach or new application of the technology.
- b. Evidence that the innovation's implementation fostered new models of

teaching practice.

ITEM 5.5 – Revisions to the School of Graduate and Postdoctoral Studies Constitution/Graduate Education Council Constitution

ACTION: APPROVAL INFORMATION DISCUSSION

Recommended: That on the recommendation of the Operations/Agenda Committee, Senate approve that, effective April 21, 2023, the SGPS Constitution be amended as shown in Item 5.5.

EXECUTIVE SUMMARY:

The School of Graduate and Postdoctoral Studies presents its amended Council Constitution, on the recommendation of the Operations/Agenda Committee, to Senate for approval.

A number of changes have been made to reflect the maturation of SGPS and to more clearly articulate aspects that have been found to be less than clear in practice.

The Constitution was first approved in 2008 when the former Faculty of Graduate Studies was transitioned to the School of Graduate and Postdoctoral Studies; it was most recently revised in 2014. As SGPS has continued to grow and adapted its practices to optimally serve the graduate community, it has become evident that aspects of the constitution also need to be amended to support the work of the school.

Among the changes proposed are the inclusion of a broader representation of faculty and staff supporting graduate education. Previous revisions included broadening the representation of graduate students; the current revisions align the faculty and staff representation with the student representation. Administrative housekeeping changes are also proposed to reflect current practice.

ATTACHMENT(S):

[SGPS Constitution - Track Changes Copy](#)

[SGPS Constitution \(Clean\)](#)

SCHOOL OF GRADUATE AND POSTDOCTORAL STUDIES
AND GRADUATE EDUCATION COUNCIL

Effective Date: TBA

Supersedes: June 2014

COMPOSITION AND RULES OF PROCEDURE

SCHOOL OF GRADUATE AND POSTDOCTORAL STUDIES (the School)

1.0 The academic and administrative head of the School shall be the Vice-Provost (Graduate and Postdoctoral Studies) (the Vice-Provost). The Vice-Provost shall be assisted by ~~two~~ Associate Vice-Provosts whose appointments shall be recommended by the Vice-Provost following selection in accordance with the *Appointment Procedures for Senior Academic and Administrative Officers of the University* and approved by the President & Vice-Chancellor.

~~1.1 — Appointment of the Vice-Provost (Graduate and Postdoctoral Studies) shall be made in accordance with current University policy. Appointments to the positions of Associate Vice-Provost shall normally be for a term of three years, renewable. Recommendations for appointment of Associate Vice-Provost shall be made to the Provost & Vice-President (Academic) and the President & Vice-Chancellor by the Vice-Provost.~~

2.0 Members ~~in~~ of the School ~~of Graduate and Postdoctoral Studies~~ shall normally be those persons with an academic appointments at The University of Western Ontario and its Affiliated University Colleges who have been approved for membership in accordance with the policies and guidelines established and approved by the ~~Academic Policy and Regulations Committee~~ Graduate Education Council. They shall normally be of the rank of assistant professor or above and shall be of such academic achievement, experience, and distinction as to enable them to undertake the instruction and/or supervision of students registered in the nominating graduate program. ~~Where appropriate, the record of such deliberations shall be a part of these deliberations.~~

2.1 Recommendations for membership in the School ~~of Graduate and Postdoctoral Studies~~ shall be upon nomination from the chair or director of the graduate program to the head of the nominee's home unit(s) or designate. ~~(i.e., the Chair or Director of the Department, School, or program respectively, or the Dean in the case of Faculties without a Department or School structure).~~

3.0 Graduate students in the School shall be those students who are registered in the School, having been admitted to an approved program at The University of Western Ontario. Admission to such programs is in accordance with the admission requirements of the School and the graduate program as approved by Senate and the policies and guidelines established and approved by the Graduate Education Council. ~~have been admitted to the School of Graduate and Postdoctoral Studies in accordance with the policies and guidelines established by the Academic Policy and Regulations Committee, and who have formally registered in the School.~~

GRADUATE EDUCATION COUNCIL (the Council)

4.0 There shall be a Graduate Education Council of the School ~~of Graduate and Postdoctoral~~

School of Graduate and Postdoctoral Studies Council Constitution

~~Studies~~ responsible to the Senate. ~~The Council~~ which shall:

- a) serve as a central forum to approve or recommend to Senate ~~to propose academic policies to be approved by Senate,~~ academic policies as determined by Senate and set out in the "Approving Authority Document".
- ~~guide the development of graduate and postdoctoral studies at Western, and~~
- b) provide a representative and open forum ~~to for discussion and sharing of information and topics and~~ give advice on any aspect of graduate education.

4.1 The Council shall be composed of:

- a) the following ex officio (voting) members:
 - (i) Vice-Provost (Graduate and Postdoctoral Studies), who shall be Chair
 - (ii) Associate Vice-Provosts (Graduate and Postdoctoral Studies)
 - (iii) President & Vice-Chancellor (or designate)
 - (iv) Provost & Vice-President (Academic) (or designate)
 - (v) Associate Dean-Graduate Affairs (or equivalent officer) from each Faculty
 - (vi) President, Society of Graduate Students (SOGS)
 - (vii) President, Postdoctoral Association at Western (PAW)
University Librarian
 - (viii) Chair, Senate Committee on Academic Policy and Awards (or designate)
 - (ix) Vice-Provost & Associate Vice-President (Indigenous Initiatives) (or designate)
 - (x) Associate Vice-President (Equity, Diversity & Inclusion) (or designate)
 - (xi) University Associate Registrar (non-voting) (or designate)
Director, Centre for Teaching and Learning (non-voting)
 - (xii) Vice-Provost (Western International) (or designate)
 - (xiii) Vice-President Research (or designate)
- b) the following ex officio (non-voting) members
 - (i) Vice-President & Chief Librarian (or designate)
 - (ii) Director, Centre for Teaching and Learning (or designate)
 - (iii) Program Specialist, Graduate Student Life, Student Experience
 - (iv) Associate Director, Careers & Experience, Student Experience (or designate)
 - (v) Director, Academic Quality & Enhancement, Office of Vice-Provost (Academic Programs)
 - (vi) Communications Specialist, Office of Associate Vice-President (Equity, Diversity and Inclusion)
 - (vii) Postdoctoral Services Coordinator, School of Graduate and Postdoctoral Studies
- c) the following (voting) members, elected/appointed members by each Faculty* ++:
 - (i) One Faculty Member from each Faculty who is a member of the School of Graduate and Postdoctoral Studies, chosen by the Faculty
 - (ii) Six One Graduate Chairs (or equivalent from non-departmental faculties), chosen by the Graduate Chairs who is a member of the School (see 2.0)
 - (iii) Four One Graduate Assistants, chosen by the Graduate Assistants (or comparable role with responsibility for graduate program administration)
One member of an Affiliated University College, appointed by the Colleges on a rotating basis (2-year cycles)
 - (iv) One Graduate Student from each Faculty, chosen by the Society of Graduate Students in consultation with the Faculty

* Every effort must be made to have an equitable and transparent process for identification of candidates, to ensure breadth of disciplinary representation and that the elected/appointed members reflect Western's commitment to Equity, Diversity, Inclusion, Accessibility, Decolonizing-Indigenization.

School of Graduate and Postdoctoral Studies Council Constitution

++ To the extent possible, representation from Faculties should be elected/appointed by peer constituents.

- d) the following elected/appointed (voting) members:
- (i) One member of an Affiliated University College, appointed by the Affiliated University Colleges on a rotating basis (2 year cycles)
 - (ii) One Postdoctoral fellow Scholar, chosen by the Postdoctoral Association at Western in consultation with Postdoctoral Services Coordinator of the School
- e) the following guests:
- (i) Resource persons, as needed, will also be invited
 - (ii) Any member of the university community with an interest in graduate education is considered an observer member and may ~~attend Graduate Education Council meetings as observers~~ participate in the discussion but shall neither move/second motions nor vote

4.2 The term of office for elected members shall be one-year (renewable) for students and two years (renewable) for faculty/others, as set out in Senate By-Laws. The term of office for elected members shall normally be renewable once for a maximum of two sequential terms

The membership terms shall be so staggered that approximately even proportions of the faculty/other members retire each year

4.3 The seat of an appointed or elected member of ~~Graduate Education Council~~ may be declared vacant if the member during a membership year is absent from three regular meetings without having been granted Leave of Absence

4.4 The ~~Graduate Education Council~~ shall meet as required but at least twice annually: once in the fall term and once in the winter term, and at such other times as the Council, Chair, or Senate may prescribe.

4.5 As set out in Senate By-Laws, ~~At meetings of Council a quorum shall consist of~~ be one-half of the voting members ~~except in the months of June, July and August when a quorum shall be one third of the voting members~~, including at least one-half of the elected or appointed members.

~~The Council shall report to Senate according to Senate procedures on all matters concerning the School of Graduate and Postdoctoral Studies~~

4.6 Approval of resolutions shall require a **majority of those voting** in a regularly constituted meeting of the Council.

4.7 Senate delegates authority to the Council to approve and recommend policies as detailed in the Sep 16, 2022 Senate minutes. All policy changes shall be reported to Senate annually at the June meeting of Senate.

4.8 The Council may establish such committees as it considers necessary. The Council may delegate authority to its committees, but such committees shall be responsible to the Council.

5.0 The following standing committees of the ~~Graduate Education Council~~ shall, assist and advise the Vice-Provost on graduate affairs related to graduate education and postdoctoral study, including policy ~~and regulations~~:

- ~~o Operations/Agenda and Nominations~~
- o Academic Policy ~~and Regulations Committee~~
- o Mentorship ~~and Professional Development~~ Advisory Committee
- o Postdoctoral ~~Scholar Affairs~~ Advisory Committee

School of Graduate and Postdoctoral Studies Council Constitution

- o Professional Development **Advisory Committee**

The terms of reference and composition of the standing committees are accessible on the SGPS website: grad.uwo.ca/administration/gec/index.html
~~http://www.grad.uwo.ca/faculty_staff/viceprovost/graduate_education_council.html~~. They may be revised and committees added or deleted by the Graduate Education Council as it deems necessary.

The Vice-Provost or an Associate Vice-Provost shall chair the Academic Policy Committee. The Chairs of the Professional Development Advisory Committees, the Mentorship Advisory Committee, and the Postdoctoral Affairs Advisory Committee shall be appointed by the Vice-Provost. ~~All Chairs of standing committees shall be members of the Graduate Education Council.~~

PROGRAM GRADUATE AFFAIRS COMMITTEES

- 6.0 Each **graduate** program within the School ~~of Graduate and Postdoctoral Studies~~ shall establish a graduate affairs committee constituted in accordance with the size and needs of the graduate program to be administered. Such committees shall be responsible to the program concerned.

- 6.1 The membership of **a** ~~the~~ graduate affairs committee must include:

a) one or more graduate students ~~who, shall be~~ elected or appointed, according to procedures determined by the program concerned,

b) **a faculty member with membership in the School and who is actively engaged in graduate education to chair the committee, preferably for a period of two years or more,**

c) **the Graduate Chair (or equivalent), who may also be the chair of the committee**

~~d) sufficient faculty members with membership in the School to reflect the size and scope of the graduate program.
person involved in graduate affairs to chair the committee, preferably for a period of two years or more. The person appointed or elected to chair the committee must have the approval of the head of his/her home unit(s) (as defined in 2.1) before accepting the position of chair. Consultation with students about matters of policy is expected. Student members of the committee will be required to withdraw when matters concerning individual students are considered.~~

- ~~4.2 The Graduate Chair shall be elected or appointed, according to procedures determined by the program and Faculty concerned. The Graduate Chair should hold a level of SGPS membership commensurate with the program's highest degree and should be actively involved in graduate activities and scholarly research.~~

6.2 Consultation with students about matters of program policy is expected.

6.3 Student members of the committee will be required to withdraw when matters concerning individual students are concerned.

- 7.0 The by-laws and regulations for the conduct of the proceedings of the ~~Graduate Education Council, the Coordinating Committee,~~ the standing Committees, and all other committees or subcommittees within the School shall be, where practicable, those adopted by Senate.

- 8.0 Proposed amendments to the Composition ~~and Rules of Procedure of the School of Graduate and Postdoctoral Studies~~ shall be circulated to all members of Council along with the ~~a~~ Agenda, at least ~~two weeks~~ **one week** in advance of the meeting in which approval will be sought. Approval shall be by a majority vote. If approved, the amendments shall be recommended to Senate for final approval.

**SCHOOL OF GRADUATE AND POSTDOCTORAL STUDIES
AND GRADUATE EDUCATION COUNCIL**

Effective Date: TBA

Supersedes: June 2014

SCHOOL OF GRADUATE AND POSTDOCTORAL STUDIES (the School)

- 1.0 The academic and administrative head of the School shall be the Vice-Provost (Graduate and Postdoctoral Studies) (the Vice-Provost). The Vice-Provost shall be assisted by Associate Vice-Provosts whose appointments shall be recommended by the Vice-Provost following selection in accordance with the *Appointment Procedures for Senior Academic and Administrative Officers of the University* and approved by the President & Vice-Chancellor.
- 2.0 Members in the School shall normally be those persons with an academic appointment at The University of Western Ontario and its Affiliated University Colleges who have been approved for membership in accordance with the policies and guidelines established and approved by the Graduate Education Council. They shall normally be of the rank of assistant professor or above and shall be of such academic achievement, experience, and distinction as to enable them to undertake the instruction and/or supervision of students registered in the nominating graduate program.
 - 2.1 Recommendations for membership in the School shall be upon nomination from the chair or director of the graduate program to the head of the nominee's home unit(s) or designate.
- 3.0 Graduate students in the School shall be those students who are registered in the School, having been admitted to an approved program at The University of Western Ontario. Admission to such programs is in accordance with the admission requirements of the School and the graduate program as approved by Senate and the policies and guidelines established and approved by the Graduate Education Council.

GRADUATE EDUCATION COUNCIL (the Council)

- 4.0 There shall be a Graduate Education Council of the School responsible to the Senate. The Council shall:
 - a) serve as a central forum to approve or recommend to Senate academic policies as determined by Senate and set out in the "[Approving Authority Document](#)".
 - b) provide a representative and open forum for discussion and sharing of information and topics and give advice on any aspect of graduate education.
- 4.1 The Council shall be composed of:
 - a) the following ex officio (voting) members:
 - (i) Vice-Provost (Graduate and Postdoctoral Studies), who shall be Chair
 - (ii) Associate Vice-Provosts (Graduate and Postdoctoral Studies)
 - (iii) President & Vice-Chancellor (*or designate*)

School of Graduate and Postdoctoral Studies Council Constitution

- (iv) Provost & Vice-President (Academic) *(or designate)*
- (v) Associate Dean-Graduate *(or equivalent)* from each Faculty
- (vi) President, Society of Graduate Students (SOGS)
- (vii) President, Postdoctoral Association at Western (PAW)
- (viii) Chair, Senate Committee on Academic Policy *(or designate)*
- (ix) Vice-Provost & Associate Vice-President (Indigenous Initiatives) *(or designate)*
- (x) Associate Vice-President (Equity, Diversity & Inclusion) *(or designate)*
- (xi) University Registrar *(or designate)*
- (xii) Vice-Provost (Western International) *(or designate)*
- (xiii) Vice-President Research *(or designate)*

- b) the following ex officio (non-voting) members
 - (i) Vice-President & Chief Librarian *(or designate)*
 - (ii) Director, Centre for Teaching and Learning *(or designate)*
 - (iii) Program Specialist, Graduate Student Life, Student Experience
 - (iv) Associate Director, Careers & Experience, Student Experience *(or designate)*
 - (v) Director, Academic Quality & Enhancement, Office of Vice-Provost (Academic Programs)
 - (vi) Communications Specialist, Office of Associate Vice-President (Equity, Diversity and Inclusion)
 - (vii) Postdoctoral Services Coordinator, School of Graduate and Postdoctoral Studies
- c) the following (voting) members, elected/appointed by each Faculty* ++:
 - (i) One Faculty Member who is a member of the School
 - (ii) One Graduate Chair (or equivalent from non-departmental faculties) who is a member of the School (see 2.0)
 - (iii) One Graduate Assistant (or comparable role with responsibility for graduate program administration)
 - (iv) One Graduate Student

* Every effort must be made to have an equitable and transparent process for identification of candidates, to ensure breadth of disciplinary representation and that the elected/appointed members reflect Western's commitment to Equity, Diversity, Inclusion, Accessibility, Decolonizing-Indigenization.

++ To the extent possible, representation from Faculties should be elected/appointed by peer constituents.

- d) the following elected/appointed (voting) members:
 - (i) One member of an Affiliated University College, appointed by the Affiliated University Colleges on a rotating basis (2 year cycles)
 - (ii) One Postdoctoral Scholar, chosen by the Postdoctoral Association at Western in consultation with Postdoctoral Services Coordinator of the School
- e) the following guests:
 - (i) Resource persons, as needed, will also be invited
 - (ii) Any member of the university community with an interest in graduate education is considered an observer member and may participate in the discussion but shall neither move/second motions nor vote

4.2 The term of office for elected members shall be one-year (renewable) for students and two years (renewable) for faculty/others, as set out in Senate By-Laws. The term of office for elected members shall normally be renewable once for a maximum of two sequential terms

The membership terms shall be so staggered that approximately even proportions of the faculty/other members retire each year

School of Graduate and Postdoctoral Studies Council Constitution

- 4.3 The seat of an appointed or elected member of Council may be declared vacant if the member during a membership year is absent from three regular meetings without having been granted Leave of Absence
- 4.4 The Council shall meet as required but at least twice annually: once in the fall term and once in the winter term, and at such other times as the Council, Chair, or Senate may prescribe.
- 4.5 As set out in Senate By-Laws, **quorum** shall be one-half of the voting members, including at least one-half of the elected or appointed members.
- 4.6 Approval of resolutions shall require a **majority of those voting** in a regularly constituted meeting of the Council.
- 4.7 Senate delegates authority to the Council to approve and recommend policies as detailed in the Sep 16, 2022 Senate minutes. All policy changes shall be reported to Senate annually at the June meeting of Senate.
- 4.8 The Council may establish such committees as it considers necessary. The Council may delegate authority to its committees, but such committees shall be responsible to the Council.
- 5.0 The following standing committees of the Council shall, assist and advise the Vice-Provost on graduate affairs related to graduate education and postdoctoral study, including policy:
- o Academic Policy Committee
 - o Mentorship Advisory Committee
 - o Postdoctoral Affairs Advisory Committee
 - o Professional Development Advisory Committee

The terms of reference and composition of the standing committees are accessible on the SGPS website: grad.uwo.ca/administration/gec/index.html. They may be revised and committees added or deleted by the Graduate Education Council as it deems necessary.

The Vice-Provost or an Associate Vice-Provost shall chair the Academic Policy Committee. The Chairs of the Professional Development Advisory Committees, the Mentorship Advisory Committee, and the Postdoctoral Affairs Advisory Committee shall be appointed by the Vice-Provost.

PROGRAM GRADUATE AFFAIRS COMMITTEES

- 6.0 Each graduate program within the School shall establish a graduate affairs committee constituted in accordance with the size and needs of the graduate program to be administered. Such committees shall be responsible to the program concerned.
- 6.1 The membership of a graduate affairs committee must include:
- a) one or more graduate students elected or appointed, according to procedures determined by the program concerned,
 - b) a faculty member with membership in the School and who is actively engaged in graduate education to chair the committee, preferably for a period of two years or more,
 - c) the Graduate Chair (or equivalent), who may also be the chair of the committee
 - d) sufficient faculty members with membership in the School to reflect the size and scope of the graduate program.

School of Graduate and Postdoctoral Studies Council Constitution

- 6.2 Consultation with students about matters of program policy is expected.
- 6.3 Student members of the committee will be required to withdraw when matters concerning individual students are concerned.

- 7.0 The by-laws and regulations for the conduct of the proceedings of the Council, the standing Committees, and all other committees or subcommittees within the School shall be, where practicable, those adopted by Senate.

- 8.0 Proposed amendments to the Composition shall be circulated to all members of Council along with the agenda, at least one week in advance of the meeting in which approval will be sought. Approval shall be by a majority vote. If approved, the amendments shall be recommended to Senate for final approval.

ITEM 6.1 – Vice-Chair of Senate

ACTION: ACTION INFORMATION DISCUSSION

In each membership year, the Senate elects a Vice-Chair of Senate who will chair Senate meetings in the absence of the President. The Vice-Chair of Senate is the chair of the Senate Operations/Agenda Committee.

Required: One member of Senate to serve as Vice-Chair of Senate (term from July 1, 2023 to June 30, 2024)

Nominees: Erika Chamberlain Senator June 30, 2024

ITEM 6.2 – Senate Committees Membership

ACTION: ACTION INFORMATION DISCUSSION

1. Operations/Agenda Committee (OAC)
2. Senate Committee on Academic Curriculum and Awards (ACA)
3. Subcommittee on Program Review – Undergraduate (SUPR-U)
4. Subcommittee on Undergraduate Academic Courses (SOC)
5. Subcommittee on Western Approved Micro-credentials (SWAM)
6. Senate Committee on Academic Policy (POLICY)
7. Senate Committee on University Planning (SCUP)
8. Senate Committee on University Teaching Awards (SUTA)
9. Senate Review Board Academic (SRBA)
10. University Research Board (URB)
11. Honorary Degrees Committee
12. McIntosh Gallery Committee
13. Distinguished University Professor Selection Committee
14. Faculty Scholar Selection Committee
15. Advisory Committee for the Ombudsperson’s Office

ATTACHMENTS:

[List of Senators effective July 1, 2023](#)

ITEM 6.2(a) – Operations/Agenda Committee (OAC)

ACTION: ACTION INFORMATION DISCUSSION

Workload: OAC meets monthly on the Thursday at 3:00 p.m. in the week prior to Senate.

Composition: Nine (9) current members of Senate, at least one of whom shall be a student. The Vice-Chair of Senate is the Chair *ex officio* of this Committee.

**Current Senate-Elected Members:
Terms ending June 30, 2023:**

Pauline Barmby (Sci), Dale Laird (Schulich), Andrew Nelson (SS), Ajit Pyati (FIMS), Matheus Sanita Lima (GRAD), Jeff Watson (Admin Staff), Treena Orchard (HS) (completing part only of S. Roland’s original term)

Terms ending June 30, 2024:

Constanza Burucúa (AH), Deishin Lee (Ivey)

Required:

- Nine (9) members of Senate, elected by Senate, including:
- Six (6) members of Senate , at least one of whom shall be a student (term from July 1, 2023 to June 30, 2025 for faculty and from July 1, 2023 to June 30, 2024 for student(s))
 - One (1) member of Senate to complete the term of Sophie Roland (term from July 1, 2023 to June 30, 2024)
 - One (1) member of Senate to complete the term of Constanza Burucúa (term from July 1, 2023 to June 30, 2024)
 - One (1) member of Senate to complete the term of Deishin Lee (term from July 1, 2023 to June 30, 2024)

Nominees	<u>Mark Cleveland (SS)</u> (Senator)	Term to June 30, 2025
	<u>Christopher Lengyell (Staff)</u> (Senator)	Term to June 30, 2025
	<u>Stephen Pitel (Law)</u> (Senator)	Term to June 30, 2025
	<u>Shawn Whitehead (Schulich)</u> (Senator)	Term to June 30, 2025
	<u>Dale Laird (Schulich)</u> (Senator)	Term to June 30, 2025
	<u>Sophia Bahadoor (UNDG)</u> (Senator)	Term to June 30, 2024

ITEM 6.2(b) – Senate Committee on Academic Curriculum and Awards (ACA)

ACTION: ACTION INFORMATION DISCUSSION

Workload: ACA meets monthly on Wednesday at 2:30 p.m. in the week prior to Senate.

- Composition:** Thirteen (13) members elected by Senate, including:
- Eleven (11) faculty members, at least seven (7) of whom must be members of Senate. No more than two (2) may be from the same Faculty, School, or Affiliated University College. No more than one (1) faculty member may be a Dean. At least four (4) faculty members must have membership in the School of Graduate and Postdoctoral Studies.
 - Two (2) students:
 - One (1) graduate student
 - One (1) undergraduate student

Current Senate-Elected Members:

Terms ending June 30, 2023:

Kenisha Arora (UNDG), John Cuciurean (Music), Donna Kotsopoulos (Edu/Senator), Kristi MacDonald (GRAD), Immaculate Namukasa (Edu/Senator), Mark Workentin (Sci), Ken Yeung (Sci)

Terms continuing to June 30, 2024:

Godwin Arku (SS/Senator), Ken Kirkwood (HS/Senator), Susan Knabe (FIMS), Anne Schuurman (AH), Shawn Whitehead (Schulich/Senator), Vacant

- Required:** Six (6) faculty members, no more than two (2) may be from the same Faculty, School, or Affiliated University College:
- Four (4) members of Senate (term from July 1, 2023 to June 30, 2025)
 - One (1) faculty member (term from July 1, 2023 to June 30, 2025)
 - One (1) faculty member to complete a term vacant due to a resignation (term from July 1, 2023 to June 30, 2024)

Nominees:	<u>Nicole Campbell (Schulich)</u> (Faculty)	Term to June 30, 2024
	<u>Sophie Roland (Music)</u> (Faculty)	Term to June 30, 2025
	<u>Jose Herrera (Eng)</u> (Senator)	Term to June 30, 2025

ITEM 6.2(c) – Subcommittee on Program Review – Undergraduate (SUPR-U)

ACTION: ACTION INFORMATION DISCUSSION

Workload: SUPR-U meets monthly on Wednesdays at 2:00 p.m.

Composition: Three (3) undergraduate students elected by Senate

Current Senate-Elected Members:

Terms ending June 30, 2023:

Siddharth Maheshwari (UNDG), Jordan Ramnarine (UNDG), Celine Tsang (UNDG)

Required: Three (3) undergraduate students (term from July 1, 2023 to June 30, 2024)

Nominees:	Evan Abbey	(Student, UNDG)	Term to June 30, 2024
		(Student, UNDG)	Term to June 30, 2024
		(Student, UNDG)	Term to June 30, 2024

ITEM 6.2(d) – The Subcommittee on Undergraduate Academic Courses (SOC)

ACTION: ACTION INFORMATION DISCUSSION

Workload: SOC meets monthly on Wednesdays at 10:00 a.m.

- Composition:** Six (6) members elected by Senate including:
- Four (4) faculty members who are familiar with course/module development, elected by Senate, at least two (2) of whom have served as an Undergraduate Chair (or equivalent)
 - Two (2) undergraduate students

Current Senate-Elected Members:

Terms ending June 30, 2023:

Iman Berry (UNDG), Eric Gair (UNDG), Richard Moll (AH), Nicole Neil (Edu)

Terms continuing to June 30, 2024:

Ken Yeung (Sci)

Required: Two (2) undergraduate students (term from July 1, 2023 to June 30, 2024)

Nominees: _____ (Student, UNDG) Term to June 30, 2024

_____ (Student, UNDG) Term to June 30, 2024

- Required:**
- Two (2) faculty members who are familiar with course/module development, one (1) of whom has served as an Undergraduate Chair (term from July 1, 2023 to June 30, 2025)
 - One (1) faculty member who is familiar with course/module development to complete a term vacant due to a resignation (term from July 1, 2023 to June 30, 2024)

Nominees: _____ (Faculty) Term to June 30, 2024

_____ Derek McLachlin (Schulich) (Faculty) Term to June 30, 2025

_____ Jane Toswell (AH) (Faculty) Term to June 30, 2025

ITEM 6.1(e) – Subcommittee on Western Approved Micro-credentials (SWAM)

ACTION: ACTION INFORMATION DISCUSSION

Workload: SWAM meets monthly on Mondays at 10:00 a.m. in the week prior to Senate.

- Composition:** Seven (7) members elected by Senate, including:
- Five (5) faculty members, one of whom shall be an Associate Dean (Undergraduate or Graduate), and one of whom shall be a Department Chair (or equivalent). No two members may be from the same faculty/school.
 - Two (2) students:
 - One (1) Graduate Student
 - One (1) Undergraduate Student

Current Senate-Elected Members:

Terms ending to June 30, 2023:

Emmanuel Akanbi (UNDG), Miranda Green-Barteet (AH), Jeff Hutter (Sci), Pam McKenzie (FIMS), Kyla Morris (GRAD), Katina Pollock (Edu), Jana Seijts (Ivey),

- Required:** Two (2) students (term from July 1, 2023 to June 30, 2024):
- One (1) graduate student
 - One (1) undergraduate student

Nominees:	_____ (Student, UNDG)	Term to June 30, 2024
	Jevonne Peters (Student, GRAD)	Term to June 30, 2024

- Required:** Five (5) faculty members, three (3) for term from July 1, 2023 to June 30, 2025 and two (2) for term from July 1, 2023 to June 30, 2024, including:
- One (1) Associate Dean (Undergraduate or Graduate)
 - One (1) Department Chair (or equivalent)
 - Three (3) other Faculty members

Nominees:	Andrew M. Johnson (HS) (Associate Dean)	Term to June 30, 2025
	Ingrid Johnsrude (SS) (Faculty, Department Chair)	Term to June 30, 2025

Madeline Bassnett (AH) (Faculty)

_____ (Faculty)

_____ (Faculty)

Term to June 30,
2025

Term to June 30,
2024

Term to June 30,
2024

ITEM 6.2(f) – Senate Committee on Academic Policy (Policy)

ACTION: ACTION INFORMATION DISCUSSION

Workload: Meets monthly on Mondays at 9:30 a.m.

- Composition:** Ten (10) members elected by Senate, including:
- Eight (8) faculty members. No more than two (2) may be from the same Faculty, School, or Affiliated University College. At least four (4) must have membership in the School of Graduate and Postdoctoral Studies.
 - Two (2) students:
 - One (1) graduate student
 - One (1) undergraduate student

Current Senate-Elected Members:

Terms continuing to June 30, 2023:

James Lacefield (Eng), Michael Milde (AH), Katrina Moser (SS), Amala Poli (GRAD), Sydney Turner (UNDG), Ken Yeung (Sci)

Terms continuing to June 30, 2024:

Melissa Adler (FIMS), Robert Klassen (Ivey), WG Pearson (AH), Mark Workentin (Sci)

- Required:** Two (2) students (term from July 1, 2023 to June 30, 2024):
- One (1) graduate student
 - One (1) undergraduate student

Nominees:

_____ Ankita Mishra _____ (Student, UNDG) Term to June 30, 2024

_____ Amala Poli _____ (Student, GRAD) Term to June 30, 2024

- Required:** Four (4) faculty members (term from July 1, 2023 to June 30, 2025)
- No more than two (2) may be from the same Faculty, School, or Affiliated University College
 - At least four (4) must have membership in the School of Graduate and Postdoctoral Studies.

Nominees:

_____ Mark Cleveland (SS) _____ (Faculty) Term to June 30, 2025

<u>Lorraine Davies (SS)</u>	(Faculty)	Term to June 30, 2025
<u>Joanna Langille (Law)</u>	(Faculty)	Term to June 30, 2025
<u>Alexander Meyer (AH)</u>	(Faculty)	Term to June 30, 2025

Required: Four (4) members of faculty, who are members of Senate at the time their term on the Committee begins, only one (1) of whom may be a Dean (term July 1, 2023 to June 30, 2025)

One (1) member of faculty, who is a member of Senate at the time their term on the Committee begins to complete the term of Matt Davison (term July 1, 2023 to June 30, 2024)

Nominees: <u>Donna Kotsopoulos (Edu)</u> (Senator, Dean)	Term to June 30, 2024
<u>Aaron Hodgson (Music)</u> (Senator, Faculty)	Term to June 30, 2025
<u>Dale Laird (Schulich)</u> (Senator, Faculty)	Term to June 30, 2025
<u>Treena Orchard (HS)</u> (Senator, Faculty)	Term to June 30, 2025
<u>Stephen Pitel (Law)</u> (Senator, Faculty)	Term to June 30, 2025

ITEM 6.2(h) – Senate Committee on University Teaching Awards (SUTA)

ACTION: ACTION INFORMATION DISCUSSION

Workload: Meets two or three times a year, as required.

Composition: Four (4) members of faculty, full-time appointments / Academic Clinicians appointed under Conditions of Appointment for Physicians (2017), elected by Senate

One (1) graduate student, elected by Senate

Current Senate-Elected Members:

Terms ending June 30, 2023:

Michelle Caplan (GRAD), Randal Graham (Law)

Term continuing to June 30, 2024:

Paul Mensink (Sci)

Term continuing to June 30, 2025:

Mark Cleveland (SS), José Herrera (Eng)

Required: One (1) graduate student (term from July 1, 2023 to June 3, 2024)

Nominees: _____ Joel Welch _____ (GRAD) Term to June 30, 2024

Required: One (1) faculty member (term from July 1, 2023 to June 3, 2026)

Nominees: _____ Sarah McLean (Schulich) _____ (Faculty) Term to June 30, 2026

Nominees:	<u>Miriam Capretz (Eng)</u>	(Faculty)	Term to June 30, 2025
	<u>Isha DeCoito (Edu)</u>	(Faculty)	Term to June 30, 2025
	<u>Randal N. M. Graham (Law)</u>	(Faculty)	Term to June 30, 2025
	<u>John Di Guglielmo (Schulich)</u>	(Faculty)	Term to June 30, 2025
	<u>Danielle Lacasse (Law)</u>	(Faculty)	Term to June 30, 2025
	<u>Stephen Renaud (Schulich)</u>	(Faculty)	Term to June 30, 2025
	<u>John Wilson (Ivey)</u>	(Faculty)	Term to June 30, 2025
	<u></u>	(Faculty)	Term to June 30, 2025

Required: Six (6) undergraduate students (term from July 1, 2023 to June 30, 2024)

Nominees:	<u>Eric Gair</u>	(Student, UNDG)	Term to June 30, 2024
	<u>Angela Liu</u>	(Student, UNDG)	Term to June 30, 2024
	<u>Ankita Mishra</u>	(Student, UNDG)	Term to June 30, 2024
	<u>Markus Kenneth Sung-In Hong</u>	(Student, UNDG)	Term to June 30, 2024
	<u></u>	(Student, UNDG)	Term to June 30, 2024
	<u></u>	(Student, UNDG)	Term to June 30, 2024

Required: Four (4) graduate students (terms from July 1, 2023 to June 30, 2024)

Nominees:	<u>Dana Nicole Broberg</u>	(Student, GRAD)	Term to June 30, 2024
	<u>Chloe Cheung</u>	(Student, GRAD)	Term to June 30, 2024
	<u>Abdelmoneim Elnaggar</u>	(Student, GRAD)	Term to June 30, 2024
	<u>Pedro Marinho</u>	(Student, GRAD)	Term to June 30, 2024

ITEM 6.2(j) – University Research Board (URB)

ACTION: ACTION INFORMATION DISCUSSION

Workload: URB meets Tuesdays at 1:00 p.m., approximately six times per year.

- Composition:** Seventeen (17) members elected by Senate, including:
- Eleven (11) members of faculty
 - One (1) from each Faculty/school, excluding SGPS
 - At least one of whom occupies a senior position in a Research Centre or Institute as defined under MAPP 7.9
 - One (1) undergraduate student
 - Two (2) graduate students
 - Two (2) postdoctoral representatives
 - One (1) senior member of administrative staff serving in a leadership position with a research focus

**Current Senate-Elected Members:
Terms continuing to June 30, 2023:**

Oana Branzei (Ivey), Caroline Calmettes (Senior Admin – Research Focus), Karine Dufresne (Post-Doc), Amanda Grzyb (FIMS), Jim Lacefield (Eng), John Nassichuk (AH), Andrew Nelson (SS), Hugh Samson (Grad), Matheus Sanita Lima (Grad), Trish Tucker (HS)

Terms ending June 30, 2024:

Sarah Gallagher (Sci), Margaret Martin (Law), Michael Paris (Post-Doc), Cheryle Séguin (Schulich), Jana Starling (Music)

- Required:** Three (3) students (terms from July 1, 2023 to June 30, 2024):
- One (1) undergraduate student
 - Two (2) graduate students

Nominees:	_____	(Student, UNDG)	Term to June 30, 2024
	Matheus Sanita Lima	(Student, GRAD)	Term to June 30, 2024
	Dakota Soares	(Student, GRAD)	Term to June 30, 2024

- Required:** One (1) postdoctoral representative (term to June 30, 2025)

Nominees: Karine Dufresne (Post-Doc) (Post-Doc) Term to June 30, 2025
Required: Six (6) members of faculty, one of whom occupies a senior position in a Research Centre or Institute, one from each Faculty/school, excluding SGPS (term from July 1, 2022 to June 30, 2025)

One (1) member of faculty to complete the term of Katina Pollock (term from July 1, 2022 to June 30, 2024)

Nominees: Laura Stephenson (SS) (Faculty, SS) Term to June 30, 2025
Amanda Grzyb (FIMS) (Faculty, FIMS) Term to June 30, 2025
Kelly Olson (AH) (Faculty, AH) Term to June 30, 2025
Miranda Goode (Ivey) (Faculty, Ivey) Term to June 30, 2025
Clare Robinson (Eng) (Faculty, Eng) Term to June 30, 2025
Trish Tucker (HS) (Faculty, HS) Term to June 30, 2025
Lorelei Anne Lingard (Edu) (Faculty, Edu) Term to June 30, 2024

Required: One (1) senior member of administrative staff serving in a leadership position with a research focus (term from July 1, 2022 to June 30, 2025)

Nominees: Carolyn Paterson (Admin. Staff) Term to June 30, 2025

ITEM 6.2(m) – Distinguished University Professor Selection Committee

ACTION: ACTION INFORMATION DISCUSSION

Composition: Four (4) senior scholars at Western, elected by Senate (once renewable).

Current Senate-Appointed Member:

Terms ending June 30, 2023:

David Bentley (AH), Jeremy McNeil (Sci)

Term continuing to June 30, 2024:

Dale Laird (Schulich)

Required: Two (2) Faculty members who are Senior Scholars (term July 1, 2023 to June 30, 2025)

One (1) Faculty member who is a Senior Scholar to complete the term of Maya Shatzmiller (term July 1, 2023 to June 30, 2024)

Nominees:	<u>Glenn Bauman (Schulich)</u> (Senior Scholar, Faculty)	Term to June 30, 2024
	<u>Ingrid Johnsrude (SS)</u> (Senior Scholar, Faculty)	Term to June 30, 2025
	<u>Isaac Luginaah (SS)</u> (Senior Scholar, Faculty)	Term to June 30, 2025

ITEM 6.2(n) – Faculty Scholar Selection Committee

ACTION: ACTION INFORMATION DISCUSSION

Composition: Four (4) senior scholars at Western, elected by Senate (once renewable).

Current Senate-Appointed Member:

Terms ending June 30, 2023:

Joe Gilroy (Sci), Christopher Smeenck (AH)

Term continuing to June 30, 2024:

Zoë Sinel (Law), Trish Tucker (HS)

Required: Two (2) Faculty members who are Senior Scholars (term July 1, 2023 to June 30, 2025)

Nominees:	<u>Nusha Keyghobadi (Sci)</u>	(Senior Scholar, Faculty)	Term to June 30, 2025
	<u>Wayne Martino (Edu)</u>	Senior Scholar, Faculty)	Term to June 30, 2025

Senate Membership 2023-24

EX OFFICIO (20 voting members and 1 non-voting member)

Chancellor	TBD
President & Vice-Chancellor	Alan Shepard
Provost & Vice-President (Academic)	Florentine Strzelczyk
Vice-President (Operations & Finance)	Lynn Logan
Acting Vice-President (Research)	Bryan Neff
Vice-President (University Advancement)	Jeff O'Hagan
Vice-Provost (School of Graduate & Postdoctoral Studies)	Linda Miller
Acting Dean, Faculty of Arts and Humanities	Jan Plug
Dean, Ivey Business School	Sharon Hodgson
Dean, Faculty of Education	Donna Kotsopoulos
Dean, Faculty of Engineering	Ken Coley
Dean, Faculty of Health Sciences	Jayne Garland
Dean, Faculty of Information and Media Studies	Lisa Henderson
Dean, Faculty of Law	Erika Chamberlain
Dean, Schulich School of Medicine & Dentistry	John Yoo
Dean, Don Wright Faculty of Music	Michael Kim
Acting Dean, Faculty of Science	Jeff Hutter
Dean, Faculty of Social Science	Nick Harney
Vice-Provost and Chief Librarian	Catherine Steeves
University Registrar	Marisa Modeski
University Secretary (non-voting)	Amy Bryson

ELECTED FACULTY (46 voting members)

FACULTY OF ARTS AND HUMANITIES (5)

Term to June 30/24:	Constanza Burucúa (Languages & Cultures)
	Mary Helen McMurrin (English & Writing Studies)
	Jane Toswell (English & Writing Studies)
Term to June 30/25:	Madeline Bassnett (English & Writing Studies)
	Kelly Olson (Classical Studies)

IVEY BUSINESS SCHOOL (2)

Term to June 30/24:	Tony Frost
Term to June 30/25:	TBD (Faculty Appointment)

FACULTY OF EDUCATION (2)

Term to June 30/24:	Katina Pollock
Term to June 30/25:	TBD (Faculty Appointment)

FACULTY OF ENGINEERING (2)

Term to June 30/24:	Clare Robinson (Civil & Environmental Engineering)
Term to June 30/25:	Jose Herrera (Chemical & Biochemical Engineering)

FACULTY OF HEALTH SCIENCES (4)

Term to June 30/24: Ken Kirkwood (Health Studies)
Carrie Anne Marshall (Occupational Therapy)

Term to June 30/25: Lynn Shaw (Occupational Therapy)
Aleksandra Zecevic (Health Studies)

FACULTY OF INFORMATION AND MEDIA STUDIES (2)

Term to June 30/24: Melissa Adler

Term to June 30/25: Daniel Robinson

FACULTY OF LAW (2)

Term to June 30/24: Joanna Langille

Term to June 30/25: Stephen Pitel

SCHULICH SCHOOL OF MEDICINE & DENTISTRY (5)

Term to June 30/24: Frank Beier (Physiology & Pharmacology)
Rodney DeKoter (Microbiology & Immunology)
Gildo Santos (Dentistry)

Term to June 30/25: Dale Laird (Anatomy & Cell Biology)
Shawn Whitehead (Anatomy & Cell Biology)

DON WRIGHT FACULTY OF MUSIC (2)

Term to June 30/24: Edmund Goehring (Music Research & Composition)

Term to June 30/25: Aaron Hodgson (Music Performance Studies)

FACULTY OF SCIENCE (5)

Terms to June 30/24: Pauline Barmby (Physics & Astronomy)
Beth Gillies (Chemistry)
Jan Minac (Mathematics)

Term to June 30/25: Jisuo Jin (Earth Sciences)
Steven Kopp (Statistical & Actuarial Sciences)

FACULTY OF SOCIAL SCIENCE (5)

Term to June 30/24: Godwin Arku (Geography)
Kate Choi (Sociology)
Julie Schermer (DAN Management / Psychology)

Term to June 30/25: Greg Beckett (Anthropology)
Mark Cleveland (DAN Management & Organizational Studies)

SCHOOL OF GRADUATE AND POSTDOCTORAL STUDIES (10)**SGPS – Arts and Humanities**

Term to June 30/25: Alexander Meyer (Classical Studies)

SGPS – Business

Term to June 30/24: Adam Fremeth

SGPS – Education

Term to June 30/24: Rachel Heydon

SGPS – Engineering

Term to June 30/25: Lars Rehmann (Chemical & Biochemical Engineering)

SGPS – Health Sciences

Term to June 30/24: Treena Orchard (Health Studies)

SGPS – Law/FIMS/Music

Term to June 30/25: Zoë Sinel (Law)

SGPS – Medicine & Dentistry

Term to June 30/25: Nica Borradaile (Physiology & Pharmacology)

SGPS – Science

Term to June 30/24: Benjamin Rubin (Biology)

SGPS – Social Science

Term to June 30/24: Marc Joanisse (Psychology)

SGPS – At Large

Term to June 30/25: Grant Campbell (Information and Media Studies)

AFFILIATED UNIVERSITY COLLEGES (9 voting members)**BRESCIA UNIVERSITY COLLEGE (3)**

President: Laretta Frederking
Term to June 30/24: Jennifer Sutton
Term to June 30/25: Heather Kirk

HURON UNIVERSITY COLLEGE (3)

President: Barry Craig
Term to June 30/24: Dan Smith
Term to June 30/25: Kate Lawless

KING'S UNIVERSITY COLLEGE (3)

President: David Malloy
Term to June 30/24: Laura Lewis
Term to June 30/25: Robert Ventresca

STUDENTS (18 voting members)

UNDERGRADUATES (14)

Arts and Humanities/FIMS/Music

Term to June 30/24: *Migrated to At-Large for 2023-24*

Business/Education/Engineering/Law

Term to June 30/24: *Migrated to At-Large for 2023-24*

Health Sciences

Term to June 30/24: *Migrated to At-Large for 2023-24*

Medicine & Dentistry

Term to June 30/24: Kenisha Arora

Science (2)

Term to June 30/24: Jenna Ijam
Aliya Jokhu

Social Science

Term to June 30/24: Chloe Vanderlugt

Brescia, Huron and King's University Colleges

Term to June 30/24: Emily Poirier

At-Large (9)

Term to June 30/24: Lana Abdelellah (Social Science)
Sophia Bahadoor (Science)
Jenna Beecroft (Social Science)
Iman Berry (Social Science / Ivey)
Jeff Binoy (Science)
Kathleena Henricus (Social Science)
Emilie Kalaydjian (Social Science)
Angela Liu (Huron)
Dante Tempesta (Health Sciences)

GRADUATE STUDENTS (4)

Term to June 30/24: Mara Bordignon (Education)
Hugh Samson (Information and Media Studies)
Matheus Sanita Lima (Science)
Joel Welch (Law)

ADMINISTRATIVE STAFF (2 voting members)

Term to June 30/24: Christopher Lengyell (Housing)
Term to June 30/25: Kylie Bressette (Indigenous Student Centre)

GENERAL COMMUNITY (5 voting members)

Alumni Association (3)

President designate: Yvette Laforet-Fliesser
Term to June 30/24: Dave Ferri
Term to June 30/25: **TBD (Alumni Association Appointment)**

Elected by Senate (2)

Term to June 30/24: Sheryl Feagan
Term to June 30/25: Sheila Powell

BOARD OF GOVERNORS (2 voting members)

Term to June 30/24: Geoff Pollock
Term to June 30/25: **TBD (Board Appointment)**

OBSERVERS: (16 to 19 non-voting observers)

Pauline Barmby	Academic Colleague
Susan Lewis	Vice-Provost (Academic Programs)
Margaret McGlynn	Vice-Provost (Academic Planning, Policy & Faculty)
Lily Cho	Vice-Provost and Associate Vice-President (International)
Christy Bressette	Vice-Provost and Associate Vice-President (Indigenous Initiatives)
Ruban Chelladurai	Associate Vice-President (Planning, Budgeting, and Information Technology)
Opiyo Oloya	Associate Vice-President (Equity, Diversity & Inclusion)
John Doerksen	Vice-Provost (Students)
Matthew Stiegemeyer	Deputy Registrar, Undergraduate Recruitment and Admissions
Johanna Weststar	President, UWO Faculty Association (UWOFA) (designate)
TBD	UWOFA-Librarians/Archivists (LA) Representative
TBD	Lecturer Representative
Sunday Ajak	President, University Students' Council (USC)
Waliu Alaka	President, Society of Graduate Students (SOGS)
TBD	President, PAW
TBD	President, Master of Business Admin. Assoc. (MBAA)
Geoff Read	Provost(s) of Affiliated University Colleges who are not currently in elected positions on Senate. (<i>Up to three, one each from Brescia, Huron and King's</i>).

TOTAL: 103 Senators (102 voting members) plus 16-19 official observers

Senate membership as of July 1, 2023

ITEM 6.3 – Selection/Review Committee for the Dean of the Faculty of Engineering

ACTION: ACTION INFORMATION DISCUSSION

Composition: A committee to select a Dean of a Faculty shall consist of:

- the Provost & Vice-President (Academic), who shall be Chair
- the Vice-President (Research)
- 6 persons, one of whom shall be an undergraduate student enrolled in the Faculty and one of whom shall be a graduate student enrolled in a program housed in the relevant Faculty, elected by the Council of the Faculty concerned
- 3 faculty or staff elected by Senate, who are from outside of the Faculty concerned, and only one of whom may be a Dean,
- for Engineering, one member of the Advisory Council of Western Engineering, named by the Advisory Council.

Required: Three (3) faculty or staff members who are from outside of the Faculty concerned, and only one of whom may be a Dean.

Nominees:	_____ Jayne Garland (HS) _____	(Dean)
	_____ Katrina Moser (SS) _____	(Faculty)
	_____ Zoë Sinel (Law) _____	(Faculty)

ITEM 9.1(a) – 2023-2024 University Operating and Capital Budgets

ACTION: APPROVAL INFORMATION DISCUSSION

RECOMMENDED: That Senate provide advice to the Board of Governors, through the President and Vice-Chancellor, recommending the approval of the 2023-24 University Operating and Capital Budgets as shown in Item 9.1(a).

EXECUTIVE SUMMARY:

The Operating and Capital Budgets and setting of tuition fees are in the purview of the Board of Governors. The Senate may provide advice to the Board under the authority of Section 30(f) of the *UWO Act*:

The Senate may ... pass resolutions and make recommendations to the Board with respect to any matter connected with the administration of the University and the promotion of its affairs but this clause shall not be construed to subtract from the powers and duties conferred on the Board elsewhere in [the] Act.

ATTACHMENT(S):

[2023-24 Operating and Capital Budgets](#)



Western
UNIVERSITY • CANADA

2023-24 Operating and Capital Budgets

March 31, 2023

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ACRONYMS used in University Budget Document

	Acronym	Description
1	AI	Artificial Intelligence
2	APF	Academic Priorities Fund
3	APPF	Academic Planning, Policy, & Faculty
4	AQ	Additional Qualification Courses in the Faculty of Education
5	B.Ed.	Bachelor of Education Program/Degree
6	B.L.U.E.	Black Student Leadership University Experience
7	CRCs	Canada Research Chairs
8	CRV	Current Replacement Value (of Buildings)
9	CSD	Communication Sciences and Disorders Program
10	DM	Deferred Maintenance
11	Ed.D.	Doctor of Education Degree
12	EDI	Equity, Diversity, and Inclusion
13	EDID	Equity, Diversity, Inclusion, and Decolonization
14	EFB	Employee Future Benefits
15	EMBA	Executive Master of Business Administration Degree/Program
16	FIMS	Faculty of Information & Media Studies
17	FRSF	Federal Research Support Fund
18	FTE	Full-Time Equivalent
19	HBA	Honours Business Administration Degree/Program
20	HR	Human Resources
21	IBA	Inflationary Budget Adjustment
22	ITIF	Information Technology Infrastructure Fund
23	LMS	Learning Management System
24	LRSP	Long-Range Space Plan
25	MA	Master of Arts Degree
26	MBA	Master of Business Administration Degree/Program
27	M.Cl.Sc.	Masters in Clinical Sciences Degree
28	MCU	Ministry of Colleges and Universities
29	MD	Doctor of Medicine Degree/Program
30	MEng	Master of Engineering Degree/Program
31	MESc	Master of Engineering Science Degree
32	MMI	Maintenance, Modernization, and Infrastructure
33	MN	Masters in Nursing Degree
34	MOS	Management & Organizational Studies Program
35	MPT	Masters in Physical Therapy Degree
36	MSc	Master of Science Degree
37	MSOF	Major Strategic Opportunities Fund
38	OT	Occupational Therapy (School/Program)
39	PARF	Provost's Academic Renewal Fund
40	Ph.D.	Doctor of Philosophy Degree
41	PT	Physical Therapy (School/Program)
42	RISF	Research Infrastructure Support Fund
43	SSHRC	Social Science and Humanities Research Council
44	SUPF	Support Unit Priorities Fund
45	U.C.	University College
46	UCC	University Community Centre
47	USC	University Students' Council
48	USRI	Undergraduate Summer Research Internship Program
49	WeLL	The Western Living Lab (in the Faculty of Health Sciences)

2023-24 Operating Budget

Western continues to be guided by the priorities outlined in our **Strategic Plan – Towards Western at 150** – and is focused on its commitment to an outstanding student experience, scholarship, research, and creativity. The dedicated efforts made by all members of our university community has enabled the university to maintain those commitments through the global pandemic – and Western has come out a stronger institution as we look ahead to a post-pandemic environment.

The last two university budgets started the process of investing in our strategic plan priorities and this budget builds on those investments.

The current budget makes additional significant investments in our strategic plan priorities including:

- Support for enrolment growth
- Faculty and staff renewal/expansion
- Scholarship/research/creativity
- Graduate student financial support
- Engaging undergraduate students in research
- Our commitment to an equitable, diverse, and inclusive community
- Infrastructure to accommodate growth

These investments are critical to Western’s ongoing commitment to pursue the various components of our mission as a leading research university.

A. Planning and Budgetary Context

The recently completed planning process leads us forward to a 3-year budget/planning cycle – spanning the period 2023-24 through 2025-26. In the summer of 2022, our Faculties and Support Units submitted Academic and Operational Plans in alignment with our strategic plan – and the priorities in those plans have formed the basis for the first year of the 3-year university plan.

At this point in time, as we reach the end of the current fiscal year, our financial situation remains strong. The “in year” position of the 2022-23 Operating Budget (i.e. the current year) is a negative deviation of about \$3.4 million largely due to lower-than-projected international undergraduate and masters enrolments. The Operating Reserve at the end of the current year is projected to be \$40.9 million compared to the budgeted figure of \$44.3 million.

Looking ahead to 2023-24, we have developed the University budget with the following general assumptions regarding revenues:

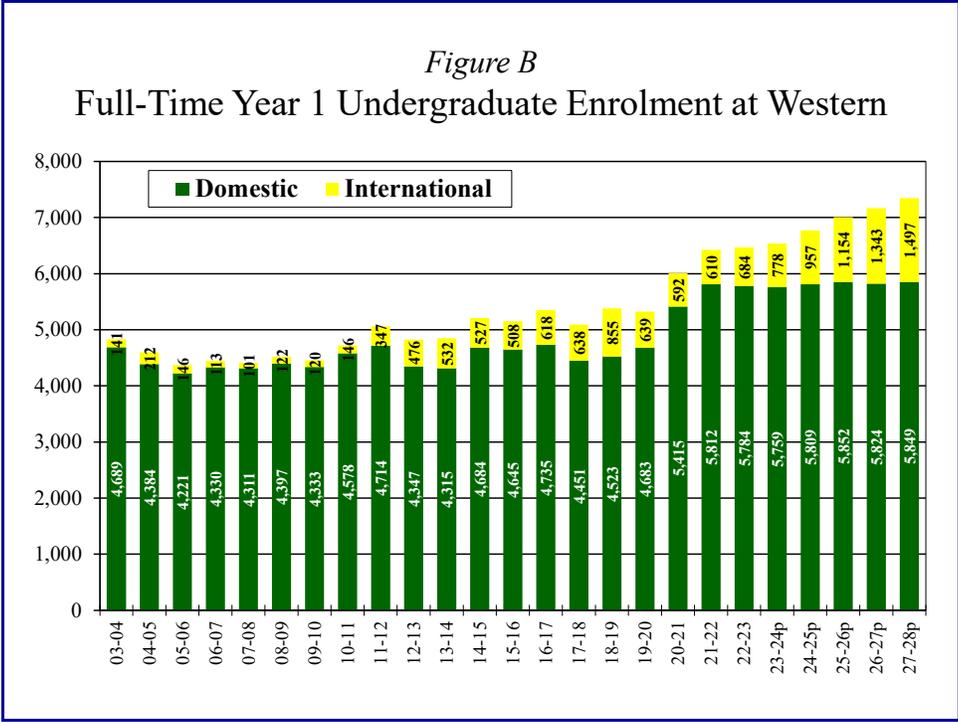
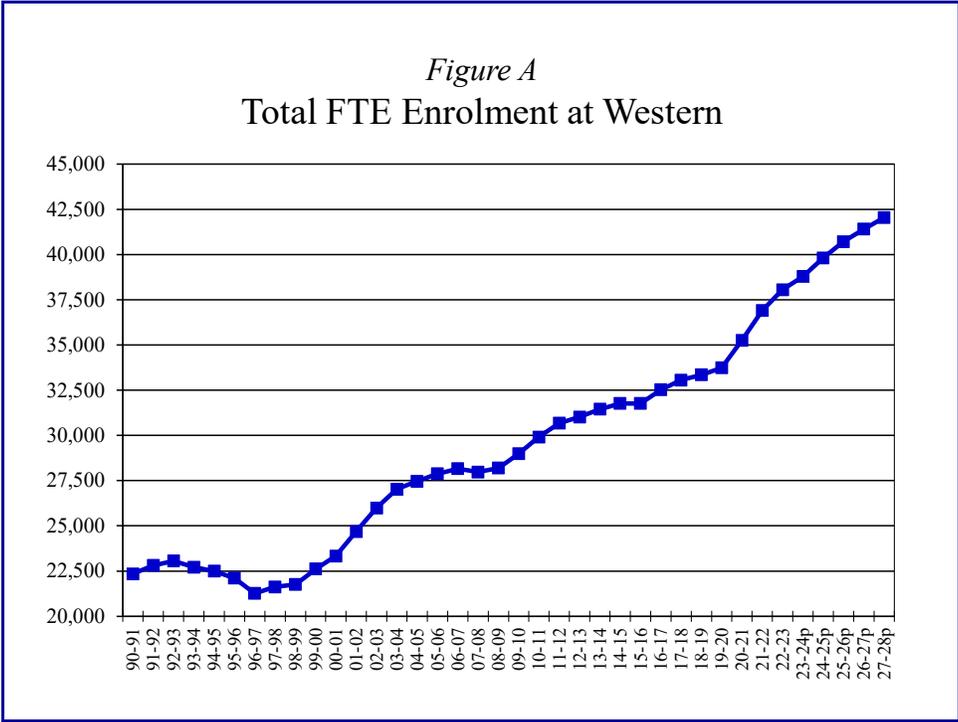
- Under the Provincial Government’s corridor-based block-grant funding system, our overall core provincial grants will remain frozen at the 2016-17 level.
- The Province’s tuition framework rolled back domestic tuition rates by 10% in 2019-20 and the rates were kept constant (at the reduced levels) in 2020-21 through 2022-23. Government has confirmed that domestic tuition rates for Ontario students will remain frozen in 2023-24.
- Enrolments are the primary driver of operating revenues. For budgetary purposes, our first-year class is expected to be about 6,540 students (which includes about 780 international students) and

the graduate enrolment plan is the aggregate of the plans developed by the Faculties – which is a growth of over 500 students and supports our research aspirations. Total full-time enrolment (undergraduate and graduate) is projected to increase by about 760 in 2023-24.

At Western, our integrated approach to planning serves us well. We continue to focus our budget planning on our strategic priorities. Our approach to enrolment planning allows us to make significant enhancements to the quality of education and the educational experience we offer our students:

- Recruitment of outstanding undergraduate students is a high priority. The average entering grade of our incoming class in the fall of 2021 was 92%, well above the Ontario average.
- About 92% of our first-year students continue into their second year. Our retention rates are amongst the highest in Canada and much higher than at our peer institutions in the United States.
- Graduation rates of our undergraduate students have been steadily increasing and they are currently much higher than the rates at our peer universities in Canada and the United States. About 85% of Western's 2015-16 entering cohort graduated within 6 years.
- We are continuing to invest in international undergraduate recruitment to grow international enrolments while also diversifying geographical source and program destination. At present, about 9.5% of our undergraduate enrolment is international. Our Strategic Plan aspires to reaching 20% international undergraduate students.
- Expansion of graduate enrolments in areas of demand and capacity continues to be a strategic priority at Western. The current plans from the Faculties show significant growth aspirations. In the current year, full-time graduate students comprise about 19% of total full-time enrolment.

We remain committed to building on the substantive gains we have made in the areas of student quality, educational quality, and student experience. Going forward, we will continue to manage our resources and target them towards the priorities identified in our new Strategic Plan.



B. Updates on Priorities and Initiatives from Last Year's Budget

The following initiatives were included in the 2022-23 Budget and involved substantial investments in alignment with the themes in our Strategic Plan.

Theme 1: Greater Impact

Growth: Enrolments

- The multi-year Engineering expansion involving a new 5-year undergraduate program that combines the core elements of Artificial Intelligence (AI) and Information & Communications Technology with any of the core disciplines in Engineering started in 2022-23 – and includes expansion of enrolments, faculty and staff complements, and space/facilities. The expansion is supported by teaching by the Faculty of Science and the Faculty of Arts & Humanities. In 2022-23, the following allocations were made:

Engineering: \$1.7 million base funding to support 8 faculty and 2 staff positions, \$800,000 one-time for faculty start-up funding, and \$2.62 million to support the construction of a new building. As of January 31, 2023, Engineering's faculty complement increased by 7 and the staff complement increased by 2.

Science: \$373,363 base funding to support 2 faculty positions and \$200,000 one-time for faculty start-up funding. Recruitment for the 2 faculty positions is underway.

Arts & Humanities: \$260,000 in base funding to support the incremental teaching of communications courses.

- A new funding program to support Faculties with PhD enrolment growth was introduced in 2022-23 – and will continue in the upcoming 3-year planning period. The program provides per-incremental-student funding to the Faculties for PhD enrolment growth (on top of the standard revenue sharing allocations) as follows: \$20,000 for Arts & Humanities, FIMS, and Music; \$18,000 for Education, Health Sciences, and Social Science; and \$14,000 for Engineering, Law, Medicine, and Science. In 2022-23, a sum of \$1.1 million has been transferred to the Faculties.

Growth: Faculty and Staff Renewal/Expansion

- Last year's budget included a number of initiatives aimed at faculty and staff renewal and expansion:
 - The creation of a \$25 million endowment to provide annual income to support the recruitment of faculty from equity-deserving groups. This funding augments the \$4 million one-time funding allocated in 2021-21 (to the Provost's Academic Renewal Fund – PARF). The PARF process resulted in the recruitment of 7 Black Scholars and 4 Indigenous Scholars.
 - The allocation of \$15 million one-time to the Endowed Chairs Matching Program.
 - The allocation of \$22.1 million (majority of the funds received through the carry-forward exchange program) to augment the Western Research Chairs (WRC) endowment.
 - The transfer of base funds as part of the carry-forward exchange program (\$2.4 million base to the Faculties in exchange for \$16 million carry-forward and \$1.5 million base to

- the Support Units in exchange for \$10 million carry-forward) aimed primarily at supporting faculty and staff positions.
- Other central base allocations – including the Academic Priorities Fund (APF) and Support Units Priorities Fund (SUPF) – to support faculty and staff positions.

The combined impact of the above allocations/initiatives is that full-time faculty complement increased by 47 and full-time staff complement increased by 67 in 2022-23 over 2021-22 (as of January 31, 2023). Recruitment for many other approved positions is on-going.

Space, Facilities, and Infrastructure to Support Growth

In order to ensure that we offer the best educational environment for our students and to support our faculty and staff with adequate state-of-the-art facilities, the 2022-23 Budget included the following one-time allocations:

- \$40 million to support our Long-Range Space Plan: \$5 million for the creation of student and collision spaces in the Social Centre; \$15 million to support the next phase of the Weldon Library modernization project; and \$20 million for the Bio-convergence Centre – an interdisciplinary research and experiential learning facility;
- \$3.75 million for the renewal of Chemistry laboratories;
- \$2.62 million (noted above) for the new Engineering Building; and
- \$900,000 to support a 4-year university-wide window maintenance program.

Activities ranging from space planning, site assessment, design, and early construction are underway for all of the above projects.

Enhancing our Research Profile and Impact

Last year's budget recommended various scholarship/research related initiatives, including:

- \$5.5 million one-time to support the renewal and expansion of clinical research facilities, infrastructure, and equipment. The funding has supported the acquisition of a Spinal Robotic Guidance Platform and Fluoroscopy Machine as well as start-up support for new faculty.
- \$1.9 million one-time to support the continuation of the Post-Doctoral Fellowship Program for another two years (i.e. 2022-23 and 2023-24). The program is continuing and supports 15 positions across campus.
- \$4.6 million one-time to the Vice-President (Research) to support university-wide research initiatives. The funding is being used to support infrastructure renewal/expansion in Animal Care Facilities and contract staffing in Research Western in the areas of knowledge exchange, bibliometrics, partnership development, and support for external grant applications.

Building Institutional Capacity through Expanded Fundraising

In support of preparing for our next fundraising campaign through initial branding and marketing initiatives and staffing for the development of campaign plans, last year's budget allocated: \$5 million one-time to the fundraising campaign and \$600,000 one-time for the National Brand Campaign.

Expansion of staffing levels in the Vice-President (Advancement) Portfolio has started and will continue in 2023-24. Western Communications has launched a number of brand advertising initiatives and is in the final stages of developing a longer-term brand strategy.

Enhancing the Learning Experience

The 2022-23 budget allocated a sum of \$2.6 million one-time to support the continuation of the Undergraduate Summer Research Internship Program (USRI). The program has supported 368 student internships working under the supervision of 312 faculty members – and included an education and training component as part of the overall experiential research opportunity for our students.

State-of-the Art Information Technology Infrastructure

A sum of \$3 million one-time was provided in 2022-23 to support the renewal and expansion of I.T. infrastructure across campus. The funds are being used to modernize core network infrastructure and wireless technologies across campus.

Theme 2: People, Community, and Culture

Last year's budget included a number of budget allocations in direct support of our goals in the areas of Equity, Diversity, & Inclusion (EDI) and Indigenization.

- The PARF Endowment (described above) has been created.
- The University Students' Council (USC) was provided with \$800,000 (to be used over a 2-year period) to support the distribution of menstrual products to our students, and the USC has implemented the program.
- Many allocations to our Faculties and Support Units to support additional faculty and staff positions and programming initiatives in the areas of EDI and Indigenization were part of the 2022-23 budget. All the allocations have been made and the positions have either been filled or the searches nearing completion. Programming initiatives include the opening of the Wampum Learning Lodge and the Black Western Student Community Ambassadors program which involved 15 student ambassadors.

Theme 3: Western's Place in the World

The commitments under this theme were directly supported in the 2022-23 Budget through the following initiatives:

- Western's Long-Range Space Plan which included the Ronald D. Schmeichel Building for Entrepreneurship and Innovation, the University Community Gathering Hub, the Multi-Sport Field House, the Social Sciences Centre Realignment/Expansion to create student spaces, and the Open Space Strategy. All of these projects are in various stages of progress – ranging from initial assessment (including costing), site planning, design, and actual construction.
- Planning for our new presence in London's downtown core through the acquisition of the building at 450 Talbot Street is underway. The facility is expected to house: an Indigenous Gallery managed by the McIntosh Gallery, gallery space and a black box theatre for the Department of Visual Arts, a FIMS Community Studio, the Faculty of Health Sciences' Western Living Lab (WeLL), the Faculty of Law's Community Legal Services, community outreach initiatives through the Schulich School of Medicine & Dentistry, a multi-Faculty community-engaged learning hub (Music, FIMS, Schulich), the Faculty of Social Science Local Government Program, and shared event and food/catering spaces.
- Various university-wide campus sustainability, energy conservation, and infrastructure projects (supported through an allocation of \$21.5 million) are continuing.
- The Ivey Business School is close to finalizing an arrangement to expand its physical footprint in

Toronto – which is a high priority for the University. Western continues to explore options for other space in Toronto to support objectives in the areas of continuing education and life-long learning which could include offerings through all Faculties.

C. Priorities for the 2023-24 Budget and New Initiatives

The recently completed planning process identified the following high priority initiatives that are directly aligned with the three themes in our new Strategic Plan.

Theme 1: Greater Impact

Growth: Enrolments

1. A central element of “Greater Impact” is to grow strategically in areas of demand and societal need. In support of this imperative, two specific initiatives are recommended in the 2023-24 Budget.
 - As indicated in section B, a strategic Engineering expansion is underway with a fully developed multi-year plan involving expansion of enrolments, faculty/staff complements, space/facilities, and investments in other Faculties that contribute in a significant manner to the teaching of Engineering students.
 - Expansion of our undergraduate Nursing program – with grant funding support from the Provincial Government – is underway. Funding to support new/incremental teaching/clinic spaces is recommended in this budget (Table 8, line 15). Expansion of other programs in the Faculty of Health Sciences (FHS) will also benefit from these teaching/clinic spaces. All of the FHS expansion initiatives will be supported through the University’s enrolment-related revenue sharing systems and incremental transitional short-term and permanent long-term space.

Growth: Faculty and Staff Renewal/Expansion

Faculty and staff renewal and expansion, commensurate with enrolment growth, is a key priority in our Strategic Plan. In support of this, the following budget allocations are recommended:

2. The Endowed Chairs Matching Program, whereby private donations to support faculty positions through the creation of endowed chairs are matched by the University, was introduced in 2010-11. To-date, a total of \$98.5 million has been allocated for matching purposes. Of this, \$78 million has already been spent as matching funds for a total 48 chairs, leaving \$20.5 million unspent. The Vice-President (Advancement) is currently in discussions regarding 5 to 10 additional chairs in the current year which will require up to \$15 million in matching funds and the plan is to secure 5 to 10 chairs annually. It is expected that this matching program will be a central component of our next fundraising campaign, and further incremental matching funds will be required. Therefore, it is recommended that \$15 million in one-time funding (Table 8, line 2) be allocated to support the Endowed Chairs Matching Program.
3. The base budget recommendations to the Faculties and Support Units (Tables 4 and 6) include substantial allocations through the Academic Priorities Fund (APF), the Support Unit Priorities Fund (SUPF) and other targeted strategic base allocations. The Faculties’ final plans, which include these budget allocations, show an incremental growth of 59 faculty positions and 137 staff positions in 2023-24 over the current year (as of January 31, 2023).

Space, Facilities, and Infrastructure to Support Growth

4. In order to ensure that we offer the best educational environment for our students and to support our faculty and staff with adequate state-of-the-art facilities, the Strategic Plan calls for investment in facilities and infrastructure. In support of this priority, the following one-time allocations are recommended in this budget:
 - \$40 million (Table 8, line 1) to support our Long-Range Space Plan which is outlined in Table 13 – specifically in direct support of the consolidation of the Child and Youth Development Clinics in the Faculty of Education (\$4.5 million), a new building to provide incremental space for enrolment expansion in the Faculty of Health Sciences (\$20 million), and the Bio-convergence Centre (\$15.5 million);
 - \$5.66 million from the multi-year Engineering enrolment expansion revenues to support the new Engineering Building (Table 8, line 4); and
 - \$1.6 million to support technology-related modernization of general university instructional spaces (Table 8, line 7).

Enhancing our Research Profile and Impact

5. In support of the research aspirations in our Strategic Plan, under the Greater Impact Theme, the following budget allocations are recommended:
 - \$11 million one-time to provide matching funds for external grants for major research initiatives including: pathogen and vaccine development research through the ImPaKT Facility, world-leading wind research initiatives, and strategic investments in neuroscience, imaging, and global health (Table 8, line 3); and
 - \$2.6 million one-time support for a number of university-wide research initiatives – under the direction of the Vice-President Research (Table 8, line 39).

Enhancing the Learning Experience

6. A sum of \$2 million one-time is recommended to support the continuation of the Undergraduate Summer Research Internship Program (USRI) (Table 8, line 6). In 2023-24, the program is expected to support 300 student internships – and will include an education and training component as part of the overall experiential research opportunity for our students. The program will continue in each year of the 3-year planning cycle – with annual funding of \$2 million.

State-of-the-Art Information Technology Infrastructure

7. The commitment in the Strategic Plan to invest in state-of-the-art I.T. infrastructure is being supported through the recommendation of \$5 million in one-time funding to support renewal of I.T equipment across campus (Table 8, line 5). This allocation augments the on-going base budget line for I.T. Infrastructure shown in Table 7, line 7 – which includes a \$1 million base investment to support the annual licensing cost of a new Learning Management System (LMS). Funding is also being provided to support the implementation of the LMS through a one-time allocation of \$500,000 (Table 8, line 9).

Theme 2: People, Community, and Culture

8. In support of the priorities under this theme, and in direct support of our goals in the areas of Equity, Diversity, & Inclusion (EDI) and Indigenization, the following budget allocations are recommended for 2023-24:
- A sum of \$128,400 in base funding and \$75,000 in one-time funding to the Faculty of Law to support a Director of EDID position and supporting resources (Table 4, line 7 and Table 8, Line 17);
 - \$100,000 in base funding and \$400,000 in one-time funding to the Office of Indigenous Initiatives to support additional staffing, programming initiatives, and the hosting of the annual Building Reconciliations Conference (Table 6, line 7 and Table 8, line 29);
 - A sum of \$115,000 one-time to the Office of Equity, Diversity, & Inclusion to support the Black Student Leadership University Experience Initiative (B.L.U.E.) and programming initiatives (Table 8, line 36); and
 - A sum of \$455,000 in base funding to continue the expansion of scholarships aimed at recruiting Black Students and Indigenous Students (Table 5, line 1). At the end of the 3-year planning cycle, the total annual funding is expected to reach \$1.9 million.
9. In recognition of the financial pressures faced by graduate students, the following initiatives are being recommended to start in 2023-24:
- A Graduate Student Needs-based and Emergency Fund: \$500,000 one-time in each of 2023-24 through 2025-26 (Table 8, line 10). This fund augments the general bursary funds already available to graduate students and undergraduate students (Table 5, line 5).
 - Increase to the minimum funding guarantee to funding-eligible Ph.D. students from the current level of tuition plus \$13,000 to tuition plus \$17,000 – an increase of \$4,000.
 - A one-time transition grant/award of \$1,000 to all new-to-Canada international graduate students. Details of the implementation of this component are currently being developed by the School of Graduate & Postdoctoral Studies and Western International.
This one-time transition grant/award of \$1,000 is also being extended to all new-to-Canada international undergraduate students.

Theme 3: Western's Place in the World

10. The priorities under this theme are directly supported in this budget through the following first set of commitments:
- Enhancing Western's campus is a central priority in our Long-Range Space Plan (Table 13), and includes the following projects: Weldon Library Modernization, the Ronald D. Schmeichel Building for Entrepreneurship and Innovation, the University Community Gathering Hub, the new Engineering Building, the Bio-convergence Centre, a new facility to consolidate the Faculty of Education's Child and Youth Development Clinics, and new residences;
 - The on-going range of university-wide Campus Sustainability, Energy Conservation, and Infrastructure Projects support our aspiration to reduce carbon emissions for campus operations, and we are projecting expenditures of \$29.7 million in 2023-24 (Table 14, line 3); and
 - We continue to explore options for additional physical presence in Toronto.

D. Three-Year Operating Budget Forecast

We seek approval of the 2023-24 Budget as outlined in this document. The recommendations in this document have been guided by projections of operating revenues and expenditures for all years of the upcoming 3-year planning period.

Recommendation regarding the Minimum Level of the Operating Reserve

In January 2016, the Board of Governors approved a motion that set the minimum level of the Operating Reserve at \$7.5 million – which was set when total Operating Revenue was approaching \$750 million, based on a rough-justice rule of 1% of Operating Revenue. As shown in Table 1 (line 14), we project the Operating Revenue to reach nearly \$1 billion by the end of the upcoming 3-year planning period. Therefore, it is recommended that the Board of Governors reset the mandated minimum level of the Operating Reserve to \$10 million.

Table 1 summarizes our current forecast for the upcoming 3-year planning period, and the major underlying assumptions are as follows:

Revenues

- Provincial government on-going grant funding remains constant during the 3-year planning period, consistent with the current corridor funding system and the planned move to performance-based funding.
- The federal government's Research Support Fund, which is in recognition of the indirect costs of granting-council-supported research covered by the University's operating budget, is expected to be stable.
- As required by the Province, domestic tuition rates were rolled back 10% in 2019-20 and were held constant in 2020-21 through 2022-23. The Province recently confirmed that domestic tuition for Ontario students will remain frozen in 2023-24. For the final two years of the 3-year planning period, we have assumed modest increases in domestic tuition rates for Ontario students

In 2022-23, the Province allowed for a 5% increase in tuition rates for domestic students from other provinces. Due to the lateness of last year's announcement, Western was not in a position to implement the allowable increases, but the Board of Governors approved the increases for undergraduate out-of-province domestic students (as shadow tuition rates). For 2023-24, the Province has allowed for a further 5% in domestic out-of-province undergraduate tuition rates – and this budget recommends the implementation of this 5% on top of the 5% from 2022-23.

International tuition rates are de-regulated and we propose to continue with the pattern of increases similar to recent years – which provides predictability for international students after their entry year of study.

Our proposed rate increases are shown in Tables 10, 10a, and 11.

- The Senate-approved enrolment projections and plans, which drive our tuition revenue projections, are shown in Table 12. As indicated earlier, our first-year class (for budgetary purposes) is assumed to be an intake of 6,540 students – including 780 international students.

Expenditures

- Faculty and Support Unit base budgets have been adjusted to reflect the 3% Inflationary Budget Adjustment (IBA) and augmented by allocations from the Academic Priorities Fund (APF), the Support Units Priorities Fund (SUPF), enrolment expansion funding, and Canada Research Chairs (CRCs). *Note that, for the upcoming 3-year planning period (as a pilot), the IBA calculation has been modified. The IBA is now applied only to the full-time employee compensation component of Faculty and Support Unit budgets – compared to the previous approach of applying it to the full base budget. Under this approach, at the end of the 3-year planning period, the total dollar value of the IBA is lower by \$8 million for the Faculties and \$1.2 million for the Support Units. The revised approach has been well-received by the units.*
- Enrolment-related revenue sharing with the Faculties, which transfers nearly 50% of incremental enrolment-related revenue to the Faculty budgets, continues in 2023-24.
- Non-salary costs associated with major University-wide budget items (e.g. utilities, insurance, and I.T. infrastructure) are based on the current estimates from the units that manage these expenditures.
- Central funding to cover the costs of negotiated employee compensation increases have been set aside and these funds will be transferred to Faculty and Support Unit budgets throughout the year, as the various compensation provisions are implemented.

Net Position and the Operating Reserve

- As can be seen in line 32 of Table 1, the Operating Reserve is projected to be at \$41 million at the end of the current year (i.e. 2022-23). The reserve is projected to be \$40 million at the end of the 3-year planning period (2025-26) – above the proposed Board-mandated minimum level of \$10 million.

The 3-year plan – which has been developed in the context of the external environment, internal priorities, and societal need – moves us forward with the following objectives:

1. A responsible plan that ensures fiscal health and financial stability;
2. Aligns with Western's Strategic Plan priorities and the ambitions of our Faculties and Support Units; and
3. Supports our students, faculty, and staff.

Table 1
HIGH-LEVEL 3-YEAR BUDGET PLAN: 2023-24 TO 2025-26

		2021-22a	2022-23e	2023-24b	2024-25p	2025-26p
1	REVENUES					
2	Government Grants					
3	Provincial: Core Operating Grant (Enrolment-based)	175.0	146.6	243.5	202.0	202.0
4	Provincial: Performance based Grant	96.2	124.7	27.8	69.3	69.3
5	Provincial: Special Purpose Grants	17.0	13.5	13.1	12.9	12.4
6	Federal: Research Support Fund (FRSF)	11.7	11.3	11.4	11.4	11.4
7	Total	299.9	296.0	295.8	295.5	295.0
8	Tuition Revenue	446.4	462.1	480.2	510.5	545.4
9	All Other Revenues					
10	Canada Research Chairs (CRCs)	8.7	8.5	8.3	8.3	8.3
11	Recoverable Salaries	27.3	27.5	27.5	27.5	27.5
12	All Other	74.7	80.9	84.2	85.9	87.9
13	Total	110.7	116.9	120.0	121.7	123.7
14	Total Revenues	857.0	875.0	896.0	927.7	964.1
15	EXPENDITURES					
16	Faculties					
17	Base Budgets	451.4	465.2	466.3	468.3	472.0
18	Revenue Sharing Allocations	0.0	0.0	3.1	4.4	11.0
19	Canada Research Chairs (CRCs)	7.6	7.4	7.2	7.2	7.2
20	All Other	47.1	49.5	49.3	49.6	50.1
21	Total	506.1	522.1	525.9	529.5	540.3
22	Scholarships and Bursaries	38.5	38.2	39.2	41.2	43.3
23	Support Areas	114.3	123.2	125.5	127.0	128.6
24	University-wide Expenditures	77.7	75.7	82.9	89.7	92.9
25	Provision for Cost Fluctuations	0.4	0.0	24.9	43.4	70.1
26	One-Time Allocations	121.3	147.2	97.8	97.9	88.7
27	Total Expenditures	858.3	906.4	896.2	928.7	963.9
28	REVENUES minus EXPENDITURES	-1.3	-31.4	-0.2	-1.0	0.2
29	OPERATING RESERVE					
30	Beginning Operating Reserve	73.6	72.3	41.0	40.8	39.8
31	Surplus / (Deficit) -- from Line 28 above	-1.3	-31.4	-0.2	-1.0	0.2
32	Ending Operating Reserve	72.3	41.0	40.8	39.8	40.0

E. Summary of the 2023-24 Operating Budget

Table 2 summarizes the 2023-24 Operating Budget, including total revenues, expenditures by area, net position for the year, and the projected operating reserve.

Line 5: Total operating revenue is projected to be \$896.0 million in 2023-24 – an increase of 2.4% over 2022-23. Details of the operating revenues are shown in Table 3.

Line 13: Total expenditures are projected to be \$896.2 million in 2023-24 – a decrease of 1.1% over 2022-23. Details of the expenditures (by area) are shown in Tables 4 through 8.

Line 14: The in-year net position is projected to be a (planned) deficit of \$31.4 million in 2022-23 and a balanced budget in 2023-24. The planned deficit in the current year (i.e. the \$31.4 million) is the result of recommended “one-time” spending in areas of strategic priority to the University – made possible by the availability of “one-time” funds in our operating reserve.

Line 17: The Operating Reserve is forecast to be \$40.9 million at the end of 2022-23 and \$40.6 million at the end of 2023-24.

Table 2
SUMMARY OF OPERATING BUDGET: 2023-24

	<a>		<c>	
	2022-23 Budget (@Feb 28, 2023)	2023-24 Budget	\$ Change from 2022-23	
1	Operating Revenues (Table 3)			
2	Government Grants	296,043,080	295,767,148	-275,932
3	Tuition Revenue	462,092,057	480,190,610	18,098,553
4	All Other	116,928,435	120,017,393	3,088,958
5	Total Revenues	875,063,572	895,975,151	20,911,579
6	Expenditure Budgets			
7	Faculties (Table 4)	522,143,074	525,945,914	3,802,840
8	Scholarships and Bursaries (Table 5)	38,198,525	39,217,095	1,018,570
9	Support Areas (Table 6)	123,177,624	125,450,388	2,272,764
10	University-wide Expenditures (Table 7)	75,736,005	82,890,866	7,154,861
11	Provision for Cost Fluctuations	0	24,917,713	24,917,713
12	One-Time Allocations	147,196,749	97,785,130	-49,411,619
13	Total Expenditures	906,451,977	896,207,106	-10,244,871
14	Surplus / (Deficit) - Line 5 minus Line 13	-31,388,405	-231,955	
15	Beginning Operating Reserve Balance	72,268,752	40,880,347	
16	Surplus / (Deficit) -- Line 14 above	-31,388,405	-231,955	
17	Closing Operating Reserve Balance	40,880,347	40,648,392	
18	Board-mandated Minimum Level Reserve Target	7,500,000	7,500,000	

F. Details of the 2023-24 Operating Revenue Forecasts (Table 3)

Government Grants

In 2017-18, the Provincial Government introduced an enrolment corridor-based funding system whereby the major portion of provincial grants would flow as a block grant, provided the institution maintains an overall level of domestic enrolments. In 2019-20, the Province had signaled the move to a performance-based funding system whereby, gradually, over the next 5 years (starting with 2020-21), the major portion of grant funding would be tied to ten performance/outcomes metrics. In response to the global pandemic and its impact on university operations, the Province has delayed the actual metrics-based implementation until the end of 2022-23. Starting with 2023-24, the Government has notionally presented the grants transitioning to the performance-based system, but with no change in the overall grant funding level (i.e. the sum of lines 2 and 3 in Table 3 remain unchanged).

Tuition Fees

The recommended tuition fee rates for 2023-24 are summarized in Tables 10, 10a, and 11. Tuition revenue projections are a function of tuition rates and the enrolment forecasts shown in Table 12.

Domestic Students from Ontario

As noted earlier (in section A), tuition rates for domestic students from Ontario remain unchanged.

Domestic Students from Other Provinces

As described earlier, tuition rates for undergraduate domestic students from other provinces are recommended to increase by 5% in 2023-24 – on top of the 5% increases approved by the Board of Governors in 2022-23.

International Students

Recent University budgets highlighted the fact that Western's international undergraduate student tuition rates were below the average of our peer research-intensive institutions in Ontario and it was noted that, looking forward, our recommendations for these tuition fees will seek to move Western's tuition rates to the level of our peers. The recommendations for international undergraduate tuition fees continue on the path to narrowing the gap with our peer institutions.

Starting with the fall term of 2018, tuition rates for international Ph.D. students have been set at the same rate as domestic students.

All Other Revenues

A number of other sources contribute to the University's Operating Budget. Major items to note are the Canada Research Chairs (CRCs), the Fee-for-Services Transfer from the Affiliated University Colleges, Fundraising associated with Student Financial Aid, Royalties and Licenses, and the Fee-for-Services Transfer from Ancillaries and Other Self-funded Operations.

- Table 9 summarizes the distribution of currently-occupied CRCs at Western. Our current allocation is a total of 78 CRCs. The occupancy of the Chairs turns over dynamically as terms end and begin. There are 59 occupied Chairs in the current year and we are projecting 57 occupied chairs in 2023-24, with \$8.3 million in associated revenue. An additional 21 CRCs are currently allocated and are in the selection and recruitment phase, including two Indigenous CRCs. These positions should be finalized in 2023-24.
- The Fee-for Services Transfer from the Affiliated University Colleges represents payments for services and teaching provided to their students. The transfer rate is 12% of the Colleges' grant and tuition revenue. Our current projection is that the transfer will increase to \$13.4 million in the coming year, due to enrolment increases at the Colleges.
- Fundraising for needs-based Student Awards continues to be of high priority for the University. In 2023-24, we project a sum of \$9.9 million from this source.
- The revenue from Royalties and Licenses includes patents/licenses associated with the Robarts Research Institute which flows to the Schulich School. The projected decline in 2023-24 is the result of unexpected one-time licensing activity in 2022-23 which is not expected to repeat in the coming year.
- Western's self-funded operations and ancillary units transfer substantial funds to the University Operating Budget by way of payments associated with facilities/land costs and services provided by the University. As noted earlier, our ancillary operations are expected to fully return to pre-COVID operational levels which will result in the transfers from these units returning to pre-COVID levels. This category also includes the payment from the Ivey Business School to the University for services provided by the University at-large to Ivey, a component within the funding model for the Ivey School that was introduced in 2004-05.

G. Details of the 2023-24 Expenditure Recommendations

1. Faculty Budget Recommendations

Table 4 shows the 2022-23 **base budget recommendations** for Western's Faculties. Final 2022-23 base budgets are the net result of the following:

- Starting base budgets;
- The Inflationary Budget Adjustments (IBA);
- Academic Priorities Fund (APF) allocations;
- Program expansion funding and/or targeted government allocations; and
- Funds associated with CRC positions (detailed in Table 9).

The **Inflationary Budget Adjustment (IBA)**, which reduces base budgets by 3%, is applied annually. This adjustment is required to help fund inflationary costs, which are primarily the annual employee salary increases as negotiated through collective bargaining agreements. As described in section D, the IBA mechanism has been modified – and the outcome is that the Faculty budgets (in total) benefit to an equivalent of \$8 million in base funding at the end of the 3-year planning period. *It should be noted that central funding to cover the costs of negotiated employee compensation increases will be incrementally added to Faculty base budgets (in year) as the information is available – i.e. the funds will be added to the figures shown in column <f> of Table 4.*

The **Academic Priorities Fund (APF)** shown in line 19 of Table 4 was established in 2011-12. The Provost's APF recommendations are in direct response to requests from the Faculties and are made in the context of the following considerations:

- The Faculty's overall resource situation relative to enrolments/teaching
- Plans for program expansion and/or development of new graduate and undergraduate programs
- Projected revenue sharing allocations
- Resources relative to similar programs/Faculties
- Cost structure variations among disciplines/Faculties
- Relationship between resources, enrolments, and faculty/staff complements
- Scholarship/research activities and new initiatives, including interdisciplinary or cross-Faculty initiatives
- Investments made in recent years

The **Faculty-specific APF base recommendations** for 2023-24 (shown in column <c> of Table 4) are:

- \$100,000 to the Faculty of Arts & Humanities in support of graduate student recruitment initiatives;
- \$150,000 to the Faculty of Education for a Teaching Scholar faculty position;
- \$165,000 to the Faculty of Engineering in support of two staff positions – a curriculum specialist and a lab technologist;
- \$175,000 to the Faculty of Health Sciences in support of two staff positions – a placement coordinator and an experiential learning coordinator;
- \$150,000 to the Faculty of Information & Media Studies for a probationary faculty appointment;
- \$128,400 to the Faculty of Law to appointment a Director of Equity, Diversity, Inclusivity, and Decolonization (EDID);
- \$418,000 to the Schulich School of Medicine & Dentistry in support of four staff positions in the areas of new program development and accreditation supports;

- \$100,000 to the Don Wright Faculty of Music in support of graduate student recruitment initiatives;
- \$240,000 to the Faculty of Science for three staff positions – two positions to support high-enrolment courses and an Indigenous Connector position;
- \$286,875 to the Faculty of Social Science for three staff positions – a digital technologist, a research officer, and an HR specialist.

The **Other Base Changes** for the Faculties (shown in column <d> of Table 4) consist of:

- \$717,000 to Engineering as a direct result of enrolment expansion – and this funding is expected to support 3 faculty positions and 2 staff positions;
- \$100,000 to Science in support of the incremental teaching associated with the Engineering expansion plan.

The **funding model for the Ivey Business School**, introduced in 2004-05, flows all tuition fees and government grants deriving from enrolments directly to Ivey. Under this funding model, the Ivey School does not participate in the University's other funding programs such as the APF, the Research Infrastructure Support Fund (RISF), and other targeted special funding programs, and the Faculty is responsible for all its costs, including annual employee compensation increases. Ivey also transfers an annual amount to the central budget reflecting the cost of general services provided to the Faculty by the University.

Over and above the base budget allocations, the Faculties receive substantial additional on-going funds through the **enrolment-related revenue sharing mechanism** that was implemented in 2011-12. A proportion of tuition revenue deriving from incremental enrolments flows to the Faculties, as follows:

- 50% on direct-entry undergraduate enrolments/teaching – with 30% distributed based on program enrolments and 20% based on teaching levels (measured in course registrations)
- 50% on second-entry (or professional) undergraduate enrolments
- 50% on graduate enrolments

Note: In order to support Faculties facing undergraduate enrolment pressures, the undergraduate enrolment baselines for the Arts & Humanities, FIMS, and Music were lowered by 10%.

The Faculties are projected to receive \$3.2 million in 2023-24 through the overall enrolment-related revenue-sharing mechanism, as shown in Table 4, column f, line 15. This amount is in addition to the \$3.9 million that was rolled into Faculty base budgets in 2022-23.

The Faculties also receive additional budgetary support through:

- **One-time operating budget allocations** (totaling \$11.2 million) which are detailed in Table 8 (lines 11 to 23);
- The new **PhD enrolment growth funding support program**, estimated at \$1.1million (Table 4, line 16);
- **The Research Infrastructure Support Fund (RISF)** totaling \$750,000 (Table 4, line 17); and
- Support for **Faculty-specific capital projects** through the University's Capital Budget.

A consolidated summary of the Provost's allocation recommendations for the Faculties (direct to the Faculties, from the various sources described above) is presented in Figure C. These recommendations are for the 2023-24 Budget.

Figure C

SUMMARY OF 2023-24 ALLOCATION RECOMMENDATIONS FOR THE FACULTIES
(direct allocations to the Faculties through the planning process)

		Base Allocations	One-Time Allocations	Capital Support
1	Arts & Humanities	100,000	150,000	680,000
2	Education	150,000		415,500
3	Engineering	936,117	1,087,000	205,500
4	Health Sciences	175,000	925,000	
5	Information & Media Studies	150,000	82,500	72,000
6	Law	128,400	75,000	72,000
7	Medicine & Dentistry	418,000	274,000	190,000
8	Music	100,000	353,400	144,500
9	Science	339,781	210,000	
10	Social Science	286,875	296,375	
11	Total	2,784,173	3,453,275	1,779,500

Note: These recommendations are for the 2023-24 budget -- and should be considered in the context of resource allocations made in previous recent planning cycles.

2. Scholarships and Bursaries

Base budget allocations for centrally-funded student support programs are shown in Table 5 – with a total of \$39.2 million estimated for 2023-24.

- Undergraduate scholarships are projected to increase by \$455,000 due to continued expansion of the scholarship program for Black and Indigenous students.
- The University is introducing a financial support program for undergraduate international students with a \$400,000 allocation in 2023-24.
- Fundraising for undergraduate and graduate student needs-based awards continues to be a high priority for the University. In 2023-24, we project a sum of \$9.9 million from this source.
- Western’s bursary program supports undergraduate and graduate students – with an allocation of \$2 million in the coming year.
- As the footnote in Table 5 indicates, graduate student funding is addressed through the Faculty budgets, and the Faculty plans estimate a total of \$56.2 million in 2023-24 for this priority item. Graduate students also receive additional funding through faculty members’ research grants, external student award programs (e.g. tri-agencies), and other sources. In recent years, these sources have added about \$50 million annually to overall graduate student financial support.

As described in section D.11., in recognition of the financial pressures faced by our graduate students, a Graduate Student Needs-based and Emergency Fund of \$500,000 one-time in each of 2023-24 through 2025-26 is being recommended (Table 8, line 10). This new fund augments the regular annual general bursary funds available to all students (shown in Table 5, line 5).

3. Support Unit Budget Recommendations

Table 6 shows the 2023-24 base budget recommendations for Support Units. Final 2023-24 base budgets are the net result of the following:

- Starting base budgets;
- The Inflationary Budget Adjustments (IBA);
- Support Units Priorities Fund (SUPF) allocations; and
- Other strategic and operational base allocations.

The **Support Unit Priorities Fund (SUPF)** was established in 2011-12, and the unit-specific base allocations for 2023-24 (shown in column <c> of Table 6) are:

- \$100,000 to the Vice-Provost (Academic Programs) Portfolio for an eLearning Specialist staff position;
- \$100,000 to Western Technology Services for a Desktop Specialist staff position;
- \$131,962 to Western Libraries for additional staffing;
- \$100,000 to the Student Experience Portfolio in support of enhancing summer transition programming for new students;
- \$100,000 to the Office of Indigenous Initiatives in support of two staff positions – a Web Designer and an Administrative Assistant;
- \$85,000 to the Vice-Provost (Academic Planning, Policy, & Planning) Portfolio for a Communications Coordinator staff position;
- \$100,000 to the Office of Institutional Planning & Budgeting for a staff position in the area of rankings and reputation data and analyses;
- \$100,000 to Western International for an International Student Advisor staff position;
- \$210,000 to Financial Services to sustain operations and for a Research Finance staff position;
- \$154,800 to Facilities Management for two staff positions – a Sustainability Coordinator and an Energy & Carbon Manager;
- \$164,062 to Campus Safety & Emergency Services for additional evening/weekend security services and to maintain staffing levels;
- \$23,986 to Internal Audit to sustain operations;
- \$60,000 to Legal Services for an administrative support staff position;
- \$200,000 to the Vice-President (Research) Portfolio for two staff positions – a Research Ethics Officer and an Administrative Support position;
- \$175,000 to the Vice-President (Advancement) Portfolio in support of our next fundraising campaign-related activities;
- \$205,000 to Human Resources in support of two HR Coordinator staff positions;
- \$100,000 to Western Communications in support of a Production Strategy Manager staff position;
- \$35,000 to the University Secretariat to sustain operations;
- \$30,000 to the Office of Equity, Diversity, & Inclusion to maintain staffing levels.

The Provost and the Vice-President (Operations & Finance) are also carrying forward a portion of the SUPF resources associated with their units for allocation in the future. These are shown in lines 14 and 22 of Table 6.

The **Other Base Changes** for the Support Units (shown in column <d> of Table 6) consist of:

- A series of allocations to all Support units (equivalent to 1% of the IBA) to maintain service levels;
- \$250,000 to the Libraries to expand staff capacity in order to ensure optimal library services to the University community;

- \$538,639 to Facilities Management to support the operating costs of incremental space/facilities;
- \$200,000 to Campus Safety & Emergency Services to augment the SUPF allocation in support of evening/weekend security services.

Similar to the Faculties, the Support Units also receive additional budgetary support through:

- **One-time operating budget allocations** (\$4.6 million) which are detailed in Table 8 (lines 24 through 41); and
- Support for **Unit-specific capital projects** through the University's Capital Budget.

4. University-wide Expenditures

Table 7 summarizes University-wide Expenditures. These are expenses that extend across all areas of the University.

- The increase in the University's physical plant **Utilities** is the net result of the campus returning to normal operations, projected utilities rate increases, utilization patterns, anticipated savings resulting from the implementation of energy efficiency initiatives, and the opening of new buildings.
- The **Library Acquisitions Budget** continues to be a high priority and is being increased by \$250,000 to \$15.7 million in 2023-24.
- The **Maintenance, Modernization, and Infrastructure (MMI)** transfer to the Capital Budget is being maintained at the Board-approved level of \$15.5 million. This budget item will be reviewed as part of the next multi-year planning cycle.
- The **FRSF Transfer to Capital** continues at the \$3 million level and these funds are used to support major projects in our Long-range Space Plan that involve research facilities.
- The **Information Technology Infrastructure Fund (ITIF)** supports rapidly-expanding University-wide central IT infrastructure including our networks, wireless technologies, internet bandwidth, IT security infrastructure, general university computer labs, instructional support and eLearning software applications, central university databases, the hardware necessary to run the applications and databases, and maintenance costs associated with all the hardware and software. The \$1 million new investment is to support the annual licensing cost of a new Learning Management System (LMS).
- **Contingency** is being set at approximately \$2.2 million or 0.25% of Operating Revenues, as in previous years.

5. One-Time Recommendations

As noted above, the Faculties and Support Units will receive substantial one-time funding in 2023-24. The specific one-time recommendations are summarized in Table 8 and include unit-specific items as well as allocations for University-wide initiatives.

As described earlier in Section C of this document, the following high priority university-wide initiatives are recommended for support in the 2023-24 budget – with one-time allocations totaling \$82 million:

- **Long-Range Space Plan:** \$40 million
- **The Endowed Chairs Matching Program:** \$15 million
- **Matching contribution support for Major Research Grant Proposals:** \$11 million
- Multi-year plan to fund a **new Engineering Building** to accommodate the enrolment expansion: \$5.7 million
- **Renewal of Information Technology core infrastructure** across campus: \$5 million
- Continuation of the **Undergraduate Summer Research Internship Program:** \$2 million
- **Modernization of General University Instructional Facilities:** \$1.6 million
- The **National Brand Campaign** – in support of our next fundraising campaign: \$690,000
- Additional contract staffing to support the **implementation of the new Learning Management System (LMS):** \$500,000
- Incremental resources to support **Graduate Student Need-based Bursaries and Emergency Funding:** \$500,000

Table 3
2023-24 OPERATING REVENUES

		2022-23 Budget Forecast (@Feb 28, 2023) (1)	2023-24 Budget (2)	Increase / (Decrease) Amount (3)	% Change (2) to (1)
1	Government Grants				
2	Provincial: Core Operating Grant (Enrolment-based)	146,583,480	243,534,953	96,951,473	66.1%
3	Provincial: Performance-based Grant	124,651,893	27,700,420	-96,951,473	-77.8%
4	Provincial: Special Purpose Grants	13,489,321	13,093,288	-396,033	-2.9%
5	Federal Research Support Fund (FRSF)	11,318,386	11,438,487	120,101	1.1%
6	Sub-Total Government Grants	296,043,080	295,767,148	-275,932	-0.1%
7	Tuition Revenue				
8	Undergraduate	299,530,000	306,512,742	6,982,742	2.3%
9	Graduate	65,330,000	70,450,673	5,120,673	7.8%
10	<i>Sub-Total General Programs</i>	<i>364,860,000</i>	<i>376,963,415</i>	<i>12,103,415</i>	3.3%
11	Ivey Programs (HBA, MBAs, MSc, PhD)	81,868,057	88,251,195	6,383,138	7.8%
12	International Medical and Dental Students	13,748,000	13,360,000	-388,000	-2.8%
13	<i>Sub-Total Other Programs</i>	<i>95,616,057</i>	<i>101,611,195</i>	<i>5,995,138</i>	6.3%
14	Miscellaneous Fees	1,616,000	1,616,000	0	0.0%
15	Sub-Total Tuition Revenue	462,092,057	480,190,610	18,098,553	3.9%
16	Other Revenues				
17	Canada Research Chairs (CRCs)	8,500,000	8,300,000	-200,000	-2.4%
18	Fee for Services Transfer from Affiliated University Colleges	13,260,059	13,376,426	116,367	0.9%
19	Recoverable Salaries	27,540,000	27,540,000	0	0.0%
20	Fundraising -- Need-based Student Awards and Bursaries	9,870,000	9,870,000	0	0.0%
21	Application Fees	2,412,500	2,412,500	0	0.0%
22	Research Overhead Revenues	3,100,000	3,100,000	0	0.0%
23	Royalties and Licences	6,875,000	5,375,000	-1,500,000	-21.8%
24	Scholarship/Research Initiatives in the SSHRC Disciplines	442,933	480,792	37,859	8.5%
25	Fee for Services Transfer from Self-Funded & Ancillary Operations	41,705,835	46,450,366	4,744,531	11.4%
26	Miscellaneous Revenues	3,222,108	3,112,309	-109,799	-3.4%
27	Sub-Total Other Revenues	116,928,435	120,017,393	3,088,958	2.6%
28	Total Revenues	875,063,572	895,975,151	20,911,579	2.4%

Table 4
FACULTIES

	<a>		<c>	<d>	<e>	<f>
	2022-23 Base Budget (@Feb 28, 2023)	IBA	APF	Other Base Changes	Canada Research Chairs	Resulting 2023-24 Base Budget **
1	Faculties					
2	Arts & Humanities	-809,234	100,000			32,570,701
3	Education	-406,024	150,000			19,161,705
4	Engineering	-891,801	165,000	771,117	180,000	39,677,750
5	Health Sciences	-815,619	175,000		170,000	36,130,851
6	Information & Media Studies	-251,339	150,000			11,685,687
7	Law	-279,530	128,400			9,701,275
8	Medicine & Dentistry	-1,333,518	418,000		-180,000	76,777,130
9	Music	-272,640	100,000			11,201,077
10	Science	-1,487,710	240,000	99,781	-170,000	68,023,302
11	Social Science	-1,539,853	286,875		-180,000	66,092,067
12	Sub-Total Faculties (excluding Business)	-8,087,268	1,913,275	870,898	-180,000	371,021,545
13	Business	94,894,519		6,365,877		101,260,396
14	Sub-Total Faculties	471,399,159	1,913,275	7,236,775	-180,000	472,281,941
15	Enrolment-related Revenue Sharing Allocation	0		3,117,158		3,117,158
16	PhD Enrolment Growth Support	1,054,000		74,000		1,128,000
17	Research Infrastructure Support Fund (RISF)	750,000				750,000
18	Faculty Recruitment Initiatives	465,150				465,150
19	Academic Priorities Fund (APF)	2,456,435	86,725			2,543,160
20	Total -- with Revenue Sharing Allocation	476,124,744	2,000,000	10,427,933	-180,000	480,285,409
21	All Other					
22	Western Strategic Success Programs	1,500,000				1,500,000
23	Education: Continuing Education for Teachers	1,297,525		30,175		1,327,700
24	Medicine & Dentistry: International Tuition and Primary Care	14,097,805		-388,000		13,709,805
25	Faculties' Share of Research Overheads	938,000				938,000
26	Faculty Scholars & Distinguished University Professors	505,000				505,000
27	Graduate and Undergraduate Program Reviews	140,000				140,000
28	Recoverable Salaries	27,540,000				27,540,000
29	Sub-Total	46,018,330	0	-357,825	0	45,660,505
30	Total Academic Units	522,143,074	2,000,000	10,070,108	-180,000	525,945,914

** Note: Funding to cover the costs of negotiated employee salary and benefits increases will be incrementally added to Faculty base budgets (in year, to column g), as the information is available.

Table 5

SCHOLARSHIPS and BURSARIES

		<a>		<c>
		2022-23 Base Budget (@Feb 28, 2023)	Changes	Resulting 2023-24 Base Budget
1	Undergraduate Scholarships	8,605,297	455,000	9,060,297
2	Government-Mandated Domestic Tuition Re-Investment	16,875,244	129,939	17,005,183
3	Undergraduate International Student Financial Support	0	400,000	400,000
4	Privately-Funded Need-based Awards & Bursaries	9,870,000		9,870,000
5	Western Bursaries and Fellowships	2,005,663	33,631	2,039,294
6	Targeted MCU Bursaries	642,321		642,321
7	Global Opportunities Awards	200,000		200,000
8	Total Scholarships and Bursaries	38,198,525	1,018,570	39,217,095

Graduate student funding is addressed through the Faculty budgets. In 2022-23, this funding is estimated to be \$54.4 million and the plan for 2023-24 is \$56.2 million.

Graduate students also receive additional funding through faculty members' research grants, external student award programs (e.g. tri-agencies), and other sources. In recent years, these sources have added about \$50 million annually to overall graduate student financial support.

Table 6
SUPPORT AREAS

		<a> 2022-23 Base Budget (@Feb 28, 2023)	 IBA	<c> SUPF	<d> Other Base Changes	<e> ** Resulting 2023-24 Base Budget
1	Reporting to the Provost					
2	Academic Programs Portfolio	2,063,585	-50,038	100,000	16,680	2,130,227
3	Western Technology Services	12,479,866	-250,223	100,000	83,408	12,413,051
4	Libraries	13,256,490	-348,161	131,962	366,054	13,406,345
5	Registrar's Office	7,522,396	-160,700		53,567	7,415,263
6	Student Experience Portfolio	3,168,926	-77,816	100,000	25,939	3,217,049
7	Office of Indigenous Initiatives	1,119,696	-19,799	100,000	6,600	1,206,497
8	Office of Vice-Provost (APPF)	1,731,829	-47,047	85,000	15,682	1,785,464
9	Graduate & Postdoctoral Studies	2,151,397	-57,504		19,168	2,113,061
10	Institutional Planning and Budgeting	3,092,266	-69,982	100,000	23,327	3,145,611
11	Western International	2,467,262	-60,367	100,000	20,122	2,527,017
12	McIntosh Gallery - Operating Budget Supplement	283,566				283,566
13	Teaching Fellows Program	475,312				475,312
14	Support Unit Priorities Fund (SUPF)	1,312,345		863,845		2,176,190
15	Sub-Total	51,124,936	-1,141,637	1,680,807	630,547	52,294,653
16	Reporting to the Vice-President Operations & Finance					
17	Financial Services	5,417,917	-162,538	210,000	54,179	5,519,558
18	Facilities Management	19,097,615	-445,108	154,800	687,008	19,494,315
19	Campus Safety & Emergency Services	4,123,300	-105,399	164,062	235,133	4,417,096
20	Internal Audit	656,790	-14,865	23,986	4,955	670,866
21	Legal Services	958,653	-19,849	60,000	6,616	1,005,420
22	Support Unit Priorities Fund (SUPF)	174,227		67,152		241,379
23	Sub-Total	30,428,502	-747,759	680,000	987,891	31,348,634
24	Reporting to the Vice-President Research					
25	Animal Care/Veterinary Services - Operating Budget Supplement	3,712,300				3,712,300
26	Research Western	6,679,283	-173,083	200,000	57,694	6,763,894
27	Research Promotion Fund	1,500,000				1,500,000
28	Special Grants Support for Arts/Humanities/Social Sciences	250,000				250,000
29	Scholarship/Research Initiatives in the SSHRC Disciplines	442,933			37,859	480,792
30	Western Innovation Fund	400,000				400,000
31	Sub-Total	12,984,516	-173,083	200,000	95,553	13,106,986
32	Vice-President University Advancement Portfolio	9,216,810	-210,501	175,000	70,168	9,251,477
33	General Administration					
34	Human Resources (Including Workplace Health Services)	7,818,880	-219,129	205,000	73,043	7,877,794
35	Offices of the President and All Vice-Presidents	4,072,840	-122,185		40,728	3,991,383
36	Western Communications	5,789,876	-136,765	100,000	45,588	5,798,699
37	University Secretariat	916,165	-17,758	35,000	5,919	939,326
38	Office of Equity, Diversity, and Inclusion	825,099	-20,495	30,000	6,832	841,436
39	Sub-Total	19,422,860	-516,332	370,000	172,110	19,448,638
40	Total Support Areas	123,177,624	-2,789,312	3,105,807	1,956,269	125,450,388

Note: Funding to cover the costs of negotiated employee salary and benefits increases will be incrementally added to Unit base budgets (in year, to column e), as the information is available.

Table 7
UNIVERSITY-WIDE EXPENDITURES and EMPLOYEE BENEFIT COSTS

		<a>		<c>	<d>
		2022-23 Base Budget (@Feb 28, 2023)	New Investment	Other Changes	Resulting 2023-24 Base Budget
1	Utilities	24,026,013		1,966,045	25,992,058
2	Library Acquisitions	15,415,896	250,000		15,665,896
3	Transfer to MMI: Operating	15,500,000			15,500,000
4	Transfer to MMI: Ancillaries	600,000			600,000
5	FRSF Transfer to Capital	3,000,000			3,000,000
6	CRC Transfer to Capital	888,000		-16,000	872,000
7	Information Technology Infrastructure Fund	7,276,722	1,000,000		8,276,722
8	Property Taxes	2,540,925		77,850	2,618,775
9	Insurance	3,745,800		500,000	4,245,800
10	Contingency	2,183,566		56,372	2,239,938
11	Accessible Education	1,454,330			1,454,330
12	Professional Fees	1,610,000			1,610,000
13	Institutional Memberships	1,315,000			1,315,000
14	Sports and Recreation Services - Operating Budget Supplement	886,955		7,961	894,916
15	The Western Entrepreneurship Ecosystem - Operating Budget Supplement	674,207			674,207
16	Costs Associated with Employee Contracts	625,000			625,000
17	Convocation and Diplomas	338,000			338,000
18	Governance-Related Costs	177,800			177,800
19	Ombudsperson	122,424			122,424
20	University Surveys and Teaching Evaluations	75,000			75,000
21	Total University-wide Expenditures	82,455,638	1,250,000	2,592,228	86,297,866
22	Employee Benefit Plan Costs	132,845,905		8,459,095	141,305,000
23	Employee Benefit Recoveries	-139,565,538		-5,146,462	-144,712,000
24	Net Employee Benefits	-6,719,633	0	3,312,633	-3,407,000
25	Net University-wide Expenditures	75,736,005	1,250,000	5,904,861	82,890,866

Table 8
2023-24 ONE-TIME ALLOCATIONS

1	Support for Long-Range Space Plan	40,000,000
2	Endowed Chairs Matching Program	15,000,000
3	Matching Contribution Support for Major Research Grant Proposals	11,000,000
4	Engineering Expansion -- Support for New Building (multi-year plan)	5,663,197
5	University-wide IT Infrastructure Renewal/Expansion	5,000,000
6	Undergraduate Summer Research Internship Program (USRI)	2,000,000
7	Modernization of General University Instructional Facilities	1,638,000
8	National Brand Campaign	690,000
9	New Learning Management System Implementation	500,000
10	Graduate Student Needs-based Bursaries	500,000
11	Faculties	
12	Arts & Humanities: Work-Integrated Learning & Experiential Learning Specialist (\$150K)	150,000
13	Education: Support for the Center for Research on Violence Against Women and Children	55,000
14	Engineering: AI Expansion Funding (\$900K), AI Server (\$75K), Biomedical Lab Equipment Modernization (\$50K), and Modern Chemical Engineering Lab Equipment (\$62K)	1,087,000
15	Health Sciences: Clinical Education Suite (\$500K), High-Fidelity Simulation Suite (\$250K), Technology Equipment for Clinical Therapies (\$175K), Targetted Government Funding for Clinical Education (\$814K) and Nurse Practitioner Program (\$597K)	2,335,301
16	FIMS: Academic Advisor Staff Position	82,500
17	Law: EDID Initiatives	75,000
18	Medicine & Dentistry: Dentistry AV Equipment (\$274K), Targetted Government Funding for Dental Clinical Education (\$1.1M), Robarts Royalties & Licences Flowthrough (\$4.5M)	5,907,321
19	Music: Student Recruitment Initiatives (\$121K), Pianos for Teaching & Research (\$203K), Ensemble/Concert Series (\$19K), and Bassoon Reed-making Equipment (\$10K)	353,400
20	Science: Engineering Expansion Teaching Support (\$150K) and International Recruitment Initiatives (\$60K)	210,000
21	Social Science: Two International Student Counsellors (\$261K), International Student Financial Support (\$35K), Support for the Museum of Ontario Archaeology (\$50K)	346,375
22	Support for the Trois-Pistoles Program	590,546
23	Sub-Total Faculties	11,192,443
24	Support Units	
25	Academic Programs Portfolio: eLearning Specialist Staff Position in the Centre for Teaching & Learning	100,000
26	Western Technology Services: Enterprise Resource Planning and Financial Application Migration (\$100K)	100,000
27	Libraries: Public IT Equipment Upgrades	43,000
28	Student Experience: University Contribution for Artificial Turf Fields (\$235K)	234,500
29	Office of Indigenous Initiatives: Host "Building Reconciliations Conference" (\$250K), Head & Heart Fellowships -- Incremental Funding (\$50K), Mental Health Coordinator (\$50K), and Indigenous Academic Counsellor (\$50K)	400,000
30	Vice-Provost (APPF): Contract Staffing (\$72K) and Training and Development Initiatives for New Faculty (\$28K)	100,000
31	Western International: International Student Orientation Initiatives	100,000
32	Campus Safety & Emergency Services: Vehicle Purchase (\$73K) and I.T. Equipment (\$26K)	99,144
33	Facilities Management: Electric Vehicle Fleet Replacement Pilot (\$50K), Administrative Initiatives (\$125K), and Space Modernization (\$125K)	300,000
34	Internal Audit: Enterprise Risk Management (ERM) Support	50,000
35	Human Resources: Stabilize Staff Complement	100,000
36	Equity, Diversity & Inclusion: Black Student Leadership University Experience -- B.L.U.E. (\$100K) and Community Outreach Initiatives (\$15K)	115,000
37	Western Communications: Alumni Gazette Printing and Distribution	70,000
38	University Secretariat: General Non-Salary Support	15,000
39	Vice-President (Research): University-wide Scholarship/Research Initiatives	2,654,846
40	Vice-President (University Advancement): Fundraising Campaign Support	120,000
41	Sub-Total Support Units	4,601,490
42	Total One-Time Allocations	97,785,130

Table 9
CANADA RESEARCH CHAIRS -- by FACULTY (Cumulative)

		2022-23 Final						2023-24 Preliminary					
		Tier 1		Tier 2		Total		Tier 1		Tier 2		Total	
		N	\$	N	\$	N	\$	N	\$	N	\$	N	\$
1	Arts & Humanities	1	170,000	1	90,000	2	260,000	1	170,000	1	90,000	2	260,000
2	Business	1	170,000	1	90,000	2	260,000	1	170,000	1	90,000	2	260,000
3	Education	1	170,000	3	270,000	4	440,000	1	170,000	3	270,000	4	440,000
4	Engineering	5	850,000	2	180,000	7	1,030,000	5	850,000	4	360,000	9	1,210,000
5	Health Sciences	2	340,000	1	90,000	3	430,000	3	510,000	1	90,000	4	600,000
6	Info & Media Studies			1	90,000	1	90,000			1	90,000	1	90,000
7	Law			1	90,000	1	90,000			1	90,000	1	90,000
8	Medicine & Dentistry	7	1,190,000	13	1,170,000	20	2,360,000	7	1,190,000	11	990,000	18	2,180,000
9	Music												
10	Science	6	1,020,000	6	540,000	12	1,560,000	5	850,000	6	540,000	11	1,390,000
11	Social Science	3	510,000	4	360,000	7	870,000	3	510,000	2	180,000	5	690,000
12	Total to Faculties	26	4,420,000	33	2,970,000	59	7,390,000	26	4,420,000	31	2,790,000	57	7,210,000
13	Total CRC Funding		5,200,000		3,300,000		8,500,000		5,200,000		3,100,000		8,300,000

Table 10
2023-24 TUITION FEE PROPOSALS FOR UNDERGRADUATE PROGRAMS

		Domestic Ontario Students			International Students		
		Actual 2022-23 Tuition	2023-24		Actual 2022-23 Tuition	2023-24	
			Proposed Tuition	<a> % Increase		Proposed Tuition	<a> % Increase
1	First-Entry Programs 						
2	Year 1	6,050	6,050	0.0%	39,105	42,233	8.0%
3	Year 2	6,050	6,050	0.0%	37,656	40,669	4.0%
4	Year 3	6,050	6,050	0.0%	36,262	39,162	4.0%
5	Year 4	6,050	6,050	0.0%	34,918	37,712	4.0%
6	Engineering						
7	Year 1	12,294	12,294	0.0%	53,969	58,287	8.0%
8	Year 2	12,294	12,294	0.0%	51,970	56,128	4.0%
9	Year 3	12,294	12,294	0.0%	50,045	54,049	4.0%
10	Year 4	12,294	12,294	0.0%	46,470	52,047	4.0%
11	M.O.S.						
12	Year 1	6,050	6,050	0.0%	50,440	54,475	8.0%
13	Year 2	6,050	6,050	0.0%	48,572	52,458	4.0%
14	Year 3	6,050	6,050	0.0%	46,773	50,515	4.0%
15	Year 4	6,050	6,050	0.0%	43,432	48,644	4.0%
16	Nursing						
17	Year 1	6,050	6,050	0.0%	50,182	54,197	8.0%
18	Year 2	6,050	6,050	0.0%	48,324	52,189	4.0%
19	Year 3	6,050	6,050	0.0%	46,534	50,257	4.0%
20	Year 4	6,050	6,050	0.0%	44,810	48,395	4.0%
21	Second-Entry Programs						
22	Business (HBA)						
23	Year 1	25,200	25,200	0.0%	51,500	56,700	10.1%
24	Year 2	25,200	25,200	0.0%	51,500	56,700	10.1%
25	Dentistry						
26	Year 1	35,341	35,341	0.0%	111,680	120,614	8.0%
27	Year 2	35,341	35,341	0.0%	107,543	116,147	4.0%
28	Year 3	35,341	35,341	0.0%	103,560	111,845	4.0%
29	Year 4	35,341	35,341	0.0%	99,725	107,702	4.0%
30	Education (B.Ed.)	7,271	7,271	0.0%	38,532	40,073	4.0%
31	Law						
32	Year 1	20,151	20,151	0.0%	43,023	46,465	8.0%
33	Year 2	20,151	20,151	0.0%	41,429	44,744	4.0%
34	Year 3	20,151	20,151	0.0%	41,429	43,086	4.0%
35	Medicine (M.D.)						
36	Year 1	23,986	23,986	0.0%	n.a.	86,882	n.a.
37	Year 2	23,986	23,986	0.0%	n.a.	n.a.	n.a.
38	Year 3	23,986	23,986	0.0%	n.a.	n.a.	n.a.
39	Year 4	23,986	23,986	0.0%	n.a.	n.a.	n.a.

<a> The proposed 2023-24 rates would be effective May 1, 2023.
 The % increase figures are calculated on the previous year of study in the previous academic year;
 for example, the % increase for year 2 is the increase over the year 1 tuition in the previous academic year.
 Includes Arts & Humanities, BMedSci program, Health Sciences, Kinesiology, Music, Science, and
 Social Science (excl. M.O.S.).

Table 10a
2023-24 TUITION FEE PROPOSALS FOR
UNDERGRADUATE OUT-OF-PROVINCE DOMESTIC STUDENTS

		Actual 2021-22 Tuition	Board-approved 2022-23 <a>		Proposed 2023-24 	
			Tuition	% Increase	Tuition	% Increase
1	First-Entry Programs <c>					
2	Year 1	6,050	6,352	5.0%	6,669	5.0%
3	Year 2	6,050	6,352	5.0%	6,669	5.0%
4	Year 3	6,050	6,352	5.0%	6,669	5.0%
5	Year 4	6,050	6,352	5.0%	6,669	5.0%
6	Engineering					
7	Year 1	12,294	12,908	5.0%	13,553	5.0%
8	Year 2	12,294	12,908	5.0%	13,553	5.0%
9	Year 3	12,294	12,908	5.0%	13,553	5.0%
10	Year 4	12,294	12,908	5.0%	13,553	5.0%
11	M.O.S.					
12	Year 1	6,050	6,352	5.0%	6,669	5.0%
13	Year 2	6,050	6,352	5.0%	6,669	5.0%
14	Year 3	6,050	6,352	5.0%	6,669	5.0%
15	Year 4	6,050	6,352	5.0%	6,669	5.0%
16	Nursing					
17	Year 1	6,050	6,352	5.0%	6,669	5.0%
18	Year 2	6,050	6,352	5.0%	6,669	5.0%
19	Year 3	6,050	6,352	5.0%	6,669	5.0%
20	Year 4	6,050	6,352	5.0%	6,669	5.0%
21	Second-Entry Programs					
22	Business (HBA)					
23	Year 1	25,200	26,460	5.0%	27,783	5.0%
24	Year 2	25,200	26,460	5.0%	27,783	5.0%
25	Dentistry					
26	Year 1	35,341	37,108	5.0%	38,963	5.0%
27	Year 2	35,341	37,108	5.0%	38,963	5.0%
28	Year 3	35,341	37,108	5.0%	38,963	5.0%
29	Year 4	35,341	37,108	5.0%	38,963	5.0%
30	Education (B.Ed.)	7,271	7,634	5.0%	8,015	5.0%
31	Law					
32	Year 1	20,151	21,158	5.0%	22,215	5.0%
33	Year 2	20,151	21,158	5.0%	22,215	5.0%
34	Year 3	20,151	21,158	5.0%	22,215	5.0%
35	Medicine (M.D.)					
36	Year 1	23,986	25,185	5.0%	26,444	5.0%
37	Year 2	23,986	25,185	5.0%	26,444	5.0%
38	Year 3	23,986	25,185	5.0%	26,444	5.0%
39	Year 4	23,986	25,185	5.0%	26,444	5.0%

- <a> The 2022-23 rates were approved by the Board of Governors as "shadow" tuition rates. These rates are the starting point for the proposed 2023-24 tuition recommendations.
- The 2023-24 rates abide by the Provincial Government's framework for domestic out-of-province students -- and would be effective May 1, 2023.
- <c> Includes Arts & Humanities, BMedSci program, Health Sciences, Kinesiology, Music, Science, and Social Science (excl. M.O.S.).

Table 11
2023-24 TUITION FEE PROPOSALS FOR GRADUATE PROGRAMS

		Domestic Students			International Students		
		Actual 2022-23 Tuition	2023-24		Actual 2022-23 Tuition	2023-24	
			Proposed Tuition	<a> % Increase		Proposed Tuition	<a> % Increase
1	Masters Category 1						
2	Arts & Humanities	6,360	6,360	0.0%	19,364	19,751	2.0%
3	Engineering (M.E.Sc.)	6,360	6,360	0.0%	19,364	19,751	2.0%
4	Health & Rehabilitation Sciences	6,360	6,360	0.0%	19,364	19,751	2.0%
5	Health Information Sciences	8,664	8,664	0.0%	27,326	27,873	2.0%
6	Interdisciplinary Programs 	6,360	6,360	0.0%	19,364	19,751	2.0%
7	Kinesiology	6,360	6,360	0.0%	19,364	19,751	2.0%
8	Law/Studies in Law	10,368	10,368	0.0%	27,284	27,830	2.0%
9	Media Studies	6,360	6,360	0.0%	19,364	19,751	2.0%
10	Medicine (Basic Medical Sciences)	6,360	6,360	0.0%	19,364	19,751	2.0%
11	Music	6,360	6,360	0.0%	19,364	19,751	2.0%
12	Nursing (M.Sc.)	7,639	7,639	0.0%	27,326	27,873	2.0%
13	Science	6,360	6,360	0.0%	19,364	19,751	2.0%
14	Social Science	6,360	6,360	0.0%	19,364	19,751	2.0%
15	Masters Category 2						
16	Master in Management Analytics	46,000	46,000	0.0%	72,000	73,800	2.5%
17	C.S.D./O.T./P.T. (MPT)	11,294	11,294	0.0%	35,973	37,412	4.0%
18	Dentistry (Orthodontics)	27,373	27,373	0.0%	85,828	89,261	4.0%
19	Education (MA)	10,877	10,877	0.0%	35,973	37,412	4.0%
20	Engineering (M.Eng.)	10,877	10,877	0.0%	41,093	42,737	4.0%
21	Environment & Sustainability	12,179	12,179	0.0%	35,973	37,412	4.0%
22	Financial Economics	30,549	30,549	0.0%	56,345	58,599	4.0%
23	Library & Information Science	10,877	10,877	0.0%	35,973	37,412	4.0%
24	M.M. in Journalism & Communication	13,543	13,543	0.0%	35,973	37,412	4.0%
25	M.N Nurse Practitioner	10,877	10,877	0.0%	35,973	37,412	4.0%
26	MA in Research for Policy & Evaluation	18,000	18,720	4.0%	32,448	33,746	4.0%
27	Master of Data Analytics	23,308	23,308	0.0%	53,180	55,307	4.0%
28	Master of Mgmt. of Applied Science	19,690	19,690	0.0%	53,180	55,307	4.0%
29	Medicine (Family Medicine)	14,322	14,322	0.0%	35,973	37,412	4.0%
30	Medicine (Pathology Assistant)	11,295	11,295	0.0%	35,973	37,412	4.0%
31	Medicine (Public Health)	32,734	33,388	2.0%	55,149	56,252	2.0%
32	Interdisciplinary Medical Sciences (MSc)	11,295	11,295	0.0%	36,400	37,856	4.0%
33	Advanced Health Care Practice (M.Cl.Sc.)	10,877	10,877	0.0%	35,973	37,412	4.0%
34	Doctoral						
35	Doctor of Musical Arts	6,360	6,360	0.0%	6,360	6,360	0.0%
36	Doctor of Education (EdD)	10,097	10,097	0.0%	35,973	37,412	4.0%
37	PhD Programs	6,360	6,360	0.0%	6,360	6,360	0.0%

<a> The proposed 2023-24 rates would be effective September 1, 2023.

 Includes Biomedical Engineering, Neuroscience, and Theory & Criticism

Table 12
ENROLMENT PROJECTIONS: 2023-24 to 2027-28

		Actual					Forecast				
		2018-19	2019-20	2020-21	2021-22	2022-23**	2023-24	2024-25	2025-26	2026-27	2027-28
1	Constituent University										
2	Full-Time Undergraduates										
3	Arts & Humanities	938	882	877	853	864	867	901	937	999	1,055
4	Business (HBA)	1,085	1,090	1,057	1,072	1,210	1,314	1,315	1,315	1,315	1,315
5	Dentistry	262	262	263	264	281	284	284	284	284	284
6	Education	716	697	677	697	703	668	668	668	668	668
7	Engineering	2,032	2,008	2,151	2,293	2,497	2,545	2,604	2,695	2,692	2,716
8	Health Sciences										
9	BHSc Program	1,227	1,251	1,339	1,424	1,437	1,442	1,443	1,456	1,497	1,544
10	Kinesiology	1,215	1,241	1,285	1,283	1,311	1,298	1,321	1,351	1,382	1,425
11	Nursing	969	974	989	1,028	1,180	1,269	1,315	1,315	1,315	1,315
12	Sub-Total	3,411	3,466	3,613	3,735	3,928	4,009	4,079	4,122	4,194	4,284
13	Law	480	485	490	482	496	510	530	550	550	550
14	MIT (Media, Information, & Technoculture)	916	895	871	899	880	881	910	928	986	1,044
15	Medicine										
16	MD Program	685	683	686	688	689	684	687	690	693	696
17	BMedSci Program	1,000	1,036	1,161	1,252	1,305	1,425	1,483	1,482	1,549	1,581
18	Music	414	449	443	434	410	395	381	386	432	451
19	Science	5,143	5,326	5,535	5,809	5,962	5,796	5,922	6,078	6,175	6,322
20	Social Science	6,497	6,503	6,882	7,348	7,677	7,801	8,055	8,299	8,527	8,735
21	Total Full-Time Undergraduates	23,579	23,782	24,706	25,826	26,902	27,179	27,819	28,435	29,063	29,701
22	Concurrent Programs	247	288	345	380	370	380	380	380	380	380
23	Medical Residents	956	936	940	968	999	940	940	940	940	940
24	Full-Time Graduates										
25	Masters	3,734	3,946	3,869	4,360	4,231	4,744	5,069	5,259	5,296	5,296
26	Doctoral	2,177	2,219	2,231	2,345	2,415	2,431	2,496	2,578	2,597	2,597
27	Total Full-Time Graduates	5,911	6,165	6,100	6,705	6,646	7,175	7,565	7,837	7,893	7,893
28	Total Full-Time Enrolment	30,693	31,171	32,091	33,879	34,917	35,674	36,704	37,592	38,276	38,914
29	Part-Time FTEs										
30	Undergraduate **	2,061	1,988	2,563	2,408	2,551	2,500	2,500	2,500	2,500	2,500
31	Education (AQs) **	456	435	447	460	450	470	475	480	490	490
32	Masters	114	110	122	128	111	110	110	110	110	110
33	Doctoral	32	32	35	29	32	30	30	30	30	30
34	Total Part-Time FTEs	2,663	2,566	3,167	3,025	3,144	3,110	3,115	3,120	3,130	3,130
35	Total Constituent FTEs	33,356	33,737	35,258	36,904	38,061	38,784	39,819	40,712	41,406	42,044
36	Affiliated University Colleges										
37	Full-Time Undergraduates										
38	Brescia	1,392	1,421	1,301	1,171	1,099	1,026	1,073	1,131	1,216	1,256
39	Huron	1,038	1,266	1,431	1,525	1,560	1,663	1,719	1,799	1,928	1,994
40	King's	3,162	3,267	3,415	3,253	3,150	3,172	3,220	3,296	3,375	3,453
41	Total Full-Time Undergraduates	5,592	5,954	6,147	5,949	5,809	5,861	6,012	6,226	6,519	6,703
42	Part-Time Undergraduate FTEs										
43	Brescia	76	73	70	72	64	68	70	72	74	76
44	Huron	64	48	57	58	35	55	55	55	55	55
45	King's	254	265	299	266	282	320	331	343	354	366
46	Total Part-Time FTEs	394	386	426	396	381	443	456	470	483	497
47	Graduate FTEs										
48	Brescia	38	40	35	31	31	31	31	31	31	31
49	Huron	5	11	13	10	7	10	12	15	15	15
50	King's	50	61	60	62	65	65	65	65	65	65
51	Total Graduate FTEs	93	112	108	103	103	106	108	111	111	111
52	Total Affiliate FTEs	6,079	6,452	6,681	6,448	6,293	6,410	6,576	6,807	7,113	7,311
53	Total UWO FTEs	39,435	40,189	41,939	43,352	44,354	45,194	46,395	47,519	48,519	49,355

Table 12
ENROLMENT PROJECTIONS: 2023-24 to 2027-28

		Actual					Forecast				
		2018-19	2019-20	2020-21	2021-22	2022-23**	2023-24	2024-25	2025-26	2026-27	2027-28
	<i>Rows 54 to 88 Included above</i>										
54	International Students										
55	Constituent Full-Time										
56	Undergraduates	2,692	2,763	2,822	2,761	2,593	2,662	2,927	3,414	3,991	4,575
57	Medical Residents	142	130	130	173	189	175	175	175	175	175
58	Masters (excluding Ivey)	717	925	695	826	818	989	1,102	1,171	1,185	1,203
59	MBA (Regular), Ivey MSc	63	81	159	199	222	234	235	235	235	222
60	Executive MBA	4	4	1	2	1	0	0	0	0	0
61	Doctoral	607	665	686	798	875	827	834	846	842	812
62	Affiliates										
63	Undergraduates	991	1,256	1,390	1,233	1,144	1,159	1,233	1,344	1,477	1,547
64	Masters	0	2	4	4	3	1	1	1	1	1
65	Year 1 Only										
66	Constituent										
67	Arts & Humanities	233	209	221	248	202	214	235	260	290	300
68	Engineering	588	586	704	774	893	840	850	850	850	875
69	Health Sciences										
70	BHSc Program	393	385	407	421	387	400	405	430	440	455
71	Kinesiology	304	339	335	351	351	350	355	375	385	400
72	Nursing	142	144	159	142	142	144	144	144	144	144
73	Media, Information, & Tech	263	252	226	270	212	235	260	275	295	310
74	MOS Program	819	768	1,072	1,052	1,151	1,180	1,220	1,240	1,270	1,290
75	Music	121	123	117	94	88	94	102	109	118	125
76	Science	1,680	1,676	1,801	2,016	2,033	2,070	2,140	2,185	2,235	2,292
77	Social Science	835	840	965	1,054	1,009	1,010	1,055	1,138	1,140	1,155
78	Total Year 1 - Constituent	5,378	5,322	6,007	6,422	6,468	6,537	6,766	7,006	7,167	7,346
79	Affiliated University Colleges										
80	Brescia	320	332	270	258	244	302	316	326	337	346
81	Huron	415	454	489	448	417	594	632	666	686	686
82	King's	834	895	968	840	721	840	860	880	900	920
83	Total Year 1 - Affiliates	1,569	1,681	1,727	1,546	1,382	1,736	1,808	1,872	1,923	1,952
84	Total UWO Year 1	6,947	7,003	7,734	7,968	7,850	8,273	8,574	8,878	9,090	9,298
85	Masters										
86	All Programs (excluding MBAs)	3,319	3,491	3,301	3,545	3,429	3,883	4,099	4,234	4,271	4,271
87	Ivey (excl EMBA)	241	285	466	665	631	687	796	851	851	851
88	Executive MBA	174	170	102	150	171	174	174	174	174	174
For Information											
89	Year 1 Constituent International Students	855	639	592	610	684	778	957	1,154	1,343	1,497

** Part-time FTEs are estimates -- and will be updated when second/January-term course registrations are finalized.

Table 13
WESTERN'S LONG-RANGE SPACE PLAN
 Note: within each category, the projects are not prioritized

	Project	Type
	Category 1 -- Projects Underway, Soon-to-Start, or in Advanced Planning	
1	Weldon Library Modernization	Modernization
2	Ronald D. Schmeichel Building for Entrepreneurship and Innovation	New Construction
3	University Community Gathering Hub -- Common/Gathering Spaces	New Construction
4	New Engineering Building	New Construction
5	Social Sciences Centre Realignment/Expansion	Adaptation / Expansion
6	The Bioconvergence Centre -- Interdisciplinary Research & Experiential Learning Facility	New Construction
7	Building Addition to consolidate Faculty of Education Clinics	New Construction
8	Undergraduate Residence -- University Drive Location	New Construction
9	Graduate and Upper-Year Housing -- Platt's Lane East	New Construction
10	Replacement of University Drive Bridge	New Construction
11	University-wide Campus Sustainability/Energy Conservation/Infrastructure Projects (multiple stages -- ongoing)	New Construction, Modernization
12	Pedestrian-friendly Campus Initiatives -- <i>Open Space Strategy</i>	New Construction, Adaptation
13	Category 2 -- Projects in Various Planning Stages	
14	Additional Space for Health Sciences -- to support Enrolment Expansion	New Construction
15	Ivey Spencer Leadership Centre Renewal	Modernization
16	New Space for the McIntosh Gallery	New Construction / Adaptation
17	Pathogen Research Centre Facility	New Construction
18	Addition to the Ivey Building	New Construction
19	Western's New Downtown Facility -- 450 Talbot Street	Modernization / Adaptation
20	Multi-Sport Field House -- with Parking Garage	New Construction
21	Category 3 -- For Future Consideration (requires funding plan)	
22	Modernization of Medical School Facilities	Modernization
23	Renewal: University Community Centre, Law Building, Spencer Engineering Building, Elborn College, Dental Facilities	Modernization or Replacement
24	Renewal/Replacement of Chemistry Laboratory Facilities	Modernization or Replacement
25	Expansion of the Support Services Building	New Construction
26	Space Realignment in the Natural Sciences Centre	Modernization / Adaptation
27	Renewal and/or Realignment of Library Facilities -- Future Phases	Modernization
28	New Research Initiatives/Partnerships at the Research Parks	New Construction
29	Multi-Level Parking Structures	New Construction
30	Residence Projects	Modernization / New Construction
31	Asset Acquisitions	Acquisition

2023-24 Capital Budget

A. The Nature of University Capital Expenditures

The Capital Budget for 2023-24 should be seen in the context of both recent trends in capital spending and the University’s proposed Long-Range Space Plan as outlined in Table 13 of the Operating Budget. Table 14 sets out expenditures in the Capital Budget since 2019-20 in nine categories.

Category 1 shows all new construction, while categories 2 to 7 show renovations to existing space. Category 1 expenditures are usually funded from general University funds, the major exceptions being projects funded all or in part from external research grants, private funds, government, student contributions, and Housing construction – the latter being funded from the Housing budget. Categories 2 to 5 are funded primarily from general University funds and government, while category 6 is funded from Housing operations, and category 7 is funded by the particular Ancillary Unit undertaking the work. Categories 8 and 9 involve carrying costs and loan repayments, other expenditures such as purchases of land and buildings, and transfers from the Capital Budget for other purposes. Planned capital expenditures for 2023-24 total \$147.2 million.

Categories 2 to 5 involve **Maintenance, Modernization, and Infrastructure (MMI)** and are eligible to receive funds from the annual MMI transfer from the Operating Budget to the Capital Budget, which is budgeted to remain at \$15.5 million in 2023-24 (\$15.5 million in 2022-23). These expenditures are directed at the modification of existing space and the renewal and expansion of the utilities and infrastructure of the University.

In planning future expenditures on MMI, it is useful to review the Current Replacement Value (CRV) of our capital assets on campus. At February 24, 2023, our buildings and infrastructure have a CRV of approximately \$3,571 million, as shown in Figure D:

Figure D
CURRENT REPLACEMENT VALUE (BUILDINGS AND INFRASTRUCTURE)

		CRV (\$M)	Square Metres	Major Buildings
1	Major Non-Residential Buildings	2,262	566,821	74
2	Utilities and Infrastructure	152		
3	Subtotal, Eligible for MMI	2,414	566,821	74
4	Housing	885	266,299	14
5	Other Ancillary Buildings	272	71,676	11
6	Total	3,571	904,796	99

At February 24, 2023, the University had approximately 567,000 gross square metres spread amongst 74 major non-residential buildings. The non-residential buildings, including utilities and infrastructure, are the physical assets generally eligible for MMI expenditures. The University also has 266,000 square metres of Housing space in eleven major undergraduate residences, three major apartment buildings, and numerous smaller buildings for graduate students in Platt's Lane Estates. Other than Housing, there are many buildings which are operated largely or entirely as ancillaries: Western Student Recreation Centre, Thompson Recreation and Athletic Centre, Western Alumni Stadium, Boundary Layer Wind Tunnel, Western Day Care, the Ivey Spencer Leadership Centre, and facilities at the Research Parks.

With this background in mind, we briefly set out the nine categories of University capital expenditures.

1. **New Construction.** This category includes projects which create new buildings, including housing, additions to existing buildings, and other new facilities such as parking structures or lots, power plants and athletic fields. It does not include projects which improve the space within existing buildings or projects which upgrade other existing facilities.
2. **Major Building Renovations.** This category involves major maintenance and renovation expenditures on non-residential building projects, with projects generally spanning more than one year. Given that 59% of the 567,000 square metres in major buildings were built before 1980, renovations to major buildings will continue to be a part of our capital planning.
3. **Utilities and Infrastructure Projects.** This category involves projects with values greater than \$10,000 directed at the upgrading and new installation of utilities and other infrastructure, including boilers and chillers, electrical, water, and sewer distribution systems, and sustainability and energy conservation initiatives such as deep energy retrofits. Construction of a new Chiller Plant or major Power Plant expansion would be included in category 1. As we look to increase our sustainability and energy conservation initiatives, improvements to existing infrastructure will be needed in our pursuit of net-zero carbon emissions from campus operations by 2050, or sooner.
4. **Modernization of Instructional and Research Facilities.** This category includes the renewal and modernization of classrooms, laboratories, libraries, and other space used for instruction and research, as well as upgrades to information technology. These expenditures are critical to maintaining Western's reputation as a leader in the quality of teaching and research. These projects are sometimes funded by the units themselves with operating or research funds.
5. **General Maintenance and Modernization Projects.** This category consists of a wide variety of maintenance and modernization projects which are not included in categories 2 to 4. Most of the projects are under \$100,000, involving such work as roof replacement, interior and exterior painting, road, bridge, and sidewalk repair, and general maintenance of structures and systems. Open Space Strategy projects, such as the work underway on UC Hill, may also be included in this category. A provision for unforeseen projects forms part of the allotment in this category.

6. **Housing Renovations.** This category includes all maintenance and modernization expenditures on University residences and apartment buildings. Construction of a new residence or apartment building would be included in category 1. Maintenance and modernization expenditures, projected to be \$10.1 million in 2023-24, are funded from Housing revenues. Housing has always set aside adequate maintenance funds and does not have the significant deferred maintenance on its buildings which may be observed in many other University buildings.
7. **Ancillary Projects.** This category includes capital expenditures on Ancillaries other than Housing, including Hospitality Services, the Book Store, Parking Services, student fee-funded units, self-funded support units, and self-funded research units. These units pay a charge to the University for the space they occupy.
8. **Carrying Costs and Debt Repayments.** This category consists of principal repayments and interest on debt for capital projects.
9. **Other Capital Expenditures.** This category includes asset acquisitions and other miscellaneous expenditures. It has been an established principle in Western's Campus Master Plan that the University pursue, as appropriate, the purchase of lands contiguous to University property as lands become available. Western will continue to seek to protect the Regional Facilities zoning around the main campus and to buy land near our campus when it comes up for sale. The University will also look to acquire strategic physical assets, such as the acquisition of 450 Talbot Street in the core of downtown London, in fall 2021.

The last twelve lines of Table 14 are labeled A to M. Line A shows total sources of funding for the Capital Budget, including debt; line B, sources of funds less expenditures; line C, the capital reserve at year-end; and line D, capital debt outstanding at year-end. Details on these items are shown in Tables 16 and 18. Annual changes in the capital reserve (line C) are driven by the differences between funding and expenditure (line B). Thus for 2021-22, line B shows a net source of \$30.4 million, the difference between funding of \$136.6 million and expenditures of \$106.3 million. The accumulated capital reserve in line C increases by this same amount of \$30.4 million.

Line E shows the replacement value of non-residential buildings and utilities and infrastructure, the assets eligible for MMI spending, while line F shows the ratio of the annual MMI expenditure to the replacement value. For example, in 2021-22, MMI expenditures were \$51.8 million, while the estimated replacement value of non-residential buildings, utilities, and infrastructure was \$2,162 million. The ratio of the two is 2.4%, as shown in line F.

Line G of Table 14 shows the annual transfer from the Operating Budget to the Capital Budget for Maintenance, Modernization, and Infrastructure (the MMI transfer). The annual transfer has been maintained at \$15.5 million since 2017-18, a funding commitment that has established Western as a leader among Canadian universities in maintaining its facilities and dealing with deferred maintenance.

Line H of Table 14 shows the ratio of the annual MMI transfer to total MMI expenditures; for example, in 2021-22, the transfer was \$15.5 million, and expenditures were \$51.8 million, so the ratio is 29.9%. This ratio will fluctuate with the level of MMI expenditure each year. Other sources of funding for MMI expenditures can include the annual capital facilities renewal grant from the Province (projected at \$6.7 million for 2022-23 and 2023-24), special Provincial grants, additional one-time allocations from the University's Operating Budget, one-time allocations from the Province, fundraising, and borrowing.

Line J contains an estimate of maintenance spending, defined narrowly as spending required to bring aging facilities up to their condition when originally built. Whenever Western undertakes a major maintenance project, there is also modernization of the facility, and whenever we carry out a major modernization project, there is generally some maintenance expenditure; it is thus difficult to separate the two. Line J is calculated on the assumption that 2/3 of the expenditures in categories 2, 3, and 5 involve maintenance (the remaining 1/3 is modernization), while 1/3 of the expenditures in category 4 involve maintenance (the remaining 2/3 is modernization). While the ratio of maintenance to modernization would vary by project and by year, Facilities Management considers them a reasonable average for the four categories over a number of years.

The value of line J in 2021-22 is \$31.6 million, or 1.5% (line K) of the replacement value in that year. A standard target in industry for this ratio is 2.0%; if large buildings last an average of 50 years, then average maintenance spending should be 2.0% of replacement value. When the actual ratio is consistently lower than 2.0%, as has been the case at Western and most Canadian universities over the last three decades, the level of deferred maintenance will grow. As Western continues to renovate aging buildings, there will be years that deferred maintenance will decline.

Table 15 outlines major capital projects, which are assigned to one of the nine categories. Where possible, the year and month of the start and end of the project(s) are shown.

The projects listed in Table 15 reflect the Long-Range Space Plan outlined in Table 13 of the Operating Budget portion of this document. These projects include new construction that will create new student and research spaces, major building renovations as well as utilities and infrastructure projects – reflecting the need to maintain and modernize Western's aging physical plant. With new building construction on campus continuing, Western is utilizing scarce developable land in the core campus. The Campus Master Plan, approved in June 2015, highlights the constraints in the amount of buildable land on our campus and the fact that new buildings are being constructed on parking lots – thus increasing the pressure on available parking and the need to create alternative spaces, such as a parking structure combined with the planned Multi-Sport Fieldhouse. We continue planning for the construction of additional parking structures at the periphery of campus – including siting, a funding plan, and the required parking fee rates to finance these structures. Campus sustainability, energy conservation, and infrastructure projects are also included on Table 15 and will play a prominent role in Western's pursuit of net-zero carbon emissions from campus operations by 2050, or sooner. Often, these projects are comprised of multiple projects completed over a number of years.

B. Sources of Funding and Capital Expenditures in 2023-24

Table 16 displays sources of funding for budgeted capital expenditures with estimates of comparative data for 2022-23, divided into six major categories: federal, provincial and municipal government grants; funds transferred from Western's Operating Budget; one-time funds from Internally Restricted Net Assets; fundraising; borrowing; and other sources.

The University must carefully balance its available resources for use in capital expenditures. For example, projects financed by debt require an ultimate funding source, and one time funding, such as allocations from the Major Strategic Opportunities Fund or Undistributed Investment Returns must be used strategically and are not a recurring source of funds.

Table 17 shows expenditures in categories 1 and 2 for 2022-23 (estimates as of March 17, 2023) and 2023-24 (current proposals).

In alignment with the priorities in our Strategic Plan, Western has embarked on an ambitious capital program in support of "growth and impact". We are closely watching market conditions for construction and have been adjusting our capital plan and related timing of projects accordingly.

Table 14
CAPITAL BUDGET SUMMARY, 2019-20 TO 2023-24
(\$000)

Category	Purpose	Actual 2019-20	Actual 2020-21	Actual 2021-22	Projected 2022-23	Budget 2023-24
	New Construction					
1	New Construction (Table 17, line 14)	6,233	13,284	31,367	43,549	55,795
	Maintenance, Modernization, and Infrastructure (MMI)					
2	Major Building Renovations (Table 17, line 25)	8,624	22,063	27,539	15,874	7,549
3	Utilities and Infrastructure Projects	4,115	4,679	7,513	8,880	29,675
4	Modernization of Instructional and Research Facilities	8,944	5,303	8,925	13,217	10,377
5	General Maintenance and Modernization Projects	7,078	5,764	7,871	13,630	30,236
	Sub-Total MMI	28,761	37,809	51,848	51,601	77,837
	Other					
6	Housing Renovations	6,747	6,914	6,682	6,840	10,095
7	Ancillary Projects	1,482	1,874	2,859	2,325	2,653
8	Carrying Costs and Debt Repayments	1,095	1,026	963	942	823
9	Other Capital Expenditures	2,733	5,196	12,543	3,893	0
	Sub-Total Other	12,057	15,010	23,047	14,000	13,571
10	Total Expenditures	47,051	66,103	106,262	109,150	147,203

Line		Actual 2019-20	Actual 2020-21	Actual 2021-22	Projected 2022-23	Budget 2023-24
	Sources of Funding, Reserves, and Debt					
A	Total Sources of Funding, Including Debt (Table 16)	33,720	164,258	136,617	97,007	67,988
B	Sources of Funding less Expenditures	-13,331	98,155	30,355	-12,143	-79,215
C	Capital Reserve, Year End (Table 18)	55,557	153,712	184,067	171,924	92,709
D	Capital Debt Outstanding, Year End (Table 18)	353,923	345,936	328,661	320,561	312,191
E	Replacement Value of Non-Residential Buildings, Utilities & Infrastructure, \$M	2,264	2,062	2,162	2,414	2,515
F	MMI Expenditures/Replacement Value	1.3%	1.8%	2.4%	2.1%	3.1%
G	Annual MMI transfer from Operating to Capital Budget	15,500	15,500	15,500	15,500	15,500
H	MMI transfer/MMI Expenditures	53.9%	41.0%	29.9%	30.0%	19.9%
J	Estimate of Maintenance Expenditure	16,193	23,438	31,590	29,995	48,432
K	Maintenance Expenditure/Replacement Value	0.7%	1.1%	1.5%	1.2%	1.9%
L	Number of Major Buildings	97	97	98	99	100
M	Total Gross Square Meters (000's)	890	894	903	905	915

Category 8 does not include carrying costs and loan repayments for Residences and Apartments, Research Park and the Ivey Business School Foundation.

Line B is equal to Line A Total Sources of Funding less Total Expenses.

The change in line C from one year to the next is equal to Line B.

Line J consists of 2/3 of Category 2, 3 and 5 and 1/3 of Category 4.

Table 15
MAJOR CAPITAL PROJECTS

		Category	Start	End
1	<i>Projects Underway, Soon-to-Start, or in Advanced Planning</i>			
2	Weldon Library Modernization	2	Sept 19	Jan 23
3	Ronald D. Schmeichel Building for Entrepreneurship and Innovation	1	Jun 19	Oct 23
4	University Gathering Hub -- Common/Gathering Spaces	1	tbd	tbd
5	New Engineering Building	1	tbd	tbd
6	Social Sciences Centre Realignment/Expansion	1&2	tbd	tbd
7	The Bioconvergence Centre -- Interdisciplinary Research & Experiential Learning Facility	1	tbd	tbd
8	Building Addition to consolidate Faculty of Education Clinics	1	tbd	tbd
9	Undergraduate Residence -- University Drive Location	1	tbd	tbd
10	Graduate and Upper-Year Housing -- Platt's Lane East	1	tbd	tbd
11	Replacement of University Drive Bridge	1	tbd	tbd
12	University-wide Campus Sustainability/Energy Conservation/Infrastructure Projects (multiple stages -- ongoing)	1,3&5	Ongoing	
13	Pedestrian-friendly Campus Initiatives -- <i>Open Space Strategy</i>	1&5	Ongoing	
14	<i>Projects in Various Planning Stages</i>			
15	Additional Space for Health Sciences -- to support Enrolment Expansion	1	tbd	tbd
16	Ivey Spencer Leadership Centre Renewal	2	tbd	tbd
17	New Space for the McIntosh Gallery	1&2	tbd	tbd
18	Pathogen Research Centre Facility	1	tbd	tbd
19	Addition to the Ivey Building	1	tbd	tbd
20	Western's New Downtown Facility -- 450 Talbot Street	2	tbd	tbd
21	Multi-Sport Field House -- with Parking Garage	1	tbd	tbd
22	<i>Projects for Future Consideration (requires funding plan)</i>			
23	Modernization of Medical School Facilities	2	tbd	tbd
24	Renewal: University Community Centre, Law Building, Spencer Engineering Building, Elborn College, Dental Facilities	2	tbd	tbd
25	Renewal/Replacement of Chemistry Laboratory Facilities	2	tbd	tbd
26	Expansion of the Support Services Building	1	tbd	tbd
27	Space Realignment in the Natural Sciences Centre	2	tbd	tbd
28	Renewal and/or Realignment of Library Facilities -- Future Phases	2	tbd	tbd
29	New Research Initiatives/Partnerships at the Research Parks	1	tbd	tbd
30	Multi-Level Parking Structures	1	tbd	tbd
31	Residence Projects	1&6	tbd	tbd
32	Asset Acquisitions	9	tbd	tbd

Table 16
CAPITAL BUDGET: SOURCES OF FUNDING
(\$000)

		Projected 2022-23	Budget 2023-24
1	Government Grants		
2	MCU Annual Capital Grant (Facilities Renewal Program)	6,719	6,719
3	Minister of Environment (Decarbonization Incentive Program)	0	1,226
4	MCU Capital Grant (Training Equipment and Renewal Fund)	525	175
5	Department of Natural Resources Canada (Zero Emission Vehicle Infrastructure Program)	0	120
6	Sub-Total	7,244	8,240
7	Operating Budget		
8	Operating Budget MMI Transfer - Base	15,500	15,500
9	Operating Budget MMI Transfer - Base (Ancillaries)	600	600
10	Operating Budget - FRSF Transfer	3,000	3,000
11	Operating Budget - CRC Transfer	888	872
12	Operating Budget - New Engineering Building	2,623	5,663
13	Operating Budget - The Bioconvergence Centre	20,000	0
14	Operating Budget - Weldon Library Modernization	15,000	0
15	Operating Budget - Social Sciences Centre Realignment/Expansion	5,000	0
16	Sub-Total	62,611	25,635
17	Major Strategic Opportunities Funding (MSOF) and Undistributed Investment Returns	3,970	378
18	Fundraising		
19	Ronald D. Schmeichel Building for Entrepreneurship and Innovation	0	1,727
20	Wampum Learning Lodge	300	0
21	Sub-Total	300	1,727
22	Borrowing		
23	Expansion of Residence Capacity	0	6,430
24	Sub-Total	0	6,430
25	Other		
26	Student Contribution - Western Student Recreation Centre	1,492	1,537
27	Energy Conservation Incentives (Rebates)	11	420
28	Sports & Recreation Services - Student Contribution for Artificial Turf Playing Fields	182	186
29	Unit Contributions	12,042	10,687
30	Projects Funded by Housing	6,840	10,095
31	Projects Funded by Ancillaries	2,315	2,653
32	Sub-Total	22,882	25,578
33	Total Sources of Funding (In-Year)	97,007	67,988

Table 17
CAPITAL EXPENDITURES FOR NEW CONSTRUCTION AND MAJOR BUILDING RENOVATIONS
2022-23 and 2023-24
(\$000)

		Projected 2022-23	Budget 2023-24
1	<i>Category 1: New Construction</i>		
2	Ronald D. Schmeichel Building for Entrepreneurship and Innovation	25,441	24,005
3	University Gathering Hub - Common/Gathering Spaces	500	12,508
4	Biomedical Research Facility - Phase 1 of Medical School Project	15,687	3,922
5	New Engineering Building	500	3,675
6	Undergraduate Residence - University Drive Location	0	3,250
7	Graduate and Upper-Year Housing - Platt's Lane East	0	3,180
8	Building Addition to Consolidate Faculty of Education Clinics	88	2,155
9	The Bioconvergence Centre - Interdisciplinary Research & Experiential Learning Facility	100	2,000
10	Addition to the Ivey Building	0	800
11	Multi-Sport Field House -- with Parking Garage	500	200
12	Additional Space for Health Sciences - to support Enrolment Expansion	0	100
13	Sports Facilities: Western Alumni Stadium Renewal	733	0
14	<i>Total, Category 1</i>	<i>43,549</i>	<i>55,795</i>
15	<i>Category 2: Major Building Renovations</i>		
16	Weldon Library Modernization	5,873	4,000
17	Biotron Growth Chambers Renewal	100	1,500
18	Social Sciences Centre Realignment/Expansion	88	1,067
19	Fanshawe Boathouse/Rowing Centre Renewal	170	504
20	Western's New Downtown Facility - 450 Talbot Street	567	378
21	Wampum Learning Lodge	2,804	100
22	Modernization of Thames Hall	2,797	0
23	Dental Clinics Modernization	2,000	0
24	Thompson Recreation and Athletic Centre - New Ice Rink Floor	1,475	0
25	<i>Total, Category 2</i>	<i>15,874</i>	<i>7,549</i>

Table 18
CAPITAL RESERVES AND DEBT AT FISCAL YEAR END
(\$000)

		Actual 2019-20	Actual 2020-21	Actual 2021-22	Projected 2022-23	Budget 2023-24
1	A. Capital Reserves					
2	General Capital Fund	40,437	39,633	47,218	45,952	22,655
3	Designated Capital Fund	15,120	114,079	136,849	125,972	70,054
4	Total Capital Reserves	55,557	153,712	184,067	171,924	92,709

		Actual 2019-20	Actual 2020-21	Actual 2021-22	Projected 2022-23	Budget 2023-24
5	B. Capital Debt					
6	New Construction, Major Renovations & Other	0	0	0	0	0
7	Housing	73,879	59,779	50,561	41,061	37,691
8	Research Park	25,235	24,294	12,300	11,700	11,000
9	Unused and Invested Debenture Proceeds	254,809	261,863	265,800	267,800	263,500
10	Total Capital Debt	353,923	345,936	328,661	320,561	312,191

Line 2 includes the required \$6 million general capital reserve fund.

Line 3 includes fund balances for large capital projects.

Long-Term Financial Trends

The Operating and Capital Budgets set out in Tables 2 and 14 of this document describe proposed spending of some \$1.04 billion for the single year of 2023-24. That spending will take place, however, in a long-term context which must be understood when evaluating the Operating and Capital Budgets. The Administration and Board have identified three elements of that long-term context which should be reviewed in the annual Budget of the University: capital reserves and debt, employee future benefits, and deferred maintenance.

A. Capital Reserves and Debt

Table 18 displays Capital Reserves and Debt for fiscal years ending April 30. Capital Reserves are divided into two categories:

- the General Capital Fund, which includes funds not yet designated for specific purposes and funds designated for future projects.
- the Designated Capital Fund, which has been assigned to specific capital projects.

Capital Debt is divided into the following categories:

- **New Construction, Major Renovations, Infrastructure, and Other** – represents debt on projects that are largely new construction, additions to existing buildings, other new facilities, non-residential projects that involve major maintenance, and renovations to existing space. It also includes debt on purchases of property.
- **Housing** – debt required for new construction, maintenance, and modernization projects for University residences and apartment buildings.
- **Research Park** – debt incurred by the Research Park, which is self-funding.
- **Unused and Invested Debenture Proceeds** – unused proceeds from Western’s debenture issuances that have been committed and invested until specific capital projects require the funding.

Capital Debt is viewed as part of the capitalization structure of the University and a resource that can help the University advance its Long-Range Space and Campus Master Plans. While the use of debt as a financing strategy is important in our planning, this source of financing requires an ultimate funding source. Careful consideration of the optimal capitalization levels is also required, balancing the ongoing debt burden and service costs with the University’s long-term financial sustainability.

The University has Capital Debt, acquired through debenture issuances of \$190 million and \$100 million in 2007 and 2017, respectively, and by entering into a \$100 million fifteen-year facility in 2013 to finance a 1,000-bed residence and other capital projects. The University’s debentures necessitate an annual credit rating review. Standard & Poor’s completed its annual review in February 2023 and the credit rating of AA Stable remains unchanged.

The Board of Governors has approved a Capital Debt Policy that outlines the principles used in guiding the University's overall capitalization and debt management strategy. Western is in compliance with both of its compliance ratios set out in the policy (net assets-to-debt and debt burden). The University also utilizes monitoring ratios as part of its management strategy. Figure E shows selected Capital Debt monitoring ratios for the years ending April 30.

Figure E
CAPITAL DEBT MONITORING RATIOS

	FTE Enrolment	Debt (\$M)	Debt per FTE (\$)	Revenues Available for Repayment (\$M)*	Debt / Revenues Available for Repayment (%) *
2019	33,356	362.2	10,859	1,089.2	33.3%
2020	33,737	353.9	10,490	1,022.5	34.6%
2021	35,258	345.9	9,810	1,152.7	30.0%
2022	36,904	328.7	8,907	1,110.8	29.6%
2023p	38,061	320.6	8,423	1,113.0	28.8%

*Updated in 2023 to reflect revenues available for repayment (previously total revenues)

The projected debt is based on Board-approved projects with allowance for other projects, which may be presented to the Board during the period under consideration.

B. Employee Future Benefits

Subject to eligibility rules set within various collective agreements, the University provides medical, dental, and life insurance benefits to eligible employees after their employment with Western has ended.

The obligation for these employee future benefits is projected by actuarial valuation every three years. In the years between valuations, an extrapolation of the actuarial valuation is used to determine the projected benefit obligations. At April 30, 2022, the University's accrued benefit liability relating to the employee future benefit plans was \$478.6 million (2020 - \$465.3 million). The annual expense for non-pension employee future benefits in 2022 was \$27.6 million (2021 - \$30.1 million).

A recent review of major research universities identified only four institutions with significant post-employment benefit obligations greater than \$100 million, ranging from \$229 million to \$688 million and an unweighted average of \$416 million. Western ranked second in total liability for employee future benefits.

Figure F outlines the University employee future benefits, the obligation and expense for years ending April 30.

Figure F
EMPLOYEE FUTURE BENEFITS (EFB) AS A % OF TOTAL EXPENSES

	EFB Obligation (\$M)	EFB Expense (\$M)	Total University Expenses (\$M)	EFB Expense as % of Total
2018	495.3	21.8	1,122	1.9%
2019	546.5	23.4	1,170	2.0%
2020	561.8	21.9	1,182	1.9%
2021	565.3	30.1	1,137	2.6%
2022	478.6	27.6	1,212	2.3%

C. Deferred Maintenance

Deferred Maintenance is defined as work on the maintenance of physical facilities that has been deferred on a planned or unplanned basis to a future budget cycle or postponed until funds become available. To avoid increasing the size of the deferred maintenance backlog, it is necessary to carry out replacement of facility components on an annual basis.

The estimates of deferred maintenance are different from estimates of debt or employee future benefits in the previous sections. There are actual contracts in place for the first two categories that allow us to make reasonable estimates. For deferred maintenance, this is not the case; therefore, we have to find other ways to quantify this liability. The University uses a capital-asset management system common to the sector to assess, track, and report on the condition of facilities. The system requires that each major component of a building – roof sections, classrooms, heating, ventilation, air-conditioning systems and so on – be inspected, either entirely or on a sample basis. Data on the findings of these inspections are entered into a central database. The system uses industry-standard cost and lifecycle data to forecast the timing and costs of capital renewal projects. In 2019, at the request of the Ministry of Colleges and Universities, cost-forecasting methodologies were updated in the Ontario university sector to produce a more harmonized approach for facility assessment across provincially owned and broader public sector assets. Overall, this sector wide harmonization has led to an increase in estimates of deferred maintenance, primarily due to the inclusion of soft costs, which added approximately 30% to deferred maintenance estimates. Other factors have included automatic renewal requirements to maintain assets and changes to maintenance life cycles.

The University, in coordination with all other Ontario universities, is undertaking a campus wide review of its facilities data, to further improve upon our estimates. This data review is being conducted by a common vendor across the sector and is expected to be complete by 2024-25. As the data review continues, the estimates of deferred maintenance may fluctuate from year to year.

As at February 24, 2023, the Facilities Management Division estimates that deferred maintenance at Western is \$292 million for non-residential buildings and \$78 million for residences. Approximately 53% of the deferred maintenance for non-residential buildings relates to mechanical and electrical requirements. Other major components include maintenance driven by code requirements and maintenance for roofs and windows.

A common measure for determining the overall condition of facilities is the ratio of deferred maintenance over Current Replacement Value (DM/CRV) of the facilities. The calculation as at February 24, 2023, is outlined in Figure G as follows:

Figure G
DEFERRED MAINTENANCE TO CURRENT REPLACEMENT VALUE

		Non-Residential Buildings	Combined Residences
1	Current Replacement Value (CRV)	\$2,414 million	\$885 million
2	Deferred Maintenance (DM)	\$292 million	\$78 million
3	DM/CRV	12.1%	8.8%

The average age of buildings for universities in the Province of Ontario was 53 years as of March 2023. Western's average age is 40.6 years and 56% of our buildings were built before 1980. Western's residences are funded through rents which cover maintenance; the University has never had a problem with deferred maintenance on residences. A ratio of 12.1% (Deferred Maintenance/Current Replacement Value) for non-residential buildings indicates a significant need for maintenance funding.

If the average component of a large building lasts 50 years, then on average, maintenance spending should be 2.0% of replacement value. This level of spending is a standard target in the industry. When the actual ratio is consistently less than 2.0%, as has been the case at most Canadian universities, the volume of deferred maintenance will grow. Failure to adequately address deferred maintenance results in substandard facilities and could result in the failure of critical systems. Based on the Current Replacement Value of our facilities at \$2,414 million, spending on major maintenance for campus buildings at 2.0% should be in the range of \$48 million annually.

As explained at the start of the Capital Budget, the annual maintenance transfer is used for Maintenance, Modernization, and Infrastructure (MMI). The Administration is sometimes asked by faculty and staff if the MMI transfer is too large. As lines G and E in Table 14 show, the ratio of the MMI transfer to the Current Replacement Value of our non-residential buildings, utilities, and infrastructure has been below 1% in recent years (Figure H).

Figure H
MMI TRANSFER TO CRV RATIO 2019-20 to 2023-24

		Actual 2019-20	Actual 2020-21	Actual 2021-22	Projected 2022-23	Budget 2023-24
1	MMI (\$M)	15.5	15.5	15.5	15.5	15.5
2	CRV (\$M)	2,264	2,062	2,162	2,414	2,515
3	Ratio	0.68%	0.75%	0.72%	0.64%	0.62%

Thus, the MMI transfer from the Operating to the Capital Budget is less than half of the 2.0% required to keep deferred maintenance from growing. Continuation of this MMI transfer is essential to maintaining a safe and reliable campus infrastructure, which supports modern research and teaching, and sustains faculty, staff, and student morale.

Line J of Table 14 presents an estimate of maintenance spending from all sources, with maintenance defined as spending required to bring aging facilities up to their condition when originally built. The last time the ratio was about 2.0% was 2010-11, however, current projections estimate the ratio for 2023-24 will near the 2.0% target. Additional funding, from provincial and federal sources, continues to be required to catch up and maintain the 2.0% target over the long-term. Achieving the 2.0% target over time is required to sustain the condition of Western's facilities.

ITEM 9.1(b) – 2023-24 Program Specific Fees and Other Supplemental Fees

ACTION: APPROVAL INFORMATION DISCUSSION

EXECUTIVE SUMMARY:

Recommendations and associated information regarding the Operating and Capital budgets and the setting of tuition fees are provided to Senate through the Senate Committee on University Planning (SCUP). As Supplementary information for Senate, the Program Specific Tuition and Other Supplemental Fees are attached.

ATTACHMENT(S):

[2023-24 Program Specific Fees and Other Supplemental Fees](#)



Western
UNIVERSITY • CANADA

***2023-24 Program Specific Fees
and Other Supplemental Fees***

March 31, 2023

Western University

Notes regarding 2023-24 Program-specific Tuition and Fees and Other Supplemental Fees

Table 1: Program-Specific Tuition

This table includes tuition fees that do not align with the standard structure of tuition fees outlined in Tables 10, 10a, and 11 of the Operating Budget document – and include concurrent programs, new programs, and graduate diploma programs.

Table 2: Program-Related Fees

This table includes program-related fees – including internship/placement fees, course materials fees, tuition deposits, and the health insurance plan for International Students.

Table 3: Application Fees

This table includes application fees for graduate programs, professional programs, and undergraduate exchange programs.

Table 4: Supplemental Fees and Other Charges

This table includes a variety of other fees including late registration fees, course cancellation/change fees, and charges for official documentation, supplemental exams, and photo identification.

Table 5: Business School Course Material Fees

Reports the costs of custom course material fees (course packs and related) for all pre-HBA courses.

Table 1

2022-2023 and Proposed 2023-2024 PROGRAM-SPECIFIC TUITION FEES

			2022-23	Proposed 2023-24	
			Amount	Amount	% change
1	Concurrent Programs				
2	HBA/BESc Program				
3	Entering After 2 Years of Engineering	<i>Domestic</i>	22,138.00	22,138.00	0.0%
4	Entering After 3 Years of Engineering	<i>Domestic</i>	32,095.00	32,095.00	0.0%
5	Entering After 2 Years of Engineering	<i>Domestic Out-of-Province</i>	23,245.00	24,407.00	5.0%
6	Entering After 3 Years of Engineering	<i>Domestic Out-of-Province</i>	33,700.00	35,385.00	5.0%
7	HBA/JD Program				
8	All Years	<i>Domestic</i>	29,505.00	29,505.00	0.0%
9	All Years	<i>Domestic Out-of-Province</i>	30,980.00	32,529.00	5.0%
10	HBA/BA-BSc Program				
11	Entering After 2 Undergraduate Years	<i>Domestic</i>	17,361.00	17,361.00	0.0%
12	Entering After 3 Undergraduate Years	<i>Domestic</i>	27,902.00	27,902.00	0.0%
13	Entering After 2 Undergraduate Years	<i>Domestic Out-of-Province</i>	18,229.00	19,141.00	5.0%
14	Entering After 3 Undergraduate Years	<i>Domestic Out-of-Province</i>	29,297.00	30,762.00	5.0%
15	JD/BA-BSc Program				
16	Entering After 2 Undergraduate Years	<i>Domestic</i>	15,600.00	15,600.00	0.0%
17	Entering After 3 Undergraduate Years	<i>Domestic</i>	19,955.00	19,955.00	0.0%
18	Entering After 2 Undergraduate Years	<i>Domestic Out-of-Province</i>	16,380.00	17,199.00	5.0%
19	Entering After 3 Undergraduate Years	<i>Domestic Out-of-Province</i>	20,953.00	22,000.00	5.0%
20	JD/BESc Program				
21	Entering After 2 Years of Engineering	<i>Domestic</i>	18,891.00	18,891.00	0.0%
22	Entering After 3 Years of Engineering	<i>Domestic</i>	22,192.00	22,192.00	0.0%
23	Entering After 2 Years of Engineering	<i>Domestic Out-of-Province</i>	19,836.00	20,827.00	5.0%
24	Entering After 3 Years of Engineering	<i>Domestic Out-of-Province</i>	23,302.00	24,467.00	5.0%
25	MBA/JD Program				
26	Note: 2022-23 = March 2023; 2023-24 = March 2024				
27	Year 1	<i>Domestic</i>	63,982.00	63,982.00	0.0%
28	Years 2 and 3	<i>Domestic</i>	42,380.00	42,380.00	0.0%
29	Year 1	<i>Domestic Out-of-Province</i>	64,622.00	65,268.00	1.0%
30	Year 2	<i>Domestic Out-of-Province</i>	42,380.00	42,804.00	1.0%
31	Year 3	<i>Domestic Out-of-Province</i>	42,380.00	42,380.00	0.0%
32	Year 1	<i>International</i>	107,116.00	111,400.00	4.0%
33	Years 2 and 3	<i>International</i>	74,684.00	77,671.00	4.0%
34	JD/MA-MSc Program				

Table 1

2022-2023 and Proposed 2023-2024 PROGRAM-SPECIFIC TUITION FEES

			2022-23	Proposed 2023-24	
			Amount	Amount	% change
35	Entering Before Year 1 Law	<i>Domestic</i>	22,229.00	22,229.00	0.0%
36	Entering After Year 1 Law	<i>Domestic</i>	23,507.00	23,507.00	0.0%
37	Entering Before Year 1 Law	<i>Domestic Out-of-Province</i>	23,278.00	24,335.00	4.5%
38	Entering After Year 1 Law	<i>Domestic Out-of-Province</i>	24,338.00	25,395.00	4.3%
39	MBA/MEng Program				
40	Note: 2022-23 = March 2023; 2023-24 = March 2024				
41	Years 1 - 2	<i>Domestic</i>	48,154.00	48,154.00	0.0%
42	After 2 years	<i>Domestic; per term</i>	16,050.00	16,050.00	0.0%
43	Years 1 - 2	<i>Domestic Out-of-Province</i>	48,154.00	48,154.00	0.0%
44	After 2 years	<i>Domestic Out-of-Province: per term</i>	16,050.00	16,050.00	0.0%
45	Years 1 - 2	<i>International</i>	79,471.00	82,053.00	3.3%
46	After 2 years	<i>International; per term</i>	26,490.00	27,351.00	3.3%
47	MBA Direct /JD Program				
48	Note: 2022-23 = July 2022; 2023-24 = July 2023				
49	Year 1	<i>Domestic</i>	41,688.00	41,688.00	0.0%
50	Year 2	<i>Domestic</i>	34,425.00	34,425.00	0.0%
51	Year 3	<i>Domestic</i>	34,425.00	34,425.00	0.0%
52	Year 1	<i>Domestic Out-of-Province</i>	42,695.00	43,752.00	2.5%
53	Year 2	<i>Domestic Out-of-Province</i>	35,432.00	36,489.00	3.0%
54	Year 3	<i>Domestic Out-of-Province</i>	35,432.00	36,489.00	3.0%
55	Ivey Business School				
56	The rates shown below are program fees				
57	Business (MBA)	<i>Domestic</i>	83,250.00	83,250.00	0.0%
58	Business (MBA)	<i>International</i>	123,500.00	126,600.00	2.5%
59	Business (MSc) -- all streams	<i>Domestic</i>	38,250.00	38,250.00	0.0%
60	Business (MSc) -- all streams	<i>International</i>	72,000.00	73,800.00	2.5%
61	Business (MGMT/CEMS)	<i>Domestic</i>	43,200.00	43,200.00	0.0%
62	Business (MGMT/CEMS)	<i>International</i>	77,500.00	79,500.00	2.6%
63	Business (MSc) Double Degree Track Program -- Business Analytics Stream for Ivey Students Attending 2 terms at Norwegian School of Economics	<i>Domestic (total for 5 terms) - effective with the September 2023 intake</i>	47,800.00	47,800.00	0.0%
64	Business (MSc) Double Degree Track Program -- Business Analytics Stream for Ivey Students Attending 2 terms at Norwegian School of Economics	<i>International (total for 5 terms) - effective with the September 2023 intake</i>	85,300.00	85,300.00	0.0%
65	Business (MSc) Double Degree Track Program --Tuition for Norwegian School of Economics Students Attending 2 terms at Ivey	<i>total for 2 terms</i>	17,500.00	17,500.00	0.0%
66	Tuition, Executive MBA Program- Canada -- September & February Intake	<i>Domestic: total for 3 terms</i>	117,000.00	119,925.00	2.5%

Western University

Table 1

2022-2023 and Proposed 2023-2024 PROGRAM-SPECIFIC TUITION FEES

			2022-23	Proposed 2023-24	
			Amount	Amount	% change
67	Tuition, Executive MBA Program- Canada -- September & February Intake	<i>International: total for 3 terms</i>	117,000.00	119,925.00	2.5%
68	Tuition, MBA Direct (Domestic) -- July Intake		50,085.00	50,085.00	0.0%
69	Tuition, MBA Direct (International) -- July Intake		72,300.00	74,200.00	2.6%
70	Tuition, Accelerated MBA (Domestic) -- November Intake		83,000.00	83,000.00	0.0%
71	Tuition, Accelerated MBA (International) -- November Intake		83,000.00	85,075.00	2.5%
72	GDip in Management				
73	If taken in Hong Kong				
74	Per Module (1-4)	<i>Fees in U.S Dollars</i>	3,000.00	3,000.00	0.0%
75	Term 5	<i>Fees in U.S Dollars</i>	3,000.00	3,000.00	0.0%
76	Entry Assessment	<i>Fees in U.S Dollars</i>	1,000.00	1,000.00	0.0%
77	Graduate Diploma in Accounting				
78	Summer program	<i>Domestic, 1 term</i>	9,000.00	9,000.00	0.0%
79	Summer program	<i>International, 1 term</i>	16,000.00	16,640.00	4.0%
80	Graduate Diploma in Business and Sustainability (MSc)	<i>New: Domestic</i>		5,000.00	
81	Graduate Diploma in Business and Sustainability (MSc)	<i>New: International</i>		5,000.00	
82	Graduate Diploma in Climate Risk Assessment and Opportunity (Business and Climate Impact)	<i>New: Domestic (per-course)</i>		5,000.00	
83	Graduate Diploma in Climate Risk Assessment and Opportunity (Business and Climate Impact)	<i>New: International (per-course)</i>		7,500.00	
84	Faculty of Education				
85	Tuition - Post Graduate Certificate in Education	<i>per course</i>	250.00	250.00	0.0%
86	3-Part Additional Qualification	<i>per course</i>	685.00	685.00	0.0%
87	Additional Basic Qualification	<i>Domestic, per course</i>	735.00	735.00	0.0%
88	Additional Basic Qualification	<i>International, per course</i>	1,470.00	1,470.00	0.0%
89	Honor Specialist Additional Qualification	<i>per course</i>	735.00	735.00	0.0%
90	Honor Specialist Additional Qualification	<i>International, per course</i>	1,470.00	1,470.00	0.0%
91	Technology Studies: Additional Qualification	<i>per course</i>	735.00	735.00	0.0%
92	Certificate of Unified English Braille Competence (non-credit)	<i>per level</i>	325.00	325.00	0.0%
93	Master of Professional Education (MPed)				
94	Domestic Students				
95	All Fields	<i>per course</i>	2,719.00	2,719.00	0.0%
96	International Students				
97	Onsite	<i>per course</i>	4,282.00	4,454.00	4.0%
98	Online	<i>per course</i>	3,268.00	3,399.00	4.0%
99	Faculty of Engineering				
100	University Network of Excellence in Nuclear Engineering Program	<i>10 courses or 8 courses and project</i>	22,500.00	22,500.00	0.0%

Table 1

2022-2023 and Proposed 2023-2024 PROGRAM-SPECIFIC TUITION FEES

			2022-23	Proposed 2023-24	
			Amount	Amount	% change
101	Graduate Diploma in Engineering Leadership and Innovation	<i>Domestic: per term tuition fee</i>	3,625.00	3,625.00	0.0%
102	Graduate Diploma in Engineering Leadership and Innovation	<i>International: per term tuition fee</i>	13,698.00	14,246.00	4.0%
103	Graduate Diploma in Climate Risk Assessment and Opportunity (Climate Risk and Infrastructure Resiliency)	<i>New: Domestic (per-course)</i>		5,000.00	
104	Graduate Diploma in Climate Risk Assessment and Opportunity (Climate Risk and Infrastructure Resiliency)	<i>New: International (per-course)</i>		7,500.00	
105	Faculty of Information and Media Studies				
106	MLIS Part-Time	<i>Domestic; per-course tuition fee</i>	725.13	725.13	0.0%
107	MLIS Part-Time	<i>International; per-course tuition fee</i>	2,398.20	2,494.13	4.0%
108	Faculty of Health Science				
109	Compressed Nursing Program				
110	Years 3 and 4, Fall/Winter	<i>Domestic</i>	6,050.00	6,050.00	0.0%
111	Year 3, Fall/Winter	<i>International</i>	50,182.00	54,197.00	8.0%
112	Year 4, Fall/Winter	<i>International</i>	48,324.00	52,189.00	4.0%
113	Summer Term between Years 3 and 4	<i>Domestic</i>	3,025.00	3,025.00	0.0%
114	Summer Term between Years 3 and 4	<i>International</i>	24,162.00	26,094.50	8.0%
115	Combined Health Professional Masters and PhD				
116	All Years	<i>Domestic</i>	11,294.00	11,294.00	0.0%
117	All Years	<i>International</i>	35,973.00	37,412.00	4.0%
118	Graduate Diploma in Applied Health Sciences	<i>Domestic; per-course tuition fee</i>	1,418.00	1,418.00	0.0%
119	Graduate Diploma in Applied Health Sciences	<i>International; per-course tuition fee</i>	3,484.00	3,623.00	4.0%
120	Graduate Diploma in Primary Health Care Nurse Practitioner	<i>Domestic; per term</i>	2,666.66	2,666.66	0.0%
121	Faculty of Law				
122	Graduate Diploma in Mining Law, Finance and Sustainability	<i>Domestic; per-course tuition fee</i>	2,250.00	2,250.00	0.0%
123	Graduate Diploma in Mining Law, Finance and Sustainability	<i>International; per-course tuition fee</i>	3,640.00	3,786.00	4.0%
124	Faculty of Medicine and Dentistry				
125	Medicine (M. D.) -- Year 5	<i>due to unmatched residency</i>	11,993.00	11,993.00	0.0%
126	Medicine (M. D.) -- Year 6	<i>due to unmatched residency</i>	5,996.00	5,996.00	0.0%
127	Medicine (M. D.) -- Year 7	<i>New: due to unmatched residency</i>		5,996.00	
128	MSc in Clinical Medical Biophysics	<i>Domestic</i>	11,294.00	11,294.00	0.0%
129	MSc in Clinical Medical Biophysics	<i>International</i>	32,942.00	34,942.00	6.1%
130	Internationally Trained Dentistry Program	Year 2 (plus full-time ancillary and supplementary fees)	56,000.00	56,000.00	0.0%
131	Internationally Trained Dentistry Program	Year 3 (plus full-time ancillary and supplementary fees)	56,000.00	56,000.00	0.0%
132	Internationally Trained Dentistry Program	Year 4 (plus full-time ancillary and supplementary fees)	56,000.00	56,000.00	0.0%
133	International Medical Trainees	<i>includes Saudi Trainees</i>	100,000.00	100,000.00	0.0%
134	Dentistry, Prior Learning Assessment (PLA) -- Internationally Trained Dentists	<i>reflects changes in exam structure</i>	800.00	800.00	0.0%

Table 1

2022-2023 and Proposed 2023-2024 PROGRAM-SPECIFIC TUITION FEES

			2022-23	Proposed 2023-24	
			Amount	Amount	% change
135	Grad Diploma: Pathology and Laboratory Medicine	<i>Domestic per Term</i>	2,400.00	2,496.00	4.0%
136	Grad Diploma: Pathology and Laboratory Medicine	<i>International per Term</i>	3,120.00	3,245.00	4.0%
137	Grad Diploma: Clinical Translational Sciences	<i>New: Domestic (per course)</i>		1,350.00	
138	Grad Diploma: Clinical Translational Sciences	<i>New: International (per course)</i>		3,375.00	
139	Master of Health Sciences (MHSc) -- Global Health Systems	<i>New: Domestic</i>		22,000.00	
140	Master of Health Sciences (MHSc) -- Global Health Systems	<i>New: International</i>		55,307.00	
141	Faculty of Music				
142	Music Recording Arts, All Years - Domestic tuition	<i>compressed prgm with Fanshawe</i>	6,914.00	6,914.00	0.0%
143	Music Recording Arts - Year 1 - International tuition	<i>compressed prgm with Fanshawe</i>	35,383.00	36,798.00	4.0%
144	Music Recording Arts - Year 2 - International tuition	<i>compressed prgm with Fanshawe</i>	35,383.00	36,798.00	4.0%
145	Music Recording Arts - Year 3 - International tuition	<i>compressed prgm with Fanshawe</i>	35,383.00	36,798.00	4.0%
146	Faculty of Science				
147	Graduate Diploma in Climate Risk Assessment and Opportunity (Natural Hazards and Risks)	<i>New: Domestic (per-course)</i>		5,000.00	
148	Graduate Diploma in Climate Risk Assessment and Opportunity (Natural Hazards and Risks)	<i>New: International (per-course)</i>		7,500.00	
149	Faculty of Social Science				
150	Graduate Diploma in Public Administration				
151	per-course tuition	<i>Domestic</i>	920.00	920.00	0.0%
152	per-course tuition	<i>International</i>	4,597.00	4,781.00	4.0%
153	Graduate Diploma in Climate Risk Assessment and Opportunity (Climate Change Governance)	<i>New: Domestic (per-course)</i>		5,000.00	
154	Graduate Diploma in Climate Risk Assessment and Opportunity (Climate Change Governance)	<i>New: International (per-course)</i>		7,500.00	
155	School of Graduate and Postdoctoral Studies				
156	Graduate Diploma in Accounting				
157	Summer program	<i>Domestic, 1 term</i>	9,000.00	9,000.00	0.0%
158	Summer program	<i>International, 1 term</i>	16,000.00	16,640.00	4.0%
159	Continuing Studies				
160	Trois-Pistoles French Immersion School:				
161	<u>In-Person Programming:</u>				
162	Summer (\$1,210 tuition, \$1,522.28 homestay fee, \$617.72 immersion fee)	<i>Domestic Bursary & Non-Bursary</i>	2,800.00	3,350.00	20%
163	Summer (\$605 Tuition, \$805.28 homestay fee, \$376 immersion fee)	<i>Domestic Non-Bursary 0.5 credit</i>	not offered <a>	1,786.28	n/a
164	FSL Teachers (\$605 tuition, \$819 homestay fee, \$376 immersion fee)	<i>Domestic Bursary & Non-Bursary 0.5 credit</i>	1,800.00	1,800.00	0%
165	Summer (\$7,821 tuition, \$1,522.28 homestay fee, \$617.72 immersion fee)	<i>International</i>	8,831.46	9,961.00	13%
166	Summer (\$3,910.50 tuition, \$805.28 homestay fee, \$376 immersion fee)	<i>International 0.5 credit</i>	not offered 	5,091.78	n/a
167	FSL Teachers (\$3,910.50 tuition, \$819 homestay fee, \$376 immersion fee)	<i>International 0.5 credit</i>	4,815.73	5,105.50	6%
168	<i>The % increase figures are calculated on the previous year of study in the previous academic year; for example, the % increase for year 4 is the increase over the year 3 tuition in the previous academic year.</i>				

Western University

Table 1

2022-2023 and Proposed 2023-2024 PROGRAM-SPECIFIC TUITION FEES

		2022-23	Proposed 2023-24	
		Amount	Amount	% change
	<i>*NOTE* Any student registered in course(s) over and above those specified as program requirements shall be assessed tuition on a per-course basis for those non-required courses.</i>			
	<i><a> In 2020-21, the fee was \$\$1,679, In 2020-21, the fee was \$4,178.18</i>			
169	Per-Course Tuition Fees			
	<i>First Entry Programs:</i>			
	<ul style="list-style-type: none"> • Tuition per full course is one-fifth (20%) of full program tuition for the respective program. • Tuition per full audited course is one-tenth (10%) of full program tuition for the respective program. 			
170	<i>Law:</i> Tuition per full course is one-seventh of full program tuition.			
171	<i>Medicine/Dentistry:</i> Tuition will be set by special arrangement.			
172	<i>Graduate Programs:</i> Tuition per term is one-half (50%) of full-time tuition for the respective program.			

Important Note: Under the Province's tuition framework for Out-of-Province domestic students, Western's Board of Governors approved a 5% increase to domestic Out-of-Province undergraduate tuition rates in 2022-23 (over the 2021-22 levels). Given the delayed provincial announcement in the spring of 2022, Western did not charge the higher rates in 2022-23. For 2023-24, domestic Out-of-Province tuition rates will be increased by 5% -- over the Board-approved 2022-23 rates.

Table 2

Proposed 2023-2024 PROGRAM-RELATED FEES

			2022-23 Amount	Proposed 2023-24 Amount
1	Faculty of Arts and Humanities			
2	Student Donation	<i>opt out option: to support Faculty priorities</i>	50.00	50.00
3	Visual Arts Field Trip Fee	<i>Applicable to several VA courses</i>	45.00	45.00
4	1020 Safety Kit & Materials Fee	<i>SA 1601</i>	30.00	30.00
5	236 Printmaking Materials Fee	<i>SA 2630 A/B</i>	90.00	100.00
6	330 Printmaking Materials Fee	<i>SA 3633</i>	140.00	160.00
7	SA 2690Y-Studio Art Ceramics Materials Fee	<i>SA 2690 Y</i>	160.00	160.00
8	Printmaking Silk Screen Fee	<i>SA 4605 / 9500</i>	50.00	50.00
9	Workshop Fees	<i>Applicable to several VA courses</i>	20.00	20.00
10	Sculpture 1 Workshop Materials Fee (half course)	<i>Applicable to several VA courses</i>	80.00	80.00
11	Sculpture 2 Workshop Materials Fee (full course)	<i>SA 2643 / 3643</i>	160.00	160.00
12	Toronto: Culture and Performance field trip fee	<i>Theatre Studies 3581F/English 3581F/ArtHum 3393F</i>	150.00	150.00
13	Internship Fee - 4 month academic internship (0.5 credit), Western-sourced position	<i>one instalment</i>	125.00	125.00
14	Internship Fee - (Professional Internship) - 4 month work term	<i>one instalment</i>	125.00	125.00
15	Studio Art Materials Fee	<i>New: Studio Art 3678</i>		30.00
16	Destination Theatre Trip (accommodation, live theatre, seminars/workshops)	<i>Theatre Studies 3900G</i>	2,500 in 2019-20	2,500.00
17	Continuing Studies			
18	Tuition Deposit for Diploma Programs in: Not for Profit Management, Clinical Trials Management, Occupational Health & Safety Management, Public Relations, Pedorthics, Marketing, Human Resources, Computer Science	<i>non-refundable</i>	250.00	250.00
19	Faculty of Education			
20	Tuition Deposit - B.Ed./Dip.Ed.	<i>non-refundable</i>	500.00	500.00
21	Tuition Deposit - Add'l Qualifications (per full course)	<i>non-refundable</i>	100.00	100.00
22	Tuition Deposit - All Graduate programs	<i>non-refundable</i>	500.00	500.00
23	Deferral Fee - All Graduate programs	<i>admission deferral, non-refundable</i>	500.00	500.00
24	Practicum Supports B.Ed./Dip. Ed.	<i>Year 1</i>	462.00	550.00
25	Practicum Supports B.Ed./Dip. Ed.	<i>Year 2</i>	496.00	550.00
26	Student Donation	<i>opt out option: to support Faculty priorities</i>	30.00	30.00
27	Technology AQ Facility Fee	<i>to rent space & equipment needed for course EDTECH 5677</i>	75.00	75.00
28	School & Applied Child Psychology -- Access to Psychological Test Material	<i>New</i>	40.00	40.00

Table 2

Proposed 2023-2024 PROGRAM-RELATED FEES

			2022-23 Amount	Proposed 2023-24 Amount
29	Faculty of Engineering			
30	M.Eng Tuition Deposit	<i>non-refundable</i>	500.00	500.00
31	Student Donation	<i>opt out option: to support UG Student Initiatives (i.e., project teams, events, clubs)</i>	100.00	100.00
32	Undergraduate Student Laboratory Endowment Fund	<i>opt out option: to support Faculty Laboratories</i>	50.00	50.00
33	Co-op Program Application	<i>non-refundable</i>	100.00	125.00
34	Co-op Program	<i>Fee Per Term</i>	500.00	550.00
35	Undergraduate Student Co-curricular Learning Space	<i>New: non-refundable</i>		75.00
36	MME 4490 - Engineering in a Global Context: Advanced Manufacturing	<i>New: International Component Course Fee</i>		2,300.00
<p>Exchange Programs</p> <p>For information on fees for the International Study Centre, please contact Western International at exchange@uwo.ca or call (519) 661-2111 ext. 89309</p> <p>Incoming Exchange, Fees Payable to Western:</p> <ul style="list-style-type: none"> • <i>Full or half year:</i> bus pass, Western One card, and UHIP for International Students <p>Outgoing Exchange, Fees Payable to Western:</p> <ul style="list-style-type: none"> • <i>Full Year:</i> full program tuition fees, USC health and dental plans • <i>Half Year at Western:</i> full program tuition fees, USC health plan and dental plans, bus pass, half of full-time ancillary fees • <i>Half Year not at Western:</i> half of full-time tuition fees, USC health and dental plans 				
37	Faculty of Health Science (CSD, Nursing, OT, PT, Health Studies, Kinesiology, AHCP)			
38	Graduate Professional Programs Tuition Deposit fee		500.00	500.00
39	School of Health Studies			
40	Course fee: Aging Globally, Lessons from Scandinavia		3,500.00	4,000.00
41	Student Donation (<i>Student Opportunity Fund</i>)	<i>opt out option: to support Faculty priorities</i>	100.00	100.00
42	School of Kinesiology			
43	Holster Kit Fee	<i>Applicable to specific courses</i>	120.00	120.00
44	Student Donation (<i>Student Opportunity Fund</i>)	<i>opt out option: to support Faculty priorities</i>	100.00	100.00
45	Kinesiology - Taping supplies		85.00	85.00
46	Kinesiology - Tophat interactive learning tool	<i>for students in Kinesiology 2032</i>	30.00	30.00
47	Kinesiology - Tophat interactive learning tool	<i>for students in Kinesiology 3388</i>	30.00	30.00
48	Kinesiology - Tophat interactive learning tool	<i>for students in Kinesiology 2276</i>	30.00	30.00
49	Kinesiology - First responder certification training	<i>for students in Kinesiology 4585</i>	425.00	425.00

Table 2

Proposed 2023-2024 PROGRAM-RELATED FEES

			2022-23 Amount	Proposed 2023-24 Amount
50	School of Kinesiology AND School of Health Studies			
51	Internship fee: 4 month work term	<i>paid in one installment</i>	450.00	450.00
52	Internship fee: 8 month work term	<i>paid in two installments</i>	700.00	700.00
53	Internship fee: 9-12 month work term	<i>paid in three installments</i>	950.00	950.00
54	Internship fee: 13-16 month work term	<i>paid in three installments</i>	1,200.00	1,200.00
55	Health Record Verification	<i>New: for students in Kinesiology 4995F/G and Health Science 4995F/G</i>		40.00
56	School of Nursing			
57	Student Donation (<i>Student Opportunity Fund</i>)	<i>opt out option: to support Faculty priorities</i>	100.00	100.00
58	Placement Kit	<i>New: for students in Nursing 1201 and Nursing 1180A/B</i>		20.00
59	Clinical Fieldwork Placement Fee - Crisis Intervention Training	<i>New: for students in Nursing 1201 and Nursing 1180A/B</i>		60.00
60	NurseAchieve eLearning Tool - CTF Program	<i>New: for students in Nursing 3630 & 4400 A/B</i>		450.00
61	NurseAchieve eLearning Tool - Collaborative Program	<i>New: for students in Nursing 3910 & 4400 A/B</i>		550.00
62	School of Occupational Therapy			
63	Fit mask testing and Immunization check	<i>applicable to students in Year 1 of MSc(OT) program</i>	80.00	80.00
64	Clinical Fieldwork Placement Fee - Crisis Intervention Training	<i>New: for students in Occupational Therapy 9580</i>		60.00
65	School of Physical Therapy			
66	Clinical Fieldwork Placement Fee - Crisis Intervention Training	<i>New: for students in Physical Therapy 9181</i>		60.00
67	School of Communication Sciences and Disorders			
68	Laboratory and Clinic Kit fee		300.00	300.00
69	Applied Health Care Practice			
70	AHCP Wound Healing Supplies	<i>for students taking AHCP9660, 9670</i>	300.00	300.00
71	AHCP Sport & Exercise Medicine Taping Supplies and Certificate Costs	<i>for students taking AHCP9691</i>	510.00	510.00
72	AHCP MCISc Clinical Mentorship		2,100.00	2,100.00
69	Faculty of Information and Media Studies			
70	MLIS Co-op Placement	<i>Applicable to specific courses</i>	618.00	618.00
71	PhDLIS Co-op Placement	<i>Applicable to specific courses</i>	618.00	618.00
70	Internship Fee, FIMS, Academic Internship		125.00	125.00
71	Internship Fee, MMJC, non-academic, Third-Term Internship		103.00	103.00
72	Tuition Deposit, MMJC	<i>non-refundable</i>	412.00	412.00

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Table 2

Proposed 2023-2024 PROGRAM-RELATED FEES

			2022-23 Amount	Proposed 2023-24 Amount
73	Tuition Deposit, Library and Info. Science (Graduate)	<i>non-refundable</i>	412.00	412.00
74	Student Donation	<i>opt out option: to support Faculty priorities</i>	50.00	50.00
75	Faculty of Law			
76	Tuition Deposit, JD program, Year 1 only	<i>non-refundable</i>	500.00	500.00
77	Tuition Deposit, LLM and MSL programs, new students only	<i>non-refundable</i>	500.00	500.00
78	International Law Capstone Course field trip fee; Ottawa	<i>optional</i>	500-600	500-600
79	International Organizations Course field trip fee; Washington/NY	<i>optional</i>	1,000-1,600	1,000-1,600
80	Career Management Platform (12Twenty)		40.00	40.00
81	Faculty of Medicine and Dentistry			
82	Dental Kits	<i>Year 1</i>	17,000.00	17,000.00
83	Dental Kits	<i>Year 2</i>	18,000.00	18,000.00
84	Dental Kits	<i>Year 3</i>	4,500.00	4,500.00
85	Dental Kits	<i>Year 4</i>	1,000.00	1,000.00
86	Internationally Trained Dentists Program - Dental Kits	<i>Year 2</i>	35,000.00	35,000.00
87	Internationally Trained Dentists Program - Dental Kits	<i>Year 3</i>	4,500.00	4,500.00
88	Internationally Trained Dentists Program - Dental Kits	<i>Year 4</i>	1,000.00	1,000.00
89	Tuition Deposit, Dentistry, Year 1 only	<i>\$500 non-refundable</i>	1,000.00	1,000.00
90	Tuition Deposit, Dentistry, Year 2, Internationally Trained Dentistry	<i>\$500 non-refundable</i>	4,950.00	4,950.00
91	Instrument Deposit, Dentistry, Year 2, Internationally Trained Dentistry	<i>non-refundable</i>	5,000.00	5,000.00
92	Tuition Deposit, Medicine, Year 1 only	<i>\$500 non-refundable</i>	1,000.00	1,000.00
93	Tuition Deposit, Masters of Public Health	<i>\$500 non-refundable</i>	1,000.00	500.00
94	Visiting Medical Elective, Canadian Universities	<i>per elective</i>	100.00	100.00
95	Visiting Medical Elective, International Universities	<i>per elective</i>	1,050.00	1,050.00
96	Student Donation, Undergraduate BMSc	<i>opt out option: to support Faculty priorities</i>	75.00	75.00
97	Interdisciplinary Medical Sciences MSc: Fee for Material and External Assessment Tool		150.00	150.00
98	Summer Experiential Learning Fee -- MHSc (Global Health Systems)	<i>New</i>		4,000.00
99	Faculty of Music			
100	Music Lesson (2 term total)	<i>Applicable to specific courses</i>	2,700.00	2,700.00
101	Music - Audition Fee		80.00	80.00

Western University

Table 2

Proposed 2023-2024 PROGRAM-RELATED FEES

			2022-23 Amount	Proposed 2023-24 Amount
102	Music - Opera Workshop Fee		80.00	80.00
103	Music - Music Education Instrument Fee		55.00	55.00
104	Music Performance String Instrument Bank Fee		125.00	125.00
105	Internship Fee - 4 month academic internship (0.5 credit), Western-sourced position	<i>one instalment</i>	125.00	125.00
106	Student Donation (Gift Fund)	<i>opt out option: to support Faculty priorities</i>	100.00	100.00
107	Ivey Business School			
108	Tuition Deposit, MBA	<i>\$500 non-refundable</i>	5,000.00	5,000.00
109	Tuition Deposit, Executive MBA Program (Canada)	<i>non-refundable</i>	3,000.00	3,000.00
110	Tuition Deposit, Accelerated MBA	<i>\$500 non-refundable</i>	5,000.00	5,000.00
111	Tuition Deposit, Master of Management-Analytics (MMA)	<i>non-refundable</i>	2,000.00	2,000.00
112	MMA Program (Canada) Cancellation fee (withdrawal from program within 30 days of the program start date)	<i>non-refundable</i>	5,000.00	5,000.00
113	Executive MBA Program (Canada) Cancellation fee (withdrawal from program within 30 days of the program start date)	<i>non-refundable</i>	5,000.00	5,000.00
114	Tuition Deposit, HBA	<i>\$500 non-refundable</i>	2,000.00	2,000.00
115	Tuition Deposit, MSc program	<i>\$500 non-refundable</i>	2,000.00	2,000.00
116	Tuition Deposit, PhD	<i>non-refundable</i>	300.00	300.00
117	Course Material Fees, MBA		2,639.00	2,639.00
118	Course Material Fees, MBA (exchange students)		420.00	420.00
119	Course Material Fees, JD/MBA		2,325.00	2,325.00
120	Course Material Fees, Direct MBA		1,490.00	1,490.00
121	Course Material Fee, Graduate Diploma in Accounting		1,000.00	1,000.00
122	Pre Business Custom Course Material Fees	<i>See Ivey Custom Course Material Fees 2023-2024</i>		
123	HBA 1 Custom Course Material Fees	<i>Previously included on Ivey Custom Course Material Fees. In F24 standard rate for all students</i>		1,500.00
124	HBA 2 Custom Course Material Fees	<i>Previously included on Ivey Custom Course Material Fees. In F24 standard rate for all students</i>		600.00
125	HBA Dual Degree Course Material Fees	<i>Previously included on Ivey Custom Course Material Fees. In F24 standard rate for all students</i>		300.00
126	MSc Business Analytics Course Material Fees (Fall 2023 Intake)	<i>Fall 2023 & Winter 2024 terms</i>	650.00	625.00
127	MSc International Business Course Material Fees (Winter 2023 & Winter 2024 Intakes)	<i>Fall 2023 & Winter 2024 terms</i>	600.00	600.00
128	MSc Digital Management Course Material Fees (Fall 2023 Intake)	<i>Fall 2023 & Winter 2024 terms</i>	905.00	875.00
129	Faculty of Science			
130	Astronomy 2801 Telescope Access Fee	<i>Astronomy 2801</i>	35.00	35.00

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Table 2

Proposed 2023-2024 PROGRAM-RELATED FEES

			2022-23 Amount	Proposed 2023-24 Amount
131	<i>For internships:</i>			
132	Internship Fee - 4 month work term (Science 3397)	<i>one instalment</i>	450.00	450.00
133	Internship Fee - 8 month work term (Science 3393 / 3396)	<i>2 installments of \$350 each</i>	700.00	700.00
134	Internship Fee - 12 month work term (Science 3394)	<i>three installments of approx. \$316.67 each</i>	950.00	950.00
135	Internship Fee - 16 month work term (Science 3395)	<i>four installments of \$300 each</i>	1,200.00	1,200.00
136	Student Donation	<i>opt out option: to support Faculty priorities</i>	75.00	75.00
137	Accelerated Masters in Geology	<i>field school course; refundable upon successful completion of course</i>	1,600.00	1,600.00
138	Accelerated Masters in Geophysics		1,600.00	1,600.00
139	Master of Environment and Sustainability (MES)	<i>placement costs</i>	2,900.00	3,000.00
140	Master of Management of Applied Science Internship Fee	<i>placement costs</i>	3,000.00	3,000.00
141	Master of Data Analytics	<i>placement costs</i>	3,000.00	3,000.00
142	Faculty of Social Science			
143	MOS 4410 Strategic Management Singapore field trip fee	<i>approximate cost; optional</i>	1,500.00	1,500.00
144	Internship Fee (replace varied work term rates)	<i>per 4-month term</i>		500.00
145	Masters of Research for Policy and Evaluation: Internship Fee		3,000.00	3,000.00
146	Student Donation	<i>opt out option; to support Faculty priorities</i>	50.00	50.00
147	Course Material Fees, Graduate Diploma in Accounting		1,000.00	1,000.00
148	General			
149	Admission Deferral Deposit	<i>non-refundable</i>	250.00	250.00
150	Tuition Deposit, Full-time Undergraduates	<i>non-refundable</i>	500.00	500.00
151	Tuition Deposit, Part-time Undergraduates	<i>non-refundable</i>	100.00	100.00
152	University Health Insurance Plan for International Students			
153	Undergraduates, Full-time and Part-time	<i>12 month term</i>	756.00	756.00
154	Graduates, excluding MBA	<i>per term</i>	252.00	252.00
155	Graduates, MBA	<i>12 month term</i>	756.00	756.00
156	Exchange students	<i>per term</i>	252.00	252.00

Table 3

Proposed 2023-2024 APPLICATION FEES

			2022-23 Amount	Proposed 2023-24 Amount
1	Undergraduate Programs			
2	Arts and Humanities - Application fee for Student Service Learning Option in Cuba	<i>Spanish 2200 or 3300</i>	60.00	60.00
3	Arts and Humanities - Application fee for summer study at University of Holguin Oscar Lucero Moya in Cuba	<i>academic credit via Letter of Permission (Spanish 2200 or 3300)</i>	60.00	60.00
4	Arts and Humanities - Visual Arts Portfolio Application Fee	<i>BFA Studio Arts; USD</i>	12.00	12.00
5	Dentistry		275.00	375.00
6	Dentistry International Student Application		275.00	375.00
7	Dentistry: Advanced Standing Dentistry Application		275.00	375.00
8	Dentistry: Internationally Trained Dentist Program Application		275.00	375.00
9	Education, B.Ed./Dip.Ed.		80.00	80.00
10	Engineering, Leadership and Innovation Certificate	<i>change in name from Technological Entrepreneurship Certificate</i>	100.00	100.00
11	Exchange programs: Western International Exchange, Study Abroad, Internship, Research & Summer programs		55.00	60.00
12	Exchange programs, Faculty of Law		55.00	55.00
13	French Immersion Application Fee	<i>non-refundable</i>	275.00	275.00
14	FSL Teachers Application Fee	<i>non-refundable</i>	275.0	275.0
15	Part-time Application Fee		64.00	70.00
16	Law		115.00	115.00
17	Medicine		125.00	125.00
18	Ivey Business School			
19	HBA		125.00	125.00
20	HBA Advanced Entry Opportunity Program		125.00	125.00
21	Continuing Studies			
22	Application Fee due at time of submission for Diploma Program in: Not for Profit Management, Clinical Trials Management, Occupational Health & Safety Management, Public Relations, Pedorthics, Marketing, Human Resources, Computer Science	<i>non-refundable</i>	100.00	100.00
23	Graduate Programs			
24	Communication Sciences and Disorders (M.CL.Sc.)		245.00	250.00
25	Occupational Therapy M.Sc. (OT)		245.00	250.00
26	Physical Therapy (MPT)		245.00	250.00
27	Ivey MBA		150.00	150.00

Western University

Table 3

Proposed 2023-2024 APPLICATION FEES

			2022-23 Amount	Proposed 2023-24 Amount
28	Ivey MSc		100.00	100.00
29	Ivey MMA		150.00	150.00
30	Orthodontics		250.00	350.00
31	All other graduate programs		125.00	150.00

Western University

Table 4

Proposed 2023-2024 SUPPLEMENTAL FEES AND OTHER CHARGES

			2022-23 Amount	Proposed 2023-24 Amount
1	Course Cancellation/Change Fees			
2	Full-time Undergraduates - excl. Yr 1 Dentistry, Yr 1 Medicine and HBA		360.00	370.00
3	Part-time Undergraduates	<i>per full course</i>	72.00	80.00
4	Part-time Undergraduates	<i>per half course</i>	36.00	40.00
5	Education - B.Ed./Dip.Ed.		350.00	350.00
6	Education - Additional Qualifications		100.00	100.00
7	Law - JD, First year only		500.00	500.00
8	Law - LLM and MSL programs		500.00	500.00
9	EMBA	<i>if withdrawing up to 30 days from start of session</i>	5,000.00	5,000.00
10	HBA		645.00	645.00
11	MMA Deferral Fee		200.00	200.00
12	Identification Cards			
13	Photo Identification Card (Western ONEcard)		32.00	35.00
14	Photo Identification Replacement		32.00	35.00
15	Late Payment Charges: based on overdue balance on new consolidated account including tuition and residence charges (Fall 2023)			
16	Late payment charges will be charged monthly at an interest rate of 1.5% on overdue balances, which is equivalent to an annual interest rate of 19.56%			
17	Late Registration Fees			
18	Full-time Undergraduates		183.00	190.00
19	Part-time Undergraduates		91.50	95.00
20	Accommodated Exam, Unauthorized Exam Absence Fee		22.00	22.00
21	Courier	<i>Within Ontario</i>	28.00	35.00
22	Courier	<i>Canada (Outside of Ontario)</i>	35.00	40.00
23	Courier	<i>U.S.</i>	48.00	50.00

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Table 4

Proposed 2023-2024 SUPPLEMENTAL FEES AND OTHER CHARGES

			2022-23 Amount	Proposed 2023-24 Amount
24	Courier	<i>International</i>	77.00	80.00
25	Course Description/Course Syllabus	<i>1 course</i>	2.00	2.00
26	Deregistration Fee		311.00	320.00
27	Diploma Authentication		7.00	7.00
28	Amended Tax Receipts (T2202/T4A)	<i>includes electronic filing of amendments</i>	27.50	30.00
29	Early Release of Diploma		117.00	120.00
30	Education - French as a Second Language Testing		100.00	100.00
31	Braille Drills Supplement Book	<i>one time charge for levels 2-4; included if entering in level 1</i>	30.00	30.00
32	PLA Testing Braille Certificate	<i>if studied at other Braille provider</i>	100.00	100.00
33	Education - Kodaly certification		320.00	320.00
34	Engineering - Supplemental Examination	<i>non-refundable</i>	100.00	100.00
35	Exchange Placement fee, Faculty of Law		165.00	165.00
36	Exchange , Western International & Western Heads East Placement Fee		165.00	165.00
37	Facsimile (Fax)/PDF charge		25.00	25.00
38	Electronic Degree Parchment		50.00	50.00
39	Late Application to Graduate		100.00	105.00
40	Letter of Permission - Outgoing Students		75.00	80.00
41	Letter of Permission - Incoming Students		75.00	80.00
42	Mailing of Diplomas	<i>Outside of Canada</i>	77.00	80.00
43	Mailing of Diplomas	<i>Within Canada</i>	35.00	40.00
44	Mailing of Miscellaneous Items	<i>for mailing items through Canada Post (excludes mailing of transcripts, official letters, forms)</i>	12.00	12.00
45	Medicine - Supplemental Examination	<i>London</i>	75.00	75.00
46	Dentistry - Supplemental Examination	<i>London</i>	75.00	75.00

Table 4

Proposed 2023-2024 SUPPLEMENTAL FEES AND OTHER CHARGES

			2022-23 Amount	Proposed 2023-24 Amount
47	Medicine - Supplemental Examination	<i>Outside Centre</i>	100.00	100.00
48	Medicine - Postgraduate Fellowship Administrative Fee		150.00	150.00
49	Medicine - Masters of Public Health - Learning Materials	<i>charged 1/3 in each of 3 terms</i>	800.00	800.00
50	Medicine - Masters of Public Health - Field Trip Fee	<i>charged 1/3 in each of 3 terms</i>	600.00	600.00
51	Medicine - Masters of Public Health - Practicum Fee	<i>charged 1/3 in each of 3 terms</i>	600.00	600.00
52	Medicine - Postgraduate Verification-Dates only	<i>Regular & Rush</i>	50.00	50.00
53	Medicine - Postgraduate Verification-Dates & Performance		75.00	75.00
54	Medicine - Postgraduate Certificate of Completion of Training - duplicate/replacement		25.00	25.00
55	Medicine - Postgraduate Courier	<i>Within Canada</i>	15.00	15.00
56	Medicine - Postgraduate Courier	<i>To USA</i>	25.00	25.00
57	Medicine - Postgraduate Courier	<i>International</i>	50.00	50.00
58	Medicine - Postgraduate Registration - Residents/Fellows	<i>set by provincial COFM</i>	805.00	910.00
59	Medicine - Undergraduate Non-credit Summer Elective	<i>per elective</i>	60.00	60.00
60	Medicine - Undergraduate Verification-Dates only		50.00	50.00
61	Medicine - Undergraduate Verification-Dates & Performance		75.00	75.00
62	International Health and Equity Learning (IHEL) - International Placement Fee	<i>per placement</i>	50.00	50.00
63	Music - Recital Cancellation Fee		200.00	200.00
64	Nursing - Foreign Licensure Documentation		250.00	300.00
65	Nursing - Clinical Placement documentation requirement late fee		100.00	100.00
66	Nursing - Professional Practice Remedial Fee		300.00	300.00
67	Official Western Letter	<i>Per Electronic Letter</i>	16.00	17.00
68	Official Western Letter, on demand	<i>Per Paper Letter</i>	25.00	25.00
69	Physical Therapy - Foreign Licensure Documentation		250.00	300.00

Table 4

Proposed 2023-2024 SUPPLEMENTAL FEES AND OTHER CHARGES

			2022-23 Amount	Proposed 2023-24 Amount
70	Physical Therapy - Clinical Fieldwork Placement Remedial Fee		300.00	300.00
71	Occupational Therapy - Clinical Fieldwork Placement Remedial Fee		300.00	300.00
72	Occupational Therapy - Foreign Licensure Documentation	<i>New</i>		300.00
73	Communication Sciences & Disorders - Clinical Fieldwork Placement Remedial Fee		300.00	300.00
74	Communication Sciences & Disorders - Foreign Licensure Documentation		200.00	300.00
75	Physical Therapy - Supplemental Examination		250.00	250.00
76	Occupational Therapy - Supplemental Examination	<i>New</i>		250.00
77	AHCP - MCIsc Supplemental Practical Examination		500.00	500.00
78	Re-admission Fee (Undergraduates deleted for non-payment of fees)		75.50	80.00
79	Removal of Academic Sanctions (Sealing charge)		67.00	70.00
80	Replacement Cheque Fee		28.50	30.00
81	Replacement/Duplication of Graduation Diplomas		62.00	65.00
82	Reprinting of non-current fee bills		20.00	21.00
83	Returned Cheque Charge		72.00	75.00
84	Self-service Letters	<i>Per Letter</i>	8.00	8.00
85	Supplemental Examination	<i>London; for Faculties not listed above</i>	41.50	45.00
86	Third Party Forms	<i>per form; standard processing time</i>	16.00	17.00
87	Transcripts, electronic (MyCreds)	<i>per copy; electronic (MyCreds)</i>	15.00	17.00
88	Transcripts, paper	<i>per copy; paper</i>	25.00	25.00
89	Transcript Special Handling	<i>to include with a transcript an external student-provided form that does not require completion</i>	20.00	5.00
90	Transcript Evaluation Fee		93.50	96.00
91	Visiting Research Only Processing Fee	<i>Graduate</i>	200.00	200.00

Western University

Table 4

Proposed 2023-2024 SUPPLEMENTAL FEES AND OTHER CHARGES

			2022-23 Amount	Proposed 2023-24 Amount
92	Visiting Research Only Processing Fee	<i>Undergraduate</i>	200.00	200.00
93	Writing Proficiency Examination		69.90	75.00

Western University

Table 5

PROPOSED 2023-24 BUSINESS SCHOOL COURSE MATERIAL FEES

				2022-23 Amount	2023-24 Amount	% change
BUSINESS FOUNDATIONS CUSTOM COURSE MATERIAL FEES						
	Course		<i>Fees include program activity fees if applicable</i>			
1	1220E	Bus 1220E Introduction to Business	<i>Making Business Decisions Text and Cases 16th Edition</i>	200.00	215.00	7.5%
2	2257	Bus 2257 Accounting and Business Analysis	<i>Bus2257 Accounting and Business Analysis Casebook</i>	225.00	290.00	28.9%
3	2295F/G	Bus 2295 F/G Business Basics for the Sciences	<i>Bus2295F/G Bus Basic for Science Casebook</i>	70.00	80.00	14.3%
4	1299E	Bus 1299E Business for Engineers	<i>Bus1299E Business for Engineers Casebook</i>	215.00	230.00	7.0%
5	Notes					
6	•	<i>Business Foundations course material fees include a custom coursepack, plus all course materials not bound in the custom coursepack including in-class readings, handouts, additional cases and items ordered from outside suppliers like software, workbooks, or other materials.</i>				
7	•	<i>The custom course pack and hardcopy handouts are comprised of purchased material, copyright material reported through copyright holders directly, copyright material reported through Access Copyright, and materials that fall in the fair dealing copyright exception.</i>				

ITEM 11.0 – Report of the Academic Colleague

ACTION: APPROVAL INFORMATION DISCUSSION

The Academic Colleagues met on April 4 and 5, 2023. The full COU council (academic colleagues and executive heads) met on April 6.

The April 4 meeting included a presentation from Dr. Isabel Pedersen, Professor, Faculty of Social Science and Humanities, Ontario Tech University, and Founding Director, Digital Life Institute, on “Developments in Artificial Intelligence.” Dr. Pedersen reflected on her own teaching practices and the topic of Generative AI considering her three recent books on related topics. The April 5 meeting included further discussion of this presentation.

The Council meeting featured a wide-ranging discussion of generative AI and developments in artificial intelligence, including how they can be leveraged to support students and faculty, and how they might impact assessment measures. Generative AI provides both challenges and opportunities to change how we assess knowledge and teach critical thinking. Colleagues pointed out that employers will expect graduates to use these tools, so universities need to train students and not just ban their use. Universities’ increased emphasis on experiential learning is something that can’t be easily assessed through AI-generated text. There are potential long-term effects in expectations for increased productivity, changes to teaching roles, effects on IT systems, and more. The implications of generative AI will vary by discipline: some fields and departments will need more resources than others to grapple with these issues.

Updates from COU which may be of interest to Senators:

Provincial and Federal Budgets: The provincial budget (March 23) included funding for expansion of university health-care training programs (medicine, nursing, veterinary medicine), expansion of college degrees (scope unclear), capital funding (\$1.3B for universities over 10 years), research funding (Mitacs, Sudbury Neutrino Observatory (SNOLAB), Ontario Brain Institute, McMaster Nuclear Reactor).

The federal budget (March 28) featured items on student aid (Canada Student Grants, loan forgiveness in rural communities, work-integrated learning; research (colleges, research security, government departments including NRCan and Agriculture Canada); accessibility, mental health, anti-racism.

Tuition: For the 2023-24 academic year, the province is continuing a general freeze on tuition

fees for all domestic students, while providing institutions with the flexibility to increase tuition fees for domestic out-of-province students by up to five percent. The government has also announced a program to raise tuition rates for a limited number of programs, where comparable programs at other institutions are significantly higher. Institutions must submit case proposals to the Ministry for approval to increase tuition.

Blue-Ribbon Panel: COU will be working with to develop a research and advocacy strategy in responding to the Panel highlighting the vital role that universities play in supporting student success, meeting labour force needs, as well as developing cutting edge research that helps the economy and province overall, the challenges for financial sustainability as a result of freezes to operating grants and cut and freeze to tuition, and the importance of institutional autonomy and academic freedom to help drive student success and cutting-edge research and innovation.

Modernizing Education Consultations: In 2022 the provincial Ministries of Education and Colleges & Universities met with representatives from across the sector to discuss feedback on a variety of topics related to modernization of the high school curriculum, including graduation requirements, course types and pathways, and the curriculum review cycle. The Ministry of Education is currently reviewing secondary school course types and pathways and have retained an external research team that will help to inform this work. The researchers will conduct a survey in which all Ontario public PSE institutions (via Provosts and registrars) will be invited to participate to collect views on the impact of the province's current approach.

ITEM 12.0 – The Unanimous Consent Agenda

ACTION: APPROVAL INFORMATION DISCUSSION

Recommended: That the items listed in the Consent Agenda be approved or received for information by the Senate by unanimous consent.

The Senate’s parliamentary authority - *American Institute of Parliamentarians Standard Code of Parliamentary Procedure* (formerly called *Sturgis Standard Code of Parliamentary Procedure*) - explains the consent agenda:

Organizations having a large number of routine matters to approve often save time by use of a *consent agenda*, also called a *consent calendar* or *unanimous consent agenda*. This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions.

Before taking the vote, the chair allows time for the members to read the list to determine if it includes any matters on which they may have a question, or which they would like to discuss or oppose. Any member has a right to remove any item from the consent agenda, in which case it is transferred to the regular agenda so that it may be considered and voted on separately. The remaining items are then unanimously approved *en bloc* without discussion, saving the time that would be required for individual votes.

A number of Canadian university governing bodies have employed the consent agenda format to include not only routine approval items, but also information items. One reason for using this format is to allow the governing body to focus on major items of business. While approval of an omnibus motion saves time at meetings, members will want to review the agenda materials carefully in order that they properly discharge their responsibilities.

How it works for Senate:

In consultation with Committee chairs and principal resource persons, the University Secretary identifies action and information items that are routine and/or likely non-controversial. Action and information items on the agenda that are not noted on the consent agenda will be presented singly for discussion and voting (when appropriate).

When members receive their meeting agendas, they should review all reports in the usual manner. **If any member wants to ask a question, discuss, or oppose an item that is marked for the consent agenda, they can ask to have it removed from the consent agenda** by contacting the University Secretary (at senate@uwo.ca) prior to the meeting or by asking that it be removed before the Chair calls for a mover and seconder for the motion to approve or receive, by unanimous consent, the items listed.

At the Senate meeting, before the unanimous consent motion is presented for approval, the Chair of Senate (1) will advise the Senate of items that are to be removed from the list based on prior requests from Senate members; and (2) will ask if there are any other items that should be removed from the list. The remaining items are then unanimously approved *en bloc*

without discussion. Those matters that have been struck from the consent agenda will be handled in the usual way.

The minutes of the Senate meeting will report matters approved as part of the consent agenda as "carried by unanimous consent". Information items received as part of the consent agenda will be reported as received.

ITEM 12.1(a) – Senate Membership – Vacancies Filled by Appointment

ACTION: APPROVAL INFORMATION DISCUSSION

The Senate seats listed below were filled by appointment for the term indicated at the recommendation of the units concerned in accordance with the Senate Election Procedures.

HURON UNIVERSITY COLLEGE	
Kate Lawless	July 1, 2023 – June 30, 2025

Faculty of Engineering	
Jose Herrera	July 1, 2023 – June 30, 2025

BRESCIA UNIVERSITY COLLEGE	
Heather Kirk	July 1, 2023 – June 30, 2025

SGPS	
Grant Campbell (FIMS) - At Large	July 1, 2023 – June 30, 2025
Lars Rehmann -Engineering	July 1, 2023 – June 30, 2025
Zoë Sinel - Law	July 1, 2023 – June 30, 2025
Nica Borradaile - Medicine & Dentistry	July 1, 2023 – June 30, 2025

ITEM 12.1(b) – Revised Schedule of Ceremonies – Spring Convocation 2023 (#321)

ACTION: APPROVAL INFORMATION DISCUSSION

EXECUTIVE SUMMARY:

The schedule of Convocation ceremonies for Spring 2023 has been revised with a small administrative change. It is forwarded from the Operations/Agenda Committee to Senate for information.

ATTACHMENT(S):

[Revised Schedule of Ceremonies – Spring 2023 \(#321\)](#)

Order of Ceremony – Spring Convocation 2023 (#321)

SPRING 2023	10:00 a.m.	3:00 p.m.
Monday, June 12	No Ceremony	School of Graduate & Postdoctoral Studies * Faculty of Education
Tuesday, June 13	School of Graduate & Postdoctoral Studies * Faculty of Social Science (BA Honours, BSc Honours programs, Diplomas and Certificates)	Faculty of Science (3 and 4 yr, non-Honours)
Wednesday, June 14	Faculty of Social Science (3 yr and BMOS)	Faculty of Social Science (4 yr BA, and BMOS Honours)
Thursday, June 15	Richard Ivey School of Business (BA Honours)	School of Graduate & Postdoctoral Studies * Richard Ivey School of Business (PhD, MBA, MSc, MScM, MM, EMBA)
Friday, June 16	School of Graduate & Postdoctoral Studies * Engineering (GRAD) Schulich School of Medicine & Dentistry (GRAD) Faculty of Science (GRAD)	Faculty of Engineering (UGRD)
Monday, June 19	School of Graduate & Postdoctoral Studies * Faculty of Health Sciences (Nursing) Schulich School of Medicine & Dentistry (DDS)	School of Graduate & Postdoctoral Studies * Brescia University College Huron University College
Tuesday, June 20	Schulich School of Medicine & Dentistry and Faculty of Science (BMSc Honours and 4yr, BSc Neuroscience)	Faculty of Science (Honours)
Wednesday, June 21	School of Graduate & Postdoctoral Studies * King's University College (BA Honours, 4 yr BA, and non-Honours)	School of Graduate & Postdoctoral Studies * King's University College (BMOS Honours, BMOS, Social Work, Diplomas and Certificates)
Thursday, June 22	School of Graduate & Postdoctoral Studies * Faculty of Health Sciences (Health Studies - Honors, 3yr and 4yr, Dips. & Certs.)	School of Graduate & Postdoctoral Studies * Faculty of Health Sciences (Kinesiology)
Friday, June 23	School of Graduate & Postdoctoral Studies * Faculty of Information and Media Studies Faculty of Law	School of Graduate & Postdoctoral Studies * Faculty of Arts and Humanities Don Wright Faculty of Music

*Students in graduate programs hosted by the Faculties on the particular day

June 7, 2023 – Schulich School of Medicine & Dentistry (MD)

ITEM 12.1(c) – Senate Membership – General Community Members

ACTION: APPROVAL INFORMATION DISCUSSION

EXECUTIVE SUMMARY:

The Nominating Subcommittee to Select a Senate Representative from the General Community has re-appointed **Sheila Powell** to serve on Senate for the July 1, 2023 to June 30, 2025 term.

Sheila Powell is a Superintendent of Student Achievement with the Thames Valley District School Board. Her portfolios have included capital planning, staff development, equity and diversity, mental health, information technology and Adult and Alternative Education. Sheila holds a Master of Education degree from Western University and has taught Additional Qualifications courses for Western University’s Faculty of Education. Sheila brings a range of leadership roles and collaborative work experience with not-for-profit and charitable organizations as well as in the public education sector to her role as a member of Western’s Senate.

The Nominating Subcommittee to Select a Senate Representative from the General Community has appointed **Sheryl Feagan** to serve on Senate for the July 1, 2023 to June 30, 2024 term.

Sheryl Feagan's career choices and community involvement as a member of Boards and Committees have provided her with opportunities to develop and use a variety of skills, including:

- reviewing and analyzing documentation and written proposals.
- interviewing clients, experts, and potential employees.
- identifying potential issues and working toward resolutions.
- working as a team member.
- preparing and presenting clear and concise outlines of important facts.

General Community Members elected by Senate	
Sheila Powell	July 1, 2023 – June 30, 2025
Sheryl Feagan	July 1, 2023 – June 30, 2024

ITEM 12.2(a)(i) – Faculty of Arts and Humanities, Department of Languages and Cultures: Withdrawal of the Certificates in Intercultural Communication for German, Intercultural Communication for Italian, and Intercultural Communication for Spanish

ACTION: APPROVAL INFORMATION DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2023, admission to the Certificates in Intercultural Communication for German, Intercultural Communication for Italian, and Intercultural Communication for Spanish be discontinued, and

That students currently enrolled in the Certificates be permitted to graduate upon fulfilment of the Certificate requirements by August 31, 2025, and

That the Certificates be withdrawn effective September 1, 2025.

EXECUTIVE SUMMARY:

The Department of Languages and Cultures wishes to withdraw the Certificates in Intercultural Communication for German, Intercultural Communication for Italian, and Intercultural Communication for Spanish due to low enrolment. The Department is also in the process of rationalizing its certificate and module offerings, streamlining and clarifying them.

ATTACHMENT(S):

[Revised Calendar Copy – Certificate in Intercultural Communication for German](#)

[Revised Calendar Copy – Certificate in Intercultural Communication for Italian](#)

[Revised Calendar Copy – Certificate in Intercultural Communication for Spanish](#)

REVISED CALENDAR COPY

<https://www.westerncalendar.uwo.ca/Modules.cfm?ModuleID=20979>

CERTIFICATE IN INTERCULTURAL COMMUNICATION FOR GERMAN

Admission to this Certificate is discontinued effective September 1, 2023. Students enrolled in the Certificate will be permitted to graduate upon fulfilment of the Certificate requirements by August 31, 2025.

REVISED CALENDAR COPY

<https://www.westerncalendar.uwo.ca/Modules.cfm?ModuleID=20980>

CERTIFICATE IN INTERCULTURAL COMMUNICATION FOR ITALIAN

Admission to this Certificate is discontinued effective September 1, 2023. Students enrolled in the Certificate will be permitted to graduate upon fulfilment of the Certificate requirements by August 31, 2025.

REVISED CALENDAR COPY

<https://www.westerncalendar.uwo.ca/Modules.cfm?ModuleID=20982>

CERTIFICATE IN INTERCULTURAL COMMUNICATION FOR SPANISH

Admission to this Certificate is discontinued effective September 1, 2023. Students enrolled in the Certificate will be permitted to graduate upon fulfilment of the Certificate requirements by August 31, 2025.

**ITEM 12.2(a)(ii) – Faculty of Arts and Humanities, Department of Visual Arts:
Introduction of a Minor in Social and Environmental Justice in the Visual Arts**

ACTION: APPROVAL INFORMATION DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2023, a Minor in Social and Environmental Justice in the Visual Arts be introduced by the Department of Visual Arts in the Faculty of Arts and Humanities as shown in Item 12.2(a)(ii).

EXECUTIVE SUMMARY:

The introduction of the Minor in Social and Environmental Justice in the Visual Arts foregrounds and raises awareness of contemporary and critical issues that are discussed across courses in the Department of Visual Arts. It also seeks to highlight the potential of activism in the art world. The Minor reflects longstanding interests in the Department that have been augmented by the recent hiring of several faculty members with expertise in the area and who have in turn introduced exciting new courses recently approved by the Subcommittee on Undergraduate Academic Courses (SOC).

The Minor includes courses from the Department's three Subject Areas: Art History, Museum and Curatorial Studies, and Studio Art. It remains flexible, allowing students to choose courses from any of the three areas it sets out or to focus on one or two. This approach was adopted instead of a more directive approach (e.g., requiring students to choose courses from at least two areas) because the Department wishes to make the Minor as accessible as possible, to reduce barriers to entering and completing the module. The Minor does not require any new courses, nor does it require any additional faculty resources.

The ability for students to take 1.0 courses from other departments towards the modular requirements recognizes the excellent courses in other departments that are investigating similar issues.

The Department's first-year course offerings have been enrolled at capacity for several years and this will offer non-Visual Arts students more opportunity to take a module with the Department if they have enjoyed their first year Visual Arts prerequisite course. The Department also suspects that its own students will take this Minor in conjunction with their Major, Specialization, or Honours Specialization modules.

The Minor makes important contributions to the Department's, the Faculty's, and the University's ongoing efforts to diversify the curriculum.

ATTACHMENT(S):

[New Calendar Copy – Minor in Social and Environmental Justice in the Visual Arts](#)

NEW CALENDAR COPY

MINOR IN SOCIAL AND ENVIRONMENTAL JUSTICE IN THE VISUAL ARTS

Admission Requirements

Completion of 1.0 first-year requirements including Studio Art 1601 or Studio Art 1605, or the former Visual Arts Studio 1020 or the former Visual Arts Studio 1025, or 1.0 course from either Art History 1640 or the former Visual Arts History 1040, or two of Art History 1641A/B, Art History 1642A/B, Art History 1644A/B, Art History 1646A/B, Art History 1648A/B, Art History 1649A/B or the former Visual Arts History 1041A/B, Visual Arts History 1042A/B, Visual Arts History 1043A/B, Visual Arts History 1045A/B, Visual Arts History 1045A/B, with a minimum grade of 60% in the course.

Module

4.0 courses:

Students may choose 4.0 courses from one, two or all three subject areas.

Art History:

Art History 2508F/G, Art History 2600F/G, Art History 2672F/G, Art History 2674F/G, Art History 3620F/G, Art History 3630F/G, Art History 3672F/G, Art History 3674F/G, Art History 4622F/G, Art History 4630F/G, Art History 4640F/G, Art History 4642F/G, Art History 4650F/G

Museum and Curatorial Studies:

Museum and Curatorial Studies 2610F/G, Museum and Curatorial Studies 2690F/G, Museum and Curatorial Studies 2691E, Museum and Curatorial Studies 3610F/G

Studio Art:

Studio Art 2500A/B, Studio Art 2504Y, Studio Art 2600F/G, Studio Art 2670A/B, Studio Art 2676A/B, Studio Art 3640A/B, Studio Art 3670A/B, Studio Art 3674A/B, Studio Art 3676A/B, Studio Art 4642A/B, Studio Art 4670A/B

With Special Permission from the Department, students may include 1.0 courses from other Departments that contain relevant investigations into social and environmental issues in visual culture.

When the Minor in Social and Environmental Justice in the Visual Arts is combined with another module offered by the Department of Visual Arts a maximum of 1.0 courses may count towards both modules.

ITEM 12.2(b)(i) – Huron University College: Withdrawal of the Honours Specialization, Major and Minor in French Language and Literature, the Specialization in French Studies, and the Minor in French Language

ACTION: APPROVAL INFORMATION DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2023, admission to the Honours Specialization, Major and Minor in French Language and Literature, the Specialization in French Studies, and the Minor in French Language be discontinued, and

That students currently enrolled in the modules be permitted to graduate upon fulfilment of the module requirements by August 31, 2026, and

That the modules be withdrawn effective September 1, 2026.

EXECUTIVE SUMMARY:

The French program at Huron University College is proposing to streamline offerings in response to recommendations from the recent cyclical program review. The program proposes to focus its attention in the immediate term on the Major and Minor in French Studies while eliminating the other modules (Honours Specialization, Major and Minor in French Language and Literature, Specialization in French Studies, Minor in French Language). The program will continue to consult with stakeholders to evaluate possibilities for further program renewal over the next few years with the goal of building an overall program that best serves the Huron student population. The proposed reduction of modules from seven to two anticipates the possibility of re-expanding the program in the future following a thoughtful reassessment of student need and interest and Huron student demographics, as well as an evaluation of available resourcing.

ATTACHMENT(S):

[Revised Calendar Copy – Honours Specialization in French Language and Literature](#)

[Revised Calendar Copy – Major in French Language and Literature](#)

[Revised Calendar Copy – Minor in French Language and Literature](#)

[Revised Calendar Copy – Specialization in French Studies](#)

[Revised Calendar Copy – Minor in French Language](#)

REVISED CALENDAR COPY

<https://www.westerncalendar.uwo.ca/Modules.cfm?ModuleID=20737>

HONOURS SPECIALIZATION IN FRENCH LANGUAGE AND LITERATURE

Admission to this module is discontinued effective September 1, 2023. Students enrolled in the module will be permitted to graduate upon fulfilment of the module requirements by August 31, 2026.

REVISED CALENDAR COPY

<https://www.westerncalendar.uwo.ca/Modules.cfm?ModuleID=20733>

MAJOR IN FRENCH LANGUAGE AND LITERATURE

Admission to this module is discontinued effective September 1, 2023. Students enrolled in the module will be permitted to graduate upon fulfilment of the module requirements by August 31, 2026.

REVISED CALENDAR COPY

<https://www.westerncalendar.uwo.ca/Modules.cfm?ModuleID=20736>

MINOR IN FRENCH LANGUAGE AND LITERATURE

Admission to this module is discontinued effective September 1, 2023. Students enrolled in the module will be permitted to graduate upon fulfilment of the module requirements by August 31, 2026.

REVISED CALENDAR COPY

<https://www.westerncalendar.uwo.ca/Modules.cfm?ModuleID=20738>

SPECIALIZATION IN FRENCH STUDIES

Admission to this module is discontinued effective September 1, 2023. Students enrolled in the module will be permitted to graduate upon fulfilment of the module requirements by August 31, 2026.

REVISED CALENDAR COPY

<https://www.westerncalendar.uwo.ca/Modules.cfm?ModuleID=20732>

MINOR IN FRENCH LANGUAGE

Admission to this module is discontinued effective September 1, 2023. Students enrolled in the module will be permitted to graduate upon fulfilment of the module requirements by August 31, 2026.

ITEM 12.2(b)(ii) – Huron University College: Withdrawal of the Major and Minor in Political Studies: Globalisation and Governance; Political Studies: Identity and Ideology; and Political Studies: State and Policy

ACTION: APPROVAL INFORMATION DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2023, admission to the Major and Minor in Political Studies: Globalisation and Governance and the Major and Minor in Political Studies: State and Policy be discontinued, and

That students currently enrolled in the modules be permitted to graduate upon fulfilment of the module requirements by August 31, 2025, and

That the modules be withdrawn effective September 1, 2025, and

That on the recommendation of ACA, Senate approve that effective September 1, 2023, admission to the Major and Minor in Political Studies: Identity and Ideology be discontinued and that the modules be withdrawn.

EXECUTIVE SUMMARY:

Huron University College is proposing to withdraw the Major and Minor in Political Studies: Globalization and Governance; Political Studies: Identity and Ideology; and Political Studies: State and Policy. The number of students enrolled in these modules over the past several years does not warrant their continuation.

Huron proposes to withdraw the Major and Mainor in Political Studies: Identity and Ideology effective September 1, 2023, as there are no current or projected enrollments in these modules.

ATTACHMENT(S):

[Revised Calendar Copy – Major in Political Studies: Globalisation and Governance](#)

[Revised Calendar Copy – Minor in Political Studies: Globalisation and Governance](#)

[Revised Calendar Copy – Major in Political Studies: State and Policy](#)

[Revised Calendar Copy – Minor in Political Studies: State and Policy](#)

REVISED CALENDAR COPY

<https://www.westerncalendar.uwo.ca/Modules.cfm?ModuleID=20796>

MAJOR IN POLITICAL STUDIES: GLOBALISATION AND GOVERNANCE

Admission to this module is discontinued effective September 1, 2023. Students enrolled in the module will be permitted to graduate upon fulfilment of the module requirements by August 31, 2025.

REVISED CALENDAR COPY

<https://www.westerncalendar.uwo.ca/Modules.cfm?ModuleID=20800>

MINOR IN POLITICAL STUDIES: GLOBALISATION AND GOVERNANCE

Admission to this module is discontinued effective September 1, 2023. Students enrolled in the module will be permitted to graduate upon fulfilment of the module requirements by August 31, 2025.

REVISED CALENDAR COPY

<https://www.westerncalendar.uwo.ca/Modules.cfm?ModuleID=20798>

MAJOR IN POLITICAL STUDIES: STATE AND POLICY

Admission to this module is discontinued effective September 1, 2023. Students enrolled in the module will be permitted to graduate upon fulfilment of the module requirements by August 31, 2025.

REVISED CALENDAR COPY

<https://www.westerncalendar.uwo.ca/Modules.cfm?ModuleID=20802>

MINOR IN POLITICAL STUDIES: STATE AND POLICY

Admission to this module is discontinued effective September 1, 2023. Students enrolled in the module will be permitted to graduate upon fulfilment of the module requirements by August 31, 2025.

ITEM 12.2(c)(i) – School of Graduate and Postdoctoral Studies: Revisions to the Doctor of Education (EdD)

ACTION: APPROVAL INFORMATION DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2023, the Doctor of Education (EdD) be revised as shown in Item 12.2(c)(i).

EXECUTIVE SUMMARY:

The Faculty of Education is proposing the following revisions to the Doctor of Education (EdD):

1. Revision to the name of the culminating milestone from Organizational Improvement Plan (OIP) to Dissertation-in-Practice (DiP)
2. Addition of one new course – GRADEDUC 9714: DiP Assessment and Evaluation
3. Introduction of an evaluation process for the DiP
4. Revision the Graduate Degree Level Expectations (GDLES)
5. Change in the admission criteria in response to the 2021 program review
6. Introduction of a DiP Resubmission Hearing Process

ATTACHMENT(S):

[Proposal to Revise the Doctor of Education \(EdD\) \(OIP to DiP\)](#)

**Proposal to Revise the Doctor of Education (EdD) –
OIP to DiP (Dissertation-in-Practice)**

The Faculty of Education is proposing the following revisions to the Doctor of Education (EdD):

1. Revision to the name of the culminating milestone from Organizational Improvement Plan (OIP) to Dissertation-in-Practice (DiP)
2. Addition of one new course – GRADEDUC 9714: DiP Assessment and Evaluation
3. Introduction of an evaluation process for the DiP
4. Revision the Graduate Degree Level Expectations (GDLES)
5. Change in the admission criteria in response to the 2021 program review
6. Introduction of a DiP Resubmission Hearing Process.

Change in name from OIP to DiP

Change in name (not content or structure) of the culminating milestone from Organizational Improvement Plan (OIP) to Dissertation-in-Practice (DiP), which is aligned with the Carnegie Project on the Education Doctorate (CPED) model of the EdD. All courses and future fields will use the terminology DiP.

This terminology of Dissertation-in-Practice (DiP) better reflects the purpose and impact of students' efforts in the culminating project and will better serve the needs of the organizations in which the EdD students work.

The DiP is intended to bridge the gap between scholarship and practice. It provides evidence-based pathways to address field-specific challenges and more broadly, serves the public and/or social good.

General elements of the DiP include an applied objective, a focus of understanding, advanced critical reflection, and analysis of, and potentially changes to practice and policy, and connections to existing research and theory; a DiP may also advocate for and include designing a proposed plan for change in practice, such as organizational change to address a problem in practice within an educational setting. The DiP in the Education Doctorate requires secondary research only. Primary research requiring a research ethics board approval is not normally supported in this professional doctorate.

Addition of one new course – GRADEDUC 9714: DiP Assessment and Evaluation

GRADEDUC 9714: DiP Assessment and Evaluation will be offered in Term 9 (Year 3, Summer) as a 0.5 credit course. This course focuses on the final development and assessment of the EdD Dissertation-in-Practice. The course prepares students for a public lecture and final examination of the EdD Dissertation-in-Practice.

The addition of Course 9714 provides course structure for the evaluation of the DiP. Course 9714 includes a Public Lecture, which provides an opportunity for students to present their work in an open forum setting to peers, scholars, practitioners, policy makers, or other community stakeholders, and/or invited guests. This course has a team approach by the instructors. Each instructor leads one of the small sections, providing direct support to students as they progress to completion. Each instructor also serves as an “evaluator” of a DiP for a student in another section, allowing for an arms-length review. The assignment of the evaluators is coordinated by the Graduate Programs Office in Education, in consultation with the instructors.

Introduction of an evaluation process for the DiP

The DiP is completed in-course during Fall-Winter of Year 3 of the program. Year 3 is the summative year, during which rigorous course-based processes provide students with the close guidance of course-based graduate faculty advisors. Throughout the writing process, students receive extensive small group and one-on-one support and guidance from their course instructors. Sections are split into smaller subsections of about 8 students. The faculty to student ratio is maintained in the Summer term of Year 3 to ensure ongoing support during this final term. Instructors of the eighth course (currently, EDUC 9733, EDUC 9778, EDUC 9757) provide a grade for the course and feedback on the DiP. A common rubric is currently used to provide feedback on the DiP and the draft DiP must be assessed at a minimum of a pass conditional upon revisions to pass the course. Additionally, a student must successfully complete this course with a minimum grade of 75% to proceed to the Summer Term.

During the Summer Term of Year 3 (colloquially referred to as the Examination Term), the students enrol in Course 9714 - DiP Assessment and Evaluation (0.5 credit; the final course).

The instructor evaluates the DiP based on the DiP Assessment and Evaluation criteria as outlined below.

Evaluation of the Dissertation-in-Practice

After a course instructor supports students in Term 8 and provides feedback on the DiP, and another course instructor supports students in Term 9, the DiP is evaluated by one of the Course 9714 instructors in Term 9. The DiP is assessed or evaluated at least twice, first in Term 8 and then in Course 9714 in Term 9.

There are three possible outcomes that may be considered:

Pass - This indicates that the Dissertation-in-Practice is acceptable as it stands. Minor changes may be made before final submission. Examples of such changes might include minor typographical, grammatical, or formatting errors. Normally such changes should be completed within 1-2 weeks.

Pass conditional upon revisions to Dissertation-in-Practice - This indicates that required revisions must be reviewed and approved by the examiner prior to passing and final submission for publication in Scholarship@Western.

Examples of required revisions may include extensive typographical or grammatical errors; errors in calculation; the need for clarification or addition of content to meet requisite scholarly standards; some additions, deletions or editing of text; further analysis, or discussion of some data. Normally, such revisions should be completed within 4 weeks after the examination.

One set of revisions is permitted.

Unacceptable - This indicates that the Dissertation-in-Practice cannot be submitted as it stands and would require extensive revision to reach the acceptable standard. A DiP found unacceptable proceeds to the resubmission hearing process as outlined by the Program.

A Dissertation-in-Practice deemed unacceptable may contain, for example, faulty conceptualization, inappropriate or faulty use of research methodology, misinterpretation or misuse of data, neglect of relevant material, illogical argument, unfounded conclusions, seriously flawed writing and presentation, and failure to engage the scholarly context.

Passing of Course 9714 is dependent upon an evaluation of the DiP as Pass or Pass Conditional Upon Revisions.

Revision the Graduate Degree Level Expectations (GDLES)

The Learning Outcomes for the EdD in the field of Educational Leadership will be revised to:

- use the broader terminology of “area of specialization” instead of “field of educational leadership”;
- update references to the “Organizational Improvement Plan” to “Dissertation-in-Practice”; and
- expand references to “practitioners” to include “leaders”.

Change in the admission criteria in response to the 2021 program review

Reviewers of the Professional Programs in Education in 2021 recommended that “the Faculty revisit the 5-year minimum of professional experience for admission eligibility to allow for an increase in the diversity of students enrolled in the programs” and “the Faculty revisit the rationale for the lower IELTS admission score, and reconsider increasing it”.

The following revisions to the admission criteria are proposed:

Current Admission Criteria	Revised Admission Criteria
<p>Applicants are required to submit a Statement of Intent, 3 letters of recommendation (from academic and/or professional supervisors, or equivalent), transcripts, a Writing Sample, and a current resume.</p>	<p>Applicants are required to submit a Statement of Intent, 3 letters of recommendation (from academic and/or professional supervisors, or equivalent), transcripts, a Writing Sample, and a current resume.</p>
<p>Applicants whose first language is not English must furnish evidence of their proficiency in the use of the English language. For more information go to English Proficiency Requirements.</p>	<p>Applicants whose first language is not English must furnish evidence of their proficiency in the use of the English language. For more information go to English Proficiency Requirements.</p>
<p>For International applicants, an IELTS average score of 6.5, with a minimum score of 6 on each scale, and an interview, will be required.</p>	<p>For International applicants, an IELTS average score of 7.0, with a minimum score of 6.5 on each scale, and an interview, will be required.</p>
<p>Doctor of Education (EdD) Degree</p>	<p>Doctor of Education (EdD) Degree in Educational Leadership [insert Field if another field]</p>
<p>Master’s degree in Educational Leadership or allied degree.</p>	<p>Master's degree in the fields of Educational Leadership, Educational Administration or allied Degree. [insert applicable degrees if another field]</p>
<p>Minimum GPA of 3.5.</p>	<p>Minimum GPA of 3.5.</p>
<p>Minimum 5 years of full-time work experience.</p>	<p>Minimum three years of full-time work experience in an Educational Leadership role. [insert role if another field]</p> <p>OR,</p> <p>Minimum five years of full-time work experience in a role allied such as leadership in Community Educational settings. [insert applicable related role(s) if another field]</p>

<p>Formal or informal leadership experience in an educational setting, clearly demonstrated in the Resume and Statement of Intent.</p> <p>Minimum Criteria for English Language Proficiency</p> <p>Applicants whose first language is not English must furnish evidence of their proficiency in the use of the English language. For more information go to English Proficiency Requirements https://www.edu.uwo.ca/graduate-education/apply.html.</p> <p>6.5/9 overall with no individual score less than 6.0 for consideration of direct entry.</p> <p>Applicants who fall below the score of 6.5/9 overall will be reviewed on a case by case basis by the Associate Dean, Graduate Programs with the requirement of successfully completing a 12-week onsite English language program during the summer prior to the start of the MPEd program.</p>	<p>Formal or informal leadership experience in an educational setting, clearly demonstrated in the Resume and Statement of Intent.</p> <p>Minimum Criteria for English Language Proficiency</p> <p>Applicants whose first language is not English must furnish evidence of their proficiency in the use of the English language. For more information go to English Proficiency Requirements https://www.edu.uwo.ca/graduate-education/apply.html.</p> <p>For International applicants, an IELTS average score of 7.0 out of 9, with a minimum individual score of 6.5 out of 9 on each scale, and an interview, will be required for consideration of direct entry.</p> <p>Applicants who fall below the score of 7/9 overall will be reviewed on a case by case basis by the Associate Dean, Graduate Programs, who may recommend an offer conditional on successfully completing a 12-week, WELC boost onsite English program or comparable online language program prior to the start of the program.</p> <p>The Associate Dean will review applications on a case by case basis to ensure that the student does not endure undue hardship and recommend the online programs for students who are not already in Canada</p> <p>Or, Equivalent scores on other SGPS and Western recognized English Language Proficiency tests.</p>
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	Or, English language programs accepted in lieu of English Proficiency Tests.
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Introduction of a DiP Resubmission Hearing Process

A student whose DiP is found unacceptable during course 9714 can submit to the Resubmission Hearing Committee, which

- Oversees the resubmission hearing process.
- Provides a recommendation within four weeks.
- Is chaired by the Associate Dean or designate and includes the Field Academic Coordinator(s), and the faculty member who evaluated the DiP. Note the student does not attend the committee meeting.
- Reviews the DiP and suggested revisions during the last two weeks of Term 9 (last two weeks of August).
- Reviews the documents on the DiP which are provided to them by the student and the faculty/staff. These documents are currently submitted in the course’s OWL site or the DiP Scholarship@Western repository.
- Makes recommendations on whether to uphold the unacceptable evaluation, recommendations for revisions, including recommendations for enrolment for additional term(s) of Course 9714.
- Completes the resubmission process and notifies the student of the results normally within 4 weeks of starting the review.
- Provides the student with written notification of the decision and the changes suggested by the committee.
- Ensures the Course 9714 instructor’s report in the repository is updated with an appendix of the committee’s written decision.
- Ensures that the Program requests a DiP re-evaluation for the re-submitted DiP
- Normally, the same examiner assesses the re-submitted DiP.
- A student may submit to the Resubmission Hearing Committee twice.

ITEM 12.2(c)(ii) – School of Graduate and Postdoctoral Studies: Introduction of a field in Equity, Diversity, and Social Justice in the Doctor of Education (EdD)

ACTION: APPROVAL INFORMATION DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2023, a field in Equity, Diversity, and Social Justice be introduced in the Doctor of Education (EdD), as shown in Item 12.2(c)(ii).

EXECUTIVE SUMMARY:

The Faculty of Education proposes to introduce a new field in Equity, Diversity, and Social Justice in the Doctor of Education (EdD). This field is designed to enhance both professional knowledge and expertise in equity, diversity, and social justice education. It builds on the successful Master of Professional Education (MPEd) field in Equity, Diversity, and Social Justice.

The new field will be composed of 11 sequential, fully online half courses culminating in a final Dissertation-in-Practice. This field values the professional knowledge that students bring to the field, and actively encourages students to apply what they learn to their professional practice and to embrace an ethic of critical self-reflectivity. The field of study is organized as a cohort model. The cohort structure provides ongoing support in the course work, enabling students to develop a professional community of practice that is action oriented in its focus. To ensure the integrity of the cohort model, continuous enrollment is normally required. This 9-term, year-round field is course-based. The program of study is one course at a time during the three years. Typically, students maintain continuous enrollment throughout that period. As a fully online degree, this program may be taken from any location in the world. Time commitments for each course will likely range from approximately 15-20 hours per week.

ATTACHMENT(S):

[Proposal to Revise the Doctor of Education \(EdD\) to Introduce a field in Equity, Diversity, and Social Justice](#)

***Proposal to Revise the Doctor of Education (EdD) to
Introduce a field in Equity, Diversity, and Social Justice***

This is a modification to introduce a new field of Equity, Diversity, and Social Justice in the Doctor of Education (EdD). The new field will have the same objectives, structure and regulations, mode of delivery, Graduate Degree Level Outcomes (GDLES) and assessment of teaching and learning as the current Educational Leadership field in the EdD program.

The EdD is a full-time doctoral program which follows the Carnegie Project on the Education Doctorate (CPED) model and consists of sequential courses with four milestones including a culminating milestone, the Dissertation-in-Practice. The mode of delivery is fully online.

The Program milestones are:

1. Academic Integrity Module written by the end of Fall Term Year 1.
2. Problem of Practice written by the end of Year 1.
3. Proposal written by the end of Year 2.
4. Dissertation-in-Practice completed and submitted as the culminating milestone by the end of Year 3.

Students receive in-course instruction on the development, presentation, and evaluation of the milestones.

The DiP will be evaluated as proposed in the OIP to DiP change for the EdD field in Educational Leadership (see Item 12.2(c)(i)).

The new field will be composed of 11 sequential, fully on-line half courses culminating in a final Dissertation-in-Practice. This field values the professional knowledge that students bring to the field, and actively encourages students to apply what they learn to their professional practice and to embrace an ethic of critical self-reflectivity. The field of study is organized as a cohort model. The cohort structure provides ongoing support in the course work, enabling students to develop a professional community of practice that is action oriented in its focus. To ensure the integrity of the cohort model, continuous enrollment is normally required. This 9-term, year-round field is course-based. The program of study is one course at a time during the three years. Typically, students maintain continuous enrollment throughout that period. As a fully online degree, this program may be taken at any location in the world. Time commitments for each course will likely range from approximately 15 to 20 hours per week.

Certain admission requirements will be specific to the new field and will be in line with the recommendations made by the Program Reviewers in 2021. Program Reviewers in 2021 recommended that the program: “revisit the 5-year minimum of professional experience for admission eligibility to allow for an increase in the diversity of students enrolled in the programs” and “re-design the curriculum and enhance content to clearly

make explicit connections to decolonizing education/pedagogies/leadership and to anti-racist/anti-oppressive pedagogies”.

Promoting equity and social justice through bringing about solutions to problems of practice is a core principle of the CPED. Further, the new field is in line with SGPS, Faculty of Education and Western’s Strategic Initiatives related to EDID including Western at 150’s theme of People, Community, and Culture.

Rationale for the introduction of the field

This field is designed, at the doctoral level, to enhance both professional knowledge and expertise in equity, diversity, and social justice education. It builds on the successful Master of Professional Education, MPEd field in Equity, Diversity, and Social Justice.

The academic coordinators of this field are significant, well-respected researchers in their fields, and are highly experienced supervisors who have contributed extensively to the success of the MPEd in Equity, Diversity, and Social Justice. Together with other faculty, they provide academic oversight and engage in teaching, advising, and providing support and mentorship to students.

Enrollment in the MPEd in Equity, Diversity, and Social Justice is among the highest of the MPEds in the Faculty of Education.

The EdD extends knowledge and the learning outcomes of the MPEd and introduces students to degree level outcomes specific to the educational doctorate. When addressing a chosen problem of practice, EdD students examine relevant knowledge, literature, bodies of scholarship, theories and methods. The culminating milestones (i.e., problem of practice, proposal and the Dissertation-in-Practice, DiP) extend students’ work from the scope of a capstone project to: application of educational research with a goal to contribute new knowledge geared towards improving practice in particular educational contexts. The specific requirements of the DiP’s genre in terms of its form and structure and through its writing and presentation to audiences contribute to the scholarly and practitioner literature. EdD students apply and examine professional knowledge and practices of a quality to satisfy peer review and to merit publication. EdD students engage in evaluating and assessing the broad implications of understanding and applying educational knowledge to particular educational contexts, and they engage in and reflect on the scholarship of the production, legitimation, and mobilization of knowledge.

The EdD Equity, Diversity, and Social Justice field provides students with frameworks that enhance an ethic of critical self-reflexivity with respect to realizing action-oriented social change in educational institutions. As well, it supports students to integrate equity and inclusive principles into their practice as professionals, and allows a research-based focus on teaching, curriculum, community engagement, and governance. The field provides a space to address current and topical social justice concerns, such as race, gender, sexuality, social class, and disability that are relevant to a wide range of

professionals who are committed to enacting and infusing equity into their everyday personal and professional practices. The need for an intersectional focus is highlighted in each of the content courses. Students are encouraged to reflect on the multiple and intersectional dimensions of educational inequities.

The field culminates in a Dissertation-in-Practice that is designed to enhance professional learning and to deepen understanding of enacting the principles of equity and inclusion with regards to students' own practice or understanding of policy or program evaluation of curriculum/unit of work.

Courses in this proposed field aim to familiarize students with the theoretical, conceptual, methodological and professional knowledge that is foundational to the field of equity, diversity, and social justice, and then prepare students to integrate theory and research into ways that are meaningful and relevant to identifying and addressing workplace problems.

ADMISSION REQUIREMENTS

Applicants are required to submit a Statement of Intent, 3 letters of recommendation (from academic and/or professional supervisors, or equivalent), transcripts, a writing sample, and a current resume.

Doctor of Education (EdD) Degree in Equity, Diversity, and Social Justice

Master's degree in education and/or related fields
Minimum GPA of 3.5.

Minimum three years work experience in education and/or related fields.

A commitment to addressing Equity, Diversity, and Social Justice is clearly demonstrated in the Statement of Intent.

Minimum Criteria for English Language Proficiency as described below:

Applicants whose first language is not English must furnish evidence of their proficiency in the use of the English language. For more information go to [English Proficiency Requirements](#).

For International applicants, an IELTS average score of 7.0, with a minimum score of 6.5 on each scale, and an interview, will be required.

PROGRAM REQUIREMENTS

Expected Duration: 9 terms

Courses (5.5 Total Credits).

Term	REQUIRED COURSES (5.5 Credits)			All Term 1 to Term 9 courses must be completed by all students.	
	Subject	Course #	Length (in terms)	Course Title	Course Weight
1	GRADEDUC	9706	1	INTRODUCTION TO EQUITY, DIVERSITY, SOCIAL JUSTICE, AND HUMAN RIGHTS (EDSJHR) IN EDUCATION	0.5
2	GRADEDUC	9707	1	GENDER EQUITY AND TRANSGENDER AFFIRMATIVE EDUCATION	0.5
3	GRADEDUC	9708	1	INDIGENOUS AND DECOLONIAL EDUCATION	0.5
3	GRADEDUC	9781	1	DISSERTATION-IN-PRACTICE (DIP) 1: INTRODUCTION TO RESEARCH AND PROBLEM OF PRACTICE FOR EDSJHR	0.5
4	GRADEDUC	9709	1	RACE, RACIALIZATION, AND INEQUALITY IN EDUCATION	0.5
5	GRADEDUC	9716	1	EDUCATING FOR SEXUAL DIVERSITY	0.5
6	GRADEDUC	9717	1	CRITICAL DISABILITY STUDIES IN EDUCATION	0.5

6	GRADEDUC	9782	1	DISSERTATION- IN-PRACTICE (DIP) 2: PROPOSAL FOR EDSJHR	0.5
7	GRADEDUC	9783	1	DISSERTATION- IN-PRACTICE (DIP) 3: SECONDARY DATA & ANALYSIS FOR EDSJHR	0.5
8	GRADEDUC	9784	1	DISSERTATION- IN-PRACTICE (DIP) 4: FULL DRAFT WRITING FOR EDSJHR	0.5
9	GRADEDUC	9714	1	DISSERTATION- IN-PRACTICE (DIP) ASSESSMENT AND EVALUATION	0.5

Milestones (4)

MILESTONES	Each milestone must be completed by all students
Academic Integrity Module	
Problem of Practice Statement	
Dissertation-in-Practice Proposal	
Dissertation-in-Practice	

ITEM 12.2(c)(iii) – School of Graduate and Postdoctoral Studies: Revisions to the Master of Social Work (MSW) at King’s University College

ACTION: APPROVAL INFORMATION DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2023, the Master of Social Work (MSW) at King’s University College be revised as shown in Item 12.2(c)(iii).

EXECUTIVE SUMMARY:

King’s University College is proposing to revise the requirements for the Master of Social Work (MSW) to add a required course in Advanced Practice with Indigenous Peoples and remove a required course in Introduction to Social Policy.

ATTACHMENT(S):

[Proposal to Revise the Master of Social Work \(MSW\)](#)

Proposal to Revise the Master of Social Work (MSW)

In 2021, the Canadian Association for Social Work Education (CASWE), the accrediting body for all Social Work programs in Canada, introduced a set of educational policies and accreditation standards. Under the new standards, the following key learning objectives are required to be incorporated in curriculum of BSW and MSW programs:

5. Indigenous Peoples and Communities

Social work students have opportunities to...

- a) incorporate The Royal Commission on Aboriginal Peoples, the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP), the Calls to Action of the Truth and Reconciliation Commission, Reclaiming Power and Place: The Final Report of the National Inquiry into Missing and Murdered Indigenous Women and Girls, and the Viens Report from the Commission of inquiry into Aboriginal Relations and certain public services in Quebec: listening, reconciliation and progress in the development of their professional practice;*
- b) demonstrate relational solidarity with the self-determination of Indigenous Peoples;*
- c) affirm the distinct nature of Indigenous social work and Indigenous healing practices;*
- d) understand the role and importance of Indigenous languages in decolonizing; and*
- e) affirm the resilience, resistance, and resurgence of Indigenous Peoples, communities, and languages.*

The Graduate Program Chair and Graduate Program Coordinator meet with MSW student representatives in the winter term of every year to solicit feedback on the program. Over the past two years, the students indicated a desire for a required course on working with Indigenous peoples to expand their knowledge for practice.

In accordance with the accreditation standards and feedback from students, King's proposes to add SW 9706A/B: *Advanced Practice with Indigenous Peoples* to the required curriculum. To keep the program at 10.0 courses, one current 0.5 course (SW 9708A/B: *Introduction to Social Policy*) will be removed from the required curriculum. The course material covered in SW 9708A/B is covered in other required courses in the curriculum so the removal of this course will not affect student learning.

SW 9706A/B: Advanced Practice with Indigenous Peoples (Course Description)

This course is designed to prepare social work students to work effectively with Indigenous People and at various levels of practice with a specific focus on understanding and addressing intergenerational trauma using strengths and culture-based approaches. Students will be encouraged to critically examine how the skills and knowledge can be applied in other populations. Students enrolled in this course will have a good foundation for micro and macro social work practice. The foundation of the course is Indigenous Knowledge.

Evaluation methods for SW 9708A/B will include: in-class presentations (individual and group), written assignments, and class participation.

Current program	Proposed Change(s)
<p>Year One:</p> <ul style="list-style-type: none"> • SW 9701A/B: Direct Practice Skills • SW 9703A/B: Human and Family Development • SW 9708A/B: Introduction to Social Policy • SW 9718A/B: Community Practice • SW 9719A/B: Critical Thought and Ethics in Social Work • SW 9729L: Research and Social Work Practice • SW 9733A/B: Group Work • SW 9744A/B: Social Justice and Diversity • SW 9700: Introductory Practicum and Integration Seminar <p>Year Two:</p> <ul style="list-style-type: none"> • SW 9801A/B: Modern and Post Modern Social Work Direct Practice Theories • SW 9802A/B: Advanced Evaluation in Social Work Practice • SW 9803L: The Canadian Policy Context: Responses to Poverty and Social Problems • SW 9804A/B: Application of Social Work Direct Practice Theories • SW 9805A/B: Social Work Administration and Supervision • SW 9807A/B: Critical Reflection and Appraisal of Social Work Practice • SW 9800: Advanced Practicum and Integration Seminar 	<p>Year One:</p> <ul style="list-style-type: none"> • SW 9701A/B: Direct Practice Skills • SW 9703A/B: Human and Family Development • SW 9706A/B: Advanced Practice with Indigenous Peoples • SW 9718A/B: Community Practice • SW 9719A/B: Critical Thought and Ethics in Social Work • SW 9729L: Research and Social Work Practice • SW 9733A/B: Group Work • SW 9744A/B: Social Justice and Diversity • SW 9700: Introductory Practicum and Integration Seminar <p>Year Two:</p> <ul style="list-style-type: none"> • SW 9801A/B: Modern and Post Modern Social Work Direct Practice Theories • SW 9802A/B: Advanced Evaluation in Social Work Practice • SW 9803L: The Canadian Policy Context: Responses to Poverty and Social Problems • SW 9804A/B: Application of Social Work Direct Practice Theories • SW 9805A/B: Social Work Administration and Supervision • SW 9807A/B: Critical Reflection and Appraisal of Social Work Practice • SW 9800: Advanced Practicum and Integration Seminar

The learning outcomes will be updated under Depth and Breadth of Knowledge to include, “support and enhance diversity by addressing structural sources of inequity”.

ITEM 12.2(d) – Revised Sessional Dates (2023-24) for Dentistry, Schulich School of Medicine & Dentistry

ACTION: APPROVAL INFORMATION DISCUSSION

EXECUTIVE SUMMARY:

The 2023-24 sessional dates for Dentistry, Schulich School of Medicine & Dentistry have been revised to note a change in the final examination period for Year 1.

ATTACHMENT(S):

[Revised Sessional Dates \(2023-24\) – Dentistry, Schulich School of Medicine & Dentistry](#)

SESSIONAL DATES 2023-24 (SUBJECT TO CHANGE)

2023			
Program Year	START DATE	END DATE (AS APPLICABLE)	Classes/Exams/Activity/Stat Holidays
3	August 21, 2023 (tentative)	September 1, 2023	Clinic Orientation Year 3 including Kit Orientation
1, ITD1	August 28, 2023	September 1, 2023	Orientation Year 1, ITD1
2	Last week of August		Kit Orientation Year 2 (dates to be determined)
1, ITD1	Last week of August		Kit Orientation Year 1, ITD1 (dates to be determined)
1, 2, 3, 4	September 4, 2023		Labour Day (no classes/clinics)
1, 2, 3, 4	September 5, 2023		Regular Classes and Clinics commence
1, 2, 3, 4	September 19, 2023		CPR/First Aid
3, 4	September 19, 2023		Faculty Admin Day (no patient clinics)
3, 4	September 22, 2023		Homecoming
1, 2, 3, 4	Friday, September 29, 2023		National Day for Truth and Reconciliation (no classes/clinics)
1, 2, 3, 4	October 9, 2023		Thanksgiving (no classes/clinics)
3, 4	October 10, 2023		Faculty Admin Day (no patient clinics)
1,2,3,4	Tuesday, October 10, 2023		Research Day (morning only)
1, 2, 3, 4	November 1, 2023	July 2024	Supplemental Exam Periods Based on completion of each course
3, 4	November 28, 2023		Faculty Admin Day (no patient clinics)
1, 2, 3, 4	December 1, 2023		Classes End – Fall Term
1, 2, 3, 4	December 4, 2023	December 21, 2023	Exam Period – All Years
1, 2, 3, 4	December 22, 2023	January 7, 2024	Winter Break
2024			
Program Year	START DATE	END DATE (AS APPLICABLE)	Classes/Exams/Activity/Stat Holidays
1, 2, 3, 4	January 8, 2024		Winter Term Commences - All Years
4	February 12, 2024	February 16, 2024	Didactic Supplemental Examinations Year 4
3, 4	February 7, 2024		Faculty Admin Day (no patient clinics)
1, 2, 3, 4	February 19, 2024		Family Day (no classes/clinics)
4	March 24, 2024	To Be Confirmed	NDEB Examinations (Virtual OSCE)
1, 2, 3, 4	March 11, 2024	March 15, 2024	Study Week
1, 2, 3, 4	Wednesday, March 20, 2024		Faculty Admin Day (no patient clinics)
1, 2, 3, 4	March 29, 2024		Good Friday (no classes/clinics)
1, 2, 3, 4	April 10, 2024		Faculty Admin Day (no patient clinics)
2	May 3, 2024		Kit Clearance for Year 2 (tentative)
2, 4	May 3, 2024		Winter Term Ends for Year 2 and 4
2	May 6, 2024	May 24, 2024	Final Examination Period Year 2
1	May 10, 2024		Kit Clearance for Year 1 (tentative)
1	May 10, 2024		Winter Term Ends Year 1 (tentative)
1	Wednesday, May 24, 2024	May 31, 2024	Final Examination Period Year 1
1	Wednesday, May 13, 2024	May 31, 2024	Final Examination Period Year 1
1, 2, 3, 4	May 20, 2024		Victoria Day
3	June 7, 2024		Winter Term Ends Year 3
3	June 10, 2024	June 28, 2024	Final Examination Period Year 3
4	June 2024		Western Spring Convocation (date to be determined)
NOTE: ALL DATES ARE SUBJECT TO CHANGE			

ITEM 12.2(e) – New Scholarships, Awards and Prizes

ACTION: APPROVAL INFORMATION DISCUSSION

EXECUTIVE SUMMARY:

On behalf of the Senate, ACA approved the terms of reference for the new scholarships, awards and prizes shown in Item 12.2(e), for recommendation to the Board of Governors through the President & Vice-Chancellor.

ATTACHMENT(S):

[New Scholarships, Awards and Prizes](#)

New Scholarships, Awards and Prizes

Schulich School of Medicine & Dentistry

Davis Family Bursary in Medicine

Awarded to full-time undergraduate students in the Doctor of Medicine (MD) program, Schulich School of Medicine & Dentistry based on financial need. Online financial assistance applications are available through Student Center and must be submitted by October 31. The Office of the Registrar will select the recipients. This bursary was established by a generous gift from Dr. Nora Davis (MD'65) and Mr. Allan E. Davis.

Value: 1 at \$2,780, awarded annually or as funds permit in the final year
Effective: 2023-2024 to 2027-2028 academic years inclusive

The Verity Family Medical Fund Undergraduate Bursary

Awarded to full-time undergraduate students in the Doctor of Medicine (MD) program in the Schulich School of Medicine & Dentistry based on financial need. Preference will be given to candidates who self-identify as belonging to any equity-deserving group. Online financial assistance applications are available through Student Center and must be submitted by October 31. The Office of the Registrar will select the recipients. This award was established through a generous bequest from the Estate of Jean Anne Verity.

Value: Annual number and value will be based on funding available
Effective: 2023-2024 academic year

The Verity Family Medical Fund Graduate Award

Awarded to full-time graduate students in Schulich Medicine, in the School of Medicine & Dentistry, based on academic achievement. International students may also be considered for this award. Preference will be given to candidates who self-identify as belonging to any equity-deserving group. Applications are available from Graduate Studies and Postdoctoral Affairs in the Schulich School of Medicine & Dentistry. A committee within the Schulich School of Medicine & Dentistry will select the recipient. At least one representative must hold membership in the School of Graduate and Postdoctoral Studies. This award was established through a generous bequest from the Estate of Jean Anne Verity.

Value: Annual number and value will be based on funding available
Effective: May 2023

Meds Class of 2006 Bursary

Awarded to full-time undergraduate students in the Doctor of Medicine (MD) program, Schulich School of Medicine & Dentistry, based on financial need. Online financial assistance applications are available through Student Center and must be submitted by October 31. The Office of the Registrar will select the recipients.

Value: 1 at \$1,100, awarded annually
Effective: 2023-2024 academic year

This award was established by the Medicine Class of 2006 on the occasion of their 15th reunion, which took place during the COVID-19 pandemic, with the aim of supporting a medical student in financial need. The Meds Class of 2006 was one of only a few classes throughout the school's history to win the Tachy Cup twice (in 2004 and 2006) and has also given rise to many physician leaders who have been deeply committed to advancing health equity. In endowing this award, the Meds Class of 2006 hopes to inspire students to giving back through volunteering, civic engagement, and artistic pursuits.

ITEM 12.0 - Items Removed from the Consent Agenda

ACTION: APPROVAL INFORMATION DISCUSSION

EXECUTIVE SUMMARY:

This is a placeholder for any items removed from consent.

ITEM 14.0 – Discussion and Question Period

Zoë Sinel, Senator:

1. We were previously told that 450 Talbot would be ready for occupation in January 2024, can we have an update on its status, specifically, when can the galleries, clinics, and other initiatives expect to be able to make use of this promised space?

Is it possible to share more information about the proposed use of the Ronald D Schmeichel Building for Entrepreneurship and Innovation? If there is a serious delay in the renovations at 450 Talbot Street, could the organizations and initiatives that were promised space at 450 Talbot make use of some of the space in the Entrepreneurship and Innovation building?

Jane Toswell, Senator:

1. There was to be an advisory council on gender-based sexual violence. Has it been struck? Who are its members? Did the recent shift of undergraduate training on gbsv from the Centre for Research on Violence against Women and Children to the avp-students portfolio find its way in front of this council (if it exists) before being enacted?
2. Could Senate have an update on the new Learning Management Software? I know, because I signed up and did my best, that two systems were provided in a sandbox. I think I am not allowed to tell colleagues what those two shortlisted systems were, which results in a massive amount of lecturing at me on which system is bad and should not be on the shortlist. I'm used to be lectured to, but it's hard not to be able to tell people what the final shortlisted systems were. We have had reassurance that for next year the current system will remain in place while the new system will also be up and running. The cool faculty will no doubt want to use the new system, whatever its growing pains might be next year. The less cool amongst us will want to know if full support will remain in place for the increasingly wonky system we now have. Could we have a bit more certainty on this front? I usually start around now building my OWL course sites, since my faults of the current year are clear in my mind. Should I do that or wait for the new system, if it is coming soon?

Excerpt from Senate's Adopted Policies and Procedures:

4.1 Purpose

The Discussion Question Period has two functions:

- 4.1.1 To allow members to ask questions about the progress of current Senate business, re-open matters previously dealt with by Senate, and raise questions on other matters within Senate's mandate.
- 4.1.2 To provide time for open discussion and debate of issues related to Senate's mandate that are not on the agenda but may be of interest or concern to Senate members or their constituencies.

4.2 General Regulations

- 4.2.1 No motions may be put or considered during this period on the agenda.
- 4.2.2 The length of the Discussion and Question Period is limited to 30 minutes unless extended by a majority vote of Senate.
- 4.2.3 Questions or issues will be dealt with in the order in which they are received, although related questions or issues received in advance of the meeting may be grouped together by the Secretariat. Questions or issues submitted in advance of the meeting will be dealt with before questions or issues raised from the floor.
- 4.2.4 Members who submit more than one question or issue will be asked to indicate their order of precedence. At the Senate meeting, second and subsequent questions or issues presented by any member will be dealt with after all other members have an opportunity to have their first question or issue discussed.
- 4.2.5 At the Senate meeting, questions or comments should be directed to the Chair who will call upon the appropriate individuals to answer or direct the discussion thereafter.
- 4.2.6 In order to ensure that all those who wish to raise a matter have the opportunity to do so, presentation of issues and questions should be brief and to the point. Members are discouraged from reading or reiterating the material that has already been presented in written form.
- 4.2.7 If there are issues or questions that have not been put at the end of the 30 minute period or any extension, and there is no further extension, the remaining questions or issues will be carried forward to the Discussion and Question Period of the following meeting of Senate, unless withdrawn by the members who initially submitted the questions or issues.

4.3 Process

4.3.1 Questions

- (a) It is suggested, though not required, that members who wish to ask questions at this point in the agenda, submit them to the University Secretary at least 48 hours prior to the meeting at which they are to be raised. Questions received within this time frame will be included in a reposted agenda in advance of the meeting.
- (b) The Secretary will forward questions submitted at least 48 hours prior to the meeting to the appropriate individuals for preparation of responses and every effort will be made to have responses available at the meeting.
- (c) Questions not submitted at least 48-hours prior may need to be deferred to the next meeting for response.

- (d) If after an answer is received, there are concerns or issues remaining that are within Senate's mandate, those issues will be referred to the appropriate Senate standing committee for review and a report will be made back to Senate. If the concerns or issues remaining are not within Senate's mandate, the Chair will refer the matter to the appropriate vice-president.
- (e) A member who has submitted a question is entitled to ask one supplementary question relating to the response.

4.3.2 Issues for Discussion

- (a) It is suggested, though not required, that members who wish to raise an issue for discussion at this point in the agenda, submit the issue to the University Secretary at least 48 hours prior to the meeting at which it is to be raised. Notice of issues for discussion received within this time frame will be included in a reposted agenda in advance of the meeting.
 - (b) Members are responsible for preparing any background documentation they wish to distribute related to the issue they are raising. The Secretariat must be provided with an electronic copy of such documentation for Senate's records. Documentation received at least 48 hours before the meeting will be circulated to members of Senate with the notice of the issue to be discussed.
 - (c) If at the end of the 30 minute period there are still members who wish to speak on an issue under discussion, and the period is not extended, discussion will be resumed at the following meeting of Senate as part of that meeting's Discussion and Question Period.
 - (d) If after discussion of an issue is concluded, there are concerns or issues remaining that are within Senate's mandate, those issues will be referred to the appropriate Senate standing committee for review and a report will be made back to Senate. If the concerns or issues remaining are not within Senate's mandate, the Chair will refer the matter to the appropriate vice-president.
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